



Academic Senate
Youngstown State University
Youngstown, Ohio 44555



ACADEMIC SENATE MINUTES

September 8, 2004

Note: The next meeting of the Academic Senate is scheduled for Wednesday, October 6, 2004, at 4:00 p.m. Please submit agenda items and cover sheets for the October Senate meeting to Bob Hogue by noon on Monday, September 27, at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in *Word* or rich text format. A downloadable cover sheet is available at the Academic Senate web site [hit "cancel" if asked for a password]:

<http://cc.yzu.edu/acad-senate/index.html>

Note 2: If you want to read or print the pdf version of these minutes and don't have *Adobe Acrobat Reader*, you may download the program at the following link:
<<http://www.adobe.com/products/acrobat/readstep2.html>>.

To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.

Click on the links in the table to go directly to a specific section of the minutes.

<u>Nominations for Chair</u>	<u>Previous Minutes</u>	<u>Remarks from Dr. Sweet</u>	<u>Remarks from Dr. Atwater</u>	<u>Report from the Chair / OFC Report</u>
<u>Academic Programs Committee</u>	<u>Undergraduate Curriculum Committee</u>	<u>Professional Conduct Committee</u>	<u>Selection of OFC Delegate</u>	<u>Sign-in Sheet</u>

Call to Order:

Tom Shipka, chair of the Academic Senate, called the Senate to order at **4:09 p.m.**

Nominations for Senate Chair and Charter & Bylaws:

Dr. Jane Reid, Elections & Balloting, handled nominations: **Tom Shipka and Daryl Mincey** were nominated for Chair. Nominations for Charter & Bylaws (three slots) were then accepted: **Fred Viehe, Al Bright, Louise Pavia** were nominated. **Rick Shale** moved to close nominations; the motion was seconded. Nominations were closed.

Minutes of the Previous Meeting:

Minutes of the May 5, 2004, meeting were approved as posted. To view the May minutes, go to <http://www.cc.ysu.edu/acad-senate/minmay04.htm>.

Remarks by **Dr. David C. Sweet,** University President:

YSU's Enrollment is 13,102 as of this morning. This reflects 250 additional students (1.67%) over last year. Toledo is down about 5%. Bowling Green is up, so there is no real statewide trend yet on enrollments. Our FTE count is above our budgeted level -- 276 over our target. Incoming students are up 4.7%. Transfers are up 13.7%. Incoming graduate students are up 6%. The Bitonte College of Health and Human

Services has enrolled 3132 majors, making it the largest college on campus for first time in history.

One factor assisting increased enrollment is the presence of new degree initiatives. The new Master's of Social Work is now enrolling students. There are 55 students in the Electric Utility program. Conditional university admission being explored. We need to work with area secondary schools to be sure students are better prepared when they enter YSU. We are looking at ways to increase scholarship funds for students.

We have had ongoing conversations with Slippery Rock University on possible tuition reciprocity. Pennsylvania has been slow to approve such agreements in the past. Perhaps we can have better luck with a smaller, more targeted program like one related to Slippery Rock. We are also hoping to increase the enrollment of Columbiana County residents, since that county has one of the lowest percentages of college degrees among the adult population

Items on the University Master Plan are proceeding: The Wellness Center is under construction; parking and the Wick-Pollock Inn are other items to be examined this year in the Master Plan. The Technology Master Plan is also moving forward. The plan is for the replacement of Administrative computer software over next three years with STC Banner software.

A final note: We are a part of the early campaign for United Way. Please get behind the United Way and help demonstrate our commitment to the community.

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Remarks by **Dr. Tony Atwater**, University Provost:

The good news on our enrollment is an outcome of the caliber of faculty and student support at YSU. Thanks to the faculty for their support of our students and programs last year. The faculty is the engine that drives the University.

A. Update on Two University Initiatives for Student Academic Enrichment:

(i) **Civic Engagement Education Initiative:** The idea is to help our students in a programmatic way to develop leadership skills and promote civic engagement. An advisory group being led by Paul Kobulnicky is looking at this. What is the message of this program? It is important to our mission as an urban University not only to develop

strong scholars but also strong citizens. This initiative seeks to link scholarship, leadership, and outreach.

