

PROVOST

ACADEMIC SENATE MINUTES
October 4, 1995

RECEIVED

OCT 20 1995

OFFICE OF THE PROVOST

CALL TO ORDER:

Hugh Earnhart, chair of the Academic Senate, called the meeting to order at 4:04 p.m.

MINUTES OF THE PREVIOUS MEETING:

The Senate approved minutes of the May 3 and June 7, 1995, meetings.

SENATE EXECUTIVE COMMITTEE REPORT:

The chair made the following announcements:

1. Because of a mailing glitch, administrators did not receive the Senate agenda. The print shop will see that administrators are included in future mailings.
2. The University is discontinuing the A.B. in Combined Science degree; the B.S. in Combined Science will remain. (See Appendix A.)
3. A document outlining enrollment and retention initiatives will be attached to the Senate minutes. (See Appendix B.)
4. Please have agenda items for the November 1 meeting to the Senate secretary, Bege Bowers, Department of English, by noon on October 19, 1995.
5. We need to make three appointments to the Senate Executive Committee: one in Fine and Performing Arts to replace John Turk, who is on sabbatical; one in the Williamson College of Business Administration; and one in Engineering and Technology to replace William Wood, who is on sabbatical.

Duane Rost reported for the Faculty Advisory Committee to the Chancellor. (See Appendix C.)

SENATE COMMITTEE REPORTS:

Hugh Earnhart asked for a vote to change the order of reports; motion carried.

Elections and Balloting Committee: Dennis Petruska, reporting for the committee, announced that he has sent out nomination forms for Senate chair and for representatives to the Charter and Bylaws Committee. Nominations may be made with the forms or from the floor.

For Senate chair, he must have at least two nominees but would like at least four; the runner-up will serve as vice chair. Nominees must be members of the Senate. For Charter and Bylaws, he would like as many as eight nominees since we need to elect four. Nominees do not have to be Senate members.

Petruska asked for nominations for **chair** from the floor. **Jim Morrison** and **David Ruggles** were nominated and accepted the nomination. (The following were nominated but declined: Hugh Earnhart, Clem Psenicka, Duane Rost, Fred Owens, Tom Maraffa, Kathylynn Feld, and Bill Jenkins.) Additional nominations can be made via the nomination forms.

The following were nominated and agreed to run for **Charter and Bylaws**: **Lowell Satre** and **Kathlynn Feld**. The following were nominated, and Petruska will call them to see if they accept: Ron Shaklee, Jeff Carroll, Mark Shutes, Rochelle Ruffer, and Linda Wesson. (Floyd Barger and Ron Tabak were nominated but declined.)

We will receive ballots shortly.

Academic Standards Committee: Barbara Brothers reported for the committee, making the following motions:

Motion 1

Brothers made the motion that was attached to the agenda, p. 1. The motion reads:

Students entering Youngstown State University with deficiencies in natural sciences, social science, fine arts, and/or foreign language will satisfy these deficiencies by taking appropriate courses which will count as part of the general education requirements or electives in their degree program.

Motion was seconded, and **discussion of the motion followed**:

Noting that the committee had done careful research, Brothers summarized the committee's arguments:

- Students in a university course should receive university credit. However, with the current deficiency system, some students who have matriculated here get no credit for certain courses, while Senate Bill 140 students take the same courses and receive both high school and college credit. This is inconsistent.
- We actually have two kinds of deficiencies at YSU. Some deficiencies are related to lack of proficiency (e.g., those revealed by the English Placement Test, in math placement, etc.) Both English 520 and English 540 count as hours toward graduation. Other deficiencies are for things we want students to be conversant with. No other state universities in Ohio require students to add on hours for graduation for such courses (history, fine arts, etc.). Brothers cited policies at Akron, Miami, and other state universities.

Ron Tabak spoke against the motion, arguing that it would be unfair to high school students who have worked hard to prepare for college; it would make a mockery of the courses listed on p. 44 in YSU's *Undergraduate Bulletin*. He **proposed an amendment** striking the words "part of the general education requirements or" from the original motion.

