SCHNUTTGEN, HILDEGARD

UNIVERSITY LIBRARY

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT

FROM: VIRGINIA PHILLIPS, SECRETARY, THE ACADEMIC SENATE

RE: MEETING OF THE ACADEMIC SENATE
      WEDNESDAY, 3 APRIL 1985
      4 p.m.
      ARTS AND SCIENCES AUDITORIUM, ROOM 132, DEBARTOLO HALL

                                              19 March 1985

                        AGENDA

1. Call to Order.

2. Approval of Minutes of Academic Senate of 6 March 1985.

3. Charter and Bylaws Committee, Report by William Jenkins.

4. Senate Executive Committee, Report by Larry Esterly.

5. Elections and Balloting Committee, Report by Sara Throop.

6. Reports of Other Senate Committees:

    845-8 Curriculum Division, Academic Programs and Curriculum
           Committee, Report by L. Allen Viehmeyer.

    845-9 Library and Media Center Services Committee,
           Report by John Turk.

    845-10 Ad Hoc Subcommittee for Review of the Black Studies
           Program, Report by Frederick Blue.

    Informational Report, Programs Division, Academic Programs
           and Curriculum Committee, Report by Frank Castronovo.

    Informational Report, Academic Planning Committee,
           Report by Dean Brown.

7. Unfinished Business.

8. New Business.

9. Adjournment.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date ___March 15, 1985___   Report Number (For Senate Use Only) ___845-8___

Name of Committee Submitting Report __Academic Programs and Curriculum Committee__
                                        Curriculum Division
Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

_____Appointed Chartered_____

Names of Committee members: __M. Beaubien, T. Deiderick, P. Dukes, L. Hugenberg,__

_____M. Pitman, D. Rost, A. Viehmeyer (Chairperson), H. Yiannaki_____

_____   _____

_____   _____

Please write a brief summary of the report which the Committee is submitting to the

Senate: _(attach complete report) The attached curriculum proposals have been approved_

by the UCD, circulated to the various departments, and are being presented to the

University Senate: 85-81, 85-82, 85-84 to 85-107, 85-109 to 85-122.

_____

_____

Do you anticipate making a formal motion relative to the report? _____

If so, state the motion: _____

_____

_____

If there are substantive changes made from the floor in your committee recommendation,

would the committee prefer that the matter be sent back to committee for further

consideration? _____

Other relevant data: _____

_____

_____L. Allen Viehmeyer_____
                                     Chairman

LIST PREPARED BY CURRICULUM COMMITTEE

85-81   History   (Add)
630. The Black Experience in American History
A historical   study   of   black   people's   roles   in and
contribution to the political,   social,   and economic
development of American society.   Credit for 630 will not be
given to students who have taken either 730 or 731.

4 q.h.

85-82 History   (Delete)
730, 731. The Black Man in American History.
A historical study of black people's roles in,   and
contribution to, the political,   social,   and economic
development of the American society.   Prereq.: History 605
for 730; 606 for 732.

4 + 4 q.h.

85-84   Criminal Justice   (Delete)
775. Contemporary Problems in Criminal Justice.
Lectures on contemporary issues in the criminal justice
area.   Topics are announced prior to enrollment.   Prereq.:
Senior standing and permission of instructor.

4 q.h.

85-85   Criminal Justice   (add)
850. Contemporary Problems in Criminal Justice.
Lectures on contemporary issues in the criminal justice
area.   Topics are announced prior to enrollment.   Prereq.:
Senior Standing or permission of instructor.

4 q.h.

85-86   Business Education and Technology   (Change)
521. Typewriting II.
Business letters, outlines, manuscript writing, and business
reports. One hour of lecture, three hours of lab. Prereq.:
BET 520 or equivalent.

2 q.h.

85-87   Business Education and Technology   (Change)
522. Typewriting III.
Advanced typing problems, and machine transcription.   One
hour of lecture, two hours of laboratory. Prereq.: BET 521
or equivalent.

2 q.h.

LIST PREPARED BY CURRICULUM COMMITTEE

85-88   Business Education and Technology   (Change)
620. Typewriting IV.
Advanced typing problems. One hour of lecture, two hours of laboratory. Prereq.: BET 522.