(ii) Undergraduate Research Initiative: We want to help our students become more interested in and involved in undergraduate research. Dr. Jeffrey Dick is leading this effort. Last year we launched a small grant program to link students with faculty doing research. We hope to get more funds this year. We have also strengthened Quest; the focus now is almost entirely undergraduate research. Another piece of this effort relates to a regional symposium as part of Northeast Ohio/ Western Pennsylvania consortium.

B. Freshman Readers Dialogue for Academic Year 2004-05: This is not only for Freshman. The hope is to initiate university-wide discussions.

(i) Book: *The Vanishing Voter*, by Thomas Patterson.

(ii) Topic: Presidential Politics and Voter Participation

(iii) A symposium will be held October 18 at noon, in the Chestnut Room. The author of the book will be a guest.

(iv) A faculty colloquium will also be set up, including the promoting of voter registration.

(v) There will be an essay contest for Freshman and for upper-division students.

C: New Degree Program Proposals awaiting OBOR approval:

(i) Bachelor of General Studies

(ii) Master of Computing and Information Systems

(iii) Master of Arts in American Studies

(iv) Master of Arts in Financial Economics

(v) Northeast Ohio Consortium MFA in Creative Writing.

We hope all of these will be approved this year.

D. YSU Early College High School and YSU Faculty Engagement:

We now have over 70 ninth-graders in the program. The school is housed in Fedor Hall. The goal is to have these students gain experience in college courses and be more ready for university admission. There is a significant role here for faculty involvement and support. There will be an invitation this year for faculty involvement.

E: Topics for Academic Senate Input and Involvement for AY 2004-05:

Input will be sought on these items:

(i) Academic Credit for Work Experience: Some of this is already being done. How can this be done university-wide? How can we do this in such a way as to preserve academic integrity?

(ii) Conditional Admission Framework for Under-prepared Students: How can we better serve under-prepared students? Can a conditional Admission system help these students?

(iii) Framework for expansion of First-Year Experience Instruction: Some colleges have this, some don't. Is there a need for a more comprehensive approach to this?

(iv) Preliminary planning for North Central Accreditation Site Visit during academic year 2007-2008: It is a massive undertaking. Dr. Bege Bowers, Assistant Provost for Academic Planning, will begin developing the framework during this academic year.

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Senate Executive Committee (SEC) / Report from the Chair / Ohio Faculty Council Report:

Tom Shipka, Chair of the Senate, reported:

Welcome to all of you and thank you for accepting the responsibility to serve as a Senator. A special welcome to all those serving in the Senate

for the first time. May I ask all new Senators to please raise your hand.
Thank you.

With your indulgence I will combine my reports from the Chair, the Senate Executive Committee, and the Ohio Faculty Council.

Speaking of the Senate Executive Committee, the members this year are Robert Bolla (Dean of Arts & Sciences), Kenneth Miller (Education), Jane Reid (Williamson College of Business Administration), David Kurtanich (Engineering & Technology), Dennis Morawski (Health and Human Services), Sunil Ahuja (Arts & Sciences), Dennis Henneman (Fine and Performing Arts), Justin Truitt (Student), and myself.

Special thanks to our new Student Government leadership, President Angela Mavrikis, and Vice Presidents J. T. Holt and Justin Truitt, for finalizing student appointments to the Senate and Senate committees so efficiently at the start of the school year.

Thanks, too, to Chet Cooper, Senate Vice President, Bill Jenkins, Senate Parliamentarian, and Bob Hogue, Senate Secretary, for their continuing work on behalf of us all, and to Chet Cooper, Jim Morrison, and Charles Singler, who have helped me cover the myriad campus committees during the past year which a Senate chair inherits. Thanks also to the dozens of Senators and Senate committee members who carried out the important work of the Senate as provided in our Charter and Bylaws during the past year. The workload in some of these committees this past year, particularly Academic Programs, Curriculum, Elections and Balloting, Professional Conduct, and General Education, was significant and time consuming.

