

SCANLON, JAMES J.

PROVOST

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OFFICE OF THE PROVOST

TO: FULL SERVICE FACULTY, ADMINISTRATION AND STUDENT GOVERNMENT

FROM: PETER A. BALDINO, JR., CHAIRPERSON-ACADEMIC SENATE

RE: MINUTES OF THE ACADEMIC SENATE MEETING
WEDNESDAY, MARCH 3, 1993, 4:00 P.M.
ARTS & SCIENCES AUDITORIUM, ROOM 132, DEBARTOLO HALL

ACADEMIC SENATE MINUTES

March 3, 1993

CALL TO ORDER

Chairperson Baldino announced a quorum and called the meeting to order at 4:08 p.m.

MINUTES OF SENATE MEETING OF FEBRUARY 3, 1993

Dr. Hugenberg moved approval of the minutes. Mr. Crist seconded the motion.

The minutes were approved as prepared.

CHARTER AND BYLAWS COMMITTEE REPORT

No report.

SENATE EXECUTIVE COMMITTEE REPORT:

The Committee met on Monday, February 22, 1993. The Chair indicated that he had referred the matter of selecting new Senate representatives from the Y.S.U. four new departments to the Elections and Balloting Committee for action.

It is likely that full Senate membership status will be granted when elections are conducted during the spring quarter of this year for the four new departments at Y.S.U.

The Chair asked the Committee to consider having the Provost and the President of Student Government present a report or update of the regular meetings of the Senate. The Chair indicated that both Provost Scanlon and President Burley were receptive to this suggestion and were looking forward to presenting reports or updates at the regular meetings of the Senate. Although no motion was taken, the committee was receptive to this suggestion.

The Chair presented an update on the three searches currently being conducted for the positions of the Arts and Sciences Dean, the Executive Vice-President, and the Vice-President for Student Affairs. It is expected that more complete updates will be presented by the various Chairs of these search committees at the March meeting of the Senate.

The agenda of the March Senate meeting was discussed. The position of the Secretary of the Senate has not been filled. The Chair indicated that maybe a way of getting it filled would be to resign the chairmanship of the Senate. He remarked that he thinks that is probably what he should do. Suggestions on how to fill the position were presented and discussed. Finally, discussion followed on potential items for the Senate meeting of April, 1993.

ELECTIONS AND BALLOTING COMMITTEE:

No Report.

CURRICULUM DIVISION COMMITTEE REPORT:

For those of you who may be new to the Senate, the curriculum proposals that appear on page 2 of the agenda do not require Senate action. They have been approved. Any objections to those courses had to be done within the time frame prescribed by the constitution and bylaws. Any questions about any of these courses can be of an informational nature only. Information can be shared but no action is required.

HONORS AND ICP COMMITTEE REPORT:

Dr. Copeland:

We want to publicize the honors program and recruit more students to it, particularly freshmen. We thought one way we could do this efficiently would be to have one person in each department designated as an honors advisor. This person's duties would be principally to advise the people that were eligible for the honors programs, hand them out the honors literature and also give a presentation every fall. Perhaps, for the rest of the advisors, indicating what the honor program is and inviting them to send any students they think might be eligible to this person. It could be Chair or it could be someone designated by the Chair. We'd like these people to be in place by the time of fall registration.

My motion reads that the Senate direct department Chairs to appoint a designated honors advisor, reporting to the Chair and to the honors director. These advisors should be in place in time for fall advisement.

Dr. Baldino:

Do you so move, Dr. Copeland?

Dr. Copeland:

I so move.

Dr. Baldino:

Is there a second to that motion?

Seconded.

Is there any discussion or debate? This looks much too easy, Tom.

Dr. Copeland:

We might actually go home early.

Dr. Baldino:

Motion is carried. Thank you very much, Tom.

GLOBAL AWARENESS COMMITTEE REPORT:

The next agenda item is one that doesn't appear on your agenda. Dr. David Porter of the Global Awareness Committee wishes to present an update on the committee's work. Dr. Porter.

Dr. Porter:

For the past year, the Global Awareness Committee has been working, I guess initially a year ago, to develop a set of recommendations and concerns for the new President. As President Cochran came on board working with the President to strengthen Global Awareness programming at Youngstown State University. At the request of the President, we developed a one-sheet list of specific recommendations which were presented to him last fall term.

More specifically, we recommended that the study abroad program be strengthened and opportunities to study overseas be expanded. We also know that there was a need to address the transfer credits from foreign universities to Y.S.U., course equivalency and coordination of both with graduation requirements at Y.S.U.

Second, English as a second language program required a comprehensive review including a clarification of the program's goals and clientele.

Third, that Y.S.U. should develop an interdisciplinary international studies program that offers both majors and minors. The program will consist of regional as well as topical studies.

