# ACADEMIC SENATE MINUTES 

## MARCH 6, 1991

## CALL TO ORDER

Chair Jenkins called the meeting to order at 4:06 p.m.

## MINUTES OF FEBRUARY 6, 1991

Motion to Approve Minutes
G. Beelen moved to approve the Minutes as distributed. Motion was seconded. Motion Carried. Minutes approved as distributed.

## MINUTES OF MARCH 6, 1991

The Chair announced that an attendance record will be attached to the March 6, 1991, Minutes for reference when voting for Senators on a ballot which will be forthcoming.

## ELECTIONS AND BALLOTING COMMITTEE

S. Martin reported.

No balloting has started yet. Preliminary business during the Winter Quarter has been to review the Bylaws pertaining to Senate elections to refer changes, if necessary, to the Charter and Bylaws Committee.

Last week, the Committee reviewed a recommendation received on the election procedure for Senate Chair. A suggestion will be submitted to the Charter and Bylaws Committee to the effect that, in the event of an inconclusive ballot, the two individuals receiving the most votes will be paired for a runoff election.

A Bylaw change will also be proposed to clarify whether to conduct a run-off election or draw lots for all Senate elections. It will be recommended that only the Chair of Senate be decided by a runoff election. Other Senate elections would be decided by drawing lots in case of a tie vote.

The Committee will start to solicit nominations for at-large Senators at the end of this quarter.

## CHARTER AND BYLAWS COMMITTTEE REPORT

L. Satre reported.

The Committee met once this quarter. Matthew Siman was elected Chair of the Committee.

## SENATE EXECUTIVE COMMITTEE REPORT

Chair Jenkins reported.
The Senate Executive Committee has taken the following recent actions:

1. Appointed Patricia Humbertson of Geography and Nancy White of Psychology to the Academic Planning Committee to replace Larry Esterly and Fred Viehe. Professor Esterly has asked that I indicate to the Senate his strong support for the planning process. He was reluctant to resign, but faced a schedule conflict that made it impossible for him to attend committee meetings at a point of time when important decisions were being made.
2. Assigned the question of authority to review Minors to the Academic Programs Division. There does not appear to be an assigned committee in the Charter \& Bylaws. The Academic Programs Division is being asked to develop a policy.
3. Finished its work on the development of questions for interviewing Presidential candidates. The Executive Committee will meet with the Graduate Council on Monday, March 18, at 3 p.m., to finalize the list of questions. We are anticipating that the interviews will occur sometime during the Spring quarter.

Reports for the next Senate meeting must be submitted by 12 NOON on Monday, March 25 .

## REPORT FROM ACADEMIC PLANNING COMMITTEE

A. Betts reported. A letter distributed to Senators is appended to the Minutes as Appendix A.

The Committee has added three assumptions to those found in the Strategic Plan Draft.

1. There may be a new President appointed this summer.
2. Work should be completed and the document submitted to the Academic Senate so it can be forwarded to the Board of Trustees to consider at its June 21, 1991, meeting.
3. Traditional sources of revenue will not and cannot be expected to be adequate to meet the needs identified in the Strategic Plan document. We need to find additional sources of revenue.

The Committee is attempting to reach general agreement rather than consensus.

Content areas have been identified and items are being identified and prioritized for each area. The Committee will review everything and place into content areas. Each content area has from eight to fifteen items which will be prioritized. Information is being added to each content area as each additional area is reviewed.

Open hearings will be held on 10-15 significant areas that the Committee feels absolutely must be included in the final document. After the open hearings are held, the recommendations will be brought to the Senate.

Content areas addressed thus far include:
Student Enrollment and Services

1. Registration Procedures

Need to continue to make process easier
2. Access, Enrollment, Recruitment, and Marketing

This issue was mentioned by many faculty and administrators
3. Develop and plan to provide for Child Care Services
4. YSU's commitment to provide financial aid is outstanding. The process needs to be monitored to provide cap for individual students to make certain no student receives more than the actual amount needed.

