

MINUTES OF REGULAR MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Friday, September 19, 2008

Pursuant to notice duly given, a regular meeting (the two hundred eighty-first) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., on Friday, September 19, 2008, in the Board Room in Tod Hall.

All eleven trustees were present at the meeting, to-wit: Mr. Scott R. Schulick, chairperson of the board, who presided, Dr. H. S. Wang, Mr. John L. Pogue, Mr. Larry D. DeJane, Ms. Millicent S. Counts, Dr. Dianne Bitonte Miladore, Dr. Sudershan K. Garg, Mr. Harry Meshel, Mrs. Carole S. Weimer, Mr. Stephen W. T. Foley and Mr. Daniel J. DeMaiolo.

Also present were: Dr. David C. Sweet, President; Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs; Dr. Cynthia E. Anderson, Vice President for Student Affairs; Mr. Eugene P. Grilli, Vice President for Finance and Administration; Dr. George McCloud, Vice President for University Advancement; Dr. Thomas Maraffa, Special Assistant to the President; Ms. Holly A. Jacobs, University General Counsel and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 30 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 1, of the board's *Bylaws*; written notice of today's regular meeting was timely provided to each of the trustees, the student trustees, and to the president.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD JUNE 20, 2008; JULY 9, 2008 AND JULY 29, 2008.

Prior to the meeting, the secretary had provided draft copies of the minutes of the board's regular meeting held

on June 20 (#278) and special meetings held July 9, 2008 (#279) and July 29, 2008 (#280) to each trustee, the student trustees and the president. There being no additions, corrections, or revisions thereto, the minutes of the said meetings were approved as provided.

ITEM III - OATH OF OFFICE OF NEW TRUSTEE CAROLE S. WEIMER

The chairperson reported that Governor Strickland had appointed Mrs. Carole S. Weimer as trustee for the nine-year term concluding May 2017. At the request of the chairperson, the secretary administered the oath of office to Mrs. Weimer, and she was invited to take his seat with the board of trustees.

ITEM IV - OATH OF OFFICE OF NEW STUDENT TRUSTEE DANIEL J. De-MAIOLO

The chairperson reported that Governor Strickland had appointed Mr. Daniel J. DeMaiolo as student trustee for the two-year term concluding May 2010. At the request of the chairperson, the secretary administered the oath of office to Mr. DeMaiolo, and he was invited to take his seat with the board of trustees.

ITEM V - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Sweet Dr. Sweet provided a report on the subjects of (1) Fall 2008 Enrollment, (2) Chancellor Fingerhut Visit, (3) FY2009 State Budget, and (4) Strategic Planning Activities.

Dr. Sweet reported that Fall 2008 enrollment was the highest enjoyed by YSU in 14 years, and that Fall enrollment has increased by nearly 2000 students since Fall 2000. Dr. Sweet reported that Chancellor Eric Fingerhut recently visited the YSU campus as part of his goal of becoming familiar with the campuses of the University System of Ohio. Dr. Sweet described Chancellor's YSU itinerary, noting that much nearly every minute of the Chancellor's time was filled while at YSU. Dr. Sweet reported that due to the sluggish economy Governor Strickland has announced a reduction in the state budget of 4.75%. Dr. Sweet expressed appreciation that the Governor spared the major higher education lines (SSI, Ohio College Opportunity Grant, and Ohio Instructional Grant) from the budget cuts.

Dr. Sweet reviewed the actions being taken toward the preparation of the university's Institutional Response to

Strategic Plan for Higher Education, reporting that drafts of mission, vision and core values statements will be shared with the broader University community. Dr. Sweet reported that discussions continue with the Chancellor and Dr. Roy Church regarding the implementation of a Community College plan. Dr. Sweet stated that YSU is committed to the success of the Community College and is developing proposals to facilitate that success while protecting the future of YSU.

