

ACADEMIC SENATE MINUTES

JUNE 1, 1988

CALL TO ORDER

Dr. Rost, chairman called the meeting to order at 4:05 p.m.

APPROVAL OF MINUTES OF MAY 4, 1988

The Minutes of the May 4, 1988, meeting were approved as distributed.

It was noted that some faculty received the minutes of the May Senate meeting within 24 hours after the meeting and it was suggested that Senators might like to receive them 24 hours in advance of the meetings.

REPORT OF CHARTER AND BYLAWS COMMITTEE REPORT

No Report.

REPORT OF SENATE EXECUTIVE COMMITTEE

Dr. Rost reported.

The process of appointing faculty members to Senate Committees and making recommendations for Administrative Committees has been completed. A list of appointments is appended as Exhibit A. Add Greg Claypool as the appointment from Williamson School of Business to the Curriculum Division.

The next Senate meeting will be October 5, 1988, at 4:00 p.m. in DeBartolo Hall. Agenda items are due Monday noon, September 26, 1988.

Copies of Toward the Year 2000: Strategic Agenda for Higher Education, Volumes II and III have been made available to the Academic Planning Committee and the Executive Committee by Dr. Khawaja. See members of those committees if you wish to see a copy.

Dr. Khawaja, Vice Chairman of the Senate and our representative on the Faculty Advisory Committee to the Chancellor is in New York at a special conference and has asked me to give his report of their last meeting.

Report of the Faculty Advisory Committee to the Chancellor

I. Khawaja is a member of the Nominating Committee for 1988-89.

A special meeting to study Access/Success report is planned for Fall, 1988. A special orientation session will also be held.

There was discussion of the Master Plan with several observations made (See Appendix C for details).

Dr. Khawaja has also asked me to make the following announcement:

I would like to commend the department/individuals who have chosen to participate in the EESA/OBOR program this year. In 1986 we (YSU) sent one proposal to this program and again in 1987 we only had one entry. This year we have five - from Chemistry, Math/Elementary Education, Geology/Biology, and two from B.E.T. Let us hope that we are able to get all of them funded and continue to participate fully in this program.

REPORT OF ELECTIONS AND BALLOTING COMMITTEE

B. Gartland reported.

The list of newly elected Senators is on the table in the back of the auditorium. (See Appendix D for the list.)

New procedures this year indicated a reluctance of faculty members to place their names on the ballot. It was difficult to get two faculty members to place names on some department ballots.

Chair--In determining the number of at-large Senators from each School, there was a tie between two schools. It was determined that both schools would have that number of Senators. Consequently, there will be 101 Senators for the 1988-89 Academic year.

REPORT OF ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE, PROGRAMS DIVISION

This report is for information only. See Item 878-15 on the Agenda.

REPORT OF ACADEMIC RESEARCH COMMITTEE

H. Mettee reported.

Chairman Jalali is conducting a tour.

Please see Agenda Item 878-16 on page 8.

An important task completed this year was approval to provide faculty/staff Research and Consulting profiles for distribution to area businesses and public agencies.

Motion to Recommend to Board of Trustees a Revision of Patent Policy

H. Mettee moved that "The YSU Faculty Senate make a recommendation to the Board of Trustees that the Board consider revising the present patent policy of YSU to incorporate an inventor's share of 50% of the realized benefits."

Motion seconded by B. Brothers.

This will result in financial remuneration, a stimulation of the local economy, and stimulation of research.

T. Shipka--There are two corrections--Dr. Psenicka's name is misspelled and "Faculty Senate" in the motion should be "Academic Senate."

On substantiate matters, this is an inappropriate Senate action--it violates the Labor Agreement, Article 13.22 which reads: All proceeds which result from faculty research for marketable computer software programs belong to the faculty members unless the research is subsidized by YSU or by an external agency.... Research is considered to be subsidized by YSU only if the faculty members receives a reduction in teaching load, a research professorship, a faculty improvement leave, or a university research council grant for the purpose of conducting research. Under no circumstances shall YSU's share exceed 25% of the proceeds after the recovery by YSU of the subsidies specified in the contract....

Since this matter is already spoken to in the Collective Bargaining Agreement, action should not be taken. We should commend the Academic Research Committee for the intent of the motion.

H. Mettee--The Collective Bargaining Agreement is inconsistent with the Board policy most recently promulgated. It was the impression of the Committee that this was an appropriate topic for Bargaining during the next round of contract negotiations. Some statements did not distinguish between copyrights and patents.

T. Shipka--The Agreement states that any practice or policies which are in disagreement with the Agreement are superceded. This motion treats faculty members less favorably.

Chair--Do you wish to withdraw the motion?

H. Mettee--It is a Committee motion.

Motion to Table

S. Roberts moved to table the motion. Motion seconded by G. Sutton. Motion Tabled.

REPORT OF ACADEMIC PLANNING COMMITTEE

R. Krishnan reported.

For years we have been trying to determine what the work of this committee is.

Motion to Discontinue Academic Planning Committee

R. Krishnan moved "That the Academic Planning Committee, as presently constituted, be discontinued." Motion seconded by G. Sutton.