Tabak's motion was seconded, and **discussion of the amendment followed**:

Floyd Barger noted that college requirements are meant to go "beyond" high school courses, to be an extension of them, not something students take in place of high school courses. Why wouldn't the courses taken here count as general ed courses? But how does all of this relate to the committee that is studying general ed? Barger objected to the part of the original motion that says decisions about where the deficiency courses count would be "determined by the dean of their college."

Tom Maraffa noted that the amendment would make the original motion consistent with English 520 and 540, which count as hours toward graduation but do not fulfill area requirements.

Brothers said the committee had never intended for deficiency courses to count automatically as general ed requirements. We should strike "as determined by the dean of their college" if we strike the portion on general ed requirements; "as determined by the dean of their college" was meant to refer to the words Tabak's proposed amendment would delete.

A vote on the amendment followed. The **amendment passed**, and both phrases in question were deleted.

Discussion on the original motion resumed:

Diane McFarland noted that many universities require more hours for graduation than we do. The concept of deficiency at the college level is "appalling"—particularly for students who finished high school long ago. We should give students a chance to perform at the college level.

Fred Owens said the motion would decrease perceived ambiguity and inconsistency but it wouldn't elevate academic standards for our institution.

Tim Wagner asked if the motion would mean students would take fewer upper-level courses. Brothers said no. The catalog can specify when a course is truly "remedial" and shouldn't count toward a degree.

The vote was taken, and the **original motion (as amended) passed**. It now reads,

Students entering Youngstown State University with deficiencies in natural sciences, social science, fine arts, and/or foreign language will satisfy these deficiencies by taking appropriate courses which will count as electives in their degree program.

Motion 2

Brothers made the motion printed on p. 3 of the agenda:

Students from nonchartered schools must present an ACT score of at least 20 for unconditional admission. Students not meeting this level of performance would be considered on a case-by-case basis for conditional admission by the appropriate department chair or the appropriate dean if the student is undetermined.

Motion was seconded, and **discussion followed**.

David Ruggles explained that nonchartered refers to nontaxed schools. The only requirements are that these schools meet 180 days a year and that they aren't health hazards.

Harold Yiannaki added that these schools don't have the ninth-grade proficiency tests, and the motion would at least assure that students from these schools have a certain minimum ACT.

Bill Jenkins expressed concern about the motion as stated. It doesn't support the state system or standards of education. In addition, it doesn't say the student has to have graduated.

Asked how many students we would be dealing with, Yiannaki responded that there would have been only about six students from nonchartered schools this past year.

Brothers said the motion would assure that we at least have some standards for such students. Yiannaki noted that Admissions has consulted with individual deans on a case-by-case basis in the past.

Fred Owens asked if GEDs are admitted unconditionally. Yiannaki said yes; this is another alternative for students from nonchartered schools.

Martin Berger asked if we have a "floor" ACT for students entering now. Yiannaki noted that they have to have passed the ninth-grade proficiency test; that's all. There is no requirement of a minimum ACT.

Ron Tabak asked if we should add "students graduating from" to the motion. Brothers said no, because graduating wouldn't ensure particular standards anyway.

Gordon Mapley argued that we need to separate the idea of *unconditional admission* from the idea of *admission*. In other words, we should admit students from the nonchartered schools but require them to make up deficiencies. Yiannaki said the concept of unconditional admission is going by the wayside anyway.

Ruggles suggested that we add "composite," to read "composite score of at least 20."

A student representative suggested that the "average ACT score" of a particular year be used instead of 20. She also suggested that we require a minimum score in each area, not just a certain composite. Brothers responded that the committee chose 20 because it's *higher* than the average.

Mapley asked if we aren't going to consider deficiencies at all for students from nonchartered schools. If we aren't, this motion is inconsistent with the previous motion. Once these students are admitted, they should be held to the same standards concerning deficiencies that apply to any other students.

Yiannaki suggested we remove the reference to unconditional/conditional admission in the *Undergraduate Bulletin*.

Earnhart asked if the motion could go back to the committee. Brothers deferred to Jim Morrison, who said yes. **A motion to return it to the committee was made and seconded; motion carried.**

Motion 3

Brothers made the motion printed on p. 5 of the agenda:

Students interested in taking 20 credit hours or more per quarter must seek the approval from the chair of their department and the dean of their college.

Motion was seconded, and **discussion followed.**

Mapley argued that the motion is "paternalistic" and "bureaucratic." Many of our students take 21 or more hours and do fine.