Dr. Sweet thanked Mayor Jay Williams and the Youngstown City Council for their assistance in the expansion of the city's Design Review District. Dr. Sweet reported on the status of bond anticipation notes, the Kresge grant and groundbreaking for the new Williamson College of Business Administration building. Dr. Sweet stated that current student housing is at near capacity with 1300 students residing in the university dormitories, University Courtyard and Buechner Hall. A copy of the Report to the Youngstown State University Board of Trustees distributed by Dr. Sweet is attached to these minutes.

ITEM VI - REPORTS OF THE COMMITTEES OF THE BOARD.

The chairperson asked whether any trustee had an objection to the approval by unanimous consent of the resolutions recommended for adoption by the committees of the board. There being no objection, the chairperson stated that the recommended resolutions would be considered for adoption by consent. The board considered the following committee reports and recommendations:

1. Academic and Student Affairs Committee

Dr. Khawaja described the proposed resolution to confer an honorary degree upon Mr. Robert O'Leary. Dr. Maraffa described the university's College Portrait, included on the Ohio Board of Regents' website. The state-assisted Ohio University's have each prepared and posted such a College Portrait, and the Regents' website offers a convenient tool for comparing the various institutions on an "apples to apples" basis.

The chairperson noted that the Academic and Student Affairs committee was recommending two resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions adopted by general consent:

Resolution to Approve  
Master of Science in Applied Behavior Analysis

YR 2009-03

WHEREAS, a Master of Science in Applied Behavior Analysis degree will serve the needs of behavior analysts employed in Northeast Ohio and Western Pennsylvania; and

WHEREAS, the degree will foster further development of scholarly, research, consulting, and leadership capabilities through in-depth study in applied behavior analysis, experimental analysis of behavior, and the philosophy of behaviorism; and

WHEREAS, the program is practice-oriented, leading to certification as a behavior analyst, making it unique among psychology graduate programs in northeast Ohio; and

WHEREAS, current Youngstown State University faculty have the requisite credentials to offer this degree; and

WHEREAS, resources for the administration of such a degree currently exist in the College of Liberal Arts and Social Sciences at Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approves the offering of the Master of Science in Applied Behavior Analysis degree subsequent to the approval of said degree by the Ohio Board of Regents.

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Resolution to Authorize  
Conferral of an Honorary Degree - Robert O'Leary

YR 2009-04

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Bachelor of Science in Business Administration (B.S.B.A.) degree, *honoris causa*, upon Robert O'Leary, with all the rights and privileges attendant thereto.

2. External Relations Committee.

The chairperson noted that the External Relations Committee was recommending one resolution for adoption by the board. There being no objection thereto, the chairperson declared the following resolution adopted by general consent:

Resolution to Accept Development Gifts

YR 2009-05

WHEREAS, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A, attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude to the donors for their generosity in support of the University.

3. Finance and Facilities Committee.

The chairperson noted that the Finance and Facilities Committee was recommending four resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions recommended by the Finance and Facilities Committee adopted by general consent:

Resolution to Approve  
The Allocation of Year-End Excess Funds as of June 30, 2008

YR 2009-06

WHEREAS, certain accounting and budget adjustments and transfers outside the operating budget are necessary at the end of a fiscal year; and

WHEREAS, Youngstown State University completed the fiscal year ending June 30, 2008, with a positive net year-end fund balance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve that the total net year-end fund balance from FY 2008, in the amount of \$3,350,855, subject to audit adjustments, be carried-forward and/or transferred as detailed in Exhibit B.

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Resolution to Approve  
Interfund Transfers

YR 2009-07

WHEREAS, Policy Number 3010.01, Budget Transfers, of the *University Guidebook*, requires Board of Trustees approval for interfund transfers of \$100,000 or more; and

WHEREAS, certain accounting adjustments and transfers outside the operating budget are necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve transfers outside the operating budget, as detailed in Exhibit C.