2 q.h.

85-89   Business Education and Technology   (Change)
621. Typewriting V.
Advanced typing problems.   Two hours of lecture.   Prereq.:
BET 620.

2 q.h.

85-90 Business Education and Technology   (Change)
530. Introduction to Gregg Shorthand.
Theory of Gregg shorthand system will be presented along with fundamentals of dictation and transcription.   A dictation speed of 60 words a minute should be attained. Students will be required to spend a minimum of three additional hours per week in open student-monitored lab. Four hours of lecture. Prereq.: BET 505 or equivalent.

4 q.h.

85-91   Business Education and Technology   (Change)
534. Alphabetic Shorthand I.
Principles of shorthand based on the English alphabet, and development of a speed of 60 words a minute on business letters. Prereq.: BET 505 or equivalent.

. 4 q.h.

85-92   Business Education and Technology   (Change)
539. Alphabetic Shorthand II.
Reinforcement of transcription and dictation practices.   A dictation speed of 90 words a minute should be attained by the completion of this course. Students will be required to spend as many additional shorthand lab hours per week as necessary in open student-monitored lab to attain this speed.   Four hours of lecture.   Prereq.:   BET 534 and BET 521.

4 q.h.

85-93   Business Education and Technology   (Change)
630. Shorthand II.
Beginning transcription and dictation. A dictation speed of 80 words a minute should be attained.   Students must spend

LIST PREPARED BY CURRICULUM COMMITTEE

an additional three hours per week in open student-monitored lab. Four hours of lecture. Prereq.: BET 521 and BET 530 or equivalent.

4 q.h.

85-94 Business Education and Technology   (Change)
643. Electronic Files Management.
File structures and design; input and output formats; media selection; storage, safety and security issues; migration techniques, communication capabilities and user information requirements. Prereq.: BET 510 and BET 500.

3 q.h.

85-95 Business Education and Technology   (Change)
704. Business Communications
The mechanics, psychology, and principles of effective letter and report writing and oral communication in business. Four hours lecture only. Prereq.: English 550 and BET 505 or equivalent.

4 q.h.

85-96 Business Education and Technology   (Change)
706. Business Law.
The role of law in business; basic fundamentals of business law. Prereq.: BET 510 or BT 500.

4 q.h.

85-97 Business Education and Technology   (Change)
731. Specialized Dictation.
Dictation and transcription in specialized fields: law, medicine, etc. Includes machine transcription. Four hours lecture only. Open student-monitored lab. Prereq.: BET 539 or 631, BET 620, or permission of instructor.

4 q.h.

85-98 Business Education and Technology   (Change)
760. Office Work Experience for Teacher Certification.
To give Business Education students the opportunity to earn work experience hours to apply toward the one-year requirement for vocational certification. Students will work 200 hours in a supervised situation during the quarter. The course may be taken twice for a maximum of 400 work-experience hours. Prereq.: Education 501 and BET 522.

3 q.h.

LIST PREPARED BY CURRICULUM COMMITTEE

85-99   Business Education and Technology   (Change)
810. Techniques in Teaching Typewriting.
Includes demonstration and practice of techniques in
teaching typewriting, with emphasis on the psychology of
skill development and currently accepted theories. Prereq.:
Junior standing and BET 522.

2 q.h.

85-100 Business Education and Technology   (Change)
830. Techniques of Teaching Shorthand.
Examines research in methods and techniques of teaching
shorthand and its related areas.   Includes techniques
necessary for dictation, and criteria for transcription
evaluation. Prereq: Junior standing and BET 630.

2 q.h.

85-101 Business Education and Technology   (Change)
831. Alternate Shorthand Systems.
The fundamentals of Century 21, notehand, and other kinds of
shorthand and how they differ from Gregg shorthand.
Intended for business education majors and graduate
students.   Three hours lecture only.   Prereq.:   Junior
Standing and BET 630.

3 q.h.

85-102 Business Education and Technology   (Change)
860. Principles and Problems of Business Education.
The principles underlying the complete area of business
education and its subareas: including such topics as
nature, purposes, history and development, curriculum,
educational levels, materials, equipment, administration and
supervision standards, evaluation, guidance, public
relations, job placement, research, teacher qualifications,
legislation, and cooperation with business.   Prereq:
Education 704 or graduate standing.

