

May 29, 1969

TO: SENATE MEMBERS

FROM: VERA JENKINS
Secretary of the Senate

SENATE MEETING: Friday, June 6, 1969 - 4:00 p.m. IN THE ENGINEERING
SCIENCE AUDITORIUM (Room 273)

AGENDA FOR MEETING:

- 1) Approval of minutes of previous meeting (Friday, May 2, 1969)
- 2) Report of Constitution and Bylaws Committee (David M. Behen)
- 3) Report of Executive Committee of Senate and Other Committees:
 - 1) Report of Executive Committee of Senate (Philip J. Hahn)
 - a) Motion to adopt for the 1969-70 academic school year the Recommendations for Senate Standing Committees, (Statement on Committees, Charges, and Appointments). (SEE DOCUMENT ATTACHED)
- 4) Other Committees:
 - a) Report of Student Affairs Committee (Ivis Boyer)
 - 1) Motions to be distributed later to adopt Student Disciplinary Code. (SEE DOCUMENT ATTACHED).
 - b) Report of Curriculum Committee (Thelma Miner)
- 5) OLD BUSINESS
- 6) NEW BUSINESS
- 7) REMARKS BY PRESIDENT ALBERT L. PUGSLEY

May 29, 1969

TO: SENATE MEMBERS

FROM: VERA JENKINS
Secretary of the Senate

SENATE MEETING: Friday, June 6, 1969 - 4:00 p.m. IN THE ENGINEERING
SCIENCE AUDITORIUM (Room 273)

AGENDA FOR MEETING:

- 1) Approval of minutes of previous meeting (Friday, May 2, 1969)
- 2) Report of Constitution and Bylaws Committee (David M. Behen)
- 3) Report of Executive Committee of Senate and Other Committees:
 - 1) Report of Executive Committee of Senate (Philip J. Hahn)
 - a) Motion to adopt for the 1969-70 academic school year the Recommendations for Senate Standing Committees, (Statement on Committees, Charges, and Appointments). (SEE DOCUMENT ATTACHED)
- 4) Other Committees:
 - a) Report of Student Affairs Committee (Ivis Boyer)
 - 1) Motions to be distributed later to adopt Student Disciplinary Code. (SEE DOCUMENT ATTACHED).
 - b) Report of Curriculum Committee (Thelma Miner)
- 5) OLD BUSINESS
- 6) NEW BUSINESS
- 7) REMARKS BY PRESIDENT ALBERT L. PUGSLEY

YOUNGSTOWN STATE UNIVERSITY
RECOMMENDATIONS FOR SENATE STANDING COMMITTEES
FOR THE 1969-1970 ACADEMIC YEAR

INTRODUCTION

1. The following statement was adopted by a Joint Meeting of the Administrative Council and the Executive Committee of the Senate on May 15, 1969, outlining the sources of authority for committees:

STATEMENT OF CLASSIFICATION OF COMMITTEES
ACCORDING TO LINES OF AUTHORITY

A. COMMITTEES DERIVING AUTHORITY FROM THE FACULTY:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the Faculty through the Senate. Appointments to committees are suggested by the Executive Committee of the Senate and decided in a Joint Meeting with the Administrative Council.

B. COMMITTEES DERIVING AUTHORITY JOINTLY FROM THE FACULTY AND ADMINISTRATION:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the appropriate administrative reference and also by the Senate. Appointments to committees are made jointly by the Administrative Council and the Executive Committee of the Senate.

C. COMMITTEES DERIVING AUTHORITY FROM THE ADMINISTRATION:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the appropriate administrative reference. Appointments to committees are made by the Administration, except as specified in the committee description.

2. The following statement regarding the process of selection for student members to Committees was adopted by the Executive Committee of the Senate and the Administrative Council in joint meeting of May 15, 1969:

On standing committees of the Senate which call for student participation, one and only one, student representative shall be a member of Student Council, unless otherwise specified in the committee description. The remaining student members shall be chosen from the student body-at-large. All appointments of students to committees

(CONT'D. NEXT PAGE)

RECOMMENDATIONS FOR SENATE STANDING COMMITTEES CONT'D.:

of the Senate must be made by Student Council and ratified by Student Council in formal meeting. When the number of student members on a committee is six or more, one member must be appointed from each of the six schools in the University. These, and other specifications listed under the committee description, shall be noted with the names of appointees in the minutes of Student Council.

3. The President of the University is an ex-officio member of all committees, and he shall receive a copy of the approved minutes of all committee meetings. Any other ex-officio members are identified to the Committee on which they serve.
4. Each committee shall send a copy of its approved minutes to the University Librarian. These minutes will be filed and made available to the faculty and staff.

RECOMMENDATIONS FOR SENATE STANDING COMMITTEES
FOR THE 1969-1970 ACADEMIC YEAR

PROPOSED BY
THE JOINT COMMITTEE OF THE EXECUTIVE COMMITTEE OF THE SENATE
AND
THE ADMINISTRATIVE COUNCIL

*Represents new appointment to the committee.

A. COMMITTEES DERIVING AUTHORITY FROM THE FACULTY:

A-1. CONSTITUTION AND BYLAWS COMMITTEE:

To recommend revisions of the Faculty Constitution and Bylaws to the Senate.

Five (5) members to be elected by the Senate in October of each year. Nominations to be made at first Senate meeting of academic year.

A-2. EXECUTIVE COMMITTEE OF THE SENATE (As elected in May, 1969):

To appoint members of the Committees of the University Senate; and together with such body as the President may name for this purpose, to serve as a committee on committees to appoint the Joint Committees of the University Senate and Administration; to refer matters directed to its attention or initiated by itself to appropriate committees or to new committees it may appoint; to act for the Senate in matters of liaison with the Administration; to prepare the agenda for Senate meetings; to act in behalf of the Senate in matters requiring immediate attention.

