

INTER-OFFICE CORRESPONDENCE

TO Ikram Khawaja, Chm., Academic Affairs

DATE 3-16-81

FROM Jean M. Kelty, Chm., Senate Executive Committee

SUBJECT Memo from B. Gillis re uniform class scheduling

Last Friday, the SEC voted to refer the attached matter to Academic Affairs for consideration.

CC: B. Gillis

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INTER-OFFICE CORRESPONDENCE

TO Dr. Jean Kelty, Chairperson  
Academic Senate

DATE March 12, 1981

FROM Dr. Bernard T. Gillis  
Academic Vice President

*BT Gillis*

SUBJECT Scheduling Policy

After lengthy discussions with the Deans as well as a meeting with the Department Chairpersons, it has become apparent that the policy on Uniform Class Scheduling adopted by the Academic Senate many years ago is in need of a re-evaluation.

I would appreciate your assignment of this project to one of the existent Senate Committees with suggested assistance coming from the Registrar's Office.

The principles involved in developing a Uniform Class Schedule can be enunciated to the Senate committee by myself or the scheduling office, after the committee has been given its charge.

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cc: Dean James A. Scriven

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