A word about domestic partner benefits. The Ohio Faculty Council and the YSU Academic Senate have endorsed domestic partner benefits by resolution in recent years for faculty and staff in the public universities in Ohio. Recently Ohio University, Miami University, and The Ohio State University extended such benefits to faculty and staff. This action by these three universities resulted in the automatic extension of these benefits at Cleveland State University which has a “me-too” clause in its collective bargaining agreement with the faculty. When this happened, I wrote to President Sweet and Board of Trustees Chair Mr. Larry Esterly reminding them of the OFC and YSU Senate resolutions and encouraging them to take the initiative on domestic partner benefits. I am told that the administration and the Board of Trustees have taken

this matter under advisement.

In this connection, petitions have been submitted to the Ohio Secretary of State for an amendment to the Ohio Constitution to appear on the November 2 ballot making same-sex marriages and civil unions illegal in Ohio. A defense of marriage law – House Bill 272 - was passed last year in Ohio but the groups circulating the petitions, including the Citizens for Community Values, the Christian Coalition of Ohio, and the Ohio Campaign to Protect Marriage, apparently believe that a constitutional amendment is less susceptible than a law to what they view as mischief by the courts. I mention this because the actual wording of the amendment may imperil domestic partner benefits. The wording is this:

Only a union between one man and one woman may be a marriage valid in or recognized by this state and its political subdivisions . This state and its political subdivision shall not create or recognize a legal status for relationships of unmarried individuals that intends to approximate the design, qualities, significance or effect of marriage.

Despite the fact that two prominent Republicans, Governor Bob Taft and state Representative Bill Seitz of Cincinnati, sponsor of House Bill 272, have questioned the need for the amendment, it will almost certainly be on the ballot and polls conducted by The Columbus Dispatch show strong support for passage across the state. Governor Taft and Representative Seitz have issued statements saying that House Bill 272 does not prohibit domestic partner benefits. If the constitutional amendment passes, there will predictably be court challenges if an effort is made to terminate existing domestic partner benefits in the public or private sector, or to impede public or private employers from implementing such benefits.

Domestic partner benefits are common in the private sector. More than 40% of Fortune Five Hundred and more than 60% of Fortune One Hundred companies offer them. They are also increasingly common in universities as well. About 225 universities offer them, including more than a dozen with church affiliations such as SMU.

Moving along, one unfinished piece of business is a review by a Senate ad hoc committee on the waiver of search policy adopted by the Board

of Trustees. When this was adopted, the Senate passed a resolution calling for creation of an ad hoc committee to review the policy and report its findings and recommendations to the Senate. I was able to turn up only one person willing to serve on that committee many months ago. Now I am able to report that three persons have agreed to constitute this ad hoc committee and they will begin their work immediately. They are Sandy Stephen, Chet Cooper, and Charles Singler. I ask Chet Cooper to convene the first meeting of the committee.

Speaking of searches, two additional comments. Firstly, a search in which I participated as Senate chair concluded recently with the appointment of Attorney Holly Jacobs as YSU's new General Counsel. Holly was chosen from a very impressive pool of more than eighty applicants. She is a 1988 magna cum laude graduate of YSU with a psychology major and an economics minor. After law school at The Ohio State University she pursued private practice as a trial attorney for several years and then served in ever more responsible positions in the Attorney's General's office and the Ohio Department of Insurance over the past decade. Most recently she was Chief of the Office of Legal Services at ODI. Attorney Jacobs is in the audience today. Holly, please stand.

Secondly, in the wake of publicity about a recent appointment in the Department of Criminal Justice, as Senate chair I requested President Sweet to order an administrative inquiry into that appointment, and that review is underway.

Next, the Professional Conduct Committee adjudicated its first case in late summer. You will hear a report from that committee later today. In my view it is important that the administration and the faculty union officially sanction this Committee jointly through a Memorandum of Understanding or in the collective bargaining agreement so that persons found guilty of professional misconduct cannot file a grievance claiming that the Professional Conduct Committee has no standing under the Agreement as was done in the case this summer.

The Senate committees are fully staffed now with a few exceptions. The roster of all Senate committees and the roster of the Senate are available on the Senate web site maintained by Secretary Bob Hogue. To reach these rosters, go to the YSU web page, click on Academic Programs, then click on the Academic Senate. I have written to the member of every Senate committee whose last name is first in the alphabet asking

that person to convene the committee for election of a chair and that process is continuing. As these elections are conducted, I ask the new chairs to notify Bob Hogue of their election so that we will have accurate records.

