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MAY 4 1998

**Date:** April 30, 1998.  
**To:** Academic Programs Division Committee Members, OFFICE OF THE PROVOST  
University Deans, Academic Subcommittee on Q2S.  
**From:** Craig S. Campbell, Chair, Academic Programs.  
**Re:** Academic Programs Committee meeting minutes for April  
30, 1998, 3:00 p.m., Cushwa Hall 2031 - Geography  
Conference.

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Present: Craig Campbell, Jan Elias, Lou Harris, Jim Kohut, Dave Ruggles, Patricia Sarro, Dan Suchora.

A quorum was recognized. Lou Harris, though present at this meeting, has lab time during this hour, so it is sometimes difficult for him to attend.

Discussion on CSIS 500. Barbara Brothers has stated that Arts & Sciences does not wish CSIS 500 to be offered as an elective in any college since most of the course is covered in 551 anyway. She has stated that the course IS BEING KEPT for those students who have completed the composition requirement, but may be returning and need a class in computer familiarity.

I have slid from one side to the other on this issue, but wanted to clarify the concerns of the committee as of this date. It seems that the decision should be up to individual deans whether any course on the books fulfills their own college's requirement or not. The feeling of the committee is that if the basic CSIS 500 course is worthwhile it should be updated and offered for anyone to choose as an elective. If the course does not fulfill a need any longer for the majority of students, then it should be dropped. Which courses can or cannot be required as GER is an issue for the harried Academic Standards Committee. In the future, the Academic Programs committee will not reject or send back proposals because they have CSIS 500 included as an elective. Dr. Brothers is invited to the next Academic Programs Committee meeting to clarify the Arts & Sciences position.

**HEALTH & HUMAN SERVICES. Pre-Kindergarten Endorsement Proposal.** After some clarification by Jan Elias on overlap between this program and the new Early Childhood program in the College of Education, the program was approved. This proposal, however, was not signed by Dean Yemma, so it will be returned to him for signature. Post-signature it should be sent back to Craig Campbell.

**Pre-Kindergarten Associate Proposal.** This program, though due to be phased out over the next 5 years or so, was approved.

**EDUCATION PROPOSALS. Early Childhood Education Program.** After reviewing the number of hours and the change in the math course, the program was approved.

**Middle Childhood Education Program.** After reviewing the complete details of the proposal (which were missing at the previous meeting), the program was approved.

Programs approved will be sent on to the Academic Senate for information purposes.

**ACADEMIC PROGRAMS AND SEMESTER TRANSITION.** The committee discussed development of a new program form considering semester transition. Jan Elias distributed a model form.

The committee thinks it would be useful to see some sort of FLOWCHART and CHECKLIST that departments could follow in the transition. It was remarked that, so far, it appears that semester conversion processes will take place through the normal channels of program and curriculum flow.

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It is strongly suggested that colleges and schools be working on their plans for transitions now, and notwithstanding uncertainties surrounding what GER requirements will eventually look like.

Next meeting: Thursday, May 7 @ 3:00. Cushwa 2031 Geography Conference. Committee members please come so we can have a quorum.

Agenda: Please review the Design and Drafting Technology and the Vocational Family Consumer Sciences proposals for the next meeting. Q2S form development discussions will continue.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date April 30, 1998 Report Number (For Senate Use Only) \_\_\_\_\_

Name of Committee Submitting Report Academic Programs

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)  
Appointed chartered

Names of Committee Members Craig Campbell, Chair; Louis Harris; James Kohut; Patricia Sarro; David Ruggles; Sharon Shipton; Daniel Suchora; Renee Falconer; Robert Pernesky; Janice Elias (ex-officio); Anne York (ex-officio).

Please write a brief summary of the report the Committee is submitting to the Senate:

The following programs in Hospitality Management, Pre-Kindergarten, Music Theatre, Physics, and Teacher Education have been approved by the programs committee. They are included here for information purposes.

Additional program materials on Design & Drafting Technology and Vocational Family Consumer Sciences were also approved after this cover sheet was filled out. They, too, are attached for information purposes.

Do you anticipate making a formal motion relative to the report? No.

If so, state the motion: \_\_\_\_\_

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? No.

Other relevant data: \_\_\_\_\_

Craig S. Campbell 4-30-98  
Chair