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Resolution to Approve  
Bond Anticipation Notes

YR 2009-08

WHEREAS, Youngstown State University (herein called the "University"), a state university created and existing under the laws of the State of Ohio, by resolution adopted by the Board of Trustees of the University on December 13, 2006 (herein called the "General Bond Resolution"), and by a Trust Indenture, dated as of October 15, 1989 has provided for the issuance from time to time of Obligations (as defined in the Trust Indenture) of the University secured by a pledge of the University's "General Receipts" (as

defined in the Trust Indenture), each such issue to be authorized by a Resolution; and

WHEREAS, the Board of Trustees has determined that it is necessary at this time to finance, on an interim basis, a portion of the cost of constructing, equipping and furnishing the new Williamson College of Business Administration building and paying related costs including costs of issuance, totaling in the aggregate not to exceed \$7,000,000 (the "Project"); and

WHEREAS, by authority of Sections 3345.11 and 3345.12 of the Ohio Revised Code, the University is authorized to construct educational facilities, as therein defined, to issue its obligations to pay all or part of the costs of such facilities, or to refund obligations previously issued, in accordance with the applicable provisions of Section 3345.12, and to secure said obligations by a pledge of and lien on all or such part of the available receipts of the University as may be provided for in the proceedings authorizing such obligations, excluding moneys raised by taxation and state appropriations; and

WHEREAS, the Board of Trustees desires to provide for issuance and sale of Youngstown State University General Receipts Bond Anticipation Notes and for other matters in connection therewith, by the adoption of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University, as follows:

SECTION 1. Authority. This Resolution is adopted pursuant to the General Bond Resolution, the Trust Indenture, and Chapter 3345 of the Ohio Revised Code (herein the "Act").

SECTION 2. Authorization, Designation and Purpose of Williamson College of Business Notes. It is hereby declared to be necessary to, and the Board of Trustees shall, issue, sell and deliver, as provided and authorized herein, not to exceed \$7,000,000 principal amount of Bond Anticipation Notes which may be issued as General Receipts Bond Anticipation Notes ("Notes"). Such Notes shall be designated "Youngstown State University General

Receipts Bond Anticipation Notes" and shall bear such further series designation as the Vice President for Finance and Administration of the University deems appropriate. Such Notes shall be issued for the purpose of (i) financing a portion of the costs of the Project, (ii) funding a reserve (if determined to be necessary by the Vice President for Finance and Administration), (iii) funding capital interest costs in connection with such Notes, and (iv) paying costs of issuance in connection with such Notes. The proceeds from the sale of the Notes shall be deposited and allocated as provided in Section 5 hereof.

SECTION 3. Terms and Provisions Applicable to the Notes.

(a) Form, Numbering and Designation. The Notes shall be issued in the form of fully registered Notes as approved by the Vice President for Finance and Administration, shall be numbered from 1 upwards, and shall bear such series designation as the Vice President for Finance and Administration deems appropriate.

(b) Denomination and Dates. The Notes shall be in such denominations as requested by the Original Purchaser (hereafter defined), and shall be dated on the date determined by the Vice President for Finance and Administration and may be issued in installments (each installment being a part of the Notes herein authorized) with maturity dates approved by the Vice President for Finance and Administration. Each Note shall have only one principal maturity date.

(c) Interest and Maturity. The Notes shall bear interest from their date payable on dates approved by the Vice President for Finance and Administration, beginning on a date approved by the Vice President for Finance and Administration, at the rate or rates per annum approved by the Vice President for Finance and Administration, shall mature on such dates, in the years and in the principal amounts set forth in the maturity schedule approved by the Vice President for Finance and Administration, pursuant to Section 4 hereof.

(d) Maturities. The Notes shall mature on such dates, in the years and in the principal amounts set



forth in the maturity schedule approved by the Vice President for Finance and Administration, pursuant to Section 5 hereof.

(e) Place of Payment and Paying Agents. The principal, interest and any redemption premium on registered Notes shall be payable by check or draft, as provided in the Trust Indenture.

(f) Execution. The Notes shall be executed in the manner provided in the Trust Indenture.

