

# Memorandum

2/18/00

**To:** APD Committee Members  
**From:** Kathylynn Feld, Chair of APD Committee  
**Date:** 03/08/00  
**Re:** Meeting Announcement and Agenda

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**Meeting :** Tuesday, March 14, 2000 in Room 1103 of Cushwa Hall. It is a Medical Assisting Classroom (near the Department of Health Professions)

@ 11:30 Am

**Agenda:** 1. Review of a new program , Public Management submitted by the Department of Political Science. Information attached. (155)

2. ??? Discuss the Adolescent License Programs.

With the exception of the Social Studies programs they were returned to the committee with Foundation 3708 added to the Professional Education Requirements. This would increase each programs hours by three. However, I returned the programs to the Teachers Education Department because the revised programs were not signed by the dean of the College of Education. Since we had approved these programs without Found3708, I requested written justification for the addition of the course before we could consider reviewing them.

3. The development of a written procedure and/or check off sheet for the committee to follow when processing programs.