Chair--Approval of this motion would require a ByLaw change. We would have to direct the Charter and ByLaws Committee to bring forth a recommended change in the Charter and ByLaws.

Question--There are two deans and an Academic Provost on this Committee. Could they not make suggestions?

Motion Defeated.

T. Shipka--It might be appropriate to appoint a committee to study the charge of this committee.

T. Alderman--It should be planned carefully in advance.

F. Barger--We should take into account that planning is a five-year process. A three-year committee member is never a part of the planning process. This committee should be an ad hoc committee.

REPORT OF COMPUTER SERVICES COMMITTEE

A. Messuri reported for L. Slivinske.

Motion to Approve Recommendations Found on Page 13 of the Agenda

D. Messuri moved to recommend the recommendations listed on Page 13 of the Agenda. Motion seconded by B. Campbell. Motion Carried.

## REPORT OF HONORS AND INDIVIDUALIZED CURRICULUM SUBCOMMITTEE

J. Krischner reported.

### ICP REPORT

Through June of this year, the program has graduated 44 students. There are 34 new ICPs this year. There are 72 active ICPs:

44 B.S. in A.S.  
20 A.B.  
4 B.F.A.  
2 B.S.  
1 B.M.  
1 A.A.

### HONORS REPORT

Four students signed up for contract honors this year. Fifty students are tentatively enrolled for Fall Honors Seminars; forty-two were enrolled Fall, 1987.

A 700-level Honors seminar has been approved for Spring, 1989. The topic is "Alternatives to Violence."

We need more faculty and department involvement, especially in the 700-level seminars.

We are examining and reexamining what demands are being made on students in Honors programs--enrichment, breadth, depth, rigor, challenges.

This year we met with students in the Honors Program for feedback on the program. The feedback suggests that Honors really needs to be a University program--FUNDED! This means a director with a budget who would have time to effectively recruit, coordinate, and develop Honors activities on this campus. At present the program is boot-legged out of Dean Sutton's time and the Engineering School budget.

Is the University committed to an Honors Program?

## REPORT OF CONTINUING EDUCATION SUBCOMMITTEE

W. Eichenberger reported.

A survey form was developed and distributed to Chairman to assess departmental attitudes, determine the needs of departments, and examine methods for improving delivery of programs. The surveys were helpful. There was an expressed need

and willingness to work with Continuing Education. There is a concern with the funding method used. It makes many programs cost prohibitive. (See Appendix E for complete report.)

#### REPORT OF STUDENT ACADEMIC AFFAIRS COMMITTEE

M. DeLost reported.

See Appendix F for report.

#### REPORT OF ACADEMIC STANDARDS AND EVENTS COMMITTEE

W. Jenkins reported.

I had no idea that plagiarism and cheating were such important issues at YSU. We have to thank Gary Hart and Bill Biden for bringing both to national attention. The Committee has spent six months studying the issue. There are a number of problems with the old procedure:

1. There is a lack of due process
2. The contract mandates a syllabus
3. The contract mandates that only full-time faculty can change a grade but it does not speak to other faculty groups
4. Not much historical data are available

The Committee is making five recommendations--A through E. Each will be made as a separate motion.

Recommendation A deals with due process. We have consulted with YSU's attorney, Jim McCullom. He is here to speak to this issue.

#### Statement by Jim McCullom

I promised to give a brief brief.

There is a fine line between the faculty's interest in the right to academic freedom and a student's right to due process. We must achieve a delicate balance between both areas. A student's right is a protectable interest covered by the U. S. Constitution and Article 5 of the Constitution of the State of Ohio. The present process at YSU is arbitrary, capricious, and unconscionable. Students are denied the right to due process. The process has to provide a remedy to exonerate the individual.

The Committee also issued a statement relative to the syllabus. The syllabus is an implied contract which gives students rights.

W. Jenkins--The proposal found on Page 29 of the Agenda was highlighted.

It is more appropriate to handle academic matters through the Student Academic Grievances Subcommittee. This body should develop experience in handling cases of this type. Presently, it is possible that a case may be going through two difference bodies at the same time--the Student Academic Grievances Subcommittee and the Student Discipline Board.

The area of due process is fairly complicated. We need to establish principles. This proposal will leave it up to the Vice President of Student Services to develop procedures. The proposal does provide the power to use sanctions and to provide a remedy.

Motion to Approve Proposal A Found on Page 29 of the Agenda

W. Jenkins moved "To approve Proposal A found on Page 29 on the Agenda." Motion seconded by D. Byo.

Chair--If this motion is approved, it will be understood that the Charter and ByLaws Committee will be instructed to make recommendations to change the Charter and ByLaws.