Fourth, that expanded international programming both within the University committee and between the University and the Mahoning Valley. Coordination between programs also requires improvement.

Fifth, identify and expand current services to international students including recruitment, admissions and post-admissions support services.

Sixth, Global Awareness should be added as an area requirement for graduation.

Seventh, establish a sister university program.

Eighth, re-establish an international house.

Ninth, to insure the most effective use of limited resources, central coordination of the international program. It was of vital importance. In an office report to the Provost or Associate Provost responsible for the

administration of direct services, the coordination of academic programming and fund raising should be established as soon as reasonably possible. A recommended administrative structure was attached.

Ten, Y.S.U. should proceed with a formation of a Northeast Ohio International Business Consortium.

The President accepted our recommendations and expressed some concern about item number three in terms of the need for an interdisciplinary international studies major. He did not express any concerns about minors. He then more or less told us to proceed and to develop additional proposals and more detailed programming where we could and we will proceed to do that through our subcommittee structure.

We met with the Provost, again at the President's request, to sort of further this procedure along. I am very pleased to report that the administrative structure here at Y.S.U. does include an international studies center which will report directly to the Provost. Currently, the center is viewed as an umbrella organization with a director who will be a faculty member, teaching half time and working half time as administrator to coordinate the various activities in the international program at Y.S.U.

The exact structure of the new international center has not been determined at this point, but it is anticipated that at the end of next term the director will be identified and hopefully will be on board working either over the summer or by September.

The Global Awareness Committee at the Provost's request is currently working to develop a general admissions statement for the international studies center and to further develop programming or perhaps better to say an outline of programming where available so that when this person comes on board they can proceed with the task as quickly as reasonable possible.

That concludes my report. I do have copies of the recommendations for strengthening global awareness at Y.S.U. that was presented to the President that I'll put on the back table after the meeting. Any questions?

Dr. Baldino:

Dave, I have one. I'm not too sure I fully understand the reference made to international house. Would you elaborate on that notion please.

Dr. Porter:

For a two-year period, there was an International Living and Learning Center sponsored by Y.S.U. The first year it was off campus at a private residence on the near north side, just across the expressway. The second year consisted of the top two floors of Kilcawley House. Because of budgetary constraints, the program was discontinued. I believe it was in March of last year it was discontinued for spring term of last year.

Our recommendation was basically that the program be re-established. It was our feeling that there was never adequate University, institutional, or financial support or staff support to really pull the program off. For a brief period of time we did have an international house on campus.

Dr. Baldino:

Other questions from Senate members for Dr. Porter?

Since it's not an agenda item as such, without objection it will be accepted as read by Dr. Porter. No objections? Thank you, Dr. Porter.

STANDARDS AND EVENTS COMMITTEE REPORT:

Dr. Maraffa:

I'd like to briefly report on what the Standards and Events Committee has been doing. One of the continuing charges of the Standards and Events Committee has been to monitor the SB 140 program. For some of you who are new to the Senate or to Y.S.U., the SB 140 program is also known as the Post-secondary Enrollment Option, which allows high school juniors and seniors to take courses at Ohio universities. These courses are used to satisfy both high school and university requirements and the students attend Y.S.U. at no cost to themselves, since a portion of their state subsidy to their school system follows them to Y.S.U.

In the past, the committee has presented data to the Senate on the progress of SB 140 students. This year some questions were raised regarding Y.S.U.'s policies about SB 140 student which required the committee to go beyond the normal tabulation of data on student grades. Specifically, we were asked to evaluate whether or not Y.S.U. should raise the admission standards for SB 140 students or impose limitations on either credit hours per quarter or courses available to these students. The committee has met several times during the year and gathered the following information:

The members of the Y.S.U. staff, Genevra Mann and Van Siatris, who have worked closely with these students gave us their perspective on the program. We also called several high school guidance counselors for their opinions. We collected a broader base of data on SB 140 students including courses taken, grades, credit hours per student. We analyzed their schedules to determine the times that they actually spend on campus. We tabulated their high school of origin and whether or not these students remain at Y.S.U. after their high school graduation. Information was also obtained on Senate Bill 140 policies at other state universities.

We will make a full report to the Senate at a later meeting including any possible recommendations on changes to Y.S.U.'s SB 140 policy. Our deliberations are governed by the following questions.

Is the current SB 140 policy at Y.S.U. consistent with the intent of state legislation? It is kind of difficult to ascertain, but we are doing our best to figure out what the legislators meant when they initiated this program.

What are the benefits and costs of SB 140 to Y.S.U.?

What are the benefits and costs of attending Y.S.U. to SB 140 students?

I would be happy to answer any questions or receive any comments from the Senate regarding the program either here or outside the Senate.

Dr. Baldino:

Thank you very much Dr. Maraffa for that update.

FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE OHIO BOARD OF REGENTS

No report.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Dr. Baldino discussed with the Senate Executive Committee, as I indicated earlier, the possibility of having Provost Scanlon report to the Senate on a fairly regular basis. That is to say, at each meeting of the Senate he would take some time to reflect upon concerns of his that affect the academic sector. It will be thoughts or reflections, so to speak, from the Office of the Provost. Also discussed with the Committee was that an opportunity be given to Bill Burley, the Student Government President, to appear before the Senate as a spokesperson for Student Affairs.

Dr. Baldino:

More than two decades ago I made the then outrageous motion that we should have student members in this Senate. Considerable discussion ensued and after we put the matter to a mail ballot, I was leaving the hall when I was met by a Dean, no longer here at Y.S.U., who, in rather graphic language, told me what I could do with my proposal about having students in the Senate.

I have done very few things right at this institution. I feel that was one I did that was absolutely on target. I respect their judgment, I respect their input, and I respect the fact that in the future you will hear from Bill Burley and, for that matter, any other student who wishes to take the floor of the Senate.

Dr Scanlon was called out of town and will not be able to make a presentation to the Senate and Bill Burley also had an emergency that arose early in the afternoon and called to indicate he would not be able to be here.

Any other new business? Yes, John.

John Woodall:

Good afternoon, my name is John Woodall. I'm a student representative. I'm also in Student Government, I represent the School of Business. In early January, Governor Voinovich issued an executive order banning cigarette smoking from state buildings and vehicles with the exceptions of certain state boards and residence halls.

In Williamson on the third floor, there is a lounge that permits cigarette smoking. My question is and the question that I've heard from a lot of fellow students is "When are we going to enforce the executive order?" Since it doesn't have to go through the House, the Senate, or the State, why isn't it being enforced? That's what I want to know. I've been hearing that question for several weeks now. Who do I talk to to get that enforced?

Dr. Baldino:

Thank you, John. Is there anyone here from the administration who would be in a position to make a response to John's inquiry? Yes, Shirley Carpenter.

Shirley Carpenter:

That issue is under study and probably within maybe another couple of weeks or so there will be a formal posture on it. I do want to comment one way. It is the interpretation of the Attorney General's office that state universities are not necessarily covered by executive orders of the Governor, that statutorily we are governed by our Boards of Trustees. That's why the issue is still up in the air.

Dr. Baldino:

Shirley, is there any reason to believe that they would not enforce it or ask for the enforcement?

Shirley Carpenter:

There is no reason to believe that there will not be some observance of that under some form.

Dr. Baldino:

Any questions of Shirley on this matter? I know there are people in this body who have very strong views about the matter and I respect them for having those views. From what Shirley has said, the executive order will be enforced here at Y.S.U. in some form. John, I think that's about all we can do at this point. Thank you very much.

SEARCH COMMITTEE REPORTS:

I would like now to call on the Chairpersons of the three search committees. First, Sandy would you be willing to give us a very brief update on the search committee's work for the position of the Dean of Arts and Sciences?

Dr. Sandra Stephen:

For those people in Arts and Sciences, you should be well aware that we've had on-campus interviews last week and this week. Our last candidate is coming in tomorrow night and will be on campus on Friday. Our committee is hoping that we can meet with the Provost next week to finish this job. Anybody have any questions?

Dr. Baldino:

Sandy, am I to understand that very likely you will have a recommendation or the Provost will make one to the Board in the March 19 meeting?

Dr. Stephen:

That's the date that we've been aiming for. Since we will have completed our last interview on Friday, we're still working toward that deadline.

Dr. Baldino:

Any questions? Thank you very much, Sandy.

Dr. Cicarelli, for the committee searching for the Executive Vice-President.

Dr. Cicarelli:

I'd like to give a brief summary of the Executive Vice-President screening process. First of all, 62 candidates applied. Of that, we whittled it down to 11 semi-finalists by the screening. Those 11 names were presented to the President. He subsequently selected 4 finalists. They are in the order that they will be interviewed.

ROBERT PARISH - Has a bachelor's degree in commerce from Ohio University; a master's in public administration from the University of Alabama, and an Ed.D. degree from Florida Atlantic University. He is currently the vice-president for administration and university treasurer at Bloomsburg State University of Pennsylvania. He will be on campus March 7-9.

KENNETH DOBBINS - Has a B.S. in accounting from the University of Akron; an M.B.A. from Old Dominion University and a Ph.D. in higher education administration from Kent State University. He is currently the vice-president for finance and administration at Southeast Missouri State University. He will be on campus March 9-11.

G.L. MEARS - Has a B.A. in math, science and education from Louisiana Tech University; an M.A. in counseling from Louisiana Tech University and an Ed.D. in student personnel services administration from the University of Mississippi. He is currently the executive director of budgets and institutional services at Y.S.U. He will be interviewed on campus March 14-16.