3 q.h.

85-103 Business Technology   (Change)
540. Principles of Marketing.
Introduction to marketing's role in society and within the
firm; an overview of marketing strategy and planning.
Includes international markets, forecasting targets, market
potential, and sales. Prereq.: BT 500.

4 q.h.

LIST PREPARED BY CURRICULUM COMMITTEE

85-104 Business Technology   (Change)
   541. <u>Sales Principles</u>
Overview of selling function and its role in marketing.
Application of the selling process and sales psychology.
Prereq.: BT 500.

                                                     4 q.h.

85-105 Business Technology   (Change)
   560. <u>Business Management Technology.</u>
Concepts and methods in the general management of business
enterprises. The influence of size, type and business
purpose on management principles and practices. Prereq.:
BT 500.

                                                     4 q.h.

85-106 Business Technology   (Change)
   582. <u>Elementary Accounting Tech. III.</u>
Extensive treatments of inventory, depreciation, cash proof
journal, payroll. Prereq.: BT581.

                                                     4 q.h.

85-107 Business Technology   (Change)
   586. <u>Financial Management.</u>
Financial planning, problem analysis, capital budgeting,
management of short and long-term financial assets.
Prereq.: BT 582.

                                                     4 q.h.

85-109 Business Technology   (Change)
   632. <u>Media Planning and Buying.</u>
Techniques of planning and executing local, regional, and
national advertising campaigns. Topics include syndicated
media research, rate card structures, and distribution of
media. Prereq.: BT 530.

                                                     4 q.h.

85-110 Business Technology   (Change)
   633. <u>Retail Advertising.</u>
Preparation of retail advertising for a variety of media.
Includes development of store image, advertising planning
and direct mail advertising. Prereq.: BT 530.

                                                     4 q.h.

LIST PREPARED BY CURRICULUM COMMITTEE

85-111 Business Technology   (Change)
    635. Visual Presentation.
The principles involved in interior, industrial, and window
display of merchandise; organization, functions, and
management of display departments, and their importance in
both retail and industrial settings. Prereq.: BT 530.
                                               3 q.h.

85-112 Business Technology   (Change)
    637. Radio and TV Advertising.
Study of radio and television as advertising media.
Selecting stations, times, approaches, preparation and
production of a variety of commercials. Prereq.: BT 53).
                                               4].h.

85-113 Business Technology   (Change)
    640. Warehousing and Traffic Management.
Examination of transportation, warehousing, materials
handling, containerization, inventory control, purchasing,
and warehouse location.   Prereq.: BT 540.
                                               4 q.h.

85-114 Business Technology   (Change)
    648. Sales Management.
Procedures and techniques necessary to manage the sales
force, including recruitment, orientation, compensation,
supervision, and organization. Prereq.: BT 541.
                                               4 q.h.

85-115 Business Technology   (Change)
    663. Office Management.
Principles and practices for effective office systems.
Includes integrated office systems, alternative office
designs, information management, and change techniques.
Prereq.: BT 650 or BT 640.
                                               4 q.h.

85-116 Business Technology   (Change)
    680. Accounting Analysis.
Income determination, current asset and current liabilities
valuation. Prereq. : BT 582.
                                               4 q.h.

LIST PREPARED BY CURRICULUM COMMITTEE

85-117 Business Technology   (Change)
681. Accounting Systems for Small Businesses.
Spreadsheet analysis and integrated accounting systems.
Applications on microcomputers. Prereq.: BT 680.

4 q.h.

85-118 Business Technology   (Change)
683. Cost Accounting.
Estimating, planning and controlling cost processes.
Includes standards, analysis of variances, cost and profit
selection, product pricing, budgets, distribution, and
control. Prereq.: BT 560 and 582.

4 q.h.

85-119 Business Technology   (Change)
685. Nonprofit Accounting.
Concepts and reporting practices of non-profit
organizations. Prereq. BT 582.

4 q.h.