As to the agenda for committees this year, I expect another busy year for programs and curriculum, and I'm told that the Honors Program will be submitting several changes to the Honors Committee and Academic Standards Committee. I also expect proposals for changes in admissions policies and changes in the Charter and Bylaws, among others.

As for the Ohio Faculty Council, it will hold its first meeting of the school year at the Ohio Board of Regents on Friday, October 8. The business will include election of officers, a report by Deborah Gavlik, OBOR's Associate Vice Chancellor and legislative liaison, and a report by Attorney Jim McCollum, Executive Director of the Inter University Council.

I have heard perhaps eight of these periodic briefings to the OFC by legislative specialists during my four years on the OFC. The news has gone from bad to worse. The percentage of state support of higher education continues to slide year after year. There is no prospect of relief in sight. Recently I asked a prominent Ohio Republican what he thought would be necessary to turn around the higher education funding picture in Ohio. He said 1) massive improvement in the economy which will generate badly needed revenue, and 2) reinvention of the two-party system in Ohio.

I hope and expect to turn over my duties as chair of the OFC for the past two years to another Council member. I will continue as a member of the OFC if I am reelected Senate chair. The OFC is very grateful to two individuals at YSU - Bob Hogue from CSIS and James Sacco, Research Assistant in the YSU Center for Islamic Studies - for creating and maintaining the OFC web site. I will ask these two individuals to continue their service to the OFC if that is the wish of the new OFC officers. You can reach the OFC web site from the YSU Senate web site.

Today we need to elect a YSU delegate to the OFC for a two-year term to join the YSU Senate Chair as our second delegate. You elected Paul Sracic from Political Science last year to substitute for Daryl Mincey in the second year of Daryl's term when Daryl was on sabbatical. Paul did

a very fine job. His knowledge of the political landscape in Ohio has been a great asset to the OFC. He is willing to continue in the OFC if that is your wish.

I will save further comments about the OFC for my next report to you.

It has been a privilege to serve as chair of the Senate and I thank continuing Senators for your help and support. In the few cases where there have been disagreements, they were always about issues and never personal. I will be happy to answer any questions or respond to any comments.

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Charter & Bylaws Committee: No report.

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Elections & Balloting Committee: No report.

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Academic Programs Committee: **Sunil Ahuja**, Chairperson of the Committee, reported: Proposals approved after last May's Senate meeting are contained in today's agenda (see [Attachment 1](#)). The Committee met on August 27. Sunil Ahuja was re-elected as chair. The next Committee meeting is schedule for September 17.

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Undergraduate Curriculum Committee: The list of course proposals that have been approved by the committee and have passed the objection period since the May Senate meeting is contained in [Attachment 2](#).

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General Education Committee: Bill Jenkins reported: One of the major works this year will be on assessment. Several workshops were held today; others will be held in the future. The General Education Committee will be glad to meet with individual departments. Also, it is not too late to hold additional events related to the Freshman Readers Dialogue.

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Professional Conduct Committee: Committee chair Joseph Edwards reported. (see [Attachment 3.](#))

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Unfinished Business: None.

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New business:

Nominations were received for the second Ohio Faculty Council delegate from YSU. Dr. Paul Sracic was nominated. After no other nominations were received, nominations were closed. Dr. Sracic was elected by acclamation.

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Adjournment: The Academic Senate adjourned at 5:11 p.m.

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For further information, e-mail [Bob Hogue](#) .

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 8/5/2004 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report Academic Programs Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Appointed Chartered

Names of Committee Members 2003-2004 members are Bernadette Angle,
Maria Delost, Tammy King, Howard Mettee, Greg Moring,
Elvin Shields, Marge Collins (academic advisor), Bege Bowers (ex officio),
Gregg Sturuss (ex officio, Curriculum Committee), Sunil Ahuja (chair).

