

Minutes
Academic Planning Committee
Thursday, March 7, 1998 - 4 PM, Conference Room, College of Arts & Sciences

Present: A. Chang, A. Owens, P. Hauschildt, B. Brothers, R. Kasuganti, P. Kasvinsky
Excused: J. Hassell, H. Corbe
Absent: I. Khan, J. Elias, A. Parrock, M. Pavone

Meeting convened at 4:10 PM.

Discussion on scheduling "models" or patterns for Q2S. Plans from other universities examined.

Several suggestions were made:

1. That in addition to 3 CR courses being offered for one-hour MWF or 1 1/2-hour Tth, 3 CR courses could also be designed for 2 days by combining 1-hour MW **or** F and a 75-min session on T **or** Th.
2. That various combinations could be established with justification.
3. That departments be responsible for seeing that classes are held across the 5-day schedule.
4. That we establish a time when no classes are scheduled, leaving a block of time for meetings, speakers, etc. Example: If classes on Thursday were scheduled as follows:
8 - 9:20
9:30 - 10:50
11:00 - 12:20
12:30 - 1:50
then the 2-5 PM slot would offer such a time block. This would leave a 3-hour block for one class on Tuesday -- or vice versa with T and Th.
5. That we present suggestions and questions to the Chairs meeting as a way to let chairs take these to department faculty meetings for ideas and discussion that could be reported back to our committee. This would generate and entertain faculty ideas without doing survey. Example questions raised: Does anyone see a scheduling pattern beginning at 7 AM? Thoughts on an unscheduled time block? Should we by policy making prohibit a department from scheduling all classes to avoid any one day?

Meeting adjourned at 5:15 PM.

Next meeting: Thursday, April 14th at 4 PM - small Conference Room, Dean's office, College of Arts & Sciences.

P. Hauschildt,
Chair/Recorder