

Meeting of  
BOARD OF GOVERNORS  
of Youngstown College

Friday noon, November 6, 1942, at the Youngstown Club

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- A G E N D A -

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- I Enrollment Figures
  - II C. P. T. Program
  - III Tenure of Office
  - IV Association of American Colleges Meeting
  - V Membership in American Council on Education
  - VI Library Fund
  - VII E. S. M. W. T. Courses
  - VIII Enrollment in Physical Education Classes
  - IX Financial Report
-

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I Enrollment Figures

	Oct. 18, 1939	Oct. 18, 1940	Oct. 8, 1941	Oct. 20, 1942
LIBERAL ARTS DAY				
Full-time students . . .	591	565	554	535
Part-time students . . .	65	73	105	47
LIBERAL ARTS NIGHT . . .	358	458	558	404
BUSINESS ADMINISTRATION (Night)	248	244	195	89
BUSINESS SCHOOL				
Full-time students . . .	254	252	214	210
Part-time students . . .	163	186	264	240
T O T A L . . . . .	1679	1778	1890	1525

II C. P. T. Program

Youngstown College was assigned ten naval cadets on July 1, 1942, to be trained in a new type of program. From September 1, 1939, to July 1, 1942, Youngstown College had been conducting the regular Civilian Pilot Training Program. Students participating in this program were chosen from those regularly enrolled in the college who had completed at least one year of college work. On July 1, 1942, this program was changed. The students are now sent to the College by the Naval Aviation Cadet Selection Board and Youngstown College was assigned ten naval cadets. On September 1, these ten cadets were graduated and another group of ten students assigned. In addition ten army cadets were sent to the College for training, making a total of 20 in this program. These students are just graduating and we have been informed that in addition to the ten army and ten naval cadets, Youngstown College may be assigned an additional ten students who would be trained in the secondary program. This would make a total of thirty students assigned to Youngstown College every eight weeks in the Civilian Pilot Training Program. Such assignments would make 150 students for the year.

### III Tenure of Office

At a meeting of the faculty this Spring, a new Tenure of Office for faculty members was adopted unanimously by the faculty. Previous to this time it had been the policy for faculty members to be given a one-year contract for each of three successive years, and at the end of such probationary period they were considered on the permanent faculty of the institution. It was called to our attention that our Tenure of Office Plan did not correspond to that recently recommended by the Association of American Colleges. The following is approved by the Commission on Academic Freedom and Academic Tenure of the American Association of Colleges which had been drawn up by the Commission and officers of the American Association of University Professors:

"Beginning with appointment to the rank of full-time instructor or a higher rank, the probationary period should not exceed seven years, including within this period full-time service in all institutions of higher education; but subject to the proviso that when, after a term of probationary service of more than three years in one or more institutions, a teacher is called to another institution it may be agreed in writing that his new appointment is for a probationary period of not more than four years, even though thereby the person's total probationary period in the academic profession is extended beyond the normal maximum of seven years."

The faculty adopted the above resolution and I should like to recommend to the Board for their consideration the adoption of a five-year probationary period.

### IV Association of American Colleges Meeting

Youngstown College was represented by your president at the recent meeting of the Association of American Colleges, October 29, 1942, at Philadelphia. Your institution is a member of this association. The meeting was called to discuss a plan for a Student Training Corps to be submitted by the American Council on Education Committee on the relationship of higher education to the Federal Government. It was evident at this meeting that the colleges are endeavoring in every way possible to assist in the National Defense Program. President Edmund E. Day of Cornell University acquainted the association with the results of the conferences which his committee had with representatives of the army and navy.

It seems apparent that some type of program will emanate from these conferences whereby a limited number of colleges and universities will be selected to train enlisted men for the army and navy. These men will be detailed to the colleges by army and navy officials.

### V Membership in American Council on Education

You will recall that Dr. Zook was our commencement speaker at Youngstown College several years ago. He is now president of the American Council on Education. I should like to recommend to the Board that Youngstown College take membership in the American Council on Education.

VI Library Fund

The Friends of Youngstown College Library Association conducted their annual drive this Spring. This group has been raising \$5,000 a year for the Youngstown College Library. The treasury of the Library Association has \$38,614.97 on deposit. Because of these funds it is possible for the College to spend approximately \$7,000 a year for our College library.

VII E. S. M. W. T. Courses

Last year Youngstown College conducted three defense programs. Business administration courses were offered under the auspices of Western Reserve University; engineering courses were supervised by The Case School of Applied Science, and in the field of chemistry Youngstown College was approved by the Federal Government. Federal approval was not given in business administration or engineering because Youngstown College does not grant a degree in either of these fields.

The following courses were offered last year:

- Cost Accounting for Defense Contracts
- Materials Procurement and Control
- Machine Drawing
- Machine Design
- Production Supervision
- Chemical Analysis and Testing Applied to Industrial Procedure
- Materials Testing and Inspection
- Chemistry of Explosives
- Fuels

There were 192 students enrolled in the above-mentioned classes.

The following courses are offered in the E. S. M. W. T. Program for which enrollment has just been completed:

<u>Course</u>	<u>Number Enrolled</u>
Industrial Accounting . . . . .	35 +6 alternates
Cost Accounting for War Production . . . . .	35 +3 alternates
Machine Drawing . . . . .	30
Machine Design, Part I . . . . .	25
Machine Design, Part II . . . . .	25
Production Engineering . . . . .	35
Materials Testing and Inspection . . . . .	30
Practical Metallurgy and Inspection . . . . .	25
Chemical Analysis, Part I . . . . .	<u>30</u>
T o t a l . . . . .	270

We expect to offer the following courses which will start at a later date:

Chemical Analysis, Part II  
Safety Engineering  
Materials Procurement

Mr. Purnell, president of the Youngstown Sheet and Tube Company, has served as chairman of the committee of the Board in selecting the courses to be offered and in securing instructors for same. We should like to hear from Mr. Purnell at this time.

VIII Enrollment in Physical Education Classes

There are at the present time 88 girls enrolled in the physical education classes at the Y. W. C. A. and 193 boys at the Y. M. C. A. The Y. M. C. A. and Y. W. C. A. receive \$10 per student for this training. In addition to this program we have made arrangements for 150 girls from the Business School to receive a limited amount of physical education and recreation at a fee of \$5 per student.

YOUNGSTOWN COLLEGE

COMPARATIVE STATEMENT OF THIS YEAR'S INCOME AND EXPENSE  
WITH LAST YEAR'S INCOME AND EXPENSE

	1941 Actual Income	1942 Actual Income	1941 Actual Expense	1942 Actual Expense	1941 Actual Surplus or Deficit	1942 Actual Surplus or Deficit
College Administration	1,835.17	3,087.13	11,837.70	14,949.74	10,002.53	11,862.61
Law School	1,645.60	1,151.30	886.37	618.47	759.23	532.83
Business Administration	4,182.30	1,683.10	919.93	1,028.51	3,262.37	654.59
Liberal Arts	53,298.23	53,969.25	19,062.01	23,504.57	34,236.22	30,464.68
Music School	54.20	5,263.80	779.40	2,808.88	725.20	2,454.92
Business School	11,366.30	15,068.85	5,447.43	5,677.07	5,918.87	9,391.78
	72,381.80	80,225.43	38,932.84	48,587.24	33,448.96	31,636.19

NOV 6 - 42

Charlotte E. Getchey,

Auditor

THE FALCON BRONZE CO.  
Youngstown, Ohio