

MINUTES OF ACADEMIC PLANNING
COMMITTEE

November 6, 1981

Members Present: David Ruggles, Agnes Smith, Jack Bakos, Dean Brown, Lauren Schroeder, Fred Feitler, Mary Beaubien, Ray Nakley and Larry Hugenberg (chair)

Non-Members Present: Gratia Murphy, Bill Jenkins and Jean Kelty

Old Business:

- 1) Minutes of October 30, 1981 Meeting were presented and approved.
- 2) Report by Chair regarding the AMA Introduction to Planning package. Difficulty expressed in reaching Duane Sample, Faculty Development Office; will pursue through Faculty Development and Management Department.

New Business:

- 1) Gratia Murphy, Bill Jenkins and Jean Kelty were introduced and discussed the role to be played by the Academic Planning Committee as interpreted from President Coffelt. All three reiterated the President's emphasis on the importance to be played by the Committee related to budgetary and program planning restraints and relationships.
- 2) Gratia Murphy emphasized the fact there was no such thing as an Academic Planning Committee in the past and that this Committee must become involved in planning the future of Youngstown State University.
- 3) Dave Ruggles presented for our information the fact that Vice President Gillis is in the early stages of designing a "master plan" for the University. He suggested the Committee's need to become involved in the preparation of this document. The Chair would arrange to visit with the Vice President to discuss the availability of any pertinent information -- both historic and current -- which might help the Committee decide its future involvement in the planning process.
- 4) The final conclusions of all interpretations of President Coffelt's discussion of Academic Planning Committee were:
1) to become involved in making recommendations concerning allocations of budget; and, 2) to become involved in devising methods for program evaluation and review.
- 5) Several members of the Committee discussed the importance of knowing the difference between qualitative and quantitative decisions in regards to the role of the Academic Planning Committee. Many members agree with the importance of setting a series of goals (visions) for the University in order to do any effective planning.
- 6) Recommendation to locate any and all pertinent background information related to the goals of the University, any goals established, and any related committee work done in the past regarding planning.

- 7) Fred Feitler reiterated his concern for the Committee to do proper and intelligent planning. He stressed the importance of having planning and goals involved in any decisions made in any organization. He continued to emphasize the relationship between goals and the establishment of specific objectives necessary for intelligent and planned decision making.
- 8) The next meeting of the Academic Planning Committee will be Friday, November 13, 1981 in the Dean's Conference Room, School of Engineering at 2:00 PM.

The meeting adjourned.

prepared by
Lawrence Hugenberg
Chair

INTER-OFFICE CORRESPONDENCE

TO Laurence Hugenberg, Chairman, Academic Planning Committee DATE 11-6-81FROM JMK
Jean M. Kelty, Chairman, Senate Executive Committee

SUBJECT

At its October 29 meeting, President Coffelt joined the Senate Executive Committee for a discussion of concerns which affect the University community. One matter which came up for discussion that day and which was subsequently voiced at the Senate meeting of November 4 was the matter of program review in the face of declining financial resources. Implicit within that concern over the future of programs is a definition of financial exigency and options for streamlining programs.

The Senate Executive Committee shares these concerns and on November 5 voted to refer the matter to your committee for appropriate and prompt study and action. May we have a progress report from your committee by January 15?