<u>CHAIRMAN:</u> Philip J. Hahn	Thaddeus Dillon
Secretary: Marguerite Foley	Margaret I. Pfau
Donald Byo	Edward T. Reilly
Irwin Cohen	Frank J. Tarantine
	Clyde V. Vanaman

A-3. ACADEMIC AFFAIRS COMMITTEE:

To recommend admission and graduation requirements, grading policies and procedures, advanced placement, graduation honors, and other matters of academic standards.

<u>CHAIRMAN:</u> Esther P. Niemi	Robert R. Hare
John E. Alleman	Thelma S. Miner*
Marvin W. Chrisp	Victor A. Richley
Earl Eminhizer*	Frank Smith*
Frank A. Fortunato	<i>Mervin Hollister*</i>
	3 Students

Ex-Officio: Academic Vice-President: William H. Coffield
Dean of Graduate School: Earl E. Edgar

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:A-3a. ADMISSIONS POLICY SUBCOMMITTEE:

To recommend undergraduate admissions policy for the University as a whole, with policy referring to individual schools to be made in consultation with the school involved:

<u>CHAIRMAN:</u>	<u>Frank Smith*</u>	Clyde A. Painter*
	Cynthia Goard*	Henry P. Sheng*
	Lois M. Hopkins	William A. Shipman
	Albert Matzye	

Ex-Officio: Acting Dean of Admissions and Records: Randolph Foster
 Director, Admissions Office: William Livosky
 Registrar: Mary B. Smith

A-3b. ADVANCED PLACEMENT SUBCOMMITTEE:

To recommend policy and criteria for granting advanced placement to students for former academic work and/or proficiency:

<u>CHAIRMAN:</u>	<u>Robert R. Hare</u>	Margarita Mills Metzger*
	Ruth B. Clayton*	Alvin W. Skardon, Jr.
	Charles Gebelein*	Paul D. Van Zandt

Ex-Officio: Acting Dean of Admissions and Records: Randolph Foster
 Director, Admissions Office: William Livosky

A-3c. SUBCOMMITTEE ON TEXTBOOK COMPLAINTS:

To channel textbook complaints from the public to the Department and the Dean involved, and to act as liaison between the public and the faculty with respect to these complaints:

<u>CHAIRMAN:</u>	<u>Frank A. Fortunato</u>	George Overby
	Ward Miner	

A-4. CURRICULUM COMMITTEE:

To review, approve, and coordinate programs and courses of the University; and to initiate curriculum studies.

<u>CHAIRMAN:</u>	<u>Paul E. Beckman</u>	Matthew Siman
	Larry Esterly*	William O. Swan*
	E. Mark Evans	Mae Turner*
	Sister Agnes J. Lavin	Ralph Yingst*
	Emily P. Mackall	Bernard J. Yozwiak

3 Students

Ex-Officio: Academic Vice-President: William H. Coffield
 Dean of Graduate School: Earl E. Edgar

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:

A-4a. HONORS COURSES AND PROGRAMS SUBCOMMITTEE:

To initiate, review, and coordinate honors courses and programs.

<u>CHAIRMAN:</u> Matthew Siman*	Marvin Lukin
J. Leonard Azneer*	William Petrych
Barbara A. Brothers	Sidney I. Roberts
James G. Lucas	Arthur G. Spiro

3 Students

(2 Non-Council Students with 3.0 average at time of appointment)

A-5. LIBRARY COMMITTEE:

To function as faculty advisors to the Librarian in order to aid and promote good communication between the Library Staff and faculty concerning budgets and acquisitions; to aid in promoting good service to the faculty and students, and maintaining satisfactory relations among the faculty, students, and Library staff.

<u>CHAIRMAN:</u> Thomas N. Dobbelstein	Margarita Mills Metzger
David M. Behen*	George Overby*
Joel Henkel*	Eugene E. Schneider*
Russell Hibbeler*	Mary Sebestyen*
Robert E. Hopkins	Joseph Solimine, Jr.

Two Students

Ex-Officio: University Librarian: George Jones
Dean of Graduate School: Earl E. Edgar

B. COMMITTEES DERIVING AUTHORITY JOINTLY FROM THE FACULTY AND ADMINISTRATION.

B-1. ATHLETIC COUNCIL:

To participate in the development of and to approve the general athletic policy of the University; to make recommendations to the President regarding changes in and the development of the athletic program:

<u>CHAIRMAN:</u> Frank J. Tarantine	Taghi Kermani
William B. Carson	Chester Rufh*
Phillip F. Chuey*	Clyde V. Vanaman

2 Students

2 Alumni (selected from list of 10 made by Athletic Council, then submitted to President)

Ex-Officio: Academic Vice-President: William H. Coffield
Financial Vice-President: Joseph S. Rook
Athletic Director: Willard L. Webster
University Relations: Philip A. Snyder

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:B-2. CALENDAR AND COORDINATION COMMITTEE:

To plan and coordinate the University Calendar of Events; to establish Calendar Policies and Implement Procedures; to approve all Calendar Events requested by Chartered Student Organizations including Meetings, Social Activities, Speakers, Special Events and Fund-raising Activities:

<u>CHAIRMAN:</u>	<u>Edith P. Painter</u>	Paul Luginbill
	William Conable*	David McLean*
	R. Donald Elser	Christopher Sweeney*
	Joseph Koornick*	Peter von Ostwalden*

Three Students

Ex-Officio: Dean of Women: Edith P. Painter
 Director of University Relations: Philip A. Snyder
 Director of Planning: Nicholas J. Leonelli

B-2a. SPECIAL EVENTS SUBCOMMITTEE:

To promote, plan, and arrange for the presentation of extra-curricular Lectures, including the Skeggs Lectures, and other Special Events of Educational value which involve University Funding.

<u>CHAIRMAN:</u>	<u>Joseph Koornick</u>	Daniel O'Neill*
	Frederick J. Blue	Charles Smith*
	Ronald L. Gould	Leonard Spiegel*
	<i>Jan' Halliengren</i>	
	Four Students	

Ex-Officio: Academic Vice-President: William H. Coffield
 Director of University Relations: Philip A. Snyder
 Chairman, Calendar & Coordination Committee:
 Edith P. Painter
 Editor of the Jambar:
 Chairman, Major Events Committee of Student Council:

B-3. COMMITTEE ON COMPUTER CENTER:

To coordinate all Computer-Related Matters in the University.

