

Earl Edgar  
Vice President, Academic

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MAY - 9 1979

DR. EARL E. EDGAR  
VICE PRESIDENT  
FOR ACADEMIC AFFAIRS

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT  
FROM: Virginia Phillips, Secretary of the Senate  
RE: SENATE MEETING  
Holk May 18, 1979, Schwebel Auditorium  
4:00 p.m.

ORGANIZATIONAL MEETING--NEWLY ELECTED SENATORS  
SHOULD ATTEND

May 7, 1979

AGENDA

1. Call to Order
2. Nominations for Chairman of the Senate
3. Nominations for Members of the Charter and ByLaws Committee
4. Approval of Minutes of May 4, 1979
5. Report of the Charter and ByLaws Committee
6. Report of the Executive Committee
7. Report of the Elections and Balloting Committee
8. Reports of Other Senate Committees
  - Academic Events Committee
    - 789-35 Change in Rules Concerning Honor Students
  - Honors Committee
    - 789-33 No action necessary (Report Attached)
  - Individualized Curriculum Committee
    - 789-34 No action necessary (Report Attached)
  - Student Grievance Committee
    - 789-36 Change in Student Grievance Procedure
    - 789-37 Change in Scope Statement of Student Grievance Procedure
9. Unfinished Business
10. New Business
11. Adjournment

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 5-4-79 Report Number (For Senate Use Only) 789-35

Name of Committee Submitting Report Academic Events

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)  
Chartered

Names of Committee members: Everette Abram, Floyd Barger, Margaret Braden, Joan Boyd, Bernice Brownlee, Donald Byo, Robert Fleming, Jean Hassell, Bari Lateef, Bernard Winick, Josephine Nephew (student), Pauline Thomas (student)

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The Academic Events Committee met twice during the 1978-79 year. Discussions were continued relative to further recommendations regarding a ceremonial event for retirees and others. A subcommittee report on Rules Concerning Honor Students was accepted by the committee and is recommended to the Senate for actions.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: Move that the attached recommended change in Rules Concerning Honor Students be approved.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: \_\_\_\_\_

J. Hassell  
Chairman (please initial)

The following subcommittee (F. Barger, B. Brownlee, E. Foldvary, N. Rossi) report was accepted by the Academic Events Committee and is recommended to the Senate for approval.

#### RULES CONCERNING HONOR STUDENTS

1. The hours required to be completed at Youngstown State University be changed to 18 quarter hours for Freshmen, 36 quarter hours for Sophomores, 54 quarter hours for Juniors, and 72 quarter hours for Seniors.
2. Students must be enrolled and in attendance at YSU for the Winter quarter preceding Honors Day except for those completing degree requirements in December prior to Honors Day.
3. Honors would be computed on the top one percent for Freshmen, Sophomores, and Juniors, but for Seniors anyone who had a 3.8 accumulative average or better would be eligible.

The other rules that remain the same are:

- a. Full-time and part-time students will be included.
- b. Post graduate students are not eligible.
- c. Honors are based on the accumulative average, not including any transfer hours.
- d. No student is eligible if he has below a 3.00 accumulative average.
- e. No student can have the same category two years in succession.
- f. The top one percent are to be based on the Fall quarter.

*moved to Const. + By-Laws  
for jurisdiction*

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 5, 1979

Report Number (For Senate Use Only)

789-33

Name of Committee Submitting Report Senate Honors Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Appointed Chartered

Names of Committee members: Joe Altinger, James Baer, David Cliness, Ralph Crum, Inez Gross, Elaine Juhasz, James Poggione, Sidney Roberts.

Students: Pat Sebastiano, Chris Carfolo.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The Senate Honors Committee will provide an up-date of activities of the Committee and the Honors Program.

