

Minutes of Academic Planning for March 9: Present B. Brothers, R. Kasagunti, A. Chang, H. Corbe, J. Hassell & briefly P. Kasvinsky
Absent: J. Elias, A. Parrock, M. Pavone, A. Owens, I. Khan, P. Hauschildt

Recommendations from Academic Planning to govern conversion process. Those in bold would have to be made as motions or part of a motion??

We recommend as a guiding principal applying the 2/3 rule to the conversion from quarters to semesters.

1. The Standard for the number of hours in a course shall be 3.

Rationale: Closest to 2/3 of 4 (which would be 2 2/3); 3 is the norm in colleges and universities on the semester system with whom we articulate.

a. 1 and 2 hr. courses would be allowed but only for private lessons, laboratories, course add-ons, variable credit workshops or internships.

b. 4 hr. or 5 hr. courses should be rare. They would need to be justified and departments should cite curriculum of other universities on the semester system as partial but not sufficient justification.

2. Minimum number of hours for a major would become 30 semesters hours.

Minimum number of hours for the combined major would become 48 hrs. (2/3 of 70 is 47, so added 1 to make divisible by 3))

Minimum number of hours for a minor would become 15 not 14 since 14 is not divisible by 3.

A suggested maximum for the major would be 48 hrs.

Rationale 48 plus 15 is half the total number of hours required for graduation.

If more than 48 should come under the combined major.

??? A suggestion maximum for the combined major is

3. For graduation

A. Associate degrees: State Guidelines for Associate degrees is a minimum of 60 semester credit and a maximum of 73 credits.

B. We recommend that the number of hours for graduation become 124 to 126.

$2/3 \times 186 = 124$; add 2 to make the number divisible by 3. Programs ranging from 124 to 126 would be within the number normally allowable. Programs requiring more hours than 126 require special justification based on standards set by accreditation bodies and followed in the practices of other universities. Thus 124 is the minimum but 126 is a recommended but not an absolute maximum.

4. Other changes to conform to the application of 2/3rds guideline

Under Candidacy for a Degree: Residence (p. 53 current catalog)

Residence requirements becomes 21 semester hrs. for an associate degree and 30 sem. hrs. for a baccalaureate degree.

Minimum in the concentration or major becomes 16

Upper Division--we recommend 21 (rounding off to be divisible by 3; presently 32 qh)
Under Baccalaureate Degree (p. 53)

Course Levels become 60 for sophomore or higher and 40 sem. hours for junior +
Credit from Professional Schools (54): 94 (141 qh) sem. hrs. & 48 (72 qh) sem hrs.

4. We recommend that the University establish 4 sessions as standard for summer school--3, 6-week sessions, with one overlapping the other two that would begin mid June; and one 12-week session from the two back-to-back 6-week sessions.

Rationale: Summer school would always begin after a one-week break following the end of the 2nd semester and end with a one-week break before fall or 1st semester.

The overlapping session would begin mid June, better serving high school teachers enrolled in master's programs.

Flexibly scheduled classes could meet the other specialized needs. Any existing course can be offered as a flexibly scheduled class.

Barbara is to have Bassam Deeb and Bill Countryman check calendars to be sure the above is accurate.