

**Minutes**  
**Academic Planning Committee**  
Tuesday, September 28, 1993

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Members present: C. Anderson, B. Bowers, M. Beaubien, B. Brothers, J. Feist-Willis, E. Inikinen, P. Kasvinsky, V. Phillips, D. Rost, J. Scanlon, J. Zupanic

Members absent: K. Kougl, D. Hovey, H. Mette, J. Smolkovich

D. Rost called the meeting to order at 12:00 p.m. The next meeting will be Wednesday, October 6, 1993 at 2:00 p.m. (note time change) in 2057 Kilcawley.

The draft copy of the university mission and goals statement was discussed. Concerns expressed during the discussion included:

- timing of getting the report to the University Senate in as final a form as possible.
- mixed feelings regarding assertions of strong programs even though YSU is only recently beginning the process of formal program review
- equalizing the amount of text devoted to public service, teaching, and scholarship.
- the need for more specifics regarding the graduate program.
- the need for more clarity regarding the integration of graduate and undergraduate programs.
- the addition of "and scholarship" to line 1 after "growth" on page 7.
- the meaning of "geographic access" on page 2.
- the need to include a paragraph explaining discipline-related public service which, in other institutions, might be labeled as research and scholarship on page 11.
- the statement "...emphasis has been and will continue to be on undergraduate instruction." on page 6.

APC members were encouraged to send suggestions for rewording to C. Anderson and B. Bowers by September 29, 1993.

At the October 6, 1993 Senate meeting D. Rost will describe the process of writing the mission and goals document (with special emphasis placed on the degree to which faculty was involved in writing the document), the enthusiasm of all participants involved in the process, and the positive aspects of the statement. He will also indicate that the full document will be forthcoming, but is not ready to general distribution at that Senate meeting. B. Brothers suggested that a time table be presented along with this description of faculty participation in the document's development.

The process for approving the document involves distributing the core elements of the mission and goals statement to the Senate. Senate approval will be needed

pages of commentary which are intended to amplify and support the core statement of mission and goals. Though faculty and other interested individuals will have access to these pages of commentary and be invited to provide feedback regarding their contents, Senate approval will be needed for the core document only.

The suggested time table for this approval process is:

- October 11, 1993: The core document should be available to all who are to review it.
- By October 22, 1993: Departments will meet to respond to the core document.
- Prior to October 29, 1993: The APC meets to discuss and suggest changes to the core document based on the feedback received from the various departments/colleges.
- November 10, 1993: The revised core document will be submitted to the Senate.

J. Scanlon stressed the need to make sure everyone involved understands that only the core document will be submitted for Senate approval. The pages of commentary will be open to suggestion on how to shape the information contained in them, but the commentary will not need specific Senate approval.

The meeting adjourned at 1:33 p. m.

Respectfully submitted,

Joyce Feist-Willis