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To: Barbara Brothers, Chair, Arts and Sciences
 From: John J. Buoni, Chair, Department of Mathematics and Statistics
 Date: September 8, 1999
 Subject: Scheduling 5 Credit hour courses during Summer 2000

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Dean's Office,
Arts & Sciences

A 5 credit hour course requires $50 \text{ (min)} \times 5 \text{ (days)} \times 11 \text{ (weeks)} = 2750 \text{ minutes}$.

Over a 8 week quarter (5 day per week, 40 meetings); this would require 68.75 minute meetings. Hence, a summer schedule would consist of 70 minute blocks and be as follows:

0800 to 0910
 0920 to 1030 etc.

A 4 credit hour course requires 220 minutes. Over a 8 week quarter (4 days per week - 32 meetings); this would require 68.75 minute meetings and a 70 minute time block.

Evening classes meeting twice per week (16 times) would require

172 = (2 hours 52 min) minute meetings for a 5 hour course and
 137.5 = (2 hours 17.5 min) minute meetings for a 4 hour course.

Hence a 5 hour course starts 35 minutes earlier than a 4 hour course. A 5 hour course could meet

1708-2000 while a 4 hour course would meet 1740-2000.

Courses which run over 4 weeks would meet 4 times a week rather than two.