

Bernard Gillis
Provost

**TO: FULL SERVICE FACULTY, ADMINISTRATION, AND
STUDENT GOVERNMENT**

FROM: VIRGINIA PHILLIPS, SECRETARY, ACADEMIC SENATE

**RE: MEETING OF THE ACADEMIC SENATE
WEDNESDAY, OCTOBER 4, 1989, 4:00 P.M.
ARTS AND SCIENCES AUDITORIUM, ROOM 132, DEBARTOLO HALL**

AGENDA

1. Call to Order.
2. Approval of Minutes for May 31, 1989, meeting.
3. Nominations for Chair of the Academic Senate.
4. Nominations for Charter and Bylaws Committee.
5. Charter and ByLaws Committee Report.
6. Senate Executive Committee Report.
7. Elections and Balloting Committee Report.
8. Report of Other Senate Committees.
9. Unfinished Business.
10. New Business.
11. Adjournment.

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TO: ALL SENATORS
FROM: DUANE ROST, CHAIR, 1988-1989
SUBJECT: OCTOBER SENATE MEETING
DATE: SEPTEMBER 25, 1989

Dr. Bernard T. Gillis
Provost

The organizational meeting of the Academic Senate each fall is important as it sets the tempo for the rest of the year. At this meeting, nominations for Chair of the Senate and Charter and Bylaws Committee are made. I most strongly urge all Senators to attend and participate in the actions of the Academic Senate in 1989-1990.

Next Meeting
Nov. 1

Chair — D. Rost — Dec.
I. Khuraja — Dec.
Vice Chair — M. Beaudin
J. Waldron

Master Plan

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- 1) Alcohol Permit ?
- 2) Travel ?

Queries Catering — BIAA suggestions.

Beverly Gartland, Elections and Balloting Committee, received the nominations.

NOMINATOR

Thomas Shipka
Victor Richley
Jack Bakos
Allen Viehmeyer
?
?
George Beelen

NOMINEE

James Dale
Raj Varma
Matthew Siman
Melissa Smith
James Schramer
Bernadette Martyak
Lowell Satre

Motion to Close Nominations for Charter and ByLaws Committee

A. Viehmeyer moved to close the nominations for Charter and ByLaws Committee. Motion received a second. Motion Carried.

CHARTER AND BYLAWS COMMITTEE REPORT

No report.

SENATE EXECUTIVE COMMITTEE REPORT

Chair Rost reported. (The complete report is attached as Appendix A).

The new Executive Committee will have the following members:

Jack Bakos	Engineering
Peter Baldino	Education
Larry Esterly	Arts and Sciences
Joseph Edwards	Fine and Performing Arts
David Sweetkind	Administration
James Tackett	Business Administration
?	CAST
?	Student Government
?	Chair

Curriculum changes must clear all review levels and be entered into the Inventory of Courses by February 21, 1990. Course proposals, therefore, must be approved no later than the February Meeting and must be appended to the Agenda some 10 days before the meeting. Thus the curriculum proposals must reach the Curriculum Division by noon, January 2, 1990, if they are to meet the deadline for being entered into the Inventory of Courses. All other curriculum proposals must reach the Curriculum Division before March 15, 1990.

Beth Kushner is organizing a Development Workshop on the topic, "Curriculum Proposals." It will be held in the Scarlet Room of Kilcawley Center at 3:00 on Friday, October 20. Members of all college curriculum committees and Department Chairs are encouraged to attend. All interested others are welcome.

The Senate Executive Committee, the President's, and Student Government's appointments to Senate Committees and Subcommittees will be appended to the Minutes of this meeting (See Appendix B).

It is recommended that all members sign up for the Continuing Education Faculty/Staff Development Teleconferences on issues in Education.

The Senate Executive Committee will circulate scan sheets to determine faculty interests before nominating faculty to the committees on holistic health concerns.