85-120 Speech Communication & Theatre   (Change)
861. Drama II.
A study of 20th century dramatic texts in performance.
Includes a study of production histories with an emphasis on
the production company's role as interpreter in terms of
style, text, etc. Prereq.: Speech 762 or consent of
instructor.

4 q.h.

85-121 Speech Communication & Theatre   (Change)
860. Drama I.
A study of dramatic texts in performance from antiquity
through the 19th century. Study of performance histories
with emphasis on how the scripts could be produced as period
pieces and/or adaptations for the modern stage. Prereq.:
Speech 762 or consent of the instructor.

4 q.h.

85-122 Music   (Add)
518, 519. Survey of Music Literature.
An introduction to the elements of musical style with
emphasis on the acquisition and development of perceptive
listening skills. Study of representative literature from
all historical periods. Comprehensive listening assignments
are an integral part of the course. Music 518 is
prerequisite to 519.

3 + 3 q.h.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date ___March 12, 1985___   Report Number (For Senate Use Only) __845-9__

Name of Committee Submitting Report ___Library and Media Services Committee___

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

_____Appointed Chartered_____

Names of Committee members: John Turk, Chair (F&PA), Walter Mayhall (F&PA), Pearl Zehr
(CAST), Daniel Suchora (Engineering), David Genaway (Library), Floyd Jackson (Media
Center), Leonard Spiegle (A&S), Richard Shale (A&S), Lawrence Haims (Education),
Phyllis Stoll (Marketing).

Please write a brief summary of the report which the Committee is submitting to the

Senate: (attach complete report)

_____Library Budget Recommendation for 1985/86 Allocations_____

_____Library Committee Recommendations_____

_____

_____

Do you anticipate making a formal motion relative to the report? __Yes_____

If so, state the motion: 1. We move for Senate approval of the Library Budget

Committee's proposed allocations for the 1984-85 year. 2. We move that "in the event

that additional funding be made available (beyond the 725,000 for 1985/86 that the Library

and Media Committee meet to consider special needs and allocate the special funds according
to the Committee members' best judgement".

If there are substantive changes made from the floor in your committee recommendation,

would the committee prefer that the matter be sent back to committee for further

consideration? ____Yes_____

Other relevant data: _____

_____

_____
                Chairman

1985-86 MAAG LIBRARY
Allocation of Funds
To Schools and Colleges

General works	$ 85,000
Binding	44,500
Replacement	15,000
CAST	51,970
Arts & Sciences	357,840
Business Administration	58,879
Education	29,915
Engineering	40,957
Fine & Performing Arts	40,939
TOTAL	$725,000

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date __15 March 1985__   Report Number (For Senate Use Only) __845-10__

Name of Committee Submitting Report __Ad Hoc Subcommittee for Review of the Black__
__Studies Program__

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) __Ad Hoc__

Names of Committee members: __F. Blue (chairperson), Sally Hotchkiss, V. Adair,__
__H. Warren, J. Conser, J. Boyd, S. Clark Brown, R. Gould, G. Leck, L. Slivinske,__
__S. Cooper__

Please write a brief summary of the report which the Committee is submitting to the

Senate: (attach complete report) __See attached.__

Do you anticipate making a formal motion relative to the report? __Yes.__

If so, state the motion: __That the Academic Senate accept the report of the__
__Ad Hoc Subcommittee for Review of the Black Studies Program and that the__
__Senate Executive Committee assign the several recommendations of the report__
__to the appropriate Senate committees and administrative units.__

If there are substantive changes made from the floor in your committee recommendation,

would the committee prefer that the matter be sent back to committee for further

consideration? __Yes.__

Other relevant data: __The Ad Hoc Subcommittee submitted the attached report to__
__the Programs Division of Academic Programs and Curriculum Committee on__
__8 March 1985; at that time Programs Division adopted a motion that__
__the Ad Hoc Subcommittee should report directly to the Academic Senate.__

Frederick Blue
Chairman

The Ad Hoc Subcommittee for Review of the Black Studies Program was established in the fall, 1984 under the Academic Programs and Curriculum Committee, Programs Division, to review the current status of the Black Studies Program. The Subcommittee was also asked to recommend to the Academic Senate and the President ways in which the Black Studies Program might be strengthened.