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: \_\_\_\_\_

JB  
Chairman (please initial)

HONORS REPORT: Spring, 1979

I. Existing honors courses:

1. English 550H Composition	4
2. English 551H Composition	4
3. Math 523H	4
524H; Survey of Mathematics	4
4. Math 571H, 572H, 673H, 674H; Calculus	18
5. Math 580H, 581H, 681H; Biomath	10
6. Economics 621H, 622H; Principles of Econ.	7
7. Music 570H, 571H, 572H; Theory	12
8. University Honors Seminar; 701, 702, 703	9
9.* Computer Science 600H	4
10.* Management 750H	4
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	80

II. Honors courses not having restrictive prerequisites:

1. English 550, 551	8
2. Math 523, 524	8
3. Econ. 621, 622	7
	<hr/>
	23

III. These are academic scholarships available to encourage Honor students to enroll at Y.S.U.

IV. An early admissions policy exists to bring Honor students to Y.S.U. prior to high school graduation.

V. From Winter, 1978 to Fall, 1979 an Honors Seminar was given on "Creativity" by Drs. Altinger, Atkinson, Sniderman.

VI. Letters were sent to all faculty to find those interested in the Honors program. This was followed by 2 meetings with interested faculty. As a result of these 2 meetings a second letter was sent to the faculty who has expressed interest. The second letter requested a commitment to writing a new honors section of a course or designing an honors seminar. To date, 4 responses have been received, 2 for courses, and 2 for seminars.

A. The Honors Seminar selected for 1979-1980 was Humanistic Perspectives on Medicine to be conducted by Lorraine Y. Baird and Carol A. Kimbrough.

VII. A list of characteristics of Honors teachers was distributed to those faculty expressing an interest in the honors program.

VIII. In order to assist faculty members in developing Honors Seminars and Honors Courses protocols have been devised. Each protocol outlines the procedure that is followed in proposing a Honors Course or Honors Seminar.

\*Added 1978-79.

IX. A description of the Honors Program will be incorporated in the new catalogue. (Description attached.)

X. Standards for the honors program are presently being developed.

UNIVERSITY HONORS PROGRAM

The Honors Program is designed to identify and stimulate gifted individuals and allow for their maximum development.

Benefits include:

1. Possible academic scholarships
2. Small classes
3. Association with other superior students
4. Challenging academic experiences
5. Special certificate for those who complete the requirements.

Requirements for graduation from the honors program;

1. 21 hours of Honors courses distributed among at least three departments.
2. One university honors seminar sequence (9 hours) in addition to the above requirement.
3. A grade point average of 3.5 in all honors courses completed and at least 3.4 overall at the time of completion of the honors program requirements.

Persons interested in the honors program may contact:

Dr. Joseph Altinger  
Honors Director  
Youngstown State University  
Youngstown, Ohio 44555

Phone: 742-3306

Office: 1033 C.A.S.T.

DRAFT 3

April 23, 1979

Protocol for Approval of Honors Course

1. Faculty member drafts proposal for honors course. This should include:
  - a. Justification of honors course.
  - b. Proposed course content.
  - c. Student selection criteria.
  - d. Prerequisites requirements.
2. Proposed course will then follow protocol for approval of a new course via appropriate curriculum committees.
3. The Senate Curriculum Committee will send a copy of the proposed honors course to the Honors Committee for comments or recommendation.
4. Proposed course may also be sent to Honors Committee for recommendation or assistance in development of the course.
5. All proposals must meet student admission requirements as established by the Honors Committee.\*

\*At the present time, standards are being devised. Once the standards are established, they will be added to the protocol.

dk



DRAFT 4

April 23, 1979

Protocol for Approval of an Honors Seminar (701, 702, 703)

1. Faculty members draft a proposal for Honors Seminar.
  - a. Subject of the proposal must be of an honors nature and adhere to established standards.\*
  - b. Content should explore areas not offered in present classes.
  - c. Proposed syllabus for seminar.
  - d. Student selection.
2. Discuss prospective date of seminar with Honors Director.
3. Faculty members present proposal to chairman and deans for approval. This approval should include:
  - a. Projected scheduling of class.
  - b. Workload hours required to teach course.
4. If the proposal is approved, faculty members submit proposal to Honors Director.
5. Honors Director submits proposal to Honors Committee.
6. If proposal is approved by the Honors Committee, the proposal will be presented to the Vice President of Academic Affairs.
7. Vice President of Academic Affairs will notify the Honors Committee. The Honors Committee will notify the faculty members of the decision.
8. Faculty members will confirm dates and times of seminar with Department Chairmen, faculty members, deans and Honors Director.
9. The Honors Committee will establish a deadline for submitting seminar proposals in order to provide adequate time for scheduling the seminar.

