

Minutes of the Academic Program Division  
Thursday, July 19, 2001 at 9:00 AM to 10:00 AM  
Room 2087 of Cushwa Hall

**Members present:** J. Elias, K. Feld, D. Stephens, P. Hoyson, T. King

**Members excused or absent:** N. Sweeney T. Holden, J. Shanabarger, B. Gray, B. Angle, S. Husian,

K. Feld called the meeting to order. Minutes will be distributed by mail.

**The following programs/ minors were reviewed:**

<u>Program/ Minor</u>	<u>Request</u>	<u>Action</u>
Criminal Justice		
M34 Criminal Behavior	Socio 2630 could be substituted for CJ 3735 Socio 3744 could be substituted for CJ 4850	Approved
M39 Criminal/Legal Process		Approved
M40 Law Enforcement		Approved
Communication and Theater		
M53 Communication Skills		Approved
Foreign Languages		
M54 Interdisciplinary German Studies		Approved
M55 Interdisciplinary French Studies		Approved
M56 German		Approved
M57 Italian		Approved
M58 Spanish		Approved
M59 Spanish Language and Culture		Approved
M60 French		Approved
Nursing		
P15 Nursing		Returned
	The proposal needs to be returned to the committee with the curriculum sheet attached which shows the total no. of hours and GER courses.	

Dr. Patricia Hoyson, Department of Nursing, was selected to serve as chair for the 2001-2002 school year.

**Discussion:**

1. Regarding the Post Graduate Certificate Programs in the Department of Computer Science and Information Systems, what if an undergraduate student takes all the courses in the certificate program, will he or she be awarded the certificate? J. Elias will discuss this with the chair of the department.
2. Items to be discussed by the 2001-2002 committee include the following:
  - \*revision to the new program proposal form
  - \*outline the APD approval process
  - \*definition of a certificate program
  - \*putting the process online

Meeting was adjourned at 10:00 AM.

TO: Members of the Academic Program Committee

FROM: Kathylynn Feld, Acting Chairperson



DATE: July 12, 2001

SUBJECT: Meeting and Agenda

MEETING: *Thursday, July 19, 2001 at 9:00 AM in the Conference Room of Criminal Justice, Room 2087 of Cushwa Hall.*

Please call #1760 if you are unable to attend.

AGENDA: The following program and minors are to be reviewed

- ✓ P15 Bachelor of Science in Nursing
- M53 Communication Studies
- M54 German Studies
- M55 French Studies
- M56 German
- M57 Italian
- M58 Spanish
- M59 Spanish Language and Culture
- M60 French

The selection of chairperson should be determined to allow a transition as soon as Fall Semester begins.

Other issues to discussed

- \*Revision of the New Program Proposal Form
- \*Outline of the Program Committee approval process
- \*Review of programs with regard to number of hours and GER requirements
- \*Definition of a certificate program

Interoffice Correspondence

Academic Program Committee

Beverly Gray, Psychology, (A & S) #1622 (2<sup>st</sup>)

Patricia Hoyson, Nursing, (HHS) #1448 (2nd) CHAIR

Shakir Husain, Civil, Environmental, & Chemical Engineering (E&T) #1742 (2nd)

Ray Shaffer, Accounting-Business #3196 (2nd)

Jane Shanabarger, Communication & Theater, (FPA) #1852 (2nd)

David Stephens, Geography, (A&S) # 2301 (3rd)

Bernadette Angle, Special Education, (Ed) # 3279 (1st)

Janice Elias, Administration (ex officio) #1560

....., Student (appointed by Student Government)

Tammy King, Criminal Justice, (HHS) # 3278 (1<sup>st</sup>)

Joseph Mistovich, Health Professionals, #3326, Chair, UCC, ex officio

From: Kathylynn Feld, 2000-2001 Chair of APD

Date: August 27, 2001

Subject: Scheduling an APD meeting

Please complete the enclosed schedule sheet with the times you are available and return to Patricia Hoyson, Department of Nursing by September 11, 2001. Be as liberal as possible with the time you mark so quorum is possible.

The minutes of the July 19, 2001 meeting are included.

# ACADEMIC PROGRAM DIVISION — FALL SEMESTER

Name: \_\_\_\_\_

TELEPHONE EXT \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8-9					
9-10					
10-11					
11-12					
12-1					
1-2					
2-3					
3-4					
4-5					
5-6					
6-7					
7-8					
9-10					

X CROSS OUT THE TIMES YOU ARE AVAILABLE.

RETURN FORM TO PATRICIA HOYSON, NURSING