The subcommittee was composed of the following members:

Dr. Frederick Blue, Chairperson
Dr. Sally Hotchkiss, Associate Provost, Administration Representative
Mr. Veral Adair, Student Representative
Prof. Homer Warren, Liaison with Programs Division, Academic Programs and Curriculum
Dr. James Conser, Liaison with Academic Standards and Events
Prof. Joan Boyd
Prof. Sarah Clark Brown
Prof. Syretha Cooper
Dr. Ronald Gould
Dr. Glorianne Leck
Dr. Lee Slivinske

After meeting initially on October 11, 1984 with President Humphrey, the committee met on a regular basis through the remainder of the fall and winter quarters. The committee met a total of eleven times, dividing itself into subcommittees to consider the following aspects of the Black Studies Program:

1. Student Recruitment

2. Curriculum and Enrollment

3. Faculty

4. Director and Budget

5. Community Outreach

It is our recommendation that in two years a committee again review the Black Studies Program in light of the recommendations made in this report.

Report of the Ad Hoc Sub Committee for the Review of the Black Studies Program

Recommendations:

I Recruitment:

The University should provide the staff and necessary funding to institutionalize

the minority recruitment efforts presently being performed on a supplementary basis

in the Admissions Office. This should include, but not be limited to, the following:

1. Continuation of all minority recruitment programs presently being implemented.

2. Development of a visitation program for all of the minority seniors in the
Youngstown area schools.

3. The holding of a luncheon for the scholars (primarily the valedictorians and
the National Honor Society members) of the Youngstown area schools.

4. The holding of a luncheon for representatives of minority groups and for area
high school guidance counselors to keep them informed about the University and to
encourage their assistance in recruiting minority students.

5. The development of a minority handbook that can be used in the recruitment
efforts with minority students.

II Curriculum and Enrollment

The results of a survey taken of all University Departments indicate that no

department other than Black Studies now requires courses in Black Studies. Nine

recommend them in an informal way. Fifteen list them on curriculum sheets. As a

result Black Studies courses have a low visibility and are taken by very few whites,

yet graduates from many departments are expected to have substantial occupational con-

tact with the black community. Our surveys reveal that the proportion of black students

enrolled in Black Studies courses is increasing while that of white students is de-

creasing. Thus the Committee recommends the following:

1. The Senate Academic Standards and Events Committee should investigate the
possibility of a University requirement in an "other cultural study," be it his-
torical or contemporary in perspective.

2. The Academic Standards and Events Committee should compile a list of courses,
relatively small in number, that would fulfill the requirement of a "cultural
study."

3. Departments whose graduates have a high probability of working with members
of the black community should be encouraged to specify that their majors take

their cultural studies in the area of Black Studies.

4. More immediately, all colleges should list on all curriculum sheets that certain Black Studies courses satisfy the general University requirements.

5. All University advisors should be informed that the Black Studies courses are intended and designed for both black and white students.

6. The Black Studies Director and Faculty should prepare an informational sheet for all advisors and faculty conveying the nature and purpose of the general education courses in Black Studies. The Director should formally address all department chairs on the role and objectives of the Black Studies Program.

III Faculty

Of 492 full-time faculty there are presently only seven blacks. (one each in

Music, Sociology, Special Education, Allied Health, Art, English, and Marketing.) Re-

cruiting of black faculty needs to be increased. Thus the Committee recommends the

following:

1. Special attention should be given to the upward mobility and retention of currently employed, full-time black faculty.

2. Department chairpersons should be encouraged to use the Affirmative Action skills bank in faculty recruitment efforts and to consider seriously black applicants.

3. Job vacancy announcements should be sent to predominantly black graduate schools and be advertised in black newspapers as well as in traditional newspapers and professional journals.

4. A special investigation of ways to supplement the salaries of black job candidates should be conducted by the Affirmative Action Office in order to make salary offers more competitive so as to encourage black professionals to accept faculty positions at YSU. This must be done within the salary guidelines established by the YSU-OEA. .

5. Chairpersons and search committees should be encouraged to consider seriously black job applicants who could offer courses in the Black Studies program to aid in the diversification of courses in the program.
   The need for additional black faculty is perhaps most acute in the History Department for an Africanist. Since this was a previously authorized position, it should be restored rather than counted against the special allocation targetted for recruitment of minority faculty.