Brothers said that faculty members who asked the committee to consider the issue said that many students taking more hours say they can't get their work done because they're too busy.

Diane McFarland suggested that it should be up to the advisor to decide how many hours a student can take.

Student Suzanne Christopher said it's not fair to generalize about students taking 20 or more hours. In addition, students sometimes have to take courses when they're offered. Another student supported Christopher's comment: Some courses are offered only once a year, and students must take them when they're offered or delay graduation.

Dennis Morawski agreed that the motion is paternalistic. Also, different deans and chairs might be inconsistent in deciding how many hours students could take.

Floyd Barger asked if first-year students are limited to a certain number of hours and was told no. Barger said maybe we should impose a limit on first-year students. Many students on scholarship take more hours so they can later drop a course they aren't making an A in. Students who consistently drop courses should also be limited to a certain number of hours.

Janice Elias argued that first-year students must see an advisor, so there is already some control there.

Someone called the question. **The motion failed.**

ADJOURNMENT:

The chair adjourned the meeting at 5:25 upon the loss of a quorum.



Youngstown State University / Youngstown, Ohio 44555-3409
 Office of the Dean
 The College of Arts and Sciences
 (216) 742-3409
 FAX (216) 742-2304

TO: James Scanlon

FROM: Barbara Brothers

Barbara Brothers

DATE: 28 June 1995

SUBJECT: Discontinuance of the AB Degree in Combined Science

The College of Arts and Sciences recommends discontinuance of the AB in Combined Science. We have never graduated a student in this area. The chairs concur with the recommendation from geology, chemistry, biology, and physics to formally delete the degree program, leaving the BS in Combined Science.

The major in humanities should also formally be discontinued. The program has not been offered for over ten years, perhaps twenty. Frankly, we are at a loss as to why after having asked for the program's deletion from the list the matter was not taken care of earlier.

Both of these deletions are merely making the record agree with what is indeed the case.

Please forward this to Marie Cullen who should follow through on clearing the record.

BB:mm

*Approved J. Scanlon
7/7/95*

*Approved J. Gemma
we have no need
in CHAS*

STAMP: JUN 28 1995
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ENROLLMENT INITIATIVES

The following is a listing of several enrollment projects that are important to increasing the number of students we enroll and that will increase the number of students we retain through graduation.

I. INCREASE ENROLLMENT YIELD OF FIRST-YEAR STUDENTS

Increase the number of freshpersons and first-year students who enroll at Youngstown State University. Primary focus will examine ways to increase the number of students who actually enroll from: (1) the pool of students who indicated interest by sending us their ACT scores, and (2) the pool of students who applied for admissions to YSU. All too many of these students choose to enroll at other universities. We have historically enrolled fewer than fifty percent (50%) of the students who have indicated interest in us. An increase of one hundred (100) students in this cohort group translates into about \$800,000 of income.

Project Team will minimally consist of Raymond E. Dye, Marie Cullen, Sue Davis, Judy Gaines, Diana Gould, Jim Olive, Harold Yiannaki, and consultation with Academic Deans and Academic Advisors.

Action Plan Completed: January, 1996

II. EARLY PROCESSING OF FINANCIAL AID FOR FIRST-YEAR STUDENTS

Financial Aid is a critical variable. It may be the most important variable that high school graduates and their parents consider when they choose a college to attend. The costs associated with acquiring a degree are important to most families regardless of their economic status. Therefore, it would be to our advantage to inform students and parents, as early as possible, as to the amount of aid they will receive if they were to attend YSU. The conventional wisdom says that a qualified estimate of potential aid is better than no word at all.

Project Team shall consist of Raymond E. Dye, Marie Cullen, Diana Gould, Eileen Greaf, and Harold Yiannaki.

Action Plan Completed: January, 1996

III. MEDIA CAMPAIGN

Develop a set of marketing strategies aimed at improving the University's image in its primary and secondary recruiting areas. If we don't market and do it well, we lose the battle to attract students. In fact, marketing precedes recruitment. Few people buy

unfamiliar products and even fewer people buy products with poor reputations. People buy what they presume to be good (Miami of Ohio vs. YSU).

