

**MINUTES OF SPECIAL MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY**

Tod Administration Building
Tuesday, December 4, 2001

Pursuant to call of the chairperson and notice duly given, a special meeting (the two hundred thirty-second) of the Board of Trustees of Youngstown State University convened at 1:00 p.m., Tuesday, December 4, 2001, in the in the Board Room in Tod Administration Building.

Eight trustees were present at the meeting, to-wit: Mrs. Eugenia C. Atkinson, chairperson of the board, who presided, Mrs. Ruth Z. Wilkes, Mr. Joseph S. Nohra, Dr. Chander M. Kohli, Mr. Larry E. Esterly, Mr. Charles B. Cushwa III, Mr. F. W. Knecht III, and Mr. John L. Pogue. Absent was Dr. H. S. Wang. Also present were student trustees Ms. Mollie McGovern and Mr. Jeffrey J. Parks.

Also present were: Dr. David C. Sweet, President; Dr. Tony Atwater Provost; Dr. G. L. Mears, Executive Vice President; Dr. Cynthia E. Anderson, Vice President - Student Affairs; Mr. Terry R. Ondreyka, Vice President - Financial Affairs, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 2, of the board's *Bylaws*; written notice of today's special meeting was timely provided to each of the trustees, the student trustees and to the President.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD SEPTEMBER 28, 2001.

The chairperson stated that disposition of the minutes of the regular meeting of the Board of Trustees held September 28, 2001 would be deferred until the next regular meeting of the Board.

ITEM III - REPORT OF THE FINANCE AND FACILITIES COMMITTEE OF THE BOARD.

The chairperson recognized Mr. Nohra, chairperson of the Finance and Facilities Committee. Mr. Nohra recognized the

efforts and accomplishments of Dr. G. L. Mears on behalf of the University. Mr. Nohra then stated that the Finance and Facilities Committee was recommending three resolutions for adoption by the Board. On behalf of the committee, Mr. Nohra then moved for adoption of the following resolution:

Resolution to Amend
Mandatory Tuition and Fees Effective Spring Term 2002

YR 2002-20

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state appropriations by income from charges to students; and

WHEREAS, on October 16, 2001 the State of Ohio enacted a six percent (6%) cut to the Fiscal Year 2002 operating budgets for most state departments and agencies; and

WHEREAS, in response, the Ohio Board of Regents (OBOR) decreased allocations to Ohio's public universities by six percent (6%); and

WHEREAS, the Board of Trustees of Youngstown State University adopted student tuition and fee levels at its June 15, 2001 Board meeting premised upon the state's Fiscal Year 2002 operating budget as originally passed; and

WHEREAS, Youngstown State University's reduction in state appropriations is approximately \$3.1 million in FY 2002; and

WHEREAS, Youngstown State University will address the shortfall by a combination of budget reductions, reallocations, use of reserves and an increase in tuition;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Youngstown State University does hereby approve, effective Spring Semester 2002, a five and one-half percent (5.5%) increase in mandatory tuition and fees as shown on the attached Exhibit A.

Following discussion, the motion received the affirmative vote of seven of the trustees present, with one opposed. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Nohra then moved the adoption of the following resolution:

Resolution to Amend the
Fiscal Year 2002 Annual Budget

YR 2002-21

WHEREAS, The Board of Trustees of Youngstown State University adopted the Fiscal Year 2002 Current General Fund budget at the June 2001 meeting of the Board; and

WHEREAS, the Current General Fund budget establishes the general spending plans for the University; and

WHEREAS, on October 16, 2001 the State of Ohio enacted a six percent (6%) cut to the Fiscal Year 2002 operating budgets for most state departments and agencies; and

WHEREAS, in response the Ohio Board of Regents (OBOR) decreased allocations to Ohio's public universities by six percent (6%) and subsequently imposed an additional three-tenths of one percent (.3%) cut to correct previous miscalculations of allocation formulas; and

WHEREAS, OBOR recently informed Youngstown State University that its Fiscal Year 2002 Success Challenge funding would be \$345,000 higher than originally calculated; and

WHEREAS, Youngstown State University's Fall 2001 tuition and fee revenues exceeded amounts budgeted as a result of higher student enrollment; and

WHEREAS, expenditures also have been higher than budgeted as a result of said increase in enrollment; and

WHEREAS, the University has developed a plan to address these conditions through a combination of budget reductions, reallocations and a five and one-half percent (5.5%) increase in tuition;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Youngstown State University does hereby approve an increase to the Fiscal Year

