

Date: April 2, 1999.
To: Programs Committee Members.
From: Craig Campbell, Chair.
Re: Meeting minutes for Friday, April 2, 1999.

Present: Craig Campbell, Janice Elias (Provost's Office), Kathylynn Feld, Patricia Sarro, Dan Suchora, James Tackett.

Sharon Shipton had talked to the chair and sent programs information which was used in the meeting in advance.

A quorum was recognized.

I. Q2S Process of Program Approval.

Discussion of approval and when programs will be sent to senate.

When this committee approves programs, the senate is notified with a list.

Q2S Approved Programs are housed in Q2S office in Tod Hall and in each of the Dean's offices.

Only programs and information seen as completely NEW will be circulated to all deans AND department chairs.

II. Q2S Programs Review.

1. 99-07 Electrical Engineering Technology.

Though program was approved 3-5-'99, it was found that OBOR requirements for the Associate Degree need some revision. One GER elective needs to be moved to either the artistic/literary perspectives area or to the society/institutions area. The program is on hold until this detail is worked out.

Dan Suchora will take OBOR requirement changes back to Ted Bosela. Dr. Bosela should feel free to contact Janice Elias in the Provost's Office regarding OBOR details.

2. 99-08 Civil Engineering Technology.

The program was **approved pending** bringing the Associate Degree program in line with OBOR requirements. Here, one more requirement course in technical education (natural science, math, or physics) is needed.

3. 99-09 Drafting & Design Technology.

This proposal is being returned because OBOR requirements in basic and related studies are unclear.

4. 99-10 Mechanical Engineering Technology.

The proposal was **approved pending** what appears to be a needed switch in technical elective (chemistry) with a social studies requirement in order to meet OBOR requirements.

5. 99-11 Chemical Engineering.

The proposal was **approved**.

6. 99-12 Electrical Engineering – Traditional Option.

The proposal was **approved**.

7. 99-13 Electrical Engineering – Computer/Digital Option.

The proposal was **approved**, but, as this appears to be an Associate degree expanded into a Bachelor program, the proposal will go through a full circulation to all Deans and Department Chairs.

8. 99-14 Civil & Environmental Engineering – Structural & Transportation.

The proposal was **approved**.

9. 99-15 Civil & Environmental Engineering – Environmental.
The proposal was **approved**.
10. 99-16 Mechanical Engineering.
The proposal was **approved**.
11. 99-17 Industrial & Systems Engineering.
The proposal was **approved**.
12. 99-19 Geography.
The proposal was **approved**.
13. 99-20 Economics.
The proposal was **approved**.

Lists of approved programs will be sent to the Academic Senate for informational purposes.

Approved programs will then be housed by college in the Q2S office in Tod Hall as well as in Dean's Offices.

Approved pending programs will be held until noted clarifications or changes are made and returned to the programs committee.

Returned programs are returned to departments for reworking and resubmittal.

Next meeting: Friday, April 9 at 1:00. Geography Conference. Agenda: We continue with Q2S proposals. We will start with the Environmental Studies program.