Research and Scholarship

1. The University will continue to encourage and support Research and Scholarship
2. YSU faculty will continue to engage in research and scholarship that leads to publication
3. Improvements have been significant and we would like to encourage the institution to continue to reward these activities.

Some of the information in these content areas will be duplicated in other areas. It was difficult to divide many issues into specific areas.

The Committee hopes to be through all other content areas except Academic Programs and Restructuring by the end of the quarter. These two areas will be addressed early in the Spring quarter. Open hearings will be held at the end of April or early May. The Committee hopes to report to the Senate in May. As the end result, our audience is the Board of Trustees.
R. Magner--How many students are receiving aid that is above and beyond the amount required?
A. Betts--I don't know for certain. There was a lot of discussion. No records are kept. It is believed to happen in athletics.
H. Yiannaki--NCAA Bylaws prohibits funding in excess of fees. I don't think athletes are getting excess funding. Tracking can be provided.

## REPORT FROM UNIVERSITY CURRICULUM DIVISION COMMITTEE

J. Mistovich reported.

Dr. Beelen, History Department, asked that three courses be withdrawn and not be deleted. The courses are 91-046, 91-047, and 91-048.

There was a course description for Ed. 570, 91-132, distributed at the back of the room. If you do not have one, A. Betts will pass one out to you. Course 91-132, Ed. 570, has been circulated and no objections were received. The deadline for receiving objections was March 4, 1991. Dr. Baldino, et.al, thought it important that this course be included in the course inventory so it could be offered in the Fall schedule of classes. I am asking that the course be appended (see Appendix B) to the Minutes rather than the Agenda to meet the deadline to be included in the course inventory.

Chair--Appending indicates that the course has cleared the University approval process.

## REPORT FROM ACADEMIC STANDARDS AND EVENTS COMMITTEE

J. Aboul-Ela reported.

A request was received from the School of Engineering to change the minimum number of Social Sciences hours to 12 and the minimum number of Humanities hours to 12 in the General University Requirements area (from 16 and 8 currently required). The report is attached to the Agenda.

Motion to Alter Humanities/Social Science Requirement for WRSE
J. Aboul-Ela moved that "The WRSE request for change of the Humanities/Social Sciences requirements from $8 / 16$ to $12 / 12$ be approved." S. Hotchkiss seconded the motion.
G. Kornbluth--In looking over the proposed sequence, I was struck by some oddities. Are the sequences examples or recommendations?
J. Aboul-Ela--They are provided for information.
G. Kornbluth--When sequences are established, I suggest offering departments be consulted for logical course sequences.
R. Crum--Changes such as this should not be made at the Senate. Such changes need to be discussed with each individual program. For our program, this would require substantial changes.
J. Aboul-Ela--This change affects only the School of Engineering.

## Motion Carried.

We had another problem directed to our attention. A question regarding the Dean's List for part-time students has been raised by a part-time student. She understood from the catalog that she was on the Dean's list, but her name did not appear. A review of the Catalog indicated a lack of clarity.

## Motion to change Page 53 of the YSU Undergraduate Bulletin

J. Aboul-Ela moved "That Page 53 of the YSU Undergraduate Bulletin be changed to clarify the fact that $\mathrm{CR} / \mathrm{NC}$ grades are not counted in the grade point average for part-time students." L. Tessier seconded the motion.
D. Robinson--A Question--Do traditionally graded courses include the English and Math sequences that are graded $\mathrm{A}, \mathrm{B}, \mathrm{C}, \mathrm{NE}$ ?
J. Aboul-Ela--It would include the same courses as included in the other list for full-time students.

Chair--Any courses that receive grades would be included. Is that an accurate statement?
G. Sutton--Would it be better to say, "Any course for which a letter grade is given"?
F. Barger--Math courses are CR/NC. So this question applies to the English sequence. However, other items are not clear. Is it the intent that what occurs in CR/NC courses will have no effect on whether someone is on the Dean's list? A student would be better off to get a NE than a C grade. Are we trying to measure student achievement or the correctness of the registration process? A grade of NE is really a $D$ or $F$ grade. All processes need to be reviewed. The grade average is really not very applicable here. We have several grading options and a very liberal drop rule at YSU. The recommendation should be referred back to Committee.

## Motion to Refer Back to Committee

F. Barger moved to refer the motion back to Committee. B. Yozwiak seconded the motion.
J. Aboul-Ela--The whole issue being referred is the $\mathrm{CR} / \mathrm{NC}$ issue; is this correct?

Chair--To clarify, in terms of the catalog, does either paragraph presently include "in traditionally graded courses."?
J. Aboul-Ela--We are referring to CR/NC grades and the Dean's List.

Chair--The point to remember here is that presently for full-time undergraduate students, the present wording says "in traditionally graded courses" so we are not voting to add "in traditionally graded courses" to that specific paragraph. We are only voting to add that to the other paragraph regarding part-time students.
B. Yozwiak--The issue needs to be examined more carefully because one can be burned on $A$, $B, C, N C$ courses. I suggest that while looking at this, you look at this issue also.
D. Hovey--The motion to refer will not accomplish the purpose. This could go back to Committee and not open the new issue.

Chair--If referred back to Committee, the Committee should consider all issues raised at the Senate meeting.
G. Sutton--Can we hear from the Parliamentarian?

Prriamentarian-The Chair is correct. Senate discussion is enough.
B. Gillis--The issues to be considered should be broadened to include Incomplete grades.
F. Barger-I hope that wording is changed, at the risk of redundancy, to remove ambiguities. I suggest the statements be rewritten.
G. Sutton--At the risk of being irreverent, I want to ask a question. Does the Dea: 's list serve a useful purpose considering the small percentage of students that show up to pick up certificates?

Motion to Refer Back to Committee Passed.

## REPORT FROM ACADEMIC PROGRAMS SUBCOMMITTEE

The report is attached for informational purposes only. The Chair asked for questions relative to the report. There were none.

## REPORT FROM COMPUTER SERVICES COMMITTEE

V. Phillips reported. B. Jones assumed Senate Secretary responsibilities while the report was made.

Our committee has been meeting weekly since Chair ProTem Beaubien instructed all Senate committees to respond to the Strategic Plan Draft. The committee had many dedicated individuals who not only spent 1-2 hours per week at meetings but also spent time during the week studying issues and drafting recommendations. I sincerely appreciate the efforts of committee members--faculty and administration. I particularly applaud the willingness of members to experiment with E-Mail communications this quarter.

We have talked to faculty who incorporate computer instruction in classes, administrators concerned with hiring computer-literate faculty, and administrators who direct units that are often included under the umbrella "Information Services." We have read reports written by administrators at other universities and research reports that address the Information Service area. We have attended computer conferences where we interacted with other educators and visited campuses to learn first hand what is happening at other universities.

Our recommendations are grouped under four categories---Academic Computing, Networking, Senate Committees, and IS/EDIS Structure. The IS/EDIS Structure Recommendation is presented for information only. It is our committee's response to the proposed EDIS structure contained in the draft document. The recommendation has been forwarded to the Academic Planning Committee.

We are asking the Senate to consider and endorse the recommendations in the other areas. They will be presented by group for your consideration.

## Motion to Accept Recommendations on Academic Computing

V. Phillips moved "to accept recommendations on academic computing found on pages 35-38 of the Agenda." Motion seconded by G. Sutton.
F. Barger--We just passed a change of title for Computer Technology. Is it possible that this presents some ambiguities in terms of Information System Specialist when this is passed on?
V. Phillips--When the Committee considered this area, they intended to be ambiguous. The Committee isn't trying to dictate which area of the University should offer a program. The concern is that this type of program needs to be developed.
S. Hotchkiss--I am not prepared to address the merits of the recommendation. I would like to call into question the Senate's voting into effect piecemeal recommendations which have implication for other portions of the Strategic Plan which we have not yet seen. It would be very premature to take action. I cannot vote intelligently until I know how this dovetails with other areas.

## Motion to Table

S. Hotchkiss moved to table the report. Motion received a second.
D. Hovey--Would it be possible following the motion to table to offer a motion to receive? How do we get this off the table and turn it over to the Academic Planning Committee?

Chair--There are a number of alternatives. We could offer a motion to refer to the Academic Planning Committee, or it could be referred back to the Computer Services Committee who could then forward it to the Academic Planning Committee.

## Motion to Table Defeated.

## Call for Hand Vote

G. Sutton--Call for count. The Nays were louder.

The count resulted in 12 for the motion and 30 against the motion. Motion Defeated.
D. Hovey--What would the effect be to receive rather than accept the report?
V. Phillips--At this time, I have no objection to a motion to amend to receive rather than accept. Many of these recommendations do impact the Strategic Plan; however, many would be offered even if there were no Strategic Plan.

## Motion to Amend

D. Hovey moved to amend to replace "accept" with "receive." Motion seconded by J. Morrison.
F. Barger--I have a question for the parliamentarian. Does receiving a report such as this instruct the body to vote up or down rather than amend?
D. O'Neill--Yes, but the motion is in order.

Chair--The original motion was to accept the report. The present motion on the floor is to amend to receive the report. If we then vote to receive the report, we vote without amending the motion. We have to distinguish between the present motion on the floor and what will eventually be on the floor. If the motion is amended to receive, then we vote "Aye" or "Nay" without the ability to amend.
G. Sutton-This should be a substitute motion to receive rather than approve. It requires a new motion.

Parliamentarian--It is acceptable to substitute "receive" for "accept."
G. Sutton--The amendment changes the motion and it should be substituted.
G. Kornbluth--if we were to amend to receive and we were to vote to receive, would that lay the groundwork for saying we would like to have it sent to the Academic Planning Committee?

Chair--No. We would have to pass another motion to send it to Committee?
P. Baldino--Normally, when we "receive" reports, they do not contain substantive issues such as this one does. Reception, in the past, has been narrowly defined.

Amendment Passed.
F. Barger-I agree with S. Hotchkiss about the recommendation on page 37. This aspect is piecemeal. It is not feasible that the Board of Trustees could hear every matter or concern that comes before this body and I would be very hesitant to place this issue at that high level of priority. If we are going to have a situation where the Board of Trustees will hear directly from this type of committee, then that ought to be prioritized. Then I would agree with the direction of this motion, although I like the idea of direct Board input and contact on these matters.

Chair--Are you speaking against reception?
F. Barger--Yes, because I cannot amend to delete.

Chair--There could be a motion to refer, but presently the motion is to receive the report.

## Motion Carried.

## Motion to Receive Recommendation on Networking

V. Phillips moved "to receive the recommendation on networking found on page 39 of the Agenda. K. Duda seconded the motion.
F. Barger--On the first part of this recommendation, a high-speed backbone is mentioned. There is no reference made to the existing Ethernet system which my colleagues tell me is a twisted pair fiber optics system. Is the intent to replace the system?
V. Phillips--The recommended backbone is compatible with the existing system. The proposed backbone is fiber optics.
F. Barger--I have a second question. With regard to the intention of the proposal, if it is not date uncertain, I think it would be unwise to suggest that we not spend money to upgrade and revise existing systems. If we are going to make a proposal such as this, we need to have date certain.

## CALL TO DETERMINE OUORUM

The Chair was asked to determine if a quorum still existed. A count (40) showed that the quorum had been lost. Meeting adjourned for lack of a quorum.

## APPLIED SCIENCE AND TECHNOLOGY

At-Large
Robert Campbell
Ralph Crum
Karen Duda
Margaret Horvath
Anthony Messuri

Departmental
*Madeleine Haggerty, A. H.
**Virginia Phillips, B.E.T.
**Joseph Waldron, Crim. Justice
*William Wood, Eng. Technology
*Jim Dishaw, Home Economics
**Sharon Phillips, Nursing


Departmental
*Anthony Sobota, Biology
**Friedrich Koknat, Chemistry
*Teresa Riley, Economics
**Sandra Stephan, English
*John Sarkissian, Foreign Languages
*William Buckler, Geography
**C. Earl Harris, Geology
*John Neville, Health \& Physical Educ.
**George Kulchytsky, History
*Richard Goldthwait, Math and Comp. Sci.
**Linda Tessier, Philosophy \& Religion
*Edward Mooney, Physics and Astronomy
**George Haushalter, Political Science
*James Morrison, Psychology
**Guido Dobbert, Sociology, Anthrpology


## BUSINESS ADMINISTRATION

At-Large
James Daly
Inez G. Heal
Donald H. Mathews
Jane S. Reid
Dean Roussos
Eugene A. Sekeres


## Departmental

*Richard Magner, Accounting
*Donald Hovey, Management
**Homer Warren, Marketing


## EDUCATION

At-Large
Dora Bailey
Peter Baldino
Susan deBlois
+Effective:


September 30, 1990

Departmental
*Phillip Ginnetti, Elementary Education
**James Pusch, Foundations
**Lawrence DiRusso, Guidance \& Counseling
**James Douglas, Administration \& Sec.
*Len Schaiper, Special Education

* First year of two-year term ** Second ycar



## ENGINEERING

At-Large
Jack Bakos
Duane Rost


Departmental
**Dilip Singh, Chemical Engineering
**Javed Alam, Civil Engineering
*Jalal Jalali, Electrical Engineering
*Hojjat Mehri, Industrial Engineering
*Ganesh Kudav, Mechanical Engineering

## FINE AND PERFORMING ARTS

## At-Large

Joseph Edwards
Darla Funk
Les Hicken
Larry Hugenberg
Ted Perkins
David Robinson
James Umble

## STUDENTS

At-Large
Mac Crum
Michelle Donley
Babur Lateef
Christopher Lim
Karen Melanson
Anthony Pochiro

## Ex-Officio

Brian Fry, Pres., Stu. Gov.
Dan Haude, V. Pres., Stu. Govt.
Eric Stephens, Second V. President

## ADMINISTRATION

Bernard T. Gillis
Bernard Yozwiak
Victor A. Richley
James Cicarelli
David P. Ruggles
George E. Sutton
David Sweetkind
*First year of two-year term
**Second year of two-year term

## Departmental

*Genevra Kornbluth, Art
*Susan Sexton, Music
**Dan O'Neill, Speech and Theater


School/College
, Education
Erin Fogarty, Performing Arts
, Business
Theresa Leslie,CAST
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Najah Hudson, Arts and Sciences
Kelly Senzarin, Engineering

William Barsch
Shirley Carpenter
David C. Genaway
Sally M. Hotchkiss
Gordon E. Mapley
Charles A. McBriarty
Richard A. McEwing
Harold Yiannaki

senrostr. 901 /senate 9091
revised Decembef 4, 1990

## INTER-OFFICE CORRESPONDENCE

T0:
Academic Senate

FROM: Academic Planning Committee
DATE: March 6, 1991

The members of the Academic Planning Committee interpret the committee charge to include making recommendations to the Academic Senate concerning:

1) the processes or methods to be used in doing academic planning and
2) the actual content of academic plans.

In both areas the committee feels strongly the need of the university for the views of the senate as to where the university should be headed and how, in general, we should try to get there.

We are now using the Exposure Draft and comments of the university members as a framework for the planning process.

We are trying to state planning premises, future goals and means in clear and agreed terms.

We would like to be able to lay out areas of broad agreement and areas which wast be further discussed or even negotiated before there can be a consensus.

We are working under the assumptions that YSU is likely to have a new president by summer of this year and that the new president will need and welcome the planning insights and recommendations of the Academic Senate.

Active participation by the senate in the planning process, now and in the future, is vital to the health and growth of YSU.
hv

# YOUNGSTOWN STATE UNIVERSITY CURRICULUM PRPEOPOTXAL ${ }^{\text {B }}$ for CURRICULUM DIVISION of ACADEMIC PROGRAMS \& CURRICULUM DIVISION 

| UCD * $21-1.2$ | Date Rec'd | IR Code |
| :---: | :---: | :---: |

School $\qquad$ Department

## Foundations of Education

| Course P | Education Course Number 570 | Change | (Complete A, B, C, D, E) (Complete B, C, D, E) (Complete A, C, E) |
| :---: | :---: | :---: | :---: |
|  | Advanced Critical Reading, Thinking and Study Skills | Add Delete |  |
| Chair's Sign | ? th 77 Bal hian | hon | 3223 |

A To delete or change an existing course, attach a clear photocopy of its description in the current Bulletin and list the page number.
$B$ To add or change a course, provide its description precisely as it is to appear in the Bulletin. Be succinct.

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570 Advanced Critical Reading, Thinking and Study Skills Designed to assist students to refine systematic critical reading, thinking and study skills, and to assist in the transition to a university secting, Prereq.: EDUC 5l0A or satisfactory English Placemeň Test results.
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C Yes $\square$ or No $\mathbb{Z}$, this course is (to be) cross-listed with

> (Department \& Course Number)

Cross-listing to supplement

## Cross-listing with joint responsibility

All cross-listed courses must be identified as such in the description of all courses involved - Check $B$ above.

D Justify the course proposal, using additional sheets if necessary. Qualified faculty must be listed for a new course. Assurances must be provided that library resources and/or physical plant facilities are or will be available.

See attached sheets.

Course Workload: WH
$E$ Yes $\square$ or No $\triangle$, this proposal will affect another Department in the University.
If yes, explain


## ATTENDANCE RECORD

): ademic Senate, 1990-1991

DATE: Senate Attendance Through March 6
Six Senate Meetings

## APPLIED SCIENCE AND TECHNOLOGY

## At-Large

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Ralph Crum
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Margaret Horvath
Anthony Messuri

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*William Wood, Eng. Technology
*Jim Dishaw, Home Economics
**Sharon Phillips, Nursing

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**Friedrich Koknat, Chemistry
*Teresa Riley, Economics
**Sandra Stephan, English
*John Sarkissian, Foreign Languages
*William Buckler, Geography
**C. Earl Harris, Geology
*John Neville, Health \& Physical Educ.
**George Kulchytsky, History
*Richard Goldthwait, Math and Comp. Sci.
**Linda Tessier, Philosophy \& Religion
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**George Haushalter, Political Science
*James Morrison, Psychology
**Guido Dobbert, Sociology, Anthrpology


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**Lawrence DiRusso, Guidance \& Counseling
**James Douglas, Administration \& Sec.
*Len Schaiper, Special Education

* First year of two-year term ** Second year


## ENGINEERING

At-Large
Jack Bakos
Duane Rost

Departmental
**Dilip Singh, Chemical Engineering

**Javed Alam, Civil Engineering
*Jalal Jalali, Electrical Engineering
*Hojjat Mehri, Industrial Engineering
*Ganesh Kudav, Mechanical Engineering

## Departmental

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*Susan Sexton, Music
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William Barsch
Shirley Carpenter
David C. Genaway
Sally M. Hotchkiss
Gordon E. Mapley
Charles A. McBriarty
Richard A. McEwing
Harold Yiannaki
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revised Decembef 4, 1990

Correction page 2
Report from Academic Planning Committee
Change A. Betti to A. Betz

uncertain to certain

Attendance Record
Please check the record attached to the March Minutes carefully. If you think your attendance is not accurately reported, please notify the secretary who will double check the rosters and print a correction in the April Minutes, if necessary.