Project Team minimally will be composed of Raymond E. Dye, Charles McBriarty, James McCollum, and consultation with various faculty and staff.

Action Plan Completed: February, 1996

IV. **STUDENT AMBASSADOR PROGRAM**

It is a fact that one of the best recruiting strategies and retention mechanisms involve the use of students as recruiters, tour guides, program leaders, and orientation leaders. A core of students will be recruited and trained to serve as "YSU Student Ambassadors." These students would be expected to provide a wide range of services and assistance in all aspects of student recruitment and retention.

Project Team will include Raymond E. Dye, Amy Cossentino, Sue Davis, Bassam Deeb, Diana Gould, Jim Olive, Peggy Peagler, and Harold Yiannaki.

Action Plan Completed: May, 1996

V. **YSU GUIDE TO COLLEGE ADMISSIONS**

Create a YSU College Admission Packet and Guide. These packets will contain information which will facilitate the application process for potential students and will serve as a marketing vehicle for our programs and services. These packets and guides are intended to be displayed in banks, community colleges, high schools, libraries, and as many businesses as possible.

Project Team will include Raymond E. Dye, Marie Cullen, Sue Davis, Jean Engle, Judy Gaines, Jim Olive, and Harold Yiannaki.

Action Plan Completed: February, 1996

VI. **DATA COLLECTION NEEDED TO ENHANCE ENROLLMENT MANAGEMENT**

It is impossible to formulate successful policies related to recruitment and retention without the possession of valid data. Without good data, Enrollment Management becomes guesswork, chance, voodoo. A report will be drafted following research which will include consultation with campus officials, people across the state and around the country.

Action Plan Completed: April, 1996

VII. **SCHOOL OF ENGINEERING RECRUITMENT INITIATIVES**

In consultation with the Dean of the College of Engineering and Technology, we will develop recruitment initiatives aimed at increasing the enrollment of engineering

students and engineering technology students. Focus will include both long-term and short-term strategies.

Project Team - others will be consulted and included as needed.

Action Plan Completed: December, 1995

VIII. MALL MANAGEMENT INITIATIVE

Work with the Chair of the Department of Management and the Dean of the College of Business Administration to develop a strategy to increase the enrollment of students in Mall Management.

Project Team will start with Raymond E. Dye and Chairman, E. Terry Deiderick. It will be expanded as appropriate.

Action Plan Completed: June, 1996

IX. ENVIRONMENTAL STUDIES RECRUITMENT INITIATIVE

Develop recruitment and marketing strategies that will result in an increase in the number of Arts and Sciences students who enroll as Environmental Studies majors.

Project Team will initially include Raymond E. Dye, Barbara Brothers, and Lauren Schroeder. Others will be added as the issues are defined.

Action Plan Completed: April, 1996

9-22-95

Faculty Advisory Committee to the Chancellor, OBOR, Meeting: Sept. 19, 1995 Duane Rost

Chancellor Hairston is on Special Assignment. She is conferring with leaders in pathfinder organizations in Ohio and across the nation over these four months. "Higher education is not the only organization being challenged to respond to unprecedented, rapid and ongoing change. Other organizations are grappling with how to meet increased demand, maintain high quality, keep costs competitive, optimize technological advance, and provide better service to an informed and demanding customer, all within a constrained resource environment. There is much we can learn from the wide spectrum of organizations that are transforming themselves to meet such an array of challenges." I expect she will return with a number of "best practices" that we in Higher Education may get a chance to experience.

Meeting with Acting-Chancellor Napier: Reevaluation of the subsidy formulas is directed to occur by Summer 1996. They are pulling together a committee to address this. It will be under way in November. The Presidents have been ask to identify people to serve. This committee will consist of about 20 "prominent people". "Everything is on the table."

The newest "The Challenge is Change: Creating the High Performance Campus in Ohio, A Master Plan for Higher Education", For Discussion ONLY copy, revised September 1995, was mentioned. He got copies for the faculty at the meeting. He did not give a closing date for comments, but they expect Board action in December. The FAC will address this as the main topic of our next meeting, October 27. I have place a copy on reserve in Magg Library for your reading.

The Functional Mission Statements had been received from all the 2-year institutions. The Ohio Board of Regents will be acting to adopt these at their next meeting which will be in Wooster. They expect to act on the 4-year institutions' Mission Statements in October in Cincinnati.