Please write a brief summary of the report the Committee is submitting to the Senate:
The following proposals were approved after the Senate's last meeting of the 2003-2004
academic year. These proposals were circulated, no objections were received. These are
being reported for informational purposes only. See Appendix APRC 1 below.

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: _____

If substantive changes in your committee recommendation are made from the floor,
would the committee prefer that the matter be sent back to committee for further
consideration? Yes

Other relevant data: _____

Sunil Ahuja
Chair

ACADEMIC PROGRAMS COMMITTEE
APPENDIX APCR 1

The following is a list of programs, program changes, and minors approved by the committee that have completed the distribution/circulation process:

- PD#042P-03 – *Music Recording* – NEW PROGRAM – School of Music.
- PD#015M-04 – *Greek* – NEW MINOR – Foreign Languages.
- PD#016P-04 – *Computer Information Systems* – CHANGE – Computer Science & Information Systems.
- PD#019P-04 – *Electric Utility Technology – Instrumentation and Control Systems Option* – CHANGE – School of Technology.
- PD#020P-04 – *Electric Utility Technology – Mechanical Systems Technology Option* – CHANGE – School of Technology.
- PD#021P-04 – *Electric Utility Technology – Electrical Systems Technology Option* – CHANGE – School of Technology.
- PD#006P-04 – *Journalism* – CHANGE – English.
- PD#012P-04 – *BS - Geology* – CHANGE – Geological and Environmental Sciences.
- PD#014P-04 – *Certificate in Applied Gerontology* – NEW – Sociology and Anthropology.

Senate Minutes Items from Undergraduate Curriculum Committee

The following 7 blocks of courses have been approved by the University Curriculum Committee, circulated, and signed by the Senate Chair.

DATE: May 7, 2004

Catalog #	Course Title	Action
ART 3795	Advanced Digital Audio/Video Production	Change
ART 4896	Art and Technology Internship	Add
ACCTG 3722	Financial Management for Nonprofit Organizations	Add
ACCTG 4801	Advanced Accounting	Change
GEOL 3713	Physical Evolution of North America	Add
BIOL 4822	Principles of Pharmacology	Add
ENGL 3760	Advanced News Reporting	Add
GEOL 1513	Physical Evolution of North America	Delete
ACCTG 2622	Financial Management for Nonprofit Organizations	Delete

DATE: May 12, 2004

UCD #	Catalog #	Course Title	Action
038-04	MGT 4845	Work in America	Change
066-04	JOURN 3760	Advanced News Reporting and Writing	Add
067-04	HPES 1500	Physical Activity Core Concepts	Add
069-04	COMST 3799	Designing Communication Research	Change
070-04	COMST 4899	Senior Project	Change
071-04	COMST 4898	Seminar	Change
072-04	BUS 3740	Nonprofit Leadership Community Service	Add
074-04	MECH 4884	Finite Element Analysis	Change
075-04	PSYCH 3702L	Abnormal Psychology Laboratory	Change
076-04	PSYCH 3730L	Psychology of Women Laboratory	Change
113-04	MECH 4892	Control of Mechanical Systems	Change

DATE: May 21, 2004

UCD #	Catalog #	Course Title	Action
073-04	MECH 4808,4809	Mechanical Systems Design 1,2	Change
078-04	BIOL 2602	General Biology: Organisms and Ecology	Change
084-04	BIOL 3702	Microbiology	Change
085-04	BIOL 3703	Clinical Immunology	Change
086-04	BIOL 3775	Comparative Vertebrate Anatomy	Change
087-04	BIOL 4805	Ichthyology	Change
088-04	BIOL 4839	Selected Topics in Physiology	Change
089-04	BIOL 5834	Advanced Systems Physiology 1	Change
090-04	BIOL 5811	Ornithology	Change
091-04	BIOL 5829	Functional Neuroanatomy	Change
092-04	BIOL 5832	Principles of Neurobiology	Change
093-04	BIOL 5861	Animal Behavior	Change
094-04	BIOL 5844	Physiology of Reproduction	Change
095-04	BIOL 5809	Concepts of Developmental Biology	Change
096-04	BIOL 5823	Advanced Eukaryotic Genetics	Change
097-04	BIOL 5833	Mammalian Endocrinology	Change
098-04	BIOL 5835	Advanced Systems Physiology 2	Change
099-04	BIOL 5836	Cell Biology: Molecular Mechanisms	Change
101-04	BIOL 5827	Gene Manipulation	Change
102-04	BIOL 5868, 5869	Gross Anatomy 1,2	Change
110-04	MTEGR 3768	Engineering Forensics Using the SEM	Change
111-04	CSIS 3731	User Interface Design	Change