R. Tabak--I wish to offer an amendment.

Motion to Amend Proposal A

R. Tabak moved to amend Item 4, Page 29 to read: "In cases involving academic dishonesty, the Student Academic Grievance Subcommittee will hold a due process hearing and consult with the affected department. By a simple majority vote, this committee may change any grade assigned on the basis of the faculty member's presumption of academic dishonesty to a W. By a 2/3 majority vote, this committee may send the student's case back to the faculty members' home department for a final determination of either a grade of CR (credit) or an A, B, C, D, or I. If this occurs, a three-person subcommittee will be chosen by lot from all full-service faculty members of that department, including the chair but excluding the involved faculty member. They will render a final decision within one week. If the S.A.G.S. disagrees with the department's decision, they may change the grade either to a W, or a CR; however, they may not assign a letter grade." Motion seconded by M. Loud.

The rationale for this amendment is that the committee may not collectively have the academic background necessary to pass the course and yet the proposal allows them to recommend a grade change.

T. Shipka--In securing a remedy, we should have clarity and simplicity. The proposed amendment will involve a lengthy process. Until the proposed process is found to be inadequate, we should use it.

G. Sutton--Drawing by lot from a large department would not be much better than an at-large committee.

T. Alderman--I want to speak against the amendment. It may lead to an exhaustive effort to contribute information and judgments.

D. Robinson--What does "presumption of the faculty member" mean? "Presumption" has a rather clear meaning in judicatory terminology.

-----The amendment does not make it easier to deal with this issue; it will make the committee more inefficient.

G. Leck--A change of grade should be recommended by knowledgeable faculty.

T. Shipka--The majority of this body (the Senate) are faculty. If the grade change policy is abused, it is a simple matter to amend it.

B. Brothers--The proposal is specific to a grade change in the area of academic dishonesty.

Motion to Amend Failed.

D. Hovey--The previous discussion highlights the confusion between dishonesty issues and grievance issues. We need two separate bodies.

W. Jenkins--That is the problem. There could be two venues.

D. Hovey--Will the Student Discipline Board continue to hear matters involving discipline.

Answer--The Student Discipline Board will continue to hear cases involving fighting, theft, etc.--everything but academic dishonesty.

S. Roberts--What, if any, constraints are in Item 4? Are you making a distinction between a paper and a course?



W. Jenkins--It only deals with areas of academic dishonesty. You could change either or both.

F. Barger--The proposal states the committee shall mandate a change. To mandate a change can mean to mandate an order to change the grade. There is no need to indicate the person. The committee has the power to mandate the grade change.

W. Jenkins--We are establishing a policy.

F. Barger--The committee is empowered to change a grade.

W. Jenkins--Yes, due process requires it.

H. Earnhart--This committee is getting a lot of attention. How will members be selected?

Chair--There is no proposed change in the way members are selected. There are six faculty members, six student members, and one exofficio administrative member.

W. Jenkins--This question should be raised under Proposal C.

S. Roberts--Could you enlighten us as to why you chose to assign the task of developing procedures of the area of the Vice President of Student Services.

Answer--Under the present Code, it is the Vice President of Student Services who recommends updates regarding this area. Under Proposal C, it is recommended that the Vice President of Student Services chair the committee.

D. Hovey--I wonder about academic dishonesty instances that do not result in a grade change. What about the student who takes an exam for another student? Which committee will process this student? What about people who sell papers?

W. Jenkins--Students are covered by this procedure. Non-students are not covered by this policy.

D. Robinson--I have a request for clarification. Am I correct in inferring that transfer of authority will take place only after Item 2 takes place?

Answer--Yes.

Question--What about the matter of exonerating a student? In most cases the student is found "not guilty" because of insufficient evidence. If a student is not convicted because of insufficient evidence, this will preclude the inclusion of previous charges.

W. Jenkins--I do not think this precludes the Vice President from keeping a log of activities.

P. Baldino--The facts in a case should determine guilt; guilt should not be determined by past performance.

V. Richley--The proposal separates discipline and academics.

Motion Carried.

Motion to Approve Proposal B Found on Page 30 of the Agenda

W. Jenkins moved "Approval of Proposal B as found on Page 30 of the Agenda."

In writing this proposal, the committee recognized the fact that circumstances may warrant changes in the syllabus; e.g., a book does not arrive at the book store. It was thought the committee could take these circumstances into consideration. The intent of the proposal is that the spirit of the syllabus must be followed. The grade change applies only to the changes made in the grading scale and grade weight distribution.

G. Sutton--The Agreement states that a faculty member shall return a significant graded item before the drop date. Presently, most students assume that in the absence of a graded returned item, this means a "C" for the course. There should be a statement regarding this issue in the motion.

T. Alderman--I disagree with the Dean. This should be a separate procedure and a separate item.

Motion Carried.

Motion to Approve Proposal C Found on Page 31 of the Agenda

W. Jenkins moved "Approval of Proposal C found on Page 31 of the Agenda." M. Robinson seconded the motion.

The Vice President of Student Services will be designated chairperson of the committee. That individual will maintain records. (Presently few records exist.)

The procedures provides for a substitute for the instructor if necessary and it limits the grievance time period.

There is an absence of a process to change the committee structure. No change is recommended because the survey shows that the majority who returned it favor the present structure and it was decided to see if the procedure works before a change is recommended.

R. Tabak--I want to offer an amendment to the motion that will modify the structure of the committee.

Motion to Amend to Modify the Committee Structure

"Sections presently labeled 1,2,3 and 4 will be relabeled 2, 3, 4, and 5, respectively. Section 1 will then read:

- 1.(a) There will be one full-service faculty member elected from each school/college by the faculty of his/her school/college. Their terms of office will be two years, starting September 25. To insure continuity, for the first election the Elections and Balloting Committee will determine by lot which of the three school/college representatives will have one-year terms. If a faculty member resigned, he/she will be replaced by the first runner-up in the last election, etc. If no replacements are available, a new election will be held to fill the position.
- (b) Two student members will be appointed by Student Council for terms of one year, beginning September 15.
- (c) The ninth member of the S.A.G.S. will be the Vice President of Student Services of his/her designee."

Amendment died because of lack of a second.

G. Leck--Student Services is usually an advocate for students. Why is the Vice President of Student Services chairing this committee? An explanation was given, but the Code does not cover academic matters.

W. Jenkins--This point was not discussed.

T. Alderman--I urge support for this motion. The Vice President for Student Services votes only in the case of a tie. It makes sense based on what Dr. Jenkins has said. We will also be watching this closely.

G. Leck--Which Vice President keeps records?

Answer--Beginning July 1, records will be under Vice President of Student Services.

B. Brothers--I am concerned about representation.

W. Jenkins--The survey listed two choices. Majority favored present distribution.

H. Earnhart--People elected to this committee should have a genuine interest. This committee is important.

Chair--The Senate Executive Committee is responsible for selecting members. Chairmen of committees are polled to determine who is participating. Members can be removed.

J. Conser--Does this modify the 12-day rule?

Answer--It modifies the 12-day rule.

Comment--A faculty member may be represented at this meeting by a person of his/her designation. The administrative person is concerned with student rights; the faculty concern relates to guaranteeing rights to faculty.

D. Robinson--An amendment may not be necessary. We are lumping two trials into the same court. Set the same procedures. There is a procedure in place for trying teachers which involves representation.

W. Jenkins--We are assuming faculty rights and students rights would be covered in Item 2 of Proposal A.

B. Brothers--Isn't this a right?

S. Roberts--Where is it written?

T. Alderman--I believe it is there.

T. Shipka--I support Dr. Alderman's statement.

Motion to amend carried.

D. Robinson--A procedure for trying teachers will run into trouble with the Bargaining Unit.

M. Loud--Under Item 3, why can a person refuse to defend herself/himself? If a person chooses to refuse to defend themselves, it is a tacit admission of wrong doing. Appointing colleagues may cause a problem.

Motion to Amend

M. Loud moved to add "If a person refuses to participate in the process, the committee should find for the student. If the faculty member cannot participate, then the department should provide a representative."

There was no second.

B. Campbell--In Item 4, is it not a problem for a student to file a grievance when the faculty member may have destroyed records.

W. Jenkins--Faculty members must keep records 60 days.

Motion Carried.

ADJOURNMENT

D. Hovey--Point of Order. Is there a quorum?

Chair checked for a quorum. There were 39 present. Meeting adjourned.

## YOUNGSTOWN STATE UNIVERISTY

## ACADEMIC SENATE

COMMITTEES  
SUBCOMMITTEES

1988 - 1989

June 1, 1988

This is a listing of the faculty members appointed by the Senate Executive Committee to the various Senate Committees and Subcommittees. It does not include the administrators who will be appointed by the President and the students who will be selected by Student Government.

## ACADEMIC PLANNING COMMITTEE

Alfred Bright	Art	F&PA
Shaffiq Ahmed	Chem E	ENG
Alice Betz	Allied Health	CAST
Thomas Dobbelstein	Chemistry	A&S
Dorothy Kennedy	Nursing	CAST
Rama Krishnan	Management	BA
Thomas Maraffa	Geography	A&S
Donna McNierney	Ad & Sec ED	ED

## ACADEMIC PROGRAMS &amp; CURRICULUM COMMITTEE

## ACADEMIC PROGRAMS DIVISION

TBA		BA
Mary Beaubien	Home Ec	CAST
Thomas Elias	ME	ENG
Randy Hoover	Ad & Sec Ed	ED
Alfred Owens	Speech	F&PA
Ronald Tabak	Physics	A&S

## ACADEMIC CURRICULUM DIVISION

TBA		BA
Janet Beary	Elementary Ed	ED
Barbara Erickson	Nursing	CAST
Hyun Kim	ME	ENG
Kathleen Kougl	Speech	F&PA
Donald Milley	Economics	A&S

## CONTINUING EDUCATION SUBCOMMITTEE

Javed Alam	CE	ENG
Janet Boehm	Allied Health	CAST
Bege Bowers	English	A&S

**CONTINUING EDUCATION SUBCOMMITTEE (Cont)**

James Daly	Management	BA
William Eichenberger	Pol Sci	A&S
Christopher Faiver	Counseling	ED
Margaret Horvath	Home Ec	CAST
David Starkey	Music	F&PA

**HONORS & INDIVIDUALIZED CURRICULUM PROGRAM SUBCOMMITTEE**

TBA		BA
Joseph Altinger	Math	A&S
John Cernica	CE	ENG
Wilda Ferris	Nursing	CAST
Muralidharan Iyer	ET	CAST
Joseph Kirschner	Foundations	ED
James Lepore	Art	F&PA
Fred Viehe	History	A&S

**ACADEMIC RESEARCH COMMITTEE**

John Buoni	Math	A&S
Susan deBlois	Foundations	ED
Vernon Haynes	Psychology	A&S
Jalal Jalali	EE	ENG
Scott Martin	CE	ENG
Patricia McCarthy	Nursing	CAST
Clemet Psenicka	Management	BA
James Umble	Music	F&PA

**ACADEMIC STANDARDS & EVENTS COMMITTEE**

Jean Aboul-Ela	Home Ec	CAST
Richard Burden	Math	A&S
Herve Corbe	Foreign Lan	A&S
Wade Driscoll	IE	ENG
Janet Gill-Wigal	Counseling	ED
Leslie Hicken	Music	F&PA
William Jenkins	History	A&S
Jane Simmons	Marketing	BA

**COMPUTER SERVICES COMMITTEE**

Anthony Dastoli	Management	BA
Lawrence Di Russo	Counseling	ED
Birsan Karpak	Management	BA
Philip Munro	EE	ENG
Charles Nelson	English	A&S
David Robinson	Speech	F&PA
Gary Stanek	Math	A&S
William Vendemia	BET	CAST

**LIBRARY & MEDIA SERVICES COMMITTEE**

Lawrence Cummings	CJ	CAST
Hugh Earnhart	History	A&S
Walter Mayhall	Music	F&PA
Pamela Schuster	Nursing	CAST
Eugene Sekeres	Marketing	BA
Richard Shale	English	A&S
Jane Van Galen	Foundations	ED
Stanley Zager	Chem E	ENG

**STUDENT ACADEMIC AFFAIRS COMMITTEE**

TBA		BA
William Armaline	Ad & Sec Ed	ED
Jack Bakos	CE	ENG
Fred Blue	History	A&S
Darla Funk	Speech	F&PA
Madeleine Haggerty	Allied Health	CAST
Nancy Mosca	Nursing	CAST
John Neville	H & PE	A&S

**STUDENT ACADEMIC GRIEVANCE SUBCOMMITTEE**

Donald Byo	Music	F&PA
Maria Delost	Allied Health	CAST
Louis Hill	Ad & Sec Ed	ED
John Ritter	CE	ENG
Richard Walker	H & PE	A&S
Robert Wolanin	Management	BA

**AD HOC COMMITTEE ON UNCONDITIONAL ADMISSION**

James Ameduri	Student	BA
Terry Deiderick	Marketing	BA
Joseph Duda	Advisor	CAST
Steven Gardner	ET	CAST
Louis Hill	Ad & Sec Ed	ED
William Livosky	Director	ADM
Gratia Murphy	English	A&S
Roman Rudnystsky	Music	F&PA
Matthew Siman	EE	ENG
Bernard Yozwiak	Dean	A&S

**EXECUTIVE COMMITTEE**

TBA		BA
TBA		A&S
TBA		Adm
TBA		Student
Peter Baldino	Foundations	ED
Robert Campbell	BET	CAST
Larry Hugenberg	Speech	F&PA
Ifran Khan	CE	ENG
Duane Rost	Chair - Starting Fall	



REPORT OF SENATE EXECUTIVE COMMITTEEJUNE 1, 1988

The Senate Executive Committee has completed its task of appointing faculty members to the various Senate Committees and Subcommittees. Each member has been sent a letter indicating his/her appointment. We were unable to find a fit of interest and opening for everyone. Letters to those who were not appointed have been sent indicating our appreciation of their care and concern. A list of the appointments will be attached to these minutes. Add Greg Claypool to the Curriculum Division from Williamson School of Business.

Appointments to Administrative Boards and Committees will come from the President. The Executive Committee has responded to a request for nominations of faculty to those committees and has sent a list. I have a list of the nominees and would be happy to respond to your questions. However, these are nominations and the appointment comes from the President.

The next Senate meeting will be Wednesday, October 5, 1988, at 4:00 p.m. here in DeBartolo Hall. Items for that meeting must be to me by Monday noon, September 26. Regular items at that meeting will include nominations for Chairman and Vice Chairman of the Senate and nominations to the Charter and ByLaws Committee.

Dr. Khawaja has received review copies of Toward the Year 2000: Strategic Agenda for Higher Education, Volumes II and III. These have been distributed to the Academic Planning Committee and the Executive Committee. Anyone wishing to see them can contact members of either group. Dr. Khawaja, Vice Chairman of the Senate and our representative on the Faculty Advisory Committee to the Chancellor is in New York at a special conference and has asked me to give his report of their last meeting.

Before moving to the additional items, I would like to pause to thank the members of the Executive Committee for their support and counsel during the year. I would like to thank Bill Jenkins for his most able assistance as Parliamentarian this year. And I would like to especially thank Virginia Phillips for all of her wonderful work as Secretary.

**YOUNGSTOWN STATE UNIVERSITY**

YOUNGSTOWN, OHIO 44555

To: Academic Senate Members

From: I. Khawaja *IK*

Report of FAC's Meeting on May 25, 1988

## Morning Session:

1988/89 Nominations: Nominating Committee consisting of I. Khawaja, (Chairman), I. Rakowsky, and R. Rolwing was appointed. Nominations for the officers are to be submitted in July.

Special Meeting: A special meeting to study the Access/Success report is planned for fall 88.

Master Plan: Several observations made were: 1) Plan is rather narrow in its focus (Ohio) internationalization is somewhat neglected, 2) Science seems to be treated only as a part of technology and is not very well integrated into liberal arts, 3) Undergraduate education has to be given greater attention - desirability of having at least a certain percentage of classes taught by full-time faculty (vs. graduate students, etc.), 4) Findings of student access and success report should be woven more clearly into the plan.

Orientation: It was agreed that a special 9:30 a.m. meeting will be held for Orientation purposes.

## Afternoon Session:

Master Plan: Chancellor indicated that he did not have any specific items for discussion and would like to spend the time on the Master Plan. In addition to the observations made during the morning session discussion of the Master Plan included the question: Should there be a system of outcomes measurement? Chancellor noted his opposition to any system of centralized measurement. He stated that in order to improve quality the present system of incentives (excellence programs) is better than a system of greater regulations based upon testing, etc.

Copy : Dr. Humphrey

1988

## REPORT FROM THE SENATE ELECTIONS AND BALLOTING COMMITTEE

## APPLIED SCIENCE AND TECHNOLOGY

At-Large  
 Robert Campbell  
 Maria Delost  
 Kathylynn Feld  
 Steven Gardner  
 Virginia Phillips

Departmental  
 Janet Boehm, Allied Health  
 Eng. Tech.  
 Mary Beaubien, Home Economics

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## ARTS AND SCIENCES

At-Large  
 George Beelen  
 Frederick Blue  
 Hugh Earnhart  
 Larry Esterly  
 William Jenkins  
 Thomas McCracken  
 Gratia Murphy  
 Lowell Satre  
 Thomas Shipka  
 Ronald Tabak

Departmental  
 James Karas, Biology  
 Clyde Morris, Economics  
 Melissa Smith, Foreign Languages  
 Thomas Maraffa, Geography  
 Joan Wagman, Health & Phys. Ed.  
 Richard Burden, Math & Comp. Sc.  
 Warren Young, Physics & Astronomy  
 Analya Krishnan, Psychology

## BUSINESS ADMINISTRATION

At-Large  
 Homer B. Warren  
 James Tackett  
 James H. Daly  
 Jane M. Simmons  
 Donald H. Mathews  
 Dean S. Roussos

Departmental  
 Inez Heal, Accounting  
 Rama Krishnan, Management  
 Eugene A. Sekeres, Marketing

## EDUCATION

At-Large  
 William Armaline  
 James Douglass  
 Louis Hill

Departmental  
 Janet Beary, Elementary Ed.  
 Donna McNierney, Adm. & Sec. Ed.

## ENGINEERING

At-Large  
 Duane Rost  
 Jack Bakos  
 Lester Smith

Departmental  
 Philip Munro, Electrical Eng.  
 Wade Driscoll, Industrial Eng.  
 Hyun Kim, Mechanical Eng.

## FINE AND PERFORMING ARTS

At-Large  
 D. W. Byo  
 Joseph Edwards  
 Darla Funk  
 Lois Hopkins  
 Lawrence Hugenberg  
 William Slocum  
 James Umble

Departmental  
 Elaine Glasser, Art  
 Les Hicken, Music

## ELECTED TO ELECTIONS AND BALLOTING COMMITTEE

Beverly Gartland, Arts and Sciences  
 Terry Deiderick, Business Administration  
 Sara Throop, Education

June 1, 1988  
Report to the YSU Academic Senate

Subcommittee on Continuing Education

Committee Members: Janet Beary, Janet Boehm, Bege Bowers, Michael Crist, William Eichenberger (Chair), Margaret Horvath, Donald Hovey, John Loch, Richard McEwing, Van Siatras, Javed Alam, Cristine Wolf (student), Denise Hayes (student)

The meetings of the Subcommittee on Continuing Education have been spent on the project of developing a master plan for continuing education, began by the 1986-87 Committee. This academic year was devoted primarily to the development of a survey instrument, subsequently distributed to department chairpersons. The intent of this survey was to:

- o assess departmental attitudes toward continuing education
- o identify areas of interest and need among academic departments for the services of continuing education
- o entertain recommendations for improving the delivery of continuing education service to the departments

The Committee wishes to thank the department chairpersons for participating in this survey and for the very useful comments that they made.

Based upon preliminary analysis of the survey data one broad conclusion may be drawn:

While many department chairpersons indicated a need and a willingness to work with Continuing Education in courses, conferences or seminars, there was also a concern that the method of funding Continuing Education programs in many instances made the costs prohibitive.

This is one of several questions that should be studied by next years subcommittee.

**Student Academic Grievance Subcommittee  
Academic Senate Report 1987 - 1988**

Committee Members: D. Byo, J. Conser, M. Delost, D. Leake, J. Ritter,  
R. Walker, R. Wolanin;

C. Adams, M. Beveridge, G. Duricy, P. Kearns, and  
M. Haynie (Students)

The Student Academic Grievances Subcommittee met several times during the 1987-88 academic year. A total of nine grievances were processed by the committee. Five grievance hearings were held and recommendations were made in each case. Faculty participation was excellent throughout the year. Student participation was fair, owing largely to the turnover of student membership during the year.

*Maria E. Delost 5/31/88*  
Chairperson

cc

ATTENDANCE SHEET+

Academic Senate, 1987-88

DATE: 6/1/88

APPLIED SCIENCE AND TECHNOLOGY

At-Large

Robert Campbell  
Wilda Ferris  
Nancy Mosca  
Sharon Phillips  
Sharon Shipton

RC  
\_\_\_\_\_  
\_\_\_\_\_  
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Departmental

\*\*Maria DeLost, A. H.  
\*Cynthia Campbell  
\*Robert Stanko, C. J.  
\*\*Anthony Messuri, E. T.  
\*\*Raj Varma, H. E.  
\*Marsha Kuite, Nursing

MD  
\_\_\_\_\_  
CC  
\_\_\_\_\_  
RJS  
\_\_\_\_\_  
AM  
\_\_\_\_\_  
JK  
\_\_\_\_\_

ARTS AND SCIENCES

At-Large

George Beelen  
Frederick Blue  
Barbara Brothers  
Hugh Earnhart  
Larry Esterly  
William Jenkins  
Ikram Khawaja  
Gratia Murphy  
Sidney Roberts  
Lowell Satre  
Thomas Shipka

GB  
\_\_\_\_\_  
FB  
\_\_\_\_\_  
HB  
\_\_\_\_\_  
LE  
\_\_\_\_\_  
WJ  
\_\_\_\_\_  
IK  
\_\_\_\_\_  
GM  
\_\_\_\_\_  
SR  
\_\_\_\_\_  
LS  
\_\_\_\_\_  
TS  
\_\_\_\_\_

Departmental

\*\*Carl Chuey, Biology  
\*Thomas Dobelstein, Chem  
\*\*Taghi Kermani, Economics  
\*Bege Bowers, English  
\*\*Mary Loud, For. Lang.  
\*\*Thomas Maraffa, Geography  
\*Everette Abram, Geology  
\*\*John Neville, H.P.E.  
\*Pei Huang, History  
\*\*Steve Kent, Math & C.S.  
\*Victor Wan-Tatah, Phil  
\*\*Ronald Tabak, Physics  
\*Keith McKean, Pol. Sci.  
\*\*James Morrison, Psych.  
\*Lee Slivinske, Sociology

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BB  
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ML  
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TM  
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EN  
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SK  
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VT  
\_\_\_\_\_  
RT  
\_\_\_\_\_  
JM  
\_\_\_\_\_  
LS  
\_\_\_\_\_

BUSINESS ADMINISTRATION

At-Large

James Daly  
Donald Hovey  
Birsan Karpak  
Louis Katz  
Jane Simmons  
Homer Warren

JD  
\_\_\_\_\_  
DH  
\_\_\_\_\_  
BK  
\_\_\_\_\_  
LK  
\_\_\_\_\_  
JS  
\_\_\_\_\_  
HW  
\_\_\_\_\_

Departmental

\*\*Dennis Bensinger, Acct.  
\*\*Rama Krishnan, Management  
\*Eugene Sekeres, Marketing

\_\_\_\_\_  
DK  
\_\_\_\_\_  
RK  
\_\_\_\_\_  
ES  
\_\_\_\_\_

EDUCATION

At-Large

Janet Beary  
Glorianne Leck

JB  
\_\_\_\_\_  
GL  
\_\_\_\_\_

Departmental

\*\*Margaret Braden, Elem. Ed.  
\*Peter Baldino, Foundations  
\*Sherry Martinek, Guid/C  
\*\*Louis Hill, Adm. & Sec. Ed.  
\*Bernadette Angle, Sp. Ed

MB  
\_\_\_\_\_  
PB  
\_\_\_\_\_  
SM  
\_\_\_\_\_  
LH  
\_\_\_\_\_  
BA  
\_\_\_\_\_

+Effective: September 15, 1987

\* First year of two-year term  
\*\*Second year of two-year term

Academic Senate, 1987-1988

Date 6/1/88

ENGINEERING

At-Large

Soon-Sik Lim  
Duane Rost

SL  
DTR

Departmental

\*Tadeusz Slawecki, Chem. Eng. TS  
\*Irfan Khan, Civil Eng. I. Khan  
\*\*Raymond Kramer, Elec. Eng. \_\_\_\_\_  
\*\*Sangwon Sohn, Ind. Eng. \_\_\_\_\_  
\*\*Hyun Kim, Mechanical Eng. \_\_\_\_\_

FINE AND PERFORMING ARTS

At-Large

Donald Byo  
Joseph Edwards  
Darla Funk  
Ronald Gould  
Leslie Hicken  
Alfred Owens  
David Robinson

DB  
JE  
DF  
RG  
LH  
AO

Departmental

\*\*Susan Russo, Art \_\_\_\_\_  
\*\*William Slocum, Music WS  
\*Frank A. Castronovo, Sp/T \_\_\_\_\_

STUDENT

At-Large

Jay Deneen  
Douglas Herbert  
Sam McKinney  
Dawn McCombs  
Carol Sorenson

\_\_\_\_\_  
\_\_\_\_\_  
DM  
\_\_\_\_\_

School/College

Lisa Solley, A & S \_\_\_\_\_  
Jim Moran, Business \_\_\_\_\_  
Todd Vreeland, CAST \_\_\_\_\_  
Lisa Jorza, Education \_\_\_\_\_  
Eric Hartzell, Engineering EH  
Pat White, Fine & Perf Arts \_\_\_\_\_  
Andrew Russ, Graduate School \_\_\_\_\_

Marvin Robinson, Ex-Officio MR  
President, Student Government  
Gary Caylor, Ex-Officio \_\_\_\_\_  
Vice-President, Student Govt \_\_\_\_\_

Amy Otley, Ex-Officio \_\_\_\_\_  
Second Vice-President,  
Student Government

ADMINISTRATION

Bernard T. Gillis  
James Conser  
Victor A. Richley  
David P. Ruggles  
Frank Siebold  
George E. Sutton  
Bernard J. Yozwiak

BTD  
JC  
VAR  
DR  
FS  
GES  
BY

Taylor Alderman TA  
Richard Burden RB  
David C. Genaway D.C.G.  
George Letchworth \_\_\_\_\_  
Sally M. Hotchkiss \_\_\_\_\_  
Charles A. McBriarty CM  
James A. Scriven \_\_\_\_\_  
John J. Yemma \_\_\_\_\_

\*First year of two-year term  
\*Second year of two-year term

# 1987

September							October							November							December							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5				1	2	3		1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	29	30	31					
27	28	29	30				25	26	27	28	29	30	31	29	30													

# 1988

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4	5					1	2
3	4	5	6	7	8	9	7	8	9	10	11	12	13	6	7	8	9	10	11	12	13	14	15	16	17	18	19
10	11	12	13	14	15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19	20	21	22	23	24	25	26
17	18	19	20	21	22	23	21	22	23	24	25	26	27	20	21	22	23	24	25	26	27	28	29	30	31		
24	25	26	27	28	29	30	28	29						27	28	29	30	31									
31																											

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2					1	2	3	4					1	2						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	10	11	12	13	14	15	16
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	17	18	19	20	21	22	23
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	24	25	26	27	28	29	30
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	31						

September							October							November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2						1							1	2	3	4	5				1	2	3
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	27	28	29	30	31				
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30												
							30	31																					

# 1989

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2	3	4					1	2	3	4				1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	12	13	14	15	16	17	18
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	19	20	21	22	23	24	25
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	26	27	28	29	30	31	
29	30	31					26	27	28					26	27	28	29	30	31								

May							June							July							August										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
					1	2						1	2	3					1							1	2	3	4	5	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	30	31									



# 1987

**September**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**November**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# 1988

**January**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

**March**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**July**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**August**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**October**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**November**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

# 1989

**January**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

**March**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**June**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**July**

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**August**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Gillis

**ACADEMIC SENATE**

**1986-87**

<u>Date</u>	<u>Agenda Received</u>	<u>Minutes Received</u>
October 1, 1986	September 23, 1986	October 10, 1986
<b>NO NOVEMBER MEETING</b>		
December 3, 1986	November 25, 1986	December 10, 1986
January 14, 1987	January 13, 1987	January 23, 1987
February 4, 1987		February 12, 1987
March 4, 1987	February 27, 1987	March 18, 1987
April 4, 1987	March 26, 1987	April 16, 1987
May 6, 1987	April 30, 1987	May 13, 1987
June 3, 1987	May 27, 1987	June 14, 1987

**1987-88**

October 7, 1987	October 1, 1987	October 21, 1987
November 4, 1987	<b>CANCELLED</b>	
December 2, 1987	Nov. 24, 1987	December 9, 1987
January 13, 1988	Jan. 8, 1988	January 26, 1988
February 3, 1988	<b>NO FEBRUARY MEETING</b>	
March 2, 1988	February 25, 1988	March 9, 1988
April 6, 1988	March 31, 1988	April 15, 1988
<b>May 4, 1988</b>	April 27, 1988	May 19, 1988
June 1, 1988	May 26, 1988	June 24, 1988

**1988-89**

<b>October 5, 1988</b>	Sept. 30, 1988	October 13, 1988
November 30, 1988	November 28, 1988	December 9, 1988
January 11, 1989	January 6, 1989	
February 1, 1989	January 25, 1989	February 8, 1989
April 5, 1989	March 29, 1989	
May 3, 1989	April 26, 1989	May 11, 1989
May 31, 1989	May 24, 1989	June 13, 1989