Doctoral reviews for History, Psychology and Computer Science are wrapping up with Board action expected at the November meeting in Lakeland Community College. They are almost ready to share results with the campuses. They will visit each institution and discuss the situation face-to-face. "Pass" will mean recommendation for subsidy for all students in that program. The cap on doctoral enrollment will not be lifted and the moratorium on new doctoral programs continues. Voluntary withdrawal of programs is still encouraged though none have taken this action yet.

The Ohio student aid activities are coming back to the Regents office. These are the Ohio Instructional Grants and the Ohio Academic Scholarships. They had been administered by this staff before and OBOR lost some 15 employees when they were moved. He indicated they hoped the shift would "be transparent" to the students, but did mention it was frustrating before and a lot of changes had/would need to be made. In response to a question about part-time student aid, "... got a nice appropriation" and "... not sure all is being spent." I sense confusion and lack of knowledge by the students.

Dr. Givens, BGSU, questioned the Regents continuing to approve advanced degree programs at private institutions while not allowing new ones at the state-assisted ones. Need was not a factor in the private decisions, so only the quality of the proposal was at issue for the Board. He commented on Central Michigan as providing "distance" programs in business in Ohio and Purdue may be working to offer engineering courses in Ohio. Ashland and Mt. St. Joseph are actively working at off-campus courses.

Meeting with Daryl Wright, Assistant Director, Information Systems & Research: Daryl addressed the details of how the data would be collected from each institution and how an institution could edit and correct their input to assure its accuracy. He spent the time with these details and did not address the selection of what data to collect. They have had a committee working on that topic.

One area added to the data record is "intent" wherein the student expresses her intent in regard to the education. Example: Retention rates could be determined for only those students who expressed an intent to complete the degree, not just all students enrolled for a course.

This is a new system, separate from the current techniques. They are attempting to get a more efficient system to collect the data. It will come on line in parts with the student enrollment data first and it is expected by mid '97. The whole system is to be up and running by '98. He indicated it would be used for institutional budget decisions and all-term accounting for FY '99. Private schools will not have to participate, but will be enticed to join. Because a major function is the enrollment information on Ohio students, it would be valuable to have articulation and transfer information including the private institutions.

A significant point he made was that the information will be available as public records, with proper attention to confidentiality for the individual, and will be searchable in a variety of ways. It will be up to the researcher to specify what he wants and the data base can then be accessed. The data will be accessible on the unit record basis for the lowest level objective data. Individual tracking is not available, only cohort groupings.

Meeting with Jane Fullerton, Assistant to the Chancellor, Performance Funding: Jane started by talking about the performance funding coming for the 2-year campuses. This will be about \$1.5M so is actually a small amount per campus. This may be good at this time as they are still feeling their way along on distributing the money. They are expecting a December release. There will be an advisory committee to flesh out the formulas and assignments of amounts and weightings for each of the 9 service expectations designated.

Dr. Mainland, OSU, Newark, said they expected any additional dollars they would get would be taken up in additional costs to tabulate and report and so were tempted to tell the Regents to just buzz off on this activity. Dr. Fullerton responded that they were mindful of the difficulty, "... task of immense proportions..." and understood the up-front investment, but hoped for a long-term benefit.

Each institution is to be considered and evaluated against their own past performance. There is not an intent to rank the campuses.

Ohio Teaching Academy: We had a very long and productive exchange with Jane on the general topic of the Academy. There is not a structure yet and there are a number of ideas of just what it should be and look like. As no agreed position, result or recommendation came out of it, I'll not try to include details here.

The scope ranged from recognizing and rewarding individuals at the state-level for the sort of things they were recognized for at their own institutions to regional seminars on teaching techniques to department awards to structuring to improve faculty interfaces to high school students to a structured sharing of best practices to money needed before starting to starting before needing money. No final resolution.

The next meeting is October 27. Please contact me if you have any comments to include in the discussion on the new Master Plan.

Arts and Sciences

At Large
B Samuel Floyd Barger
BKB Bege K. Bowers
P.D. Paul Dalbec
H.E. Hugh Earnhart
W.J. William Jenkins
F.K. Fred Koknat
M.T. Thomas Maraffa
W.M. William Mullen
L.S. Lowell Satre
C.S. Charles Singler

Departmental
J.U. John Usis, Biology
G.K. Glenda Kunar, C&IS
J.G. Julia Gergits, English
D.S. David Stephens, Geography
M.B. Martin Berger, History
C.B. Cynthia Brincat, Phil. & Rel.
B.E. Bill Eichenberger, Pol./Soc. Sci.
Q.J. Qi Jiang, Soc. & Anthropology

Departmental
A.H. Allen Hunter, Chemistry
T.P. Tod Porter, Economics
H.C. Hervé Corbé, For. Lang. & Lit.
A.H. Ann Harris, Geology
J.B. John Buoni, Mathematics
R.T. Ron Tabak, Physics & Ast.
J.M. James Morrison, Psychology
J.D. Joan DiGiulio, Social Work

Business Administration

At Large
J.D. James Daly
I.H. Inez Heal
A.K. Anthony Kos

At Large
C.P. Clement Psenicka
E.S. Eugene Sekeres
W.V. William Vendemia

Departmental
R.A. Ray Ross, Accounting
T.R. Tom Rakestraw, Management
B.K. Bart Kittle, Marketing

Education

At Large
D.B. Dora Bailey
L.H. Lawrence Haims

Departmental
S.M. Sherry Martinek, Counseling
D.R. David Ruggles, Ed. Admin.
D.H. Dean Hoops, Special Ed.

Departmental
N.S. Nancie Shillington, E&M
G.L. Glorianne Leck, Foundations
J.D. James Douglas, Sec. Ed.

Engineering

At Large
J.J. Jalal Jalali
A.M. Anthony Messuri
D.R. Duane Rost

Departmental
S.L. S. Lim, Chem. Eng.
S.S. Samuel Skarote, Elec. Eng.
M.Z. Mansour Zenouzi, Eng. Tech.

Departmental
J.N. J. N. Cernica, Civil & Env.
M.C. Martin Cala, Ind. & Sys.
J.R. Jeff Ray, Mech. Eng.

Fine and Performing Arts

At Large
F.C. Frank Castronovo
P.C. Phil Chan
T.L. Tony Leonardi

At Large
D.M. Diane McFarland
J.M. John Murphy
J.W. John Wilcox

Departmental
J.K. John Krasner (1 yr.), Art
D.F. Darla Funk, Music
D.H. Dennis Henneman, Comm. & Th.

Health and Human Services

At Large
J.C. Jim Conser
P.H. Pat Hoyson
J.M. Joe Mosca
M.S. Marion Scott

Departmental
J.B. Janet Boehm, Allied Health
K.A. Kathleen Akpom, Health Sci.
M.B. Mary Beaubien, Human Ecol.
D.M. Dennis Morawski, Social Work

Departmental
C.A. C. Allen Pierce, Crim. Jus.
N.M. Nancy Mosca, Nursing
F.B. Frank Bosso, HPES

Administration

B.B. Barbara Brothers
D.S. David Sweetkind
S.C. Shirley Carpenter
G.M. Gordon Mapley

Betty Jo Licata
C.S. Charles Stevens
J.E. Janet Elias
A.O. Alfred Owens II
C.J. Clara Jennings
J.Y. John Yemma
D.G. David Genaway
H.Y. Harold Yiannaki

James Scanlon
C.A. Cynthia Anderson
P.K. Peter Kasvinsky

Students

At Large
N.A. Nader Atway
M.J. Michele Johnson
A.M. Anne Marie McCollum
M.M. Michael Mokros
N.W. Nicole Williams

School/College
M.B. Michael Bins-Castronovo, Ed.
B.P. Bill Puschack, WCBA
R.O. Rebecca Ortenzio, A&S
[Vacant], Grad. School

School/College
R.J. R. Joseph Multari, FPA
K.R. Kathryn Regeney, HHS
J.S. Jill Schulick, E&T
Ex-Officio
N.D. Nizar Diab, Pres.
S.C. Suzanne Christopher, VP

Senate Committee meeting
minutes - filed originally
by e-mail -- supplemented
on paper to include
enclosed documents.

Polunson } Theater
Comm. } 3