

TO: FULL SERVICE FACULTY, ADMINISTRATION, AND STUDENT GOVERNMENT

FROM: VIRGINIA PHILLIPS, ACTING CHAIR, ACADEMIC SENATE

**RE: MEETING OF THE ACADEMIC SENATE
WEDNESDAY, OCTOBER 6, 1993, 4:00 P.M.
ARTS AND SCIENCES AUDITORIUM, ROOM 132, DEBARTOLO HALL**

AGENDA

1. Call to Order.
2. Approval of Minutes for June 2, 1993 meeting.
3. Nominations for Chair of Academic Senate.
4. Nominations for Charter and Bylaws Committee.
5. Charter and ByLaws Committee Report.
6. Senate Executive Committee Report.
7. Elections and Balloting Committee Report.
8. Report from Other Senate Committees.
Academic Planning Committee.
A document is attached to the Agenda that explains the process used to develop the Mission and Goals draft that will be discussed.
9. Remarks -- Provost Scanlon
10. Unfinished Business.
11. New Business.
12. Adjournment.

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PLEASE NOTE: A reception for the new Senate hosted by the Senate Executive Committee will be held at 3:15, just prior to the Senate meeting in the Arts and Sciences Lounge.

EXTREMELY IMPORTANT:

The Senate Executive Committee voted to schedule the first Senate meeting for October 6 instead of the second Wednesday as mandated by the Charter to provide an additional week to discuss the Mission and Goals statement. The nominating ballot for Chair was mailed on September 22 -- it is not anticipated there will be any problem with the nominating procedure.

UNIVERSITY MISSION STATEMENT

Description of Procedures Used to Develop Draft and Plans for Discussion and Faculty Input

During the Winter, 1993 quarter, colleges submitted mission and goals statements to the Provost. Departments submitted their mission and goals statements during Spring, 1993 quarter. The OBOR Functional Mission document was received from OBOR in April after much of the departmental work had been completed.

The Provost assembled all college and department statements in a three-ring notebook and added YSU's Strategic Plan June 1992, OBOR Functional Mission, Managing for the Future - YSU, Managing for the Future: Challenges and Opportunities for Higher Education in Ohio, Securing the Future of Higher Education in Ohio December 1992, and sample mission statements from other Universities. He then appointed a Task Force and distributed copies of the notebooks to all members of the task force and the Academic Planning Committee. Members of the Task Force are:

- Provost Scanlon and Assistant Provost Anderson
- V. Phillips and C. Pierce, Academic Senate
- D. Rost, B. Bowers, and J. Feist-Willis, Academic Planning Committee
- S. Schulick and P. Brady, Student Government
- B. Bacon, B. Deeb, M. Echols, R. Glunt, D. Genaway, and J. McCullom, Administration
- B. Brothers and D. Sweetkind, Deans
- A. Betz, Faculty

The Task Force began work in July and met weekly for two hours on Wednesdays. Subgroups were formed to develop draft statements for the sections of the OBOR Functional Mission after the Task Force had brain stormed ideas on each section. The entire Task Force then reacted to the draft statements and the drafts were subsequently revised.

During the last meetings, areas of key importance were identified by the group and strengths, opportunities, and major goals were discussed. After the last meeting in August, Dr. Anderson and Dr. Bowers began to write a draft document based on the work (written and verbal) of the Task Force.

The Academic Planning Committee met twice in August to examine preliminary work from the Task Force and to generate additional input for the Task Force to consider.

The draft document was distributed to the Academic Planning Committee members

and the Senate Executive Committee members on September 27 for discussion, review, and possible revision. The Academic Planning Committee and Dr. Scanlon are on the Agenda for the October 6 meeting to make formal presentations and answer questions.

It is planned that the document will receive wide distribution and discussion during the first three weeks in October. To that end, Senators from each College will meet with their SEC representative to discuss the document and the Senate SEC will host an open meeting to provide a forum for all faculty to ask questions and voice concerns. Members of the Academic Planning and Task Force members will attend the forum. Other meetings will be scheduled at which times a representative of the Task Force and the Academic Planning Committee will be available to discuss the document and answer questions.

It is imperative that the Senate approve the document before the end of November so that it can be forwarded to the Board of Trustees in December and mailed to Columbus to meet the mandated December 31, 1993 deadline. Additional Senate meetings will be scheduled in November if the Senate cannot come to closure at the regular November meeting.

The Senate Executive Committee asks for the cooperation of the entire University community to identify any potential problems -- substantive (e.g. omissions), grammatical, punctuation, etc. -- and bring them to the attention of the Senate Executive Committee or the Academic Planning Committee before the Agenda for the November meeting is circulated. This will help expedite the work of the Senators at the November meeting.

**YOUNGSTOWN STATE UNIVERSITY
INTEROFFICE MEMO**

TO: Senators for the Academic Senate
FROM: Dr. Richard McEwing, Education, Elections Committee
DATE: September 21, 1993
SUBJECT: NOMINATION FOR CHAIR OF THE SENATE

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According to the YSU Charter and Bylaws:

- a. All Senate members shall be eligible for election as chair of the Senate.
- b. Nomination forms must be returned to Dr. McEwing, Education, via campus mail or at the organizational meeting of the Senate on Wednesday, October 6, 1993.
- c. A secret mail ballot will be conducted and results announced no later than Wednesday, October 27, 1993.
- d. The successful candidate shall have a majority of valid votes. The runner-up shall be designated as the Vice Chair.

NOMINATION FOR CHAIR OF THE ACADEMIC SENATE

I hereby nominate (name) _____,
(department) _____ to be a candidate for chair of the Senate.

Print Name _____

Signature _____

Department _____

MEMO

To: Members of the University Senate

From: Frank Castronovo, Communication and Theater

Date: 10-21-93

Subj: Election results

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The results of the recent Senate elections are as follows:

For Chairperson of the Senate

Virginia Phillips (elected)

Lawrence Hugenberg (runner-up - to serve as vice-chair)

Elected to Charter and Bylaws Committee:

Duane Rost

Donald Hovey

Hugh Earnhart

SENATE EXECUTIVE COMMITTEE
1993-94

Hugenberg, Vice Chair
Brothers
Edwards
Haims
Kasuganti
Pierce
Tabak
Wood, Bill
David Hall, student

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