

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT  
FROM: Cynthia Peterson, Secretary of the Senate  
RE: SENATE MEETING  
June 2, 1982, Schwebel Auditorium  
4:00 p.m.

May 23, 1982

AGENDA

1. Call to Order
2. Approval of Minutes of Special Senate Meeting of May 26, 1982.
3. Report of Charter and ByLaws Committee
4. Report of Executive Committee
5. Report of Elections and Balloting
6. Reports of Other Senate Committees

Academic Programs & Curriculum Committee

Student Academic Grievance Subcommittee

7. Unfinished business
8. New Business  
Dean Nicholas Paraska Resolution
9. Adjournment

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE .

Date May 18, 1982

Report Number (For Senate Use Only) \_\_\_\_\_

Name of Committee Submitting Report Academic Programs & Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Appointed chartered

Names of Committee members: Rodfong, Dastoli, Yiannaki, Hopkins, Rost, Eshleman, Harris, Hahn, Hill, Kougl, Lateef, Munro, Shuster, Copeland, Suchora, Beil, Dereich, Gillis.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The report concerns procedures for the Academic Programs and Curriculum Committee.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: Move the approval of the procedures adopted by

the Academic Programs and Curriculum Committee

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: \_\_\_\_\_

K. K.  
K. Kougl, Chairperson  
Chairman (please initial)

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## PROCEDURES FOR THE ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

1. For the purposes of review and coordination, the chairpersons of the Academic Programs Division, the Curriculum Division, the Honors Program and the Individualized Curriculum Program Sub-committee, and the Continuing Education Subcommittee will circulate the minutes of their group to each other and to the chairperson of the Academic Programs and Curriculum Committee.

### 2. Procedure for Calling a Meeting

If any chairperson perceives an issue that should be addressed by the Academic Programs and Curriculum Committee, that chairperson will contact the chairperson of the Parent Committee who will convene a meeting of all the chairpersons to discuss the issue.

- a. After the chairpersons' meeting to discuss the issue, the chairpersons will report back to their groups and hold further discussions on the issue if they feel it is necessary.
- b. If needed, a meeting of the Academic Programs and Curriculum Committee will be convened to deal with the issue and to make a formal recommendation to the University Senate.

### 3. Division and Sub-committee Reports

- a. Each division or sub-committee chairperson can report directly to the University Senate; however, the sub-committee chairpersons may report to the Parent Committee for reaction before reporting to the Senate.
- b. In reviewing course proposals, if the Curriculum Committee thinks a course proposal significantly affects another program, then the Committee may refer the proposal to the Academic Programs Committee.

### 4. Record of Meetings

- a. Minutes for the Academic Programs and Curriculum Committee's meetings will be kept by the student secretary assigned to the Curriculum Division. The secretary will distribute copies of the minutes to all Committee members and copies of the minutes with accompanying coversheet to the chairperson of the Senate, the secretary of the Senate, and the Library.
- b. Minutes of the chairpersons' meetings will be kept by one of the chairpersons with the duty rotating alphabetically. Copies of the minutes will be distributed to the five chairpersons and copies with accompanying coversheet to the chairperson of the Senate, the secretary of the Senate, and the Library.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 19, 1982

Report Number (For Senate Use Only) \_\_\_\_\_

Name of Committee Submitting Report Student Academic Grievance Subcommittee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Appointed Chartered

Names of Committee members: Faculty: Gilbert Atkinson, Joan Gailey, C. Allen Pierce  
John F. Ritter, David Robinson, Joseph Kirschner, Administration: Charles McBriarty  
Students: Cynthia Beckes, Robert Grace, Michael Ramos, Dennis DiMartino,  
Cindy Konicki, Leonard Turco, Sharon Weber.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The committee has met five times this year. We have only had one grievance reach committee, and it is about at resolution. The committee will probably only meet once more this year.

Do you anticipate making a formal motion relative to the report? NO

If so, state the motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? \_\_\_\_\_

Other relevant data: \_\_\_\_\_

C. Allen Pierce



Chairman (please initial)

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Annual Report to the Academic Senate  
of the Student Academic Grievance Subcommittee

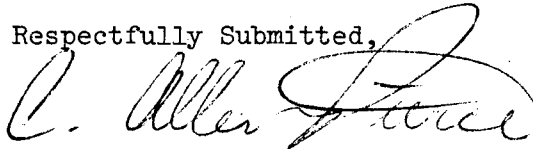
Sub-Committee has met five times this year. The first meeting (Oct. 15, 1981) was strictly an organizational meeting. The second meeting (Jan. 22, 1982) was a working meeting in which we reviewed the grievance hearing procedure used by previous committees. The procedure was revised and the revision adopted the following meeting.

The following three meetings of the committee were hearings involving one student grievance. This grievance is about at resolution.

Several hearings were scheduled which were cancelled because acceptable resolutions to the complaints were achieved prior to the hearing date. Many student academic complaints were received by the student academic grievance secretary that never made committee as they were resolved. The effectiveness of this secretary, Cynthia Beckes, needs to be recognized because through her ability many grievances were resolved without a hearing.

The Student Grievance Secretary has expressed to the committee the student's concern regarding the inability of the committee to mandate a grade change. The committee has indicated that the initiative regarding this matter should come from the Student Government. It also appears that changes in the YSU/OEA Agreement currently being negotiated may impact changes in this matter.

Respectfully Submitted,



C. Allen Pierce, Chair  
Student Academic Grievance Sub-Committee