

## ACADEMIC SENATE MINUTES

May 1, 2002, 4:00 p.m.  
Room 132, DeBartolo Hall  
PDF Version

**Note 1:** Please submit agenda items and cover sheets for the September 11, 2002, Senate meeting to Bege Bowers by noon on Friday, August 30, at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in Word or rich text format. A downloadable cover sheet is available at the Academic Senate web site:

<http://cc.ysu.edu/acad-senate/index.html>

**Note 2:** If you want to read or print the pdf version of these minutes and you don't have *Adobe Acrobat Reader*, you may download the program at the following link:

<http://www.adobe.com/products/acrobat/readstep2.html>

*To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.*

### OVERVIEW:

**Major topics presented/discussed:** Report of the Senate chair; OFC Report (Ohio-Pennsylvania Grant-Portability Agreement); Bylaws change moving student academic grievances from the Division of Student Affairs to the Division of Academic Affairs; Bylaws change adding an academic advisor to the Academic Programs Committee and the Undergraduate Curriculum Committee; addition of SAT II English Language Proficiency Test as a way international students can show English language proficiency; new academic programs, program changes, and minors; curriculum changes; use of Mel Watkins's *Dancing with Strangers* for fall 2002 freshman readers dialog; Integrated Technologies Committee support for hiring a chief technology officer; approval of Fiscal Year 2003 Library Materials Budget; Honors Convocation and commencement; strategic planning update; discussion of proposed amendment to Ad Hoc Ethics Committee's Ethics Policy motion.

### POLICY CHANGES:

- A minimum score of 500 on the Test of English as a Foreign Language (TOEFL), a minimum score of 80 on the Michigan English Language Assessment Battery Test (MELAB), or a minimum score of 950 on the SAT II English Language Proficiency Test will be accepted as proof of language proficiency for international students; this change [the addition of a minimum score of 950 on the SAT II English Language Proficiency Test as proof of proficiency] will be reflected in the University's undergraduate catalog.

**ACTIONS:** The following motions carried:

- A motion giving responsibility for student academic grievances to the Division of Academic Affairs and updating the name of the student file: In Academic Senate
-

Bylaw 6, Section 2 (j-i) (1) and (2) [which pertain to the Student Academic Grievance Subcommittee], change “Vice President—Student Affairs or designee” to “Provost or designee” in each place the phrase appears; in Bylaw 6, Section 2 (j-i) (2) (g), change “student’s discipline file” to “student’s conduct file”.

- A motion adding an academic advisor to the Academic Programs Committee and the Undergraduate Curriculum Committee: In Academic Senate Bylaw 6, Section 2 (b) [which pertains to the Academic Programs Committee] and (c) [which pertains to the Undergraduate Curriculum Committee], add “one academic advisor,” after “undergraduate college” in each place.
- A motion adding a minimum score of 950 on the SAT II English Language Proficiency Test as a way for international students to prove proficiency in English: that a minimum score of 500 on the Test of English as a Foreign Language (TOEFL), a minimum score of 80 on the Michigan English Language Assessment Battery Test (MELAB), or a minimum score of 950 on the SAT II English Language Proficiency Test be accepted as proof of language proficiency for international students—and that this change be reflected in the University’s undergraduate catalog.
- A motion to approve the Fiscal Year 2003 Library Materials Budget that appeared in Attachment 6 to the agenda for the May 1 Senate meeting.

#### **CALL TO ORDER:**

Jim Morrison, chair of the Academic Senate, called the meeting to order at 4:15 p.m., following President Sweet’s Campus Conversation. Morrison asked for and received unanimous consent to change the order of the agenda to place discussion of the proposed Ethics Policy under Unfinished Business.

#### **MINUTES OF THE PREVIOUS MEETING:**

Minutes of the 3 April 2002 meeting were approved as posted. The April minutes are available at the Senate web site at <<http://cc.yosu.edu/acad-senate/index.html>>.

#### **SENATE EXECUTIVE COMMITTEE (SEC)/REPORT FROM THE CHAIR: Jim Morrison reported:**

- The Senate Executive Committee will meet soon to make faculty appointments to standing Senate committees and recommendations for faculty appointments to administrative advisory committees. Although the deadline for returning committee-preference forms was April 29, the SEC will still accept them. Please return your form immediately if you haven’t already done so.

**OHIO FACULTY COUNCIL REPORT: Tom Shipka, our elected representative to the OFC, made the report** that appeared as Attachment 2 to the May 1 Senate agenda. The report focused on Ohio and Pennsylvania’s “grant-portability” agreement.

In addition, he provided the document mentioned in section 1 of the report. Intended for the Higher

---

Education Funding Commission, the document discusses Ohio's low "educational attainment," threats to "future economic prosperity" in Ohio, and inadequacies in funding higher education in Ohio.

**CHARTER AND BYLAWS COMMITTEE:**

**Kathylynn Feld, a member of the committee, made the following motion, which appeared in Attachment 3 to the agenda for the May 1 Senate meeting:**

- ☞ **In Academic Senate Bylaw 6, Section 2 (j-i) (1) and (2) [which pertain to the Student Academic Grievance Subcommittee], change "Vice President—Student Affairs or designee" to "Provost or designee" in each place the phrase appears; in Bylaw 6, Section 2 (j-i) (2) (g), change "student's discipline file" to "student's conduct file".**

**The motion was seconded**, and discussion followed. Feld noted that most grievances have been academic in nature and thus should fall under the Academic Division/Provost's Office rather than Student Affairs.

- ☞ **The motion carried.**

**Feld then made the following motion, which also appeared in Attachment 3 to the agenda for the May 1 Senate meeting:**

- ☞ **In Academic Senate Bylaw 6, Section 2 (b) [which pertains to the Academic Programs Committee] and (c) [which pertains to the Undergraduate Curriculum Committee], add "one academic advisor," after "undergraduate college" in each place.**

**The motion was seconded.** Feld noted the rationale for adding an academic advisor to both the Academic Programs Committee and the Undergraduate Curriculum Committee: Advisors need to know about matters such as changes in prerequisites that affect students and programs.

- ☞ **The motion carried.**

**ELECTIONS AND BALLOTING COMMITTEE:** No report. A list of those elected to Senate positions for the 2002-2003 academic year will be posted to the Senate web site after elections are complete and reported.

**ACADEMIC STANDARDS COMMITTEE:** Frank Castronovo, a member of the ASC, made the following motion:

- ☞
- **that a minimum score of 500 on the Test of English as a Foreign Language (TOEFL), a minimum score of 80 on the Michigan English Language Assessment Battery Test (MELAB), or a minimum score of 950 on the SAT II English Language Proficiency Test be accepted as proof of language proficiency for international students—and that this change [the addition of a minimum of 950 on the SAT II English Language Proficiency Test as a**
-

**method of proof] be reflected in the University's undergraduate catalog.**

☞ **The motion was seconded and carried.** Peter Kasvinsky noted that this policy pertains to undergraduates, not graduate students.

**ACADEMIC PROGRAMS COMMITTEE: Dorcas Fitzgerald, a member of the committee, reported** for Pat Hoyson, who could not attend the May 1 Senate meeting. Fitzgerald supplied a list of programs, program changes, and minors approved by the Academic Programs Committee that have completed the circulation period. See Attachment 1 to these minutes; no action is required.

**UNIVERSITY CURRICULUM COMMITTEE:** No additional report. The committee appended a list of approved courses to the agenda for the May 1 meeting; no action is required.

**ACADEMIC PLANNING COMMITTEE:** No report.

**GENERAL EDUCATION COMMITTEE (GEC): Bill Jenkins, chair of the committee, made the following announcements:**

- The GEC is proceeding with the certification of intensive courses. Thanks to all who have made an effort to get these courses in place. The committee will meet during the summer; get any additional proposals to the committee as soon as possible.
- The general education program and the Provost's Office are starting a freshman readers dialogue. The intent is to have incoming freshmen read a book that will be given to them and to use the book in the general education program. Mel Watkins's *Dancing with Strangers* is the book for fall 2002.

Watkins grew up in Youngstown, went on to Colgate University, and became the *New York Times Book Review* editor. The book treats an important issue—racial matters—and reflects on the Youngstown community. It's both serious and humorous. Toni Morrison has endorsed the book. The goal, particularly within the general education program, is to have a theme that cuts across courses and has interdisciplinary significance. Think about how you might incorporate the book into your courses. Faculty members will receive a copy of the book too. We hope Watkins will speak at YSU in October.

**INTEGRATED TECHNOLOGIES COMMITTEE: Jim Schramer, co-chair of the committee,** noted that the committee will forward a memo to President Sweet supporting the need for—and making recommendations about the search for—a chief technology officer at YSU, a position the President mentioned in his Campus Conversation talk. A copy of the memo is attached to the minutes as Attachment 2.

**UNIVERSITY OUTREACH COMMITTEE:** No report.

☞ **LIBRARY COMMITTEE: Dorcas Fitzgerald, chair of the committee, moved approval of the Fiscal Year 2003 Library Materials Budget that appeared in Attachment 6 to the agenda for the May 1 Senate meeting.**

---

☞ **The motion was seconded and carried.**

**ACADEMIC RESEARCH COMMITTEE; STUDENT ACADEMIC AFFAIRS COMMITTEE; STUDENT ACADEMIC GRIEVANCE COMMITTEE; AND HONORS COMMITTEE:** No reports.

**ACADEMIC EVENTS COMMITTEE:** Lowell Satre, chair of the committee, made the following report:

As I reported to you at an earlier Senate meeting, the Academic Events Committee has been studying the Honors Convocation and commencement exercises, to see how these events could be made more meaningful for all involved. Honors Convocation this year—I hope many of you attended it—was much more efficiently run than in previous years. The awards to students were effectively consolidated, and the reading of the names, performed by two readers, quickened the pace of the evening considerably. Certainly, additional changes should be made, but I was pleased with the Convocation. If you have any changes you would like to recommend, please feel free to contact me at the History Department or e-mail me at [ljatre@cc.ysu.edu](mailto:ljatre@cc.ysu.edu). You should thank Dean George McCloud and Rick Bevly and Cindy Helton for their work on this.

The Academic Events Committee developed a questionnaire to determine the attitude of students who participate in commencement. Shannon Tirone, Director of Alumni Relations, is sending out these short questionnaires now. The questions are designed to determine the importance of the graduate's name being read and the receiving of the diploma. The questionnaire consists of a total of six questions; it appears in Attachment 3 to these minutes.

**STRATEGIC PLANNING UPDATE:** Bege Bowers, chair of the Strategic Planning Committee, reported:

The wrap-up meeting of the Strategic Planning Committee will take place on May 16. The Steering Committee has reviewed comments submitted in the past couple of months and made a few revisions to the short form of the plan that was presented to the Board of Trustees in March. An edited, revised draft will be posted on the Strategic Planning web site at <[http://www.cc.ysu.edu/Strategic\\_Plan/](http://www.cc.ysu.edu/Strategic_Plan/)> within the next couple of weeks.

As you know, all University divisions were asked to use the draft strategic plan as the basis for formulating their 2002-2003 annual plans, and \$2.5 million has been set aside for strategic-initiative funding. A committee is reviewing requests for the strategic-initiative funds and will make its recommendations to President Sweet by May 9.

**UNFINISHED BUSINESS:** Continuation of Ad Hoc Ethics Committee discussion begun at the previous Senate meeting:

**RECAP OF APRIL 3 ACTIVITY:**

A motion to adopt the Youngstown State University Ethics Policy recommended by the Ad Hoc Ethics

---

Committee was made and seconded at the April 3 Senate meeting. [The proposed policy is available on the web at <[http://cc.yosu.edu/acad-senate/proposed\\_final\\_ethics\\_policy.pdf](http://cc.yosu.edu/acad-senate/proposed_final_ethics_policy.pdf)>.]

At the April 3 meeting, **Charles Singler, Geology**, moved to amend [the document referred to in] the main motion, inserting “with the concurrence of a majority of the Ethics Committee” into the last sentence on Page 7 (section IV.F.5.a of the policy), so that it would read, “The Chairperson with the concurrence of a majority of the Ethics Committee shall be guided by whether or not a public announcement will be helpful . . . .”

Singler’s motion to amend was seconded and carried at the April 3 meeting. An additional motion to amend the main motion was under discussion at the close of the April 3 meeting, when a quorum was lost.

#### **MAY 1 DISCUSSION:**

At the May 1 meeting, Jim Morrison asked Bill Jenkins to rephrase the motion that was on the floor at the end of the April 3 meeting.

**Bill Jenkins, History:** I had moved to amend [the document referred to in] the main motion by adding to the bottom of section II.C., which includes the definition of “plagiarism,” a statement saying, “This definition of plagiarism shall not apply to the classroom or to other forms of public presentation in which the speaker is not expected to cite sources for the ideas presented.” I would like to reword a portion of that to say ““ other forms of public or private presentation.””

Since the person who had seconded Jenkins's motion was not at the May 1 meeting, Morrison accepted “or private” as an editorial change to the proposed amendment, so that the proposed amendment reads as follows: Add to the bottom of section II.C., which includes the definition of “plagiarism,” a statement saying, “This definition of plagiarism shall not apply to the classroom or to other forms of public or private presentation in which the speaker is not expected to cite sources for the ideas presented.”

**J-C. Smith, chair of the Ad Hoc Ethics Committee**, spoke against the proposed amendment, noting that private communication is covered at the end of C on page 2 and that he is opposed to excluding oral presentations, especially since the work of the committee came about in response to a matter related to a public speech.

**Jenkins** noted that it is not common in his discipline for individuals to cite footnotes during a public presentation.

**Gabriel Palmer-Fernandez, Philosophy and Religious Studies**, spoke against Jenkins’s proposed amendment, arguing (1) that it asks us to tolerate and approve acts of plagiarism; (2) that it is a departure from all of the professional codes of conduct he has seen; and (3) given the abundance of scandals in our region, we should demonstrate that faculty uphold the highest standards of professional conduct.

Discussion of the proposed amendment continued until 5:25, with loss of a quorum noted about 5:15. A tape is available for anyone who would like to listen to the full discussion.

---

---

**ELECTRONIC SUMMARIES OF ETHICS DISCUSSION:**

The following individuals submitted electronic summaries of comments they made at the May 1 meeting:

**Charles Singler, speaking for the proposed amendment:**

(1) The language defining plagiarism should be precise. As far as possible, it should not be subject to interpretations that are different from one individual to another, or from one committee to another.

(2) The language of the proposed policy is not clear regarding talks and presentations to school groups, to non-professional audiences, and to other forums. It seems that under these circumstances the proposed policy would require extensive source citation.

**Dennis Henneman, Communication and Theater:**

I oppose the suggested amendment. Most of the concerns addressed by the proposed amendment regarding classroom discussion of ideas and presentations made to community groups are covered in the definition of plagiarism with the references to applicable written codes of ethics within the various professional societies. As the currently proposed amendment reads, the message being sent appears to be one that tells students that although we as faculty do not have to honor commonly accepted rules regarding plagiarism in our classrooms and/or other public discourse, they, the students, must adhere to these rules of conduct in the written work they submit to us.

**Peter Kasvinsky, Dean of Graduate Studies:**

Dean Kasvinsky described the experience he has had in the “scientific misconduct” area in the past. This experience included many of the issues discussed in the proposed Ethics Policy: plagiarism, rights of authorship, and theft of data. He pointed out some of the difficulties in dealing with issues of this kind and the fact that it is so time-intensive that the chair of the Ethics Committee, as proposed, would likely be spending some 2-3 months full time on any issues arising as scientific (or other) misconduct allegations.

He warned of the complexity of this whole subject and pointed out that there is a whole “literature” dealing with plagiarism alone and probably with other misconduct or ethics questions as well. Policies such as these have the unique capability to be used as weapons in personnel conflicts and can be so used relatively easily. It is difficult to impugn the integrity of individuals who come forward confidentially to make a complaint and even more difficult to prove that complaints are not made “honestly without prejudice.”

**CONCLUSION:**

At the end of the discussion, **Provost Tony Atwater** thanked the committee for its hard work and

---

noted that it is important for the committee to take sufficient time to think about technical issues, federal guidelines on grants, legal issues, etc.

**Morrison** noted that discussion will continue at a special meeting of the Senate only if the Ad Hoc Ethics Committee recommends such a meeting.

**Jim Zupanic and Tom Shipka** had brought hard copies of proposed amendments they had intended to present at the May 1 Senate meeting. Since there was not time to present and discuss their proposed amendments before the loss of a quorum, the proposed amendments are attached to these minutes for informational purposes. Zupanic's proposed amendments appear in Attachment 4; Shipka's proposed "Five Friendly Amendments" appear in Attachment 5.

**NEW BUSINESS:** None.

**ADJOURNMENT:** The meeting "adjourned" at 5:25 p.m.

\*\*\*\*\*

### **Attachment 1: Academic Programs Committee List of Approved Programs, Program Changes, and Minors**

The following attachment is a listing of programs, program changes, and minors that have been approved by the committee and have completed the distribution circulation process as of this time. The final meeting of the committee will be Friday, May 6th, 2002, with one last distribution circulation after the meeting.

*Physics & Astronomy - Physics - (PD# 002M-02)*  
*Electrical & Computer Engineering - Traditional Option - (PD# 004M-02)*  
*Electrical & Computer Engineering - Computer/Digital Option - (PD# 005M-02)*  
*School of Technology - Electric Utility Technology - (PD# 006M-02)*  
*Biological Sciences - Biological Sciences - (PD# 008M-02)*  
*Engineering Technology - Drafting & Design Technology - (PD# 009P-02)*  
*Management - Management Major - Human Resource Track - (PD# 0011P-02)*  
*Accounting / Finance - Accounting - (PD# 012M-02)*  
*Accounting / Finance - Finance - (PD# 013M-02)*  
*Mathematics/Statistics - Statistics - (PD# 015M-02)*  
*Environmental Studies - (PD# 016P-02)*

*Management - Human Resource Minor - (PD#018M-02)*  
*WCBA - Business Minor - (PD#019M-02)*  
*Marketing - Certificate of Entrepreneurship - (PD#020P-02)*  
*Marketing - Associate of Technical Studies - PD#021P-02)*  
*Management - MIS Minor - (PD#22M-02).*  
*Dana School of Music - Minor in Music - (PD#023M-02)*

*Mechanical & Industrial Engineering - Industrial & Systems Engineering (PD#024P-02)*  
*Nursing - Bachelor of Science in Nursing - (PD#026P-02)*

---



*Foreign Languages / Latin - Interdisciplinary Latin - (PD#030M-02)*

*Civil/ Environmental & Chemical Engineering - Bachelor of Engineering (PD#032P-02)*

*Nursing - Bachelor of Science in Nursing - (PD#033P-02)*

**Attachment 2: Memo Concerning the Need and Search for a Chief Technology Officer for YSU is in a separate pdf file at <[http://www.cc.ysu.edu/acad-senate/otc\\_memo.pdf](http://www.cc.ysu.edu/acad-senate/otc_memo.pdf)>.**

**Attachment 3: Commencement Exercises Questionnaire is in a separate pdf file at <<http://www.cc.ysu.edu/acad-senate/commencement.pdf>>.**

**Attachment 4: Zupanic's Proposed Amendments to the Proposed Youngstown State University Ethics Policy is in a separate pdf file at <<http://www.cc.ysu.edu/acad-senate/zupanic.pdf>>.**

**Attachment 5: Shipka's Proposed Friendly Amendments to the Proposed Youngstown State University Ethics Policy is in a separate pdf file at <<http://www.cc.ysu.edu/acad-senate/shipka.pdf>>.**

**Attachment 6: Attendance Sheet for May 1, 2002 (Scanned Image) is in a separate pdf file at <[http://www.cc.ysu.edu/acad-senate/att050102\\_pdf.pdf](http://www.cc.ysu.edu/acad-senate/att050102_pdf.pdf)>.**

---

## **Attachment 2: Memo Concerning the Need and Search for a Chief Technology Officer for YSU**

**Date:** 2 May 2002

**From:** University Senate, Integrated Technologies Committee, J. Schramer, Co-chair

**To:** Dr. David Sweet, President, Youngstown State University

**CC:** T. Atwater, Provost; J. Habat, Special Assistant; C. Anderson, VP Student Affairs

**Re:** Search for and Selection of a Chief Technology Officer (CTO)

**Purpose:** The purpose of this memo is to present the position of the Integrated Technology Committee on the search for and selection of a Chief Technology Officer (CTO) for Youngstown State University.

**Background:** Youngstown State University has taken important steps during the past decade to integrate computer technology more fully into its administrative and academic environments. Because of the proliferation of these efforts, there is a need for a specific administrative entity to coordinate university wide programs aimed at enhancing the use and dissemination of administrative and instructional technologies. The recent auditor's report underscored this need, recommending that the university create and fill a position for a Chief Technology Officer (CTO).

**Committee Response:** The Integrated Technology Committee of the University Senate wishes to go on record as supporting the recommendations of the state auditor that Youngstown State University hire a Chief Technology Officer. As a standing Senate Committee charged with overseeing the integration of technologies and technological efforts across the university, this committee would like to play a significant role in the search and selection process leading to the appointment of a CTO for Youngstown State University. This role could take many forms. Committee members could

- Serve on the search committee
- Screen vitae from applicants
- Provide input from the University senate
- Provide liaison between instructional and administrative users of technology

**Committee Recommendations:** In anticipation of a constructive role in the selection process leading to the appointment of a CTO, the Integrated Technology Committee would like you and your staff to consider the following recommendations for selection criteria.

- CTO should have experience in academic as well as managerial computing
- If possible, this experience should be supported by an academic degree at the Ph.D. level
- CTO should have a stated interest in helping faculty develop and implement appropriate use of technologies
- CTO should view YSU students as the primary recipients and consumers of the university's efforts to upgrade and improve our instructional and managerial technologies

### Attachment 3: Commencement Exercises Questionnaire

The Academic Events Committee of the University Senate is studying commencement exercises, to see if the event could be made more meaningful to all participants, and particularly for the graduates and their family and friends. We would very much appreciate if you would fill out this short questionnaire and [return it to the Alumni Relations].

For questions numbered 1-4, please respond with one of the following choices:

a. Very important. b. Somewhat important. c. Indifferent. d. Unimportant.

\_\_\_\_\_ 1. Regarding commencement, how important was it for you to cross the stage and have your name read, as opposed to merely standing in mass with other graduates?

\_\_\_\_\_ 2. How important was it to your family and friends to see you cross the stage at commencement and to hear your name read?

I received my diploma the day of commencement? Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_ 3a. If you checked “yes” to the above question, how important was it for you to receive your diploma on the date of the commencement, rather than receiving it at a later date?

\_\_\_\_\_ 3b. If you checked “no” to the above question, how important is it that procedures be changed to allow all graduates to obtain their diploma on the day of commencement?

\_\_\_\_\_ 4a. If you checked “yes” to the above question, was it important for the diplomas to be distributed at a reception, rather than just being at a table without a reception?

\_\_\_\_\_ 4b. If you checked “no” to the above question, how important was it to have a reception, even though diplomas were not distributed?

5. Please feel free to write comments on commencement exercises; e.g., what did you especially enjoy and what would you like to see changed?

## Attachment 5

### FIVE FRIENDLY AMENDMENTS TO “YSU ETHICS POLICY”

1. Purpose: to assure election of the committee chair from within the committee and change the length of term of the chair of the committee from three years to one year, renewable, to respond to comments of Dr. Singler at the April Senate meeting:

Where: page 4, line 3 in IV. (B)

Current: “The Ethics Committee shall elect its own chairperson (hereafter, ‘the Chairperson’) who shall serve a three-year term as chair and member.”

Proposed: “The Ethics Committee shall elect its own chairperson (hereafter, ‘the Chairperson’) from within the Committee who shall serve a one-year renewable term as chair.”

2. Purpose: to change the title from “Youngstown State University Ethics Policy” to “Youngstown State University Professional Conduct Policy” to respond to comments by Dr. Ritchey at the April Senate meeting:

Where: page 1, title

Current: Youngstown State University Ethics Policy

Proposed: Youngstown State University Professional Conduct Policy

3. Purpose: to guarantee that the person against whom an accusation has been made and his/her representative, if any, have access to transcripts of testimony in hearings to respond to comments by Dr. Elias at the April Senate meeting.

Where: page 6, line 8 in IV. (E) 3)

Current: The current language provides no explicit guarantee that the person against whom an accusation has been made and his/her representative, if any, have access to transcripts of testimony in hearings.

Proposed: This additional sentence after current language on page 6, line 8: “Such transcripts shall be available to the person(s) against whom the accusation has been made and his/her designated representative, if any.”

4. Purpose: to explicitly guarantee an individual the right to appeal a finding of misconduct in accord with a suggestion by Dr. Janet Beary-Williams after the April Senate meeting.

Where: page 7, after paragraph IV. (F) 4) b)

Current: The current paragraph b) provides no explicit guarantee to an individual that he/she may appeal a filing of misconduct.

Proposed: Reletter paragraph c) to d) and paragraph d) to e) and incorporate a new paragraph c) as follows:

“c) Not later than fourteen (14) days after receipt of the Professional Misconduct Report, the person found to have engaged in misconduct may file an appeal of the Professional Misconduct Report, as to the formal allegation, findings of fact, and recommended penalties or sanctions, to the appropriate administrative superior, the Provost of the University, the President of the University, or the chairperson of the University Board of Trustees.”

5. Purpose: to establish a timeline for action by the administration on the Professional Misconduct Report which provides the individual found guilty of misconduct two weeks to file an appeal in accord with a suggestion by Dr. Janet Beary-Williams after the April Senate meeting.

Where: page 7, in newly lettered paragraph IV. (F) 4) d)

Current: “d) Not later than thirty (30) days after receipt of the Professional Misconduct Report from the Chairperson, the relevant administrative superior(s) of the Person(s) judged to have been engaged in professional misconduct shall implement the recommendations of the Ethics Committee in regard to penalties or sanctions, if any.”

Proposed: “d) Not sooner than fifteen (15) days and not later than thirty (30) days after receipt of the Professional Misconduct Report from the Chairperson, the relevant administrative superior(s) of the person(s) judged to have been engaged in professional misconduct shall implement the recommendations of the Ethics Committee in regard to penalties or sanctions, if any.”

At Large

BKB Bege K. Bowers  
DF Diana Fagan  
BH Robert Hogue  
BJ Bill Jenkins  
 Thomas Maraffa  
DM Daryl Mincey  
James C. Morrison  
 David Porter  
Tom Schramer  
Thomas A. Shipka

At Large

David Law  
Inez Heal  
 Tom Rakestraw

At Large

Janet Beary  
Margaret Briley  
 Richard McEwing

At Large

Robert A. McCoy  
Salvatore R. Pansino  
James C. Zupanic

At Large

Frank Castronovo  
 Darla Funk  
 Christine McCullough

At Large

Louise Aurilio  
Kathlynn Feld  
Tammy King  
Patricia McCarthy  
Nancy Mosca

Cynthia E. Anderson

Tony Atwater  
Thomas C. Atwood  
Margaret A. Collins

At Large

Deena DeVico  
Tenika Holden  
Viola Missos  
Christa Natoli  
Bob Shuttleworth

Arts and Sciences

Departmental (2000-02)

Mark Womble, Biology  
David Stephens, Geography  
John Sarkissian, For. Lang.  
Nancy White, Psychology  
Donna DeBlasio, History  
Clyde Morris, Economics  
James Andrews, Physics & Ast.

Departmental (2001-03)

Vacant, CSIS  
Howard Mettee, Chemistry  
Rick Shale, English  
Charles Singler, Geology  
Nate Ritchey, Mathematics  
Gabriel Palmer-Fernandez, Phil/Rel.  
Keith Lepak, Pol./Soc. Sci.  
Qi Jiang, Soc./Anthropology

Business Administration

At Large (Cont'd)

Jane Reid  
Ray Shaffer

Departmental

Peter Woodlock, Accounting/Finance  
Ram Kasuganti, Management  
Bart Kittle, Marketing

Education

At Large (Cont'd)

Donna McNierney  
Nancy Sweeney

Departmental

Len Schaiper, Teacher Ed.  
Jan Gill-Wigal, Counseling  
Susan DeBlois, EAR&F

Engineering and Technology

Departmental (2000-02)

David G. Kurtanich, Technology  
Philip C. Munro, Electrical/Computer  
Elvin B. Shields, Mechanical/Industrial & Systems

Departmental (Cont'd)

Scott C. Martin, Civil/Environ. & Chemical

Fine and Performing Arts

At Large (Cont'd)

Andrew Bac  
Patricia Sarro  
Jane Shanabarger

Departmental

Stephanie Smith, Art  
Allan Mosher, Music  
Dennis Henneman, Comm. & Th.

Health and Human Services

Departmental (2000-02)

Carol Mikanowicz, Health Prof.  
John Neville, HPES  
Jean Hassell, Human Ecol.

Departmental (2001-03)

Christian Onwudiwe, Crim. Jus.  
Dorcas Fitzgerald, Nursing  
Joseph Mosca, Social Work  
Margaret Barry, Physical Therapy

Administration

Joseph Edwards  
Janice G. Elias  
Peter J. Kasvinsky  
Betty Jo Licata  
Gordon E. Mapley  
George E. McCloud  
G. L. Mears  
Virginia L. Mears

Charles A. Stevens  
Tom Vukovich  
John J. Yemma  
Ikram Khawaja

Students

School/College

Brice Litshaw, A&S  
[Vacant], Ed.  
Katie Flemming, E&T  
Rachel Peteritis, FPA  
Lisa Torrence, BCHHS  
Zach Myers, WCBA

School/College (Cont'd)

[Vacant], Grad. School

Other

Joe Long, Pres.  
Michelle Hettinga, VP  
Jon Zacharias, 2<sup>nd</sup> VP