DATE: May 25, 2004

UCD #	Catalog #	Course Title	Action
079-04	BIOL 3711	Cell Biology: Fine Structure	Add
080-04	BIOL 3721	Genetics	Add
081-04	BIOL 3730	Human Physiology	Add
082-04	BIOL 3740	Plant Diversity	Add
083-04	BIOL 3741	Animal Diversity	Add
103-04	BIOL 4813	Vertebrate Histology	Add
104-04	BIOL 4890L	Molecular Genetics Laboratory	Add
105-04	BIOL 4866	Dendrology	Add
106-04	BIOL 4871	Entomology	Add
107-04	BIOL 4890	Molecular Genetics	Add
112-04	THTR 2664	Musical Theater Laboratory	Add
114-04	CSIS 4824	Applied Artificial Intelligence	Change
115-04	CSCI 4801	Software Engineering	Change
116-04	CSCI 4828	Computer Network Security	Add
117-04	CSCI 4884	Building Scalable Networks and Advanced Internet Network Troubleshooting	Change
118-04	INFOT 4875	Advanced Multimedia Authoring	Change
119-04	INFOT 3774	Multimedia Technologies	Add
120-04	EUT 2633	Vibration, Alignment and NDT	Add
121-04	EUT 2631	Mechanical Systems 1	Add
122-04	EUT 2632	Mechanical Systems 2	Add
123-04	EUT 2630	Machine Shop and Welding	Add

DATE: June 3, 2004

UCD #	Catalog #	Course Title	Action
108-04	ART 4802	Senior Project	Add
124-04	EUT 2621	Instrumentation and Control Systems 2	Add
125-04	EUT 2620	Instrumentation and Control Systems 1	Add
126-04	EUT 2612	Electrical Systems 2	Add
127-04	EUT 2611	Electrical Systems 1	Add
128-04	EUT 2610	Industrial Electronics	Add
129-04	EUT 1505	Maintenance Fundamentals 2	Add
130-04	EUT 1504	Maintenance Fundamentals 1	Add
131-04	HMGMT 2600	Front Office Management	Change
132-04	MERCH 2642	Applied Fabric Design	Delete
133-04	MERCH 3742	Applied Textile Design	Add
134-04	MERCH 2660	Visual Merchandising	Delete
135-04	MERCH 3760	Visual Merchandising	Add
138-04	HMEC 4876	Undergraduate Research	Add
139-04	ENGL 4843	Advanced Professional and Technical Communication	Add
141-04	BIOL 2601	General Biology: Molecules and Cells	Change
142-04	BIOL 4819	Taxonomy of Flowering Plants	Change
143-04	POLIT 1550	Introduction to Political Science	Change
144-04	PSYCH 3700L	Social Psychology Laboratory	Change
146-04	SEDUC 4800C	Special Methods: Science	Change

DATE: June 4, 2004

UCD #	Catalog #	Course Title	Action
064-04	SOCIO 4801	Later Life Issues	Add
140-04	MULTI 4807	Teaching Across the Curriculum	Change
158-04	BIOL 2610	Cell Biology: Fine Structure	Delete
159-04	BIOL 2621	Genetics	Delete
160-04	BIOL 2630	Human Physiology	Delete
161-04	BIOL 2640	Plant Diversity	Delete
162-04	BIOL 2641	Animal Diversity	Delete
163-04	BIOL 3713	Vertebrate Histology	Delete
164-04	BIOL 3790L	Molecular Genetics Laboratory	Delete
165-04	BIOL 3766	Dendrology	Delete
166-04	BIOL 3771	Entomology	Delete
167-04	BIOL 3790	Molecular Genetics	Delete

