

To: Academic Program Committee Members and Various Departments and/or Schools
(Physics and Astronomy, Marketing, English, Computer Science, Biology, Sociology)
From: Kathylynn Feld, Chair of the APC Committee

Re: Minutes of the Friday, August 6, 1999 meeting, 9:30 AM in Cushwa Hall, Room 1075

Present: T. Porter, J. Elias, J. Tackett, D. Suchora, S. Shipton, K. Feld

I. Preliminary Business

- A. Note: On Monday, August 2, 1999, 9:30 AM. the Academic Program Committee met. Dean Betty Jo Licota was invited to discuss the reason she had not signed the Q2S program changes for accounting and finance. Discussion summary: total number of program hours were satisfactory, the number of 4 sh courses out of line with other programs in the state, the lack of electives or the high number of required courses within the major was not acceptable. Supplemental information was distributed by the dean and the chair of the department. No action was taken.
- B. Minutes were approved for July 15 and 27, 1999 meetings. Action was taken on the programs listed below on August 6, 1999.

II. Programs reviewed

When a program is returned for revision or approved pending a revision or clarification, the respective department should address the concerns immediately and return the revised materials (note the date and "revised from" on the material) along with the original APC Q2S Conversion Form to Kathylynn Feld, Dept. of Health Professions. If there are any questions please call her at 742-1760.

- A. 122-99 Q2S **Physics-BS** Approved pending the clarification of the number of sh for Physics 805 and a review of this course on the curriculum sheet
- B. 123-99 Q2S **Physics BA** Approved
- C. 140-99 Q2S **Physics and Astronomy BS** Approved pending the clarification of Math 3705 2sh or 3 sh (curriculum sheet) or total math hours are incorrect.
- D. 125-99 Q2S **Advertising and Public Relations** Approved
- E. 126-99 Q2S **Marketing Management.** Approved
- F. 127-99 Q2S **Combined Sciences** , this has been discussed previously.
- G. 128-99 Q2S **Professional Writing and Editing.** Approved
- H. 129-99 Q2S **English.** Approved
- I. 130-99 Q2S **Chemistry BS.** Approved pending the attachment of a quarter system curriculum sheet and clarification and documentation of whether the math department was notified of the deletion of required math courses (Questions 2 and 3)
- J. 131-99 Q2S **Chemistry BA.** Approved

- K. 132-99 Q2S **Computer Information Systems- AAS**. Returned
- attach quarter and semester system curriculum sheets
 - total number of hours required for the degree: quarters and semesters, 30 semester hours are required.
 - Review and indicate on the APC Q2S form, GER and OBOR requirements
- L. 133-99 Q2S **Computer Information Systems- BSAS**. Returned
- attach quarter and semester system curriculum sheets
 - referring to questions 2 and 3, document how other departments are effected by the changes, such as deletion of economics and math courses and the addition of English
 - review the total number of hours required for the degree and indicate on the APC Q2S form (it could be noted in curriculum sheets)
- M. 134-99 Q2S **Computer Science BS.-** Returned
- attach quarter and semester system curriculum sheets
- N. 135-99 Q2S **Office Information Systems AAS-** Returned
- attach quarter and semester system curriculum sheets
 - review the GER requirements and indicate on the APC Q2S form
 - review the total number of technical hours (30 sh), non technical and basic courses
 - review and include OBOR required courses on the APC Q2S form
- O. 136-99 Q2S **Office Information Systems BSAS-** Approved pending attachment of quarter and semester system curriculum sheets
- P. 137-99 Q2S **Biology BS -**
- Q. 138-99 Q2S **Biology BA-**
Approved pending the attachment of the quarter and semester curriculum sheets and documentation of notification of the deletion of CSIS 590 from the curriculum (Questions No. 2 and 3)
- R. 139-99 Q2S **Sociology-** BS/ BA- Approved

Next meeting: Wednesday, August 18, 1999 at 9:30 AM in Room 1075 of Cushwa Hall