ROBERT PARILLA - Has a B.S. in chemistry and education from Kent State University; an M.S.T. in chemistry from the University of New Hampshire and a Ph.D. in higher education from Florida State University. He is President of Montgomery Community College in Montgomery County, Maryland, which is just outside Washington, D.C. He will be here on campus March 16-18.

Dr. Baldino:

Any questions of Dean Cicarelli? Thank you very much, Dean Cicarelli.

I don't see Dean Sweetkind. Anyone from that committee in a position to bring us an update on the search for the new Vice-President for Student Affairs? Yes, Dr. Warren.

Dr. Homer Warren:

I'm on the committee for the Vice-President of Student Affairs. We've met a couple of times. We've looked at about 50 applications. We haven't really made a final determination whatsoever at this point. We're still looking at applications. That's the status at this point in time.

Dr. Baldino:

Any questions of Dr. Warren? I guess not. Any other matters before the Senate?

I've looked over the minutes of the meetings of the past number of years and apparently April, May and June tend to have crowded agendas. I didn't mean to take you away from your work this afternoon for such a short meeting, but I thought it was important - to have these reports given to us by the various committees. Also, Dr. Copeland and the curriculum matter had to be done at the March meeting.

Also, I think it was important that we afford both Provost Scanlon and Bill Burley the opportunity to address the Senate. They were unable to do so today, but I think, again, I have your support without objection to have them address the Senate at future meetings as time permits.

ADJOURNMENT

The meeting was adjourned at 4:35 p.m.

THE NEXT MEETING OF THE ACADEMIC SENATE WILL BE ON WEDNESDAY, APRIL 7, 1993 AT 4:00 P.M. IN ROOM 132, DEBARTOLO HALL.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE
ACADEMIC SENATE

Date 2-15-93 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report University Curriculum
Division _____

Committee Status: (elected chartered, appointed chartered, ad hoc,
etc.) _____

Appointed Charter _____

Names of committee members: M. Gelfand, S. DeBlois, R. Foulkes
M. Haggerty, H. Yiannaki, I. Heal, B. Bowers

Please write a brief summary of the report which the committee is
submitting to the Senate: (attach complete report)

The following proposals have been approved by UCD and circulated
through proper channels and there are no objections.

Do you anticipate making a formal motion relative to the report?
No.

If so, state the motion: _____

If there are substantive changes made from the floor in your
committee recommendation, would the committee prefer that the
matter be sent back to committee for further consideration? _____

Other relevant date: _____

Madeline Haggerty
Chair

93-001 Chemical Engineering (Change)
850 Industrial Processes

A fundamental approach to the design of industrial chemical processes. Emphasis upon flow charting, chemical reactions, separations involved, thermodynamics, and economic considerations. Prereq.: CHEGR 785 4 q.h.

93-009 Civil Engineering (Add)
835 Highway Location and Design

Methods of highway route location; design methods and standards for highways, intersections, freeways, and interchanges. Includes the extensive use of computer-aided design. Prereq.: CIEGR 720 (SP) 4 q.h.

93-010 Civil Engineering (Add)
885 Pavement Construction

Methods, equipment, and quality control for the production and placement of pavement materials. Materials covered include soils, granular layers, asphaltic concrete, surface treatments, and Portland cement concrete. Preparation of plans and specifications for each material are also included. Prereq.: CE 881 (W) 4 q.h.

93-011 Civil Engineering (Delete)

860-861-
862

Civil Engineering Thesis

The student prepares a written report of at least 2,500 words on an investigation of a subject selected by the student and agreed upon by the thesis advisor and the department chair. Two bound copies are required. The completed thesis must be accepted by both the thesis advisor and department chair. Prereq.: Senior standing in Civil Engineering. 2 + 2 + 2 q.h.
(F,W, SP)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 2/19/93 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report Honors and ICP Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) appointed

Names of Committee members: George Sutton, Hugh Earnhart, Tom Copeland (chair), Genevra Kornbluth, Salvatore Pansino, Judy Wilkinson, Ed Tokar, Cheryl Schmidt, Bari Lateef, John Sarkissian, Fred Owens, Jason Fleming, Malik Mostella, Tom Yatsco

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) To publicize the Honors program among eligible students, especially freshmen, department chairs should appoint an Honors advisor, to whom all such students might be directed. This committee will offer a training seminar for such advisors. Early identification of potential Honors students can enrich their freshman experience immeasurably, invigorate the program, and facilitate their advancement toward the Honors degree. Even departments not offering Honors courses themselves can help in this endeavor.

Do you anticipate making a formal motion relative to the report? Yes.

If so, state the motion: that the Senate direct department chairs to appoint a "designated Honors advisor" reporting to the chair and to the Honors director.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes.

Other relevant data: _____

Thomas G. Copeland
Chair