DATE: June 9, 2004

UCD #	Catalog #	Course Title	Action
145-04	PSYCH 3728L	Physiological Psychology Laboratory	Add
148-04	MGT 4820	Supply Chain Management	Change
149-04	CCET 4884	Civil/Structural Facilities Design	Add
150-04	EET 4880	Electrical and Mechanical Facilities design	Add
151-04	CCET 4800	Building Systems	Delete
152-04	STECH 4895	Independent Engineering Technology Project	Add
153-04	CCET 4890	Special Topics in Civil and Construction Engineering Technology	Add
154-04	MET 1515	Mechanics 1	Change
155-04	MET 2616	Mechanics 2	Change
156-04	MET 4890	Special Topics in Mechanical Engineering Technology	Add

The following courses await further discussion between departments before proceeding towards final approval.

ART 3767	ART 3794
ART 3791	ART 4893
ART 3792	HMEC 5800
ART 3793	MLSC 2601

Course proposals regarding the following courses were received after the last meeting of the University Curriculum Committee and will be forwarded to the Committee for action in Fall '04.

ANTHR 3775
ANTHR 3779

ANTHR 3790
TCOM 4888



TO: Dr. Thomas Shipka, Chair, Academic Senate
FROM: Joseph Edwards, Chair, Professional Conduct Committee
DATE: August 23, 2004
SUBJECT: Report of Professional Conduct Committee

A handwritten signature in black ink, appearing to read 'Joe Edwards', is written over the 'FROM' line of the memo. The signature is written in a cursive style.

Committee Membership

President's Appointments:

Phil Ginnetti
John Hyden
Ron Chordas
Joe Edwards (chair)
Jane Kestner
Jimmy Myers

Chairperson of Academic Senate Appointments:

Maria Delost
Jim Zupanic
Marianne Dove
Helen Savage
Stephen Gage
Chris Sweeney

The charge to this committee pertaining to Mr. Bruce Neil, was received as a result of a memo from Hugh Chatman, Executive Director of Human Resources, to President David Sweet. Materials pertaining to the charge were made available to committee members for review two (2) weeks prior to the first scheduled meeting of April 20, 2004.

Mr. Neil had several meetings with the chair (Joe Edwards) for purposes of clarification of documentation and he ultimately did appear before the full committee on April 20, 2004.

In accordance with Board Policy No. 9006.01, the full committee met to determine whether a formal investigation of the allegation was appropriate. Mr. Jimmy Myers recused himself from this particular case and the remaining eleven (11) members continued with an interview of Mr. Neil and final discussions. Following extensive deliberations in executive session, the committee voted 11 votes in the affirmative to forward this complaint to a "Case Investigation Subcommittee" for a full investigation.

The subcommittee members were selected by nomination and committee vote with the following results:

Rick Walker (chair)

Nancy Mosca

Jane Kestner

Helen Savage

Chris Sweeney

This subcommittee met seven (7) times to review documents and related materials as well as to hear testimony from members of the original search committee, Jean Hassell, Hugh Chatman, Jan Elias, John Yemma and Bruce Neil. After requesting an extension of time in order to gather additional data and evaluate the testimony transcripts, the subcommittee completed its deliberations on June 23, 2004 finding that the allegations of professional misconduct were “justified”. The subcommittee’s reports including proposed findings of fact were immediately forwarded to the full committee for their review.

The Professional Conduct Committee reconvened on June 24, 2004 to review the findings of the subcommittee. The full committee met again on June 25, 2004 and voted unanimously supporting the subcommittee report and finding that the allegations of professional misconduct were “substantiated”. The report of the full committee, including a summary of the findings, was then forwarded to Jean Hassell (administrative supervisor), Hugh Chatman (Human Resources), Tom Shipka (chair of Academic Senate), Tony Atwater (Provost), Chandler Kohli and Larry Esterly (Board of Trustees) and President David Sweet.

Mr. Neil was notified of his right to appeal and indicated his desire for the appeal process to commence. President Sweet appointed the following individuals to serve as an appeal review committee:

Bob Beebe (chair)

Sharon Stringer

Nate Ritchey

Keith Lepak

During the process of the appeal, Mr. Neil submitted his resignation to Youngstown State University ending the appeal process.

YSU ACADEMIC SENATE ATTENDANCE ROSTER – September 8, 2004

Arts and Sciences

At Large
 Peter Beckett, Psychology
 Chet Cooper, Biology
 Vernon Haynes, Psychology
 Daryl Mincey, Chemistry
 Jim Morrison, Psychology
 David Porter, Political Science
 Rick Shale, English
 Sandra Stephan, English
 Thomas Shipka, Phil. & Rel. Studies.
 Jamal Tartir, Mathematics

Departmental (2003-05)
 Sunil Ahuja, Political Science
 Isam Amin, Geol. & Env. Sci.
 Kevin Ball, English
 Annette Burden, Mathematics
 Paul Gordiejew, Sociology
 Robert Kramer, CSIS
 Gabriel Palmer-Fernandez, Phil.
 Mike Serra, Chemistry

Departmental (2004-06)
 Joseph Palardy, Economics
 Diane Barnes, History
 Bill Buckler, Geography
 Iole Checcone, Foreign Lang.
 Diana Fagan, Biology
 William Rick Fry, Psychology
 Tom Oder, Physics & Astronomy

Business Administration

At Large
 Rangamohan Eunni, Management
 Ram Kasuganti, Management
 Sheen Liu, Accounting & Finance

At Large, continued
 Tom Rakestraw, Management
 Jane Reid, Marketing

Departmental
 Birsen Karpak, Management
 Ray Shaffer, Accounting & Finance
 Mark Toncar, Marketing

Education

At Large
 Dora Bailey, Teacher Education
 Margaret Briley, Teacher Educ,
 Lauren Cummins, Teacher Educ,

At Large, continued
 Patricia Hauschildt, Teacher Educ.
 Sally Lewis, Teacher Education
 Kenneth Miller

Departmental
 Janet Williams, Teacher Education
 (vacant), Counseling
 Richard Baringer, Educ. Admin.

Engineering and Technology

At Large
 David Kurtanich, Technology
 Robert McCoy, Mech. & Indust Eng.
 Douglas Price, Civil/Env/Chem Eng.

Departmental
 Irfan Khan, Civil/Env/ Chem Eng.
 Dan Laird, Technology

Departmental (continued)
 Philip Munro, Elec. & Comp. Eng.
 Elvin Shields, Mech. & Indust. Eng.

Fine and Performing Arts

At Large
 (vacant)
 (vacant)
 (vacant)
 (vacant)

At Large (continued)
 (vacant)
 (vacant)
 (vacant)

Departmental
 (vacant), Art
 Frank Castronovo, Commun/Theater
 Till Meyn, Music

Health and Human Services

At Large
 Louise Aurilio, Nursing
 Janice Elias, Human Ecology
 Jean Hassell, Human Ecology
 Patricia Hoyson, Nursing
 Christian Onwudiwe, Criminal Just.

Departmental
 Kathylynn Feld, Health Professions
 Elaine Greaves, Criminal Justice
 Shirley Keller, Social Work
 Nancy Landgraaff, Physical Therapy

Departmental (continued)
 John Neville, Human Perf./Exer. Sci.
 Louise Pavia, Human Ecology
 Sharon Phillips, Nursing

Administration

Tony Atwater
 Robert Bolla
 Philip Ginnetti
 Cynthia Hirtzel

Betty Jo Licata
 George McCloud
 John Yemma
 Cynthia Anderson

Jonelle Beatrice
 Bege Bowers
 Marge Collins
 Willilam Countryman

Peter Kasvinsky
 Paul Kobulnicky
 Thomas Maraffa

Students

At Large
 Brett Hudspeth, A&S
 Robert McGovern, A&S
 Sonal Patel, A&S
 Jennifer Schuler, Education
 Josh Sturges, WCBA

School / College
 Erin Burns, A&S
 Cassandra Flora, Education
 Jennifer Davidson, E&T
 Carmen DiPinti, F&PA
 Christa Flora, HHS
 Amanda Mielke, WCBA
 Casey Annico, Graduate Studies

Student Government
 Angela Mavrikis, President
 J.T. Holt, 1st VP
 Justin Truitt, 2nd VP