<u>CHAIRMAN:</u>	<u>Guido A. Dobbert</u>	Eugene E. Schneider*
	Marvin W. Chrisp	Lauren Schroeder*
	Anthony Dastoli*	Robert J. Sorokach
	Anthony Julius*	Anthony Stocks*
	Charles Lovas*	Mae D. Turner*
	Eugene Santos*	

Ex-Officio: Director of Computers: Ronald Jonas
 Financial Vice-President: Joseph S. Rook
 Supervisor Computer Technology:

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:

B-4. FACULTY AFFAIRS COMMITTEE:

To recommend policy involving conditions of faculty service and welfare, such as (1) the appointment, reappointment, promotion, tenure, and dismissal of full-service faculty; and (2) the policy for salary structure, fringe benefits, and related matters.

<u>CHAIRMAN:</u> <u>Raymond W. Hurd*</u> Lawrence DiRusso Christine Dykema* Louise Einstein* Dorothy J. Hille*	Joseph J. Koss Edwin R. Pejack William Petrych Myron J. Wisler Warren Young*
--	--

Ex-Officio: Academic Vice-President: William H. Coffield

B-5. STUDENT AFFAIRS COMMITTEE:

To recommend policy in areas primarily concerned with student welfare:

<u>CHAIRMAN:</u> <u>Ivis Boyer</u> Frederick J. Blue* Alfred Bright* Frank H. O'Brien Sylvan H.D. Einstein Barbara Englehardt*	Wilbert M. Hammack Michael Householder* Donald H. Mathews Nicholas Sturm John E. Wales, III
--	---

Eight Students
Including President of Student Government and Chairman of Student Council

Ex-Officio: Dean of Women: Edith P. Painter
Dean of Men: John P. Gillespie
Dean of Student Affairs:

B-5a. FOREIGN STUDENTS SUBCOMMITTEE:

To recommend policy for assisting foreign students enrolled in the University:

<u>CHAIRMAN:</u> <u>Sylvan H.D. Einstein</u> Shaffiq-Uddin Ahmed John L. Grim* Stephen Hanzely*	James W. Kiriazis Renee Linkhorn* Hassan A. Ronaghy Libby Werbner*
--	---

Four Students (Two American and Two International)

Ex-Officio: Director, Admissions Office: William Livosky
Advisor to Foreign Students: Edna K. McDonald

(CONT'D. NEXT PAGE)

B-5b. SCHOLARSHIP AND FINANCIAL AID SUBCOMMITTEE:

To recommend policy on scholarships and financial aid.

CHAIRMAN: Nicholas Sturm* James DeGarmo*
Donald R. Arnett Robert Ferro*
~~Josephine Beckett~~ Lois M. Hopkins
Carl Chuey* Mary P. Rigo

Six Students

Ex-Officio: Director of Financial Aids: John E. Wales, III.

6. ALUMNI AFFAIRS COMMITTEE:

To cooperate with the alumni in projects and programs to aid the University:

CHAIRMAN: Katherine H. Crites Dorothy Heym*
Marilyn E. Biles John M. Hudzik
Sister Mary Conroy* Loretta M. Liptak
E. Terry Deiderick Esotto Pellegrini
Frank A. D'Isa

Two Students

Ex-Officio: Director of Alumni Affairs:
Director of University Relations: Philip A. Snyder

B-7. UNIVERSITY RESEARCH COUNCIL:

CHAIRMAN: Earl E. Edgar Gus Mavrigian
John N. Cernica Ward L. Miner
Lawrence A. DiRusso Leon Rand
Leslie S. Domonkos, Jr. Dumitru Teodorescu
George W. Kelley, Jr. Mark F. Walker

Ex-Officio: Dean of Graduate School: Earl E. Edgar
Director of Computer Center: Ronald Jonas

B-8. COUNCIL ON TEACHER EDUCATION:

To function as a University-wide advisory committee to the Dean of the School of Education in academic matters relating to the total educational program for teachers:

CHAIRMAN: Duane Sample Jean Kelty
David M. Behen* Virginia K. Phillips
Alfred L. Bright James Poggioni*
Frank M. Ellis Robert Secrist*
John L. Grim
Dorothy Heym*

Four Students (Admitted to Teacher Education Program)

Ex-Officio: Dean of Education: Joseph F. Swartz
Dean of Arts and Sciences: Karl W. Dykema

COMMITTEES CONT'D.:B-9. HEALTH AND SAFETY COMMITTEE:

To promote programs of health protection for students and University personnel, and to bring to the attention of the Administration any factors detrimental to health or safety:

<u>CHAIRMAN:</u>	<u>Jane F. Cunningham</u>	Elmer Foldvary*
	Margaret Connelly*	John F. Ritter
	Gilda M. DeCapita*	Ralph Robinette*

Two Students

Ex-Officio: Head of Clinic: LaVerne Reilly
Director of Physical Plant:

B-10. STUDENT ACADEMIC GUIDANCE AND REGISTRATION COMMITTEE:

To recommend policies and advise on procedures for the academic guidance, academic advisement, and registration of students:

<u>CHAIRMAN:</u>	<u>Clyde A. Painter</u>	Fred Rosenberg
	Anna M. Battin	Samuel J. Skarote
	Marguerite Foley	Robert Smith*
	Emily K. Goldstein*	Nell G. Whipkey
	Gratia H. Murphy	

Six Students

Ex-Officio: Academic Vice-President: William H. Coffield
Acting Dean of Admissions and Records: Randolph Foster
Registrar: Mary B. Smith
Director of Counselling Center: George E. Letchworth
Director of Computers: Ronald Jonas

B-11. COUNCIL ON CONTINUING EDUCATION:

To recommend policy committee on the role of the University in continuing education; to encourage program and proposal development to obtain funding for continuing education activities; to establish policies for coordinating continuing education activities within the University:

<u>CHAIRMAN:</u>	<u>Jack D. Foster</u>	Duane Sample
	Josephine Beckett*	Dumitru Teodorescu
	John Cleary*	Mae D. Turner
	Sister Mary Conroy*	Gilbert Williamson*
	Sanford N. Hotchkiss	
	Lawrence E. Looby*	

Ex-Officio: Dean of Technical & Community College: Nicholas Paraska
Director of Alumni Affairs:
Director of University Relations: Philip A. Snyder

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:

B-12. COMMITTEE ON STUDENT DEVELOPMENT:

To be responsible for reviewing and recommending policies and programs designed to enhance the higher educational opportunity of disadvantaged students. Additionally, the committee will share in the responsibility of writing and submitting proposals for such programs, covering the following specific areas:

1) To establish a search for capable but disadvantaged pre-college students who are likely to benefit from a continuing program designed to enable their normal participation in college by the end of the freshman year;

2) To establish programs of special help for students of educationally or culturally deprived backgrounds (a) during the summer between 11th and 12th grades of high school, (b) during the summer following high school graduation, or (c) during the freshman year at college;

3) To recommend special admissions policies for these students;

4) To recommend special programs of financial aid for students of deprived backgrounds.

CHAIRMAN: Victor A. Richley
 Pauline E. Botty
 Marguerite Foley*
 Henry Fukui*
 Sanford N. Hotchkiss

Michael Klasovsky
 Nicholas Paraska
 Charles Smith
 Sister Elizabeth Staudt

Six Students

Ex-Officio: Director of Counselling Center: George E. Letchworth
 Director of Financial Aids: John E. Wales, III
 Dean of Technical & Community College: Nicholas Paraska
 Dean of Student Affairs:

B-13. DISCIPLINE COMMITTEE:

To review and act upon cases of academic honesty and discipline for the student body:

CHAIRMAN: William Gutknecht, Jr.
 Paul Bellini*
 Christine Dykema
 Casper J. Moore, Jr.

Jon M. Naberezny
 Lowell Satre*
 Anne Schafer*
 George Schoenhard*

Six Students to include Three from Discipline Committee of Student Council

Ex-Officio: Dean of Women: Edith P. Painter
 Dean of Men: John P. Gillespie

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:

B-14. ADVISORY COMMITTEE FOR RADIO BROADCASTING STATION:

To recommend policies for programming and operating the Radio Station:

- | | |
|-----------------------------------|--------------------|
| <u>CHAIRMAN:</u> R. Donald Elser* | Eugene A. Sekeres* |
| Mary V. Hare* | Samuel J. Skarote* |
| Joseph Koornick* | Marilyn Solak* |
| Yih-Wu Liu* | Donald Vogel* |
| Fred Rosenberg* | |

Two Students

Ex-Officio: Director of Radio Broadcasting: Stephen J. Grcevich
Director of University Relations: Philip A. Snyder

C. COMMITTEES DERIVING AUTHORITY FROM THE ADMINISTRATION:

C-1. ACADEMIC DEANS COUNCIL:

Responsible to the Academic Vice-President for development of academic policy and procedures in coordination with the University Senate:

- | | |
|--------------------------------------|------------------|
| <u>CHAIRMAN:</u> William H. Coffield | Earl E. Edgar |
| Donald W. Byo | Robert L. Miller |
| Michael J. Charignon | Nicholas Paraska |
| Karl W. Dykema | Joseph F. Swartz |

C-2. ADMINISTRATIVE COUNCIL:

Responsible to the President for development of nonacademic policy:

- | | |
|------------------------------------|------------------|
| <u>CHAIRMAN:</u> Albert L. Pugsley | Robert L. Miller |
| Donald W. Byo | Edith P. Painter |
| Michael J. Charignon | Nicholas Paraska |
| John J. Coffelt | Joseph S. Rook |
| William H. Coffield | Philip A. Snyder |
| Karl W. Dykema | Joseph F. Swartz |
| Earl E. Edgar | Randolph Foster |
| John P. Gillespie | |

Two members of Executive Committee of the Senate:

- CHAIRMAN: Philip J. Hahn
Secretary: Marguerite Foley

C-3. BUDGET COMMITTEE:

To review and develop the University budget:

- | | |
|------------------------------------|----------------|
| <u>CHAIRMAN:</u> Albert L. Pugsley | Earl E. Edgar |
| John J. Coffelt | Joseph S. Rook |
| William H. Coffield | |

Representative of the University:

COMMITTEES CONT'D.:C-4. UNIVERSITY PUBLICATIONS BOARD:

To supervise and establish policy governing student publications:

CHAIRMAN: Bernard J. Yozwiak Sidney I. Roberts*
 Melvin Mamula Marilyn Solak

Six Students

(None to be currently serving on the Staff of any University
Publication or be a member of Student Council or Student Government)

Ex-Officio: Financial Vice-President: Joseph S. Rook
 Director of University Relations: Philip A. Snyder

C-5. COMMITTEE ON MANAGEMENT AND CONTROL OF PHYSICAL FACILITIES:

To recommend a policy on management, control, use and coordination of physical properties of the University:

CHAIRMAN: John E. Petrek Bertina A. LaBorde
 Anthony F. Dastoli Russell Maddick*
 E. Mark Evans* Howard Mettee*
 Wilbert Hammack* Edith P. Painter

Three Students

Ex-Officio: Administrative Vice-President: John J. Coffelt
 Director of Physical Plant:
 Director of Planning: Nicholas Leonelli

C-6. RESIDENCE CLASSIFICATION BOARD:

To serve as an appeals committee for in-state and out-of-state residence classifications:

CHAIRMAN: Ivis Boyer

Ex-Officio: Administrative Vice-President: John J. Coffelt
 Acting Dean of Admissions and Records: Randolph Foster

C-7. FACULTY PROMOTIONS COMMITTEE:

To undertake annual review of faculty promotion requests as submitted by the Deans of the Schools:

CHAIRMAN: William H. Coffield Edward T. Reilly*
 Earl E. Edgar Joseph F. Swartz*
 Ward L. Miner

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:C-8. APPEALS COMMITTEE:

University-wide responsibility to hear and answer appeals of individuals working for the University, in both classified and non-classified categories.

CHAIRMAN: John P. Gillespie Nicholas Paraska
 John R. Boland Mary Williams
 Ivis Boyer

C-9. WATSON AWARDS COMMITTEE: (Confidential Membership)

A committee with confidential membership to select Watson Awardees for distinguished faculty recognition.

C-10. UNIVERSITY RELATIONS COMMITTEE:

To serve as an advisory committee to the Director of University Relations:

CHAIRMAN: John P. Gillespie Joseph Koornick*
 Donald W. Byo Virginia Shale*
 Wilbert Hammack* John P. Terlecki*
 Ann G. Harris Warren M. Young

Three Students

Ex-Officio: Director of University Relations: Philip A. Snyder
Dean of Women: Edith P. Painter
Director, Admissions Office: William Livosky
Business Office: James Morrison

C-11. RADIATION CONTROL COMMITTEE:

A control committee for radioactive and other materials requiring security:

CHAIRMAN: Nicholas Paraska Joseph S. Rook

C-12. PUBLIC CEREMONIAL AFFAIRS COMMITTEE:

To administer and arrange for public ceremonials, including commencement, building dedications, etc.:

CHAIRMAN: Leslie S. Domonkos, Jr. Jon M. Naberezny
 Donald W. Byo* Edith P. Painter*
 James Morrison*

Three Students

EX-Officio: Director of University Relations: Philip A. Snyder

(CONT'D. NEXT PAGE)

COMMITTEES CONT'D.:C-13. CATALOG COMMITTEE:

Responsible for the publication of the University catalog:

<u>CHAIRMAN:</u>	<u>William A. Shipman</u>	Pastor Gonzales*
	Violet Boggess*	William W. Hanks*
	William Conable	David S. Ives
	Larry Esterly*	

Two Students

Ex-Officio: Director of University Relations: Philip A. Snyder
 Dean of Graduate School: Earl E. Edgar
 Acting Dean of Admissions & Records: Randolph Foster
 Dean of Student Affairs:

C-14. STUDENT COUNCIL BUDGET COMMITTEE:

To review and approve the allocation of Student Council funds:

<u>CHAIRMAN:</u>	<u>Albert L. Pugsley</u>	Edith P. Painter
	William H. Coffield	Joseph S. Rook
	John P. Gillespie	

C-15. HONORS DAY COMMITTEE:

To plan and carry out the annual Honor's Day Program to give recognition to outstanding students in all parts of the University:

<u>CHAIRMAN:</u>	<u>Edith P. Painter</u>	Mary B. Smith
	Donald W. Byo	Philip A. Snyder
	William H. Coffield	

Ex-Officio: Chairman of Honors Courses and Programs Subcommittee:
 Matthew Siman

Chairman of Public Ceremonial Affairs Committee:
 Leslie S. Domonkos

C-16. FACULTY-STUDENT CENTER COMMITTEE (KILCAWLEY):

To establish policy, suggest and implement programs and activities, to make the best possible use of Kilcawley facilities:

<u>CHAIRMAN:</u>	<u>Thomas Martindale</u>	Loretta Liptak
	Frederick J. Blue	Edith P. Painter
	John P. Gillespie	

Four Students

Ex-Officio: Financial Vice-President: Joseph S. Rook
 Dean of Student Affairs:

(CONT'D. NEXT PAGE)

MEMORANDUM

To: University **Senate** Date: 3 June 1969
From: Ivis Boyer
Chairman, Student Affairs Committee

Members of the Senate have been mailed copies of the Student Disciplinary Code, as developed in the course of six months study by a drafting committee (composed of the Vice President for Administrative Affairs, the Chairman of the Senate Executive Committee, and the Chairman of Student Council) and an ad hoc committee of Student Council.

The Student Affairs Committee, having been asked to study this Code, has two recommendations to present, together with the Code as drafted, for Senate consideration at the meeting of 6 June 1969:

1. recommendations for amendments to Sections I-IV
2. recommendation of Section V: Amending the Student Disciplinary Code

Copies of these recommendations are attached.

YOUNGSTOWN STATE UNIVERSITY STUDENT DISCIPLINARY CODE

Student Affairs Committee recommendations for amendments to 9 May 1969 Draft:

Page 3

Section III A 5

Amend (see underline words) to read:

"Students suspended shall be assigned the grades which would be appropriate if they were withdrawing voluntarily, except in those cases of academic dishonesty which carry a failing grade in the course involved as part of the disciplinary action."

Page 4

Section III A 6

Amend (see underlined words) to read:

"except in these cases of academic dishonesty which carry a failing grade in the course involved as part of the disciplinary action."

NOTE: In the above two sections it should be clear that the only grade affected is that of the course in which the act of academic dishonesty was committed.

Page 4

Section IV A 1 c

Change present wording from

"may not include examination of articles or information obtained, directly or indirectly, by an unauthorized search"

to

"May not include examination of articles or information obtained other than by a duly issued search warrant"

NOTE: The proposed change eliminates ambiguity involved in defining "unauthorized" search.

Page 5

Section IV A 2

Amend to remove the following statement:

"The Dean of Student Affairs shall determine the facts of the charge. The Dean of Student Affairs shall consider only information that is relevant and reliable."

and insert the following statement:

"In making his findings on the charge, the Dean of Student Affairs shall consider only information that is relevant and reliable."

NOTE: The statement in the draft, "determine the facts", suggests preemption of what may, on appeal be the responsibility of the Discipline Committee.

Page 5

Section IV A 4

Amend to remove from the last sentence of the opening paragraph the words, "a copy of which shall be filed with the person bringing the charge" and insert, following item 4-e, the following sentence

"A notice containing items A,B, and D, as listed above, shall be filed with the person bringing the charge."

NOTE: Discipline Committee evidence should be excluded as confidential. Appeals procedure is not available to the person bringing the charge.

Page 5

Section IV A 5 b

Amend (see underlined words) to read:

"A student may, within seven days of his official notice, exclusive of Saturdays, Sundays, and legal holidays ..."

Page 6

Section IV B

Amend to insert the following statement as sentence two of introductory paragraph:

"Notice to the student shall be sent at least seven days prior to the date of the meeting, exclusive of Saturdays, Sundays, legal holidays."

Page 7

Section IV C

Amend to insert the following statement as sentence three of introductory paragraph:

"The student may, in preparing his appeal, have access to Discipline Committee records of his case."

NOTE: The intent here is to provide the student with full knowledge of the evidence against him, that he may meet the charges squarely.

- - - - -

With respect to the two areas of disagreement which the drafting committee and the Student Council ad hoc committee could not resolve satisfactorily, the Student Affairs Committee, by a vote of 11 in favor (7 faculty, 4 students), none opposed, one abstaining, and 4 absent (3 faculty, 1 student), submits the following proposal for consideration by the Senate:

Page 8

Section V

Amend to delete:

"The Faculty Senate shall consider proposed amendments to this Code upon submission of recommendations from a standing committee established for this purpose. This committee shall include representatives from the student body, the faculty, and the administration selected in the manner specified in the Constitution of the faculty."

and to insert:

"The Faculty Senate shall consider proposed amendments to this Code upon submission of recommendations from the Student Affairs Committee."

(See note on next page)

NOTE: This recommendation is prompted by the following considerations:

- 1) The Discipline Committee has defined its function as that of hearing cases, as distinct from debating policy or adopting regulations for its implementation.
- 2) The Student Affairs Committee has provided a forum for regular discussion of student and faculty views, with participation as relevant by a variety of other University organizations. An annual review of the Disciplinary Code might appropriately become one of its responsibilities.

* * * * *

No action need be taken by the Senate at this time on the Student Council proposal for 50% student membership on the Discipline Committee. That proposal has been adopted by the Discipline Committee and, together with a similar recommendation by the Student Affairs Committee affecting its own membership, has been submitted for the joint consideration of the Senate Executive Committee and the Administrative Board. The action on the two committee memberships will, therefore, be brought before the Senate in due course by the Executive Committee and the Board.

MINUTES
YOUNGSTOWN STATE UNIVERSITY
GENERAL FACULTY MEETING
Wednesday, May 12, 1969

PRESIDING: PRESIDENT ALBERT L. PUGSLEY TIME: 4:00 p.m. (STROUSS AUD.)

The last meeting of the General Faculty for the School year 1968-69 was held Wednesday, May 12, 1969. The President called for approval of the minutes of the last meeting (Thursday, February 13, 1969). There being no additions or corrections the minutes were declared approved as distributed.

The welfare of the University requires a more continuous communication between the Administration and the Faculty. The President stated he felt there should be three faculty meetings each school year. In 1968-69 these were: Friday, September 20, 1968; Thursday, February 13, 1969; and Wednesday, May 12, 1969.

The President has made many trips to Columbus recently. He stated a problem of great concern to the faculty is substitute House Bill No. 251. This Bill is sponsored by Mr. Fred Hadley of Pioneer and Dr. Mark Schinnerer of Lakewood. This is the Bill that was called the 40-hour work week Bill. The Presidents of the 12 State Universities in Ohio were invited to testify on House Bill No. 251 on Tuesday, April 22, 1969. They did so in opposition to the Bill.

Dr. Pugsley stated that his testimony was based upon a concensus reached with the Board of Trustees of YSU at their meeting of April 17, 1969. He had talked this over also with Dr. Philip J. Hahn, Chairman of the Senate Executive Council.

Some of the items stated by Dr. Pugsley are as follows:

"Quality education should be made available to the youth of Ohio. These objectives will not be achieved by proposed Bill No. 251; it will further erode the management functions of the Boards of Trustees of the several State Universities.

"Any proposal to establish general faculty work load standards will deprive institutions of necessary flexibility to recognize individual situations and institutional differences. A rule used as a substitute for administrative judgment can never be satisfactory. Dr. Pugsley stated that as a member of the North Central Association's Executive Board of the Commission on Colleges and Universities, and also as past Chairman, he reported that the Association has consistently opposed the use of specific and arbitrary standards.

"Assignment of faculty loads within instructional areas is complex. He continued, this varies for faculty members--demands on faculty members in different fields of instruction may be quite dissimilar. Some

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (5-12-69)

fields require extensive laboratory work; some are confined to lecture or recitation type instruction. Some fields recognize the Master's degree as highest degree available. Especially true for professions such as architecture, painting, certain areas of music, etc. Nature of instruction also will range from individualized instruction at the Ph.D. level to large lecture classes in Lower Division courses. Large lecture classes are not always feasible in all courses of general education. Some fields supplemented by TV instruction, others find it an unsatisfactory medium.

"Class sizes differ. When there is written work or when students require individual attention this produces direct impact upon the time of the Instructor,

"Class sizes are limited by intent, by demand and by capacity of the room available. The establishment of faculty work standards is and should be an institutional responsibility. Higher education in Ohio will be weakened if the General Assembly removes this responsibility from local Boards of Trustees and the institutions themselves.

"This relates also to proposal for standards related to staffing. There are variables in instruction; variables in administration, library services, instructional services, and student personnel services. The differences are equally great and these services do and should reflect varying institutional programs. Administration is and should be a service and reflection of those programs, not a rigidly established organization.

"Imposing salary standards for general administrative personnel assumes poor Trustee judgment. Good administration depends not only upon structure but upon abilities of certain men for certain jobs. Not necessary to follow the same organizational pattern at every institution. Opportunity should not be denied to local boards in the exercise of flexibility and judgment. Institutions should formulate their own rules and set their own salary standards. Both faculty and administration salaries should be competitive with the national rates by rank and by position or the jobs will not be filled. Imposition of general salary scales imposes inflexibility and represents one further step in removing opportunity to exercise judgment in the process."

"General legislative or coordinating Board promulgation of rules, regulations, and standards for state-assisted institutions of higher education is undesirable."

The positions taken by the other representatives of the various State Universities of Ohio were about the same as Dr. Pugsley described. At the close of the meeting an attempt was made to have this Bill No. 251 tabled. The Chairman did not want it tabled as he was one of the sponsors. There was reported to be sentiment in the Legislature for some kind of action.

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (5-12-69)

May 6, 1969 saw an informal discussion (in Columbus) with sponsors of the substitute Bill No. 251 (Mr. Hadley and Dr. Schinnerer). The representatives of the State Universities agreed to work with the Chancellor of the Ohio Board of Regents to develop guidelines for faculty workloads and administrative salaries and staffing. This will be done voluntarily through Committees to be established by the Inter-University Council with a progress report to the Legislature by January, 1970. There will be no further hearings on House Bill No. 251 until the recommendations are in.

The Presidents and other representatives of the State Universities, meeting with the sponsors of the Bill, agreed that improvement of the quality of undergraduate education must be a prime objective of these recommendations.

A few of the items that Mr. Hadley and Dr. Schinnerer had mentioned at the meeting:

1) The General Assembly received more mail this year about the discontent at Colleges and Universities than on any other subject. This mail appears to arise out of a public feeling that University Professors by-and-large are not interested in undergraduate instruction. This is not true at YSU. It is our basic job.

2) The public has the feeling that undue emphasis is on (for example) the trend to over-emphasize research as to teaching;

3) The public feels that faculty members are often absent from campus to do consulting jobs.

4) The public attributes much trouble to an assumed failure of faculty members to advise students at lower levels.

We find a nationwide taxpayers revolt. Much of it is now directed toward higher education. Much stems from unrest on University campuses.

Dr. Pugsley repeated that he felt such criticisms could not be made of the faculty members at YSU. The situation at YSU is different. We have contact with our students. This is shown by the interest faculty members have in the students, the advising given them. The Legislators are not hostile to higher education. They are simply reporting what the public has reported to them.

Dr. Pugsley said he indicated to the Committee that there had been two local reactions on the part of this faculty to the 40-hour Bill:

- 1) An immediate contact was made with the Union as a possibility for organization in resistance to attempt to regiment higher education.
- 2) An immediate impetus was given to the idea that there should be separation between Administration and Faculty.

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (5-12-69)

We have a Senate composed of both Faculty and Administration: 56 elected members and 56 Ex-officio members. Total: 112. Hopes this University in whatever development it would undertake would not lose sight of the need for a cohesive totally representative body. We are all in this together. There is a need for us to exchange views together. Student interest in particular coming about.

The Senate Executive Committee has been formulating Committees, Charges for the various Committees and Committee appointments for the School year 1969-70. The Senate Executive Committee met with the Academic Deans Council to go over the listing. Announcements of the Committees will be made soon.

A faculty voice should be expressed through an organized and free-flowing channel which works both ways. Dr. Pugsley believes in the Senate as it is now constructed.

STUDENT INTEREST:

The student body at YSU is governed by the minority who participated in election - only about 7 or 8%. Others say that students here are too busy working in the adult field. Most of our students do not have the time to participate actively in University affairs. Must be careful that the students who do have the time are representative of the student body as a whole.

We have good leadership in the student sector. As we work with these students we should hear what they have to say. Mistakes will probably be made, but students will learn.

STUDENT REPRESENTATION ON COMMITTEES:

When the students want 50%-50% on Faculty Committees, Dr. Pugsley does not think so. This might be possible for a few Committees, but not on all of them. The objective is good communication among the groups, not voting power.

The attitude of the students toward this faculty (YSU) is a wholesome one as it comes to Dr. Pugsley. All of us can do some things to improve the situation. For example: when a faculty member leaves for a couple days and does not notify his Department Chairman, has made no arrangements for his class to be covered, and students go to the class and no teacher, this is not good. Post your hours for advising on your office door. Do not fail to meet your classes. Do not play into the hands of those who are reporting these items to the Legislature.

Student attitude as to individuals is wholesome when talking with student leaders at YSU, and it is also reasonable. Some students are feeling a little let-down here at YSU. Almost apologetic because we are not in the main stream of dissent. We will not object to demonstrations as long as they are peaceful although preferable to demonstrations is the inter-change of ideas. We should try to solve the problems before they reach the demonstration stage.

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (5-12-69)

Students are pushing on other matters:

1) Beer.

How do you feel about Zapp, North Dakota?

Some seven Universities in Ohio now allow beer on campus. There are two types of licenses.

Dr. Pugsley has told students here that when the University expands the Student Center he would talk with them regarding it, and also to the Board of Trustees. Before this would take place he would also consult the faculty. Fraternity Houses would like to have beer at their houses.

Another series of reports in Columbus giving difficulty:

Warren-King & Associates made a study of the Institutions in Northeastern Ohio, but chose four Institutions that had only been in the State System one year. This was not representative. In addition, the report is filled with proof by assertion. On the whole, YSU came out pretty well.

Dr. Pugsley stated he is sending a letter to all Deans and Department Chairmen regarding a Bill before the Legislature which would require all purchasing to be centralized in Columbus. When Departments, etc., do not follow the rules and do not get the proper number of bids from vendors, etc., such proposals are encouraged.

ISSUING OF SALARY CONTRACTS:

These were sent out later than Dr. Pugsley had hoped they would be.

It is his hope that with the Board meeting next year in March to have the letters prepared to go out within a week after the Board approves them. He reported that someone had suggested that contracts should go out in November, allowing more freedom of faculty choice. But by doing this, you are making your judgment on the year past, and not the current year.

The President noted that the Legislature has not yet passed the Appropriation Bill, but indicated that there are enough positions at YSU that we are able to guarantee the salaries for which contracts have been issued.

Some of the Universities in the State are limiting the increases to 3 and 4%. We are putting some money into salaries instead of physical plant. We do not expect to increase student fees this year. The financing of YSU is sound; we are in the black.

Dr. Pugsley stated that sometimes there are things that come to the President's desk which would be of interest to the faculty, but that he did not wish to be accused of propogandizing the faculty by sending them out. He noted the attachment to these Minutes and asked if the Faculty desired it. The response was overwhelming that it be provided to the Faculty.

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (5-12-69)

EDUCATIONAL TV:

There is a Commercial TV Channel 45; currently available to Youngstown. The President gave the history of our seeking this Channel.

Our position is that two TV stations - one in Akron and Youngstown -- will provide better service than a single station at Alliance. Dr. Pugsley stated he was leaving for Columbus to testify regarding this.

Any faculty member interested may obtain a copy of our position paper from Dr. John J. Coffelt.

MEETING ADJOURNED 5:00 p.m.

FROM YOUNGSTOWN VINDICATOR - Friday night, May 16, 1969:

"YSU and Akron Universities objected today to a consultant's report that suggested they join with Kent State in providing educational TV for northeastern Ohio.

Spokesmen for both schools said the arrangement would not serve either community well. Kent State, however, favors the regional approach.

The Chancellor said the Board can make no decision on the matter since it has no funds to construct TV facilities. He said it was placed on the agenda only to inform the Board of reaction."

Respectfully submitted,

VERA JENKINS
SECRETARY OF THE FACULTY



"We know from our sources that they (SDS--Students for a Democratic Society) think they can do to American industry what they have done to American colleges and universities during the past year...You're the next item on the agenda this summer. They intend to attack you." William C. Sullivan, Assistant Director of the Federal Bureau of Investigation, said this to us at the United States Chamber of Commerce Annual Meeting April 27.

Reproduced here is the "SDS Student Summer Work-In" plan. The Georgia Chamber of Commerce and the Illinois Manufacturers' Association have distributed it to their members. Ohio employers should be aware of this plan when they interview applicants for employment.

S.D.S. STUDENT SUMMER WORK-IN

Student concern about poverty, poor education, the war, etc. has grown considerably on college campuses around the country. The desire to make meaningful changes can be seen in the growth of such programs as Free Universities, Tutorial programs, anti-draft unions, and the like. Students have won many small victories. But nevertheless, students are isolated. We have ignored the largest section of the population: the workers.

As intellectual students who seek certain social changes we must begin to ally ourselves with the workers. We should not and cannot remain in our 'ivory tower'.

In order for any student-worker alliance to come into existence, we must face squarely the misconceptions we may have regarding worker apathy. With the current strike levels higher than since the depression we see clearly that the workers are not apathetic. The Workers ARE on the move.

S.D.S. is planning a program that will help students get summer jobs in an attempt to break down the barriers that are keeping students isolated. Students involved in the Summer Work-In will meet regularly to discuss their on-the-job experiences; contradictions they may face, how to speak to certain issues, conclusions drawn from their experiences with workers. The student Summer Work-In is an opportunity for students to learn from workers.

I. How to Research Jobs in Your Area

Manufacturing—A Directory of Manufacturers (from the library or Chamber of Commerce) lists plants, number employed, and sometimes a breakdown as to male and female employees.

Transportation, utilities, hospitals—Consult phone book or ask librarian for any other directories. Also try union hiring halls.

II. What Jobs to Look For

Job-seekers should try to get hired in places that have several hundred workers. Reasons for this include: a) if we want to distribute literature, the potential is greater, b) the larger the company, the better chance of a basic union, that the workers will have a sense of organization (even if the union is a sellout one), that there will be a tie-in to workers nationally, c) in large plants in national unions there is a better chance that

workers will become part of (and have a history of) mass strike movements, rebellions against sellout leadership, conflict with the gov. due to "national interest" injunctions, which might create the basis for greater mutual exchange about questions relating to opposition to gov. policies, d) the larger the company the likelier the existence of masses of unskilled jobs which we can fill, especially as replacements for workers taking vacations. If at all possible, choose a plant in the area of your school, to facilitate the possibility of worker-student alliances later on.

If you are white, select a plant where the majority are white. While Black workers might be thought of as more politically conscious, what we are trying to do is to reach white workers on the questions of the war and racism, to name but two areas. If Black, a student should get a job with Black workers; women should give special consideration to jobs where many women are employed (such as electrical industry, department stores, phone).

III. How to Get a Job

Some places hire students specifically for the summer as replacement for workers on vacations (alho usually bosses try to get by with not filling in, unless the union contract has specific stipulations and they are enforced). Most won't hire a student, and in most cases it would be best not to mention you are a student (unless you have sounded out the situation before hand by sending someone who doesn't really want the job to ask questions, etc.). If you can't say you're a student, you will have to come in as a high-school graduate with a "former place of employment" for the past 1-4 years. Talk about this with your group beforehand to work things out. In most cases indicate that whatever you did on your previous job involved some kind of manual work. You're not afraid of real work, is the idea to get across.

Be familiar with whatever type of transportation will get you to work or say you 'have a friend who works nearby'. Some places won't hire you if they think you are a potential late-comer.

Draft status may be a problem, since 1-Y or even 4-F applicants are usually turned down, and 2-S immediately reveals your student status. Try not to mention it and use your wits if they do.

(over, please)

June 6, 1969

TO: PRESIDENT PUGSLEY

FROM: VERA JENKINS
Secretary of the Senate

AGENDA FOR SENATE MEETING TODAY:

- 1) Approval of minutes of previous meeting (Friday, May 2, 1969)
- 2) Report of Results of Election on Motion to Amend the Constitution of the Faculty (By Secretary, Vera Jenkins)
- 3) Report of Constitution and Bylaws Committee (David M. Behen)
- 4) Report of Executive Committee of Senate and Other Committees:
 - 1) Report of Executive Committee of Senate (Philip J. Hahn)
 - a) Motion to adopt for the 1969-70 academic school year the Recommendations for Senate Standing Committees, (Statement on Committees, Charges, and Appointments).
- 5) Other Committees:
 - a) Report of Student Affairs Committee (Ivis Boyer)
 - 1) Motions to be distributed later (they were given out) to adopt Student Disciplinary Code).
 - 2) Report of Curriculum Committee (Thelma Miner)
- 6) OLD BUSINESS
- 7) NEW BUSINESS
- 8) REMARKS BY PRESIDENT ALBERT L. PUGSLEY