

Secretary File

MINUTES OF ACADEMIC RESEARCH COMMITTEE

Meeting Place Kilcawley Center, room 2057

Meeting Date October 25, 1993

Meeting Starting Time 9:00 a.m.

MEMBERS PRESENT: Alice Betz, Health and Human Services; Susan deBlois, **Chair**, Education; Martha Pallanti, Arts and Sciences; Phyllis Stoll, Williamson School of Business Administration; Dean Peter Kasvinsky, Administration; Dean James Cicarelli, Administration; David Genaway, Librarian, Administration; Karin Sheetz, student; Bill Good, student.

MEMBERS ABSENT: John White, Arts and Sciences; Robert Rollin, Fine and Performing Arts.

GUESTS: Beth Kushner, Research Coordinator

Beth Kushner distributed copies of Daryl Mincey's "Year End Report" to the Academic Senate, dated May 19, 1992, as well as the year end reports of the Research/Grant Support Groups (May 1993) initiated by Dr. Barbara Brothers as Acting Dean of the Graduate School. The committee members reviewed the documents.

Susan deBlois initiated a discussion of the documents. It was generally agreed that the focus of the committee should be on policy issues related to research and scholarship at YSU.

Beth Kushner reported that after an article on research that ran in The Vindicator which was unfavorable to YSU, she initiated an informal research discussion group. The group was composed of nine to fifteen faculty members who met to discuss research activity, this group met for a short period of time and is no longer meeting.

Other issues discussed by the committee were:

1. The idea of grant writing **workshops** offered to interested faculty.
2. The **commitment** of the administration to research and scholarship and the **definition** of research. Dean Cicarelli did say it is his understanding that research and scholarship at YSU are still focused on scholarly activity that results in publications and/or presentations while expanding the focus to include scholarship involving public service and the scholarship of teaching and learning.
3. The lack of positive **publicity** about what is currently being done in this area.
4. Phyllis Stoll raised the question of how the research/grant process has changed since the administrative reorganization. Dean Kasvinsky stated that the process, while not complete, is being **streamlined** and **centralized**. The Grants Office will be the central point of contact for obtaining grants. Beth Kushner and the Grants Director will have defined roles and responsibilities. The specifics of which are still being developed. It was recommended by Martha Pallanti

that the committee might review this information when it is available. The "Grants Director" position may not be filled until May of 1994.

5. Dean Kasvinsky further illustrated the central role of the Grants Office by stating the **YSU application form** will be **revised** to eliminate unnecessary signatures and one form will replace two forms utilized in the past (the "blue" and "pink" sheets). The primary task right now is to get the infrastructure of the grants office in place.
6. Dean Kasvinsky stated that the **Animal Research Committee** has been **restructured**. Beth Kushner and a faculty member will be co-chairs and faculty members will be appointed on a three-year rotating basis. The Human Research committee will be restructured likewise. These changes are being made in an effort to further centralize research/scholarship activity and to provide the necessary continuity.
7. It was suggested that the committee **review the functions** of the Grants Office and **outline responsibilities** of the office and of faculty members applying for Grants.

Susan deBlois recommended that each member review the information distributed by Beth Kushner, reduce it, and formulize **goals** for the next meeting. Dean Cicarelli suggested measurable goals be developed (with a dollar amount attached to them and a timeline established) which can then be utilized to work backward.

The next meeting was set for **Monday, November 8, 9:00-10:00 a.m.** in **Buckeye III.** (Room 2057 was not available.)

Minutes recorded by Alice Betz 

Date Minutes typed October 26, 1993

Distribution of Minutes Virginia Phillips, Chair Academic Senate

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