2002 General Fund budget in the net amount of \$600,000 as outlined in Exhibit B.

Following discussion, the motion received the affirmative vote of seven of the trustees present, with one opposed. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Nohra then moved the adoption of the following Resolution:

Resolution to Approve New Fees and
Changes to Other Fees, Charges, and Fines for Fiscal Year
2002

YR 2002-22

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state appropriations by income from charges to students; and

WHEREAS, the Ohio Revised Code also provides that each Board may establish special purpose fees, service charges, and fines; and

WHEREAS, the Rich Center for Autism is initiating a new program in January 2002 to provide an extended year pre-school program; and

WHEREAS, the Ohio Police Training Academy has generated enrollment sufficient to warrant eliminating the need for a separate Academy fee; and

WHEREAS, many students in teaching and social work fields require fingerprinting and the University has established a program to facilitate this process; and

WHEREAS, YSU and St. Elizabeth Health Center entered into an agreement on July 14, 2001 for YSU to charge students and reimburse St. Elizabeth Health Center \$5,000 per student per year enrolled in St. Elizabeth Health Center School for Nurse Anesthetists;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Youngstown State University does hereby approve the changes to Special Purpose Fees, Service Charges, and Fines for Fiscal Year 2002 as shown on the attached Exhibit C.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

ITEM IV - COMMUNICATIONS, MEMORIALS

There were no communications or memorials for consideration by the board.

ITEM V - UNFINISHED BUSINESS

The board considered no unfinished business.

ITEM VI - NEW BUSINESS

The board considered no new business.

ITEM VII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 2002-23

Upon motion duly made and seconded, the trustees unanimously resolved to set the following date and time for the next regular meeting of the board:

3:00 P.M., on Wednesday, December 19, 2001

ITEM VIII - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 1:10 p.m.

Chairperson

ATTEST:

Secretary to the Board of Trustees



**Mandatory Tuition & Fees for
Full-Time Undergraduate Resident Students**

Fall Term 2001:

Instructional Fee		\$1,668
General Fee		420
Computing Fee		50
Multi-Service Fee		<u>36</u>
Total Mandatory Tuition & Fees		\$2,174
Percentage Increase	<u>5.5%</u>	
Dollar Increase		<u>\$120</u>
Mandatory Tuition & Fees Proposed for Spring Term 2002		<u>\$2,294</u>

**Agenda Item D.1.
Exhibit A**

Proposed Modification to FY 2002 General Fund Budget

	<u>Sources</u>	<u>Uses</u>
Total FY 2002 General Fund Budget (adopted June 15, 2001 by YSU Board of Trustees)	\$104,720,000	\$104,720,000
FY 2002 Additions		
Increased <i>gross</i> revenue due to enrollment exceeding budgeted projections	\$2,000,000	
Net Increase in Success Challenge due to final calculations by OBOR in Fall 2001	345,000	
Transfers in*	52,000	
	<u>2,397,000</u>	2,397,000
Enrollment Initiatives and Budget Adjustments:		
Costs of increased Fall 2001 enrollment		
Academic	250,000	
Financial aid and scholarships	275,000	
Reserve for uncollected revenues and bad debts	54,000	
	<u>579,000</u>	
Budget Stabilization Reserve enhancement	1,000,000	
New Enrollment Initiatives		
Marketing and Image Campaign	250,000	
Graduate assistantship growth program	30,000	
University Junior Scholars Program	50,000	
Catalyst Program	50,000	
	<u>380,000</u>	
Adjustment - personnel relocation/advertising	50,000	2,009,000
Subtotal due to Fall 2001 enrollment/program growth	<u>\$107,117,000</u>	<u>\$106,729,000</u>
FY 2002 Reductions		
State Appropriations		
6% State reduction in appropriations	\$2,974,000	
.3% Additional reduction in appropriations	133,000	(3,107,000)
FY 2002 Reductions in Divisional Budgets		
Academic and Student Services	807,000	(807,000)
Auxiliaries and Administrative Services	602,000	(602,000)
FY 2002 Reserves - Auxiliary	110,000	110,000
5.5% Tuition Increase (\$120 per full-time undergraduate resident)	1,200,000	1,200,000
Modified General Fund Budget	<u>\$105,320,000</u>	<u>\$105,320,000</u>

* Includes deferred land purchases by Parking and excess insurance.



**Changes to Special Purpose Fees,
Service Charges, and Fines
Fiscal Year 2002**

Rich Autism Center Pre-School Program (per week)	\$ 125
Ohio Police Training Academy Fee (separate fee eliminated)	0
Fingerprinting Fee (per occurrence)	30
Nurse Anesthetist Program Surcharge (per semester)	1,667