\*Standards are being devised. Once the standards are established, they will be added to the protocol.

dk

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE.

Date April 30, 1979 Report Number (For Senate Use Only) 789-34

Name of Committee Submitting Report Individualized Curriculum Committee  
Committee Status: Elected chartered

Names of Committee members: R. Shuster, J. Mehra, M. Beaubien, A. Krishman, M. Siman, E. Harris, W. Mayhill, R. Ameduri, D. Kearns

Please write a brief summary of the report which the Committee is submitting to the Senate: Committee met, elected a chairperson, discussed committee procedures, discussed present and future events.

Do you anticipate making a formal motion relative to the report? No

If so, state the Motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? None to be made.

Other relevant data: None.

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BUSINESS EDUCATION  
AND TECHNOLOGY

Robert A. Ameduri  
Chairperson

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date \_\_\_\_\_ Report Number (For Senate Use Only) 789-26

Name of Committee Submitting Report Student Academic Grievance Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

elected chartered

Names of Committee members: Robert DiGiulio, George Drew, Brendan Minogue,  
Alfred Owens, Robert Stanko, Paul Suddes, Robert Wolanin, Mark Morgan,  
Bob Wasko.

Please write a brief summary of the report which the Committee is submitting to

the Senate: (attach complete report) Recommend a change in Professor Roberts'

motion that was <sup>referred to committee</sup> tabled at the Senate Meeting of April 11. (See attached  
report.

Do you anticipate making a formal motion relative to the report? \_\_\_\_\_

If so, state the motion: See attached report.

If there are substantive changes made from the floor in your committee recommendation,  
would the committee prefer that the matter be sent back to committee for further  
consideration? Decide at the meeting

Other relevant data: \_\_\_\_\_

AD (BMM)  
Chairman (please initial)

Report Number (For Senate Use Only)

The Committee recommends that Professor Roberts' motion be revised in the following way:

I hereby move that the following sentence be added at the end of the second paragraph of the implementation section of the Student Academic Grievance Procedure, page 3:

These actions will be taken only in the event that the Student Grievance Committee rules in favor of the student grievant.

Do you anticipate making a formal motion relative to the report? (attach motion report)

\_\_\_\_\_

If so, state the motion: (attached)

\_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? (circle one)

\_\_\_\_\_

Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date \_\_\_\_\_ Report Number (For Senate Use Only) 789-77

Name of Committee Submitting Report Student Academic Grievance Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_  
elected chartered

Names of Committee members: Robert DiGiulio, George Drew, Alfred Owens, Brendan Minogue, Robert Stanko, Paul Suddes, Robert Wolanin, Mark Morgan, Bob Wasko.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: (Attached)

\_\_\_\_\_  
\_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Decide at the meeting

Other relevant data: \_\_\_\_\_  
\_\_\_\_\_

RD BM  
Chairman (please initial)

In its meeting on April 18, 1979, the Committee decided to re-submit the following motion to the Senate.

MOTION: That the Student Academic Grievance Procedure (Revised January 4, 1977, para. 1 under Scope) be changed in the following way:

"This procedure is not intended nor should it be used as a means of modifying, changing or addressing University policies which are mandated by the Board of Trustees or adopted by any policy-making agency of the University" be replaced by "This procedure is not intended nor should it be used as a means of modifying or changing University policies which are mandated by the Board of Trustees or adopted by any policy-making agency of the University, but may be used to address policy issues." (Underlined words denote changes.)

As a clarifying statement the following motion was made by Dr. Minogue and seconded by Paul Suddes: "The change is intended to permit the Committee to hear as evidence, matters concerning both the implementation and equity of the course outline."