SECTION 4. Award and Sale of the Notes. The Notes shall be awarded and sold to RBC Capital Markets Corporation, Cincinnati, Ohio (herein sometimes called the "Original Purchaser"), in accordance with its offer to purchase which is hereby accepted, provided that the Vice President for Finance and Administration, without further action by this Board of Trustees, shall approve the interest rate or rates and terms on the Notes and such other provisions of sale relative thereto as shall be necessary to effect the sale and delivery of the Notes, as evidenced by a certification which shall be made a part of the proceedings relative to the Notes, and said Vice President for Finance and Administration is hereby authorized to enter into a contract of purchase with the Original Purchaser, with respect to sale and delivery of said Notes, incorporating the price for the Notes and the interest rates per annum and such other terms and provisions of sale relative thereto as shall be necessary to effect the sale and delivery of the Notes. Each of the officers of this Board of Trustees or the University, as hereafter authorized, are hereby authorized and directed to take all action necessary and appropriate to effect delivery of the Notes to the Original Purchaser and application of the proceeds of sale thereof in accordance with the provisions of this Resolution.

SECTION 5. Allocation of Proceeds of Notes. All of the proceeds from the sale of the Notes and other lawfully available funds of the University shall be received and receipted for by the Vice President for Finance and Administration and shall be deposited and allocated as follows (as more fully detailed in the Letter of Instructions delivered by the University to the Trustee):

(a) To the Debt Service Account in the Debt Service Fund, the portion of which proceeds representing accrued interest or capitalized/net interest and premium, if any.

(b) To the separate account within the Project Fund for the Project (which shall be held by the University unless the Vice President for Finance and Administration determines that such account shall be held by the Trustee), to fund a portion of the Project or to reimburse the University for costs of the Project it has previously spent, with the amount, recipient and purpose of the deposit to be more fully detailed in the Letter of Instructions delivered by the University to the Trustee.

(c) To the Costs of Issuance Account (which shall be held by the University), an amount, as determined by the Vice President for Finance and Administration, to pay costs of issuance of the Notes.

SECTION 6. Additional Covenants with Respect to Internal Revenue Code of 1986, as Amended. This Board of Trustees hereby finds and determines that all of the proceeds from the sale of the Notes will be needed for the purposes set forth in Section 6 hereof. This Board of Trustees hereby covenants for and on behalf of the University, that it will restrict the use of the proceeds of the Notes in such manner and to such extent, if any, and take such other actions as may be necessary, in view of reasonable expectations at the time of issuance of the Notes, so that the Notes will not constitute obligations the interest on which is subject to federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended, and regulations prescribed under such Sections. The Vice President for Finance and Administration or any other officer of the University having responsibility with respect to issuance of the Notes is hereby authorized and directed to give an appropriate certificate for inclusion in the transcript of proceedings with respect to the Notes, setting forth the facts, estimates and reasonable expectations pertinent under said Sections 103(b)(2) and 148 and regulations prescribed under such Sections and an election, if appropriate, with respect to Section 148(f)(4)(B)(IV)(V) of the Internal Revenue Code of

1986, as amended. The Vice President for Finance and Administration is hereby authorized and directed to create a Rebate Account (which shall be held by either the University or the Trustee, at the discretion of the Vice President for Finance and Administration) if the Vice President for Finance and Administration determines such account is necessary so that the University complies with the rules concerning "rebate" as set forth in the Internal Revenue Code of 1986, as amended, and the rules and regulations promulgated thereunder as they apply to the Notes.

SECTION 7. Official Statement. The Vice President for Finance and Administration is hereby authorized and directed to execute and deliver an Official Statement with respect to the Notes for the purpose of making available to potential investors the information therein contained, which describes the interest rates and other terms to be borne by and the price to be paid for the Notes, and such other information with respect to the University and the Notes, necessary in the judgment of the Vice President for Finance and Administration. The Vice President for Finance and Administration is hereby authorized and directed to deem the Preliminary Official Statement and final Official Statement "near final" and "final" for purposes of Securities Exchange Commission Rule 15c2-12.

SECTION 8. Additional Authorization. The Vice President for Finance and Administration is hereby authorized to execute and deliver the closing certificates, if any, with such modifications thereto as may be required by the purchasers of the Notes and approved by bond counsel to the University as well as such other documents, certificates and statements as may be so required and so approved in connection with sