

Bernard Gillis
Provost

ACADEMIC SENATE MINUTES

FEBRUARY 7, 1990

RECEIVED

FEB 19 1990

OFFICE OF THE PROVOST

CALL TO ORDER

Chair Beaubien called the meeting to order at 4:05 p.m.

MINUTES OF DECEMBER 6, 1989

The Chair asked if there were additions or corrections to the minutes of the October 4, 1989, Senate meeting.

Dr. Dobbert asked that a correction be noted on page 4. Under NEW BUSINESS, "Student Academic Grievances Subcommittee" should read "Student Academic Affairs Committee" under the first remarks made by W. Jenkins. "Student Academic Grievances Subcommittee" should be changed to "Student Academic Affairs Committee" in the last remarks made by W. Jenkins in the same section.

The minutes were approved as corrected.

ELECTIONS AND BALLOTING COMMITTEE

B. Gartland reported.

Nomination forms for Senate elections will be coming out earlier this year because of logistics and the requirements of the new form. The newer form requires that all nominations be verified before the ballot is mailed. Nomination forms will be mailed before the end of the Winter quarter. You may nominate yourself or some other individual.

CHARTER AND BYLAWS COMMITTEE REPORT

No report.

SENATE EXECUTIVE COMMITTEE REPORT

Chair Beaubien reported.

Matthew Siman has been elected Chair of the Charter and Bylaws Committee.

Black History Month is in progress with several excellent events being offered throughout the month.

The Executive Committee discussed the role of the Academic Planning Committee. The group concurred that Academic Planning must involve the entire academic community, with the committee acting as a clearing house.

All committees are to meet once per quarter. Copies of minutes are to be sent to the Secretary of Senate, Chair of Senate, and the library. Student attendance at meetings is important and student government will work with you if students assigned to your committee are not participating.

Next meeting is March 7, 1990. All materials to be included with the Agenda are due to the Chair by February 19.

The report, "The Role of Faculty in Enhancing Minority Access and Success in Ohio Postsecondary Education," was prepared by the Faculty Advisory Committee to the Chancellor of the Ohio Board of Regents, June, 1989. All Senators and other key persons were sent a copy by Larry Esterly. If you did not receive a report, contact Larry Esterly or the Chair.

A discussion of this document will be scheduled for the March meeting.

REPORT FROM ACADEMIC PROGRAMS DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

G. Sutton reported.

The report that begins on Page 2 of the Agenda will be presented in two parts.

Motion To Recommend Change in Mission Statement of Continuing Education.

G. Sutton moved to approve the recommended change to the Mission Statement of Continuing Education in the Academic Affairs Manual as shown under Section 7.2 on page 4 of the Agenda. R. Tabak seconded the motion.

G. Murphy--Does the material in Capital letters replace the material marked for deletion?

G. Sutton--Yes.

Chair--Does anyone on the Continuing Education Committee want to make a statement?

H. Earnhart--What does 7.2d mean?

G. Sutton--The word "academic" means we are not talking about being the service unit for the non-academic sector. It is to become an academic service unit.

H. Earnhart--Give me an example of what you mean.

G. Sutton--Continuing Education will not be involved in the Coaches Clinic.

H. Earnhart--Give me an example of Academic.

G. Sutton--Continuing Education will become a fully supported academic unit to support academic functions.

H. Earnhart--Would Continuing Education become involved in History Day?

G. Sutton--If you want them to be involved.

H. Earnhart--Will we have a say in whether they become involved?

R. Loch--From a past perspective, History Day, Business Education Olympics, et. al., are recruiting activities. Continuing Education will not be involved in these events. Continuing Education will be a partner in any Continuing Education course activities.

G. Murphy--English sponsored a national meeting recently. Would it be an option to work with Continuing Education for this type of event?

G. Sutton--If Continuing Education becomes a supported function, the answer is "Yes."

R. Loch--The original intention was that all courses that gave Continuing Education Units would be offered through the Continuing Education Department. Events have taken place that should have been scheduled through Continuing Education and were not, but we have winked. The proposed change would bring policy and practice together. If a department wants to carry forward an event independently, they would register the event with us. Continuing Education would then provide a record keeping function.

A. Viehmeyer--Suppose an event is half and half. Could we determine to go with Continuing Education or not to go with Continuing Education?

R. Loch--The Continuing Education Unit policy officially adopted by the Senate states that a program that offers Continuing Education Units must be offered through Continuing Education.

H. Earnhart--We already have a clearing house. The Calendaring Office in Kilcawley schedules all events. They prepare a calendar of events.

M. Horvath--I serve as Chair of the Continuing Education Subcommittee and have served a number of years as a member on this committee. It is currently the policy of Youngstown State University that events that give Continuing Education Units are to be scheduled through Continuing Education. Practice does not follow policy. People who need Continuing Education Units verified have no central clearing house that functions as the record keeping center. Continuing Education has enough trouble doing what they are doing. They don't need to look for new activities.

R. Tabak--I am a member of the Programs Division of the Academic Programs and Curriculum Committee. We looked at a form that could be used. If a department wants to offer a program, it should be registered through Continuing Education. Under this policy, the department will fill out the form indicating that they will require or not require Continuing Education services. By filling out this form for information, each department can schedule and handle events themselves that do not give Continuing Education Units.

B. Yozwiak--Is the purpose of this motion to allow Continuing Education to run workshops for academic departments without "paying through the nose"?

G. Sutton--Yes. This is the intent of the second motion that is to be offered. This is not giving additional powers to Continuing Education. They need to know what is going on because they are a primary interface with the community.

Motion Carried.

Motion To Recommend to the President and Board of Trustees That Continuing Education Department Be Budgeted As Part of Fund One.

G. Sutton moved that "The Academic Senate recommend to the president and Board of Trustees that:

- a. Continuing Education, including staff salaries and fringe benefits, be budgeted as part of Fund One, and
- b. Non-credit programs operate on the basis of the direct costs of salaries, fringe benefits, course materials, etc."

Motion received a second.

At the present time, Continuing Education has to generate enough funds from courses offered to cover all costs--both direct and indirect. This motion would enable courses to be offered where the funds generated would have to cover only direct costs.

G. Sutton read into the minutes a letter from Provost Gillis dated January 31, 1990, that was sent to Dr. George Sutton, Chairman, Academic Programs Division, regarding the Report of the Committee. The text of this letter follows:

"While I am unable to attend the Senate meeting scheduled for Wednesday, February 7, 1990, because I will be out of town I do wish to have the Senate be made aware of my concerns on their recommendations concerning Continuing Education. First, it is a misconception if it is believed that the Continuing Education Department does not play an academic support role. It has always been their responsibility to assist academic divisions in offering non-credit courses, workshops, meetings, etc. without the pressure of generating funds. The pressure falls to them to generate the funds through enrollments.

To recommend that Continuing Education be budgeted as part of Fund 1 seems misguided. It is possible in Continuing Education to expend monies and transfer funds with a great deal more flexibility than would exist if their funds were a part of Fund 1. Secondly, since Continuing Education is not subsidized by the State, this means that whatever costs Continuing Education casts off to Fund 1 must be borne by the academic departments and their credit operations. This is divisive and I do not recommend it.

The changes recommended in the Academic Affairs Manual dealing with Continuing Education are attempts to address the academic departments' difficulty in offering certain activities of a non-credit nature when the fixed fee to be charged for services by Continuing Education is too high to attract registrants. I believe that some latitude must be given to the academic departments but this is not the way to do it."

There was no discussion from Senators.

The Chair requested comments from the committee members.

B. Loch--The subcommittee of the Senate did not make this recommendation. This was added by the parent committee.

M. Horvath--It is not that we disagree with it--we simply were not that bold.

____--What is the cost to the University?

G. Sutton--Something terrible--about \$200,000 per year.

R. Tabak--This is merely a recommendation to the President and the Board of Trustees. We would hope that they would consider it seriously.

Motion Carried.

REPORT OF ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE, CURRICULUM DIVISION

Course descriptions are appended to the Senate Agenda for informational purposes only.

REPORT OF ACADEMIC RESEARCH COMMITTEE

_____ -I just want to reiterate the material on Page 11 of the Agenda. Please support Quest. Contact Beth Kushner for additional information.

REPORT OF ACADEMIC PLANNING COMMITTEE

F. Owens reported.

The Academic Planning Committee has been looking at a variety of planning reports including the Academic Master Plan, the President's Ten-Year Strategic Plan, the NCA Accreditation Report, and correspondence between Youngstown State University and the Ohio Board of Regents. Each paints a different picture. Each shows a different version of the University. Around campus, we hear comments such as, "YSU is Ohio's Eastern edge, YSU is quality+, YSU is not Harvard."

We are an academic family and we need to consider our family's future. The question has come up, "How does this community of scholars, administrators, students, and staff view itself?". We need to know the parameters. We need to have a mission statement. We want you to talk about this and give us the Senate's sense of YSU's mission, its goals and its future to help the Academic Planning Committee focus on its professional future. I have asked two people, Dr. D. Rost and Dr. D. O'Neill, to begin the discussion.

We want to focus on who we are and who we want to become.

D. Rost--I encourage the participation of the Senate. Things happen. Sometimes things happen because we plan for them. Sometimes things happen in spite of our plans. Sometimes we don't plan and things happen.

But whatever the result, it is much more likely to be a desired result if we have tried to plan ahead.

Thus, I feel it is important for the University community to look to the future. This opportunity to speak of plans should not be the last; only the first of the "University Assembly" times to talk about the future.

Then, immediately, the question comes up, "Will 'they' let us do it?". First, I don't know who 'they' are and secondly, "DO IT!". As Admiral Hopper said, "It takes less time to apologize than to get permission." And any way, the Academic Planning Committee is charged with this exact task; they not only have permission--they have the responsibility.

I feel the topic at this time should be, "Where do we want the University Community to be in five years, 10 years?". It is not a time for assessment of, "Where are we?"; it is not a time for assessment of "How can we get there?"; it is not a time for caterwauling about, "Why can't we do this or that?".

Let us find the commonality of our desires for the long-range posture of Youngstown State University. Let us identify where we want Youngstown State University to be--not next quarter, not next year--but on into the future. Short-term directions and goals should not be set until the destination has been identified.

I have some thoughts of what I want Youngstown State University to be in the future and I'm sure you do, too. I urge you to come forward with your dreams and to come forward with the Academic Planning Committee and the caring members of the University Community as together they look well into the future.

D. O'Neill--Don't ask me why "It's me!?" I think it's because I am a fool.

Fred told us that one of the ideas is that we are not Harvard. We are not Tri-C either. Our vision is that we are a four-year institution servicing local constituencies and undergraduate students.

I see us maintaining a teaching posture but moving toward a quality regional institution. I think that by building the dorms we will reach out to students from a wider geographical area.

We need to increase growth in the graduate programs and, in the next 10 to 20 years, focus more on research.

Major problems in making these kind of changes are:

1. Administration--An invitation needs to go out to the Administration to participate. Dreams and visions need the support of the top administration.
2. Faculty--Our faculty do not change very quickly. We talked years ago of a change to the semester system. Youngstown State University is still on the quarter system even though sister institutions have moved to the semester system. R. Gould spent considerable time developing suggested changes in the General University Requirements which were voted down. I'm not commenting on the validity of the suggested changes, but am using these situations as examples of the resistance to change.
3. Students--If we are going to realize a change, we need to involve students. We serve working class, middle class, and poor students. Youngstown State University provides a means to greater empowerment and social mobility.

We should help students become good citizens of the world. We need to focus on the quality of education. We may have to move toward a five-year degree.

We need to make innovations, teach values, teach critical thinking skills, and develop a viable Honors Program. Faculty and administration need to address campus morale--Youngstown State University is not "the last resort."

We need to develop a feeling of loyalty and provide an opportunity for socialization. We need to focus on the fact that this is a University for "all" students. If you have motivation and plans, this should be an environment where you can move ahead.

This is what I would hope for our future.

(There was Senate applause for Dr. O'Neill's statement).

G. Sutton--I am a junior member of the body; I have been at Youngstown State University for fourteen years and for thirteen years, I have been involved in a "planning" process. I am reminded about the story of the blind men and the elephant. All who touched the elephant were correct; however, no one saw the complete picture.

Each of us has our own picture of the University which does not coincide with the view held by others. This university needs to COMMUNICATE!

There are several house organs; there is the Jambar, the Classified Newsletter, and we receive a flyer from the President following each Board of Trustee's meeting.

We need to find out where we are and we need a goal. We need to know where we are going in order to get there.

D. Hermance--It is true that Youngstown State University is not a "Harvard" but neither is it a "Notre Dame." Rome had its circus and it fell. We need to focus on academics rather than sports. This University may become the focus for a greater level of activity regarding jobs. General Motors may fold.

Advising should be provided to the students throughout their student life. It used to be provided. It should be reinstated. I agree with Dr. O'Neill's statements regarding morale.

We need to focus on bringing students here and having them live here. We have an excellent faculty and institution, but we need to bring students here if we want them to develop a "world view."

J. Segreto--There is a Global Awareness Committee. There are 16 members on this committee. One charge of this committee is to facilitate Youngstown State University's relationship with the broader world. We may need to change some courses; we may need to change the perspective of some existing courses.

We need to do more with the under-prepared students. Perhaps we need a "Freshmen Orientation" course to help students with academic planning and other aspects of university life.

We need to be aware of the prospects for jobs. A big area of growth is in health-related services. Perhaps a College of Health Sciences should be established that would incorporate what we have and add other areas.

_____-We need more computers. We need computers in our office for research activities.

L. Harris--We cannot ignore the fact that health care is a growth area. We can expect large growth in all health areas. Even if one area drops, other areas will grow. We are well situated between major medical centers. Money has to be allocated if we are to grow and develop. We should establish a College of Health Sciences.

P. Geise--I agree with D. Hermance. We need to provide advisement throughout all four years to encourage students to graduate. I have a question for Dr. O'Neill. Could the goals of teaching and research be in conflict? I talked to a student at Kent who had only one professor for an instructor. All other instructors were graduate assistants.

D. O'Neill--I hope that we could broaden our graduate program without deemphasizing teaching at the undergraduate level. I believe the two goals can be compatible.

J. Boehm--We are missing a major point. We are not marketing this University properly. We need funding and need to "toot our own horn." Attempts at research go unrecognized. We need to fund marketing efforts.

M. Horvath--I am a guest of the Senate. We need a "Wellness" program at Youngstown State University. We need to try to encourage wellness programs. We have aspects of a wellness program--they need to be coordinated. This would benefit faculty, staff, and students. We could cut down on health costs and be doing something for our bodies. We need healthy bodies to pursue scholarly activities.

A. Betz--The comments have been useful. The committee has had trouble focusing on what we need to address.

What we feel is important. The Strategic Plan is to be updated in 1990 and will be submitted to the Board of Trustees for approval. We have an open window now to provide input to this process. We need to seize this opportunity. We need a consensus from the Academic community.

Chair--Please communicate your ideas and thoughts to the Academic Planning Committee.

D. Ruggles--I have been a Senator for ten years. We need to say something about the differences between 1980 and 1990. The "Dynamics of Gloom" were set loose in 1980 when the mills shut down. We need to look to the future developments optimistically. The School of Education hopes to get a terminal degree program. We need to understand that because someone else gets something, it does not mean others have to be left in the dust. Let us look forward to the future with a positive outlook.

Chair--If you think of anything else, we would like to hear from you or your committee. You may give a report in which all you do is dream. We will put in on the Agenda. Let's not lose momentum.

UNFINISHED BUSINESS

S. Hotchkiss--Perhaps this comment should have been made during the general discussion. One of the things that does not give credit to our self image, let alone the image we project outside the boundaries of the campus, is an inattention to the little things along the communication lines that make such a difference. For example, it is painful the way the mistakes that come out on an internal document tend to get perpetuated into catalogs, brochures, and other documents that go outside the University community. On page 7 of the Agenda there are many obvious typographical errors on the recommendations from the Curriculum Division. I think I am reading a Master's Thesis where a major effort is not to focus on the content but to make certain the official stamp of approval of the University is not placed on a document that is fraught with errors. This ties to our under-prepared student problem. Let's not set models for students to encourage sloppiness.

NEW BUSINESS

None.

ADJOURNMENT

Meeting adjourned at 5:15 p.m.

ACADEMIC SENATE, 1989-1990

ENGINEERING

At-Large
Duane Rost
Jack Bakos

Departmental
*Dilip Singh, Chemical Engineering
*Javed Alam, Civil Engineering
**Philip Munro, Electrical Engineering
**Wade Driscoll, Industrial Engineering
**Hyun Kim, Mechanical Engineering

FINE AND PERFORMING ARTS

At-Large
Frank Castronovo
Mike Crist
Joseph Edwards
Darla Funk
Lawrence Hugenberg
Tedrow Perkins
James Umble

Departmental
**Elaine Glasser, Art
**Les Hicken, Music
*Dan O'Neill, Speech and Theater

STUDENTS

At-Large
John Powell
Karen Beal
Bernadette Martyak
James Michael Gordon
Craig Shumacker
Claudia Billy
Diane Coandle

School/College
Dirk Hermance, Education
Dawn McCombs, Performing Arts
Paul Geise, Business
CAST
Jonathan Bryan, Arts and Sciences
Josh Hargrave, Engineering

Ex-Officio
Brian Fry, President, Student Government
Dan Haude, V. President, Student Government

Jim Herrholtz, Second Vice President

ADMINISTRATION

Bernard T. Gillis
Bernard Yozwiak
Victor A. Richley
James Cicarelli
David P. Ruggles
George E. Sutton
David Sweetkind

Taylor Alderman
David C. Genaway
Sally M. Hotchkiss
Gordon E. Mapley
Charles A. McBriarty
Alfred W. Owens
L. Allen Viehmeyer
Harold Yiannaki

*First year of two-year term
**Second year of two-year term

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Youngstown State University / Youngstown, Ohio 44555-0001

January 31, 1990

MEMORANDUM

To: Dr. George Sutton
Chairman, Academic Programs Division
University Academic Senate

From: Dr. B. T. Gillis *B. T. Gillis*
Provost

Subject: Report of Committee

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