6. The University should actively recruit black professionals from the community to teach as adjunct faculty in order to increase the visibility of black professionals on the campus. These adjunct positions, however, are not intended to replace or supplant the efforts to recruit full-time black faculty.

IV Director and Budget

Becasue of what has historically been the small size of the Black Studies Program and Black Studies' dependence upon "on-loan" full-service faculty from other disciplines and upon limited-service faculty, it is not anticipated that department status will be conferred in the near future, although the Committee views movement toward establishment of a full-fledged Black Studies Department as highly desirable and an important long-range goal. The director is, therefore, ineligible for the pay supplement accorded those who chair academic departments, yet retains similar responsibility for scheduling, advising, and recruiting limited-service faculty. Review of the Director's activities since inception of the Black Studies program has persuaded us that the 8+ hours of released time he has been allocated each year is inadequate compensation for the amount of effort and time the directorship requires.

If recommendations of this ad hoc committee are implemented, the director should be relieved of some student-recruiting responsibilities, for staffing would be provided to handle this aspect. However, the recommendations concerning increasing awareness of Black Studies within the University community commit the director to increase substantially the interaction and liaison with other segments of the University, thereby more than offsetting the offloading of recruitment activities.

In light of these factors, we recommend that the released time allocated to the Black Studies director be increased to 4 q.h. per quarter and that workload credit of 4 q.h. be allocated for the summer quarter beginning with the summer, 1985. Furthermore, we recommend that, until the program attains department status, there be periodic review and adjustment of released-time and workload credit allocations.

Recommendations Concerning the Black Studies Budget:

1. SOC (Standard Operating Code) 125, Summer School, should be increased by .10 FTE and by $3,720, to cover 4 WH for the Director for summer.

2. The present .33 FTE in Student Wages is inadequate to handle the flow of work in the Black Studies office. Therefore, SOC 140 should be raised to 1.00 FTE and to $6,795; this change and the addition of Director's WH will require changing SOC 200 to $6,266.

3. SOC's 300, Supplies; 510, Subscriptions, Books and Reports; 550, Local Tele-phone; 551, Long Distance Telephone; and 620, Maintenance and Repairs should be maintained at their 1984-85 levels through 1985-86.

4. The present travel allocation of $1,000 barely permits the Director to attend a major Black Studies conference annually and precludes travel of "on-loan" faculty from other departments to Black Studies conferences. Travel-monies of $600 in-for_such-persons should be included bringing SOC 410 to a total of $1,600.

5. SOC 416 Field Trips, is presently funded at $135, an amount sufficient only to make one round-trip to Cleveland in the University-owned 13 person van. To make possible greater flexibility in providing a range of experiences, the figure for field trips should be increased to $500.

6. Membership dues to the National Black Studies Conference have hitherto been paid by transferring funds from other OSC's. The addition of a 520 SOC, Dues and Memberships, funded at $150, should be made.

7. Virtually all of the expenses covered by SOC 570, Postage, Freight, and U.P.S. Charges, are for first-class postage, which is to increase by 10 per cent. The $150 figure should be raised to $165 to cover this increase.

8. A major concern of the full Black Studies Committee is the paucity of special events related to Black Studies in Fall and Spring quarters. SOC 720 should therefore be incrased to $9,000 to make it possible for speakers to be brought in the Fall and Spring.

9. As enrollments increaseand Black Studies moves toward department status, thought will need to be given to adding more limited-service faculty and an assistant director. Future budgets should therefore reflect these needs.

V Community Outreach

The purpose of the Black Studies Program is to serve as an educational support for YSU students. As originally established in 1971 and as it has continued since, its concerns have been the academic needs of the YSU student body. Black Studies is not intended as a community outreach program directed toward analyzing and developing solutions for the many problems in the community. Our surveys indicate that few if any of the other Black Studies programs in Ohio universities see themselves as providing community outreach services.

While there is certainly a need for and a concern for community outreach, such services are usually drawn from other than academic areas of the University. There are several service programs in full operation at YSU which can and do provide assistance in community outreach. They include:

1. The Center for Urban Studies whose "primary objective is to apply YSU's re-
sources to the problems and processes related to urbanization, through the develop-
ment of an ongoing program of making basic and applied research, technical assis-
tance, and training available to local government, business, and public service
organizations." (p. 9, University catalogue)

2. The Office of Continuing Education develops and administers courses and pro-
grams outside of the traditional degree programs which are available to the Youngs-
town community.

3. The Charles B. Cushwa Jr. Center for Industrial Development whose purpose "is
to promote the creation of jobs by encouraging new business ventures and by assisting
existing firms to improve their production capabilities." (p. 10, University catalogue)

4. Service Core of Retired Executives (SCORE) is designed to assist small busi-
nesses in the community. Students in Williamson School of Business are assigned
as consultants to businesses that volunteer for the purpose of undergoing an evalua-
tion of their accounting, financial, marketing, and management practices.

5. Sponsored Programs Information Network (SPIN) is an on-line communications
network that assists faculty, administrators, and others find appropriate federal,
private and corporate foundation funding sources to conduct research in a multitude
of areas including minority career development, minority civil rights issues and
minority education.

6. Black History Month programs which are open to the public and bring to the
campus speakers and programs of direct interest and concern to the black community.

7. Other services such as the free clinic (Cooperative Campus Ministry), dental
clinic (Allied Health), and educational services.

8. Student recruitment programs of the Admissions Office provide information and
assistance to prospective students.

The Ad Hoc Committee does recognize that there are some recommendations which

could be helpful in making the academic program more accessible:

1. Where desirable and feasible, Black Studies and other relevant courses might
be offered in the community at churches and schools as well as on campus.

2. The Affirmative Action office might serve as a source of information regarding
services available thrugh the University.(supra 1-5)

3. The Black History Month budget should remain intact, but additional funds should
be made available in order that the program might offer more speakers and workshops
open to the public during spring and fall quarters.

4. Recruitment programs should be expanded to include a position for a minority
recruitment counselor.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date __3/11/85_____   Report Number (For Senate Use Only) - - -
                                                                     _____

Name of Committee Submitting Report __Programs Division, Academic Progs. & Curric. Comm.__

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) **appointed**
                                                                         ~~Chartered~~

_____

Names of Committee members: __Frank Castronovo, Maria Dannessa, Gratia Murphy__
_____Dorothy Scott, Matthew Siman, Homer Warren, Debbie Huberman_____

_____
_____

Please write a brief summary of the report which the Committee is submitting to
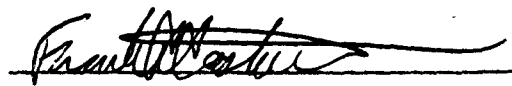
the Senate: __(attach complete report)__

__The attached program changes in the BA-Economics and BS-Psychology programs__

__have been reviewed and passed by the UPD, and are being presented to the Academic__

__Senate for its information.__

_____

_____

Do you anticipate making a formal motion relative to the report? __no_____

If so, state the motion: _____

_____

_____

If there are substantive changes made from the floor in your committee recommendation,

would the committee prefer that the matter be sent back to committee for further

consideration?_____

Other relevant data: _____

_____

Chairman (please initial)

Addition of a new program_____(Complete B, C)

Deletion of an existing program_____(Complete A, C)

Change in an existing program__X__(Complete A, B, C)

Program title____BA in Economics_____Department_____Economics_____

A. Describe the requirements of the program as it currently exists. (Attach additional sheets if necessary.)

Economics

A major in Economics comprises 48 quarter hours. Required courses are 520, 621, 622; 624, 705, 706; 710, 712. The following courses may be applied toward a major in Economics: History 714 and Marketing 703.

B. Describe the requirements of the proposed program. (Attach additional sheets if necessary.)

Economics

A major in Economics comprises 48 quarter hours. Required courses are 520, 621, 622, 624, 705, 710, 712 and one of the following: Economics 824, 825, 850, 853. Math 550 or 572 or equivalent is a prerequisite to Economics 709, 710, 712. The following courses may be applied toward a major in Economics: History 714 and Marketing 703.

C. Using as many additional sheets as are necessary, provide a rationale and estimate how this addition/deletion/change of program will impact upon the resources of departments other than the one originating the form (e.g. enrollments, frequency of support-course offerings, staffing, budgets, equipment, duplicate courses, etc.).

The requirement that Economics majors complete either 824, 825, 850, or 853 is designed to allow the student to become familiar with applications of statistical techniques and methods which are important for his future employment or for graduate study in Economics. These courses also will permit the student to apply some of the statistical techniques which are developed in Statistics 1 and 2 (Economics 624 and 705).

Signatures

Department Chairperson _____

Dean _____ 3/4/85 _____ Prog. Div _____

Addition of a new program___._____(Complete B, C)

Deletion of an existing program_____(Complete A, C)

Change in an existing program___X_(Complete A, B, C)

Program title Bachelor of Science - Psychology Department___Psychology_____

—— ——————— ——— ———————— —————BACHELOR OF SCIENCE — ——— —————— ————

A. Describe the requirements of the **PSYCHOLOGY**   (Attach
   additional sheets if necessary.) **63 Hours:**

   A. 560, 613, 614 (Statistical Methods I & II),
      615, 724, 800 and 828. 27 q.h.
   B. Two of the Series Psychology 760, 761,
      762, 765. 8 q.h.
   C. Four of the following courses: Psychology
      700, 734, 735, 760*, 761*, 762*, 765*,
      803, 833, 860. 16 q.h.
   D. Three of the following courses:
      Psychology 702, 709, 712, 716, 740,
      755, 756, 757, 770, 790, 802, 820, 841,
      845, 850, 870. 12 q.h.

B. Describe the requirements of the (*) A candidate for the B.S. degree must complete tional
   sheets if necessary.)   two courses from (B) above but may take additional
                                     courses in the series (Psychology 760, 761, 762, 765)
                                     which may then be used toward completion of (C)
                                     above.

        See Attached Sheet.

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C. Using as many additional sheets as are necessary, provide a rationale and
   estimate how this addition/deletion/change of program will impact upon the
   resources of departments other than the one originating the form (e.g. enroll-
   ments, frequency of support-course offerings, staffing, budgets, equipment,
   duplicate courses, etc.).

        See Attached Sheet.

Signatures

Department Chairperson _James C Mom_____

Dean ___B J Yzwick_____   Prog. Div. _____

BACHELOR OF SCIENCE - PSYCHOLOGY

B. REQUIREMENTS:

   60 Hours:

A. 560, 613, 614, 615, 724   19 Q.H.

B. A minimum of Six of the following courses:
    734, 740, 760, 761, 762, 763, 765, 800, 802, 828, 833, 860   24 Q.H.

C. The remaining psychology courses to be taken may be selected from any
    psychology course applicable to the psychology major (and may include
    additional courses from List B). Minimum of 17 Q.H.

D. Math. 550 and Computer Sciences 600.

E. Minor in One of the Natural Sciences, Math, or Engineering.

BACHELOR OF SCIENCE – PSYCHOLOGY

C. RATIONALE:

The Psychology Department feels that the enclosed revision of its B.S. program puts the B.S. degree in a more intelligible form. These revisions provides the B.S. program with a greater flexibility, and makes the program more rigorous for our majors who are going on to graduate school.

The B.S. degree is usually taken by psychology majors interested in graduate school. The program, as now structured consists of several course requirements which are not believed to be <u>essential</u> for graduate performance in many areas of psychology. Hence, we now believe these should no longer be required courses. Also, the program, as now structured, systematically channels students in a direction of Experimental Psychology and Research Methodology. This excessive channeling diverts the student away from many of the core content areas which will be needed for graduate study. The revision of our B.S. program into its new format should provide the student with a sound background in methodology, and at the same time, provide for more indepth training in content areas which will be useful in any area of graduate psychology training. An examination of the modified program will therefore show that Sections B, C, and D of the old program have been collapsed into one list along with Psychology 800 and 828 from List A. The requirement of a minimum six courses from that list (along with an additional 17 hours in requirement C) means that the student will have a vigorous program, one which will cover a broader spectrum of psychology than the older experimentally oriented program.