

**Date: February 5, 1999.**  
**To: Programs Committee Members.**  
**From: Craig Campbell, Chair.**  
**Re: Meeting minutes for Friday, February 5, 1999.**

Present: Craig Campbell, Kathylynn Feld, Dave Ruggles, James Tackett, Anne York .

Since there is currently no student government representative on the programs committee (the chair is looking into the appropriate replacement), there WAS a quorum for the meeting.

**I. Curriculum/Programs Q2S Packet Distribution.**

System for dissemination of Q2S materials as agreed to by Curriculum Chair, Programs Chair, and GER Chair was discussed. Packets including curriculum forms and programs form will be initially sent to all members of both university curriculum and programs division committees. After approval of program the entire packet will undergo a joint distribution to all deans and department chairs. After addressing feedback, if any, the program is approved and sent to the senate, pending addition of GER hours.

**II. Program Examples.**

The Geography and Art History programs forms were distributed through campus mail as examples of the variety of ways different programs may interpret the forms.

**III. Apparent OBOR Regulations on Checklist.**

Hours as they appear on checklist do not compute. If Associate's degree programs are required to have listed general education selections, then many will not be able to abide by the 2/3 rule in conversion to semesters.

Kathylynn Feld will check with Jan Elias on these OBOR requirements.

**IV. Foreign Languages.**

Proposal to drop Latin as a program & major was **approved**.

Proposal for Certificate in German-English Translation was **approved**, recognizing the eventual need for approval under semester format.

**V. Early Childhood and Human Ecology.**

It was agreed that Dave Ruggles will invite Phil Ginnetti (Chair, Teacher Education) and Kathylynn Feld will invite Louise Pavia (Chair, Human Ecology) to our next meeting to help reestablish communication between the members of the joint committee.

**Next meeting:** Friday, February 12, at 10:00. Geography Conference. We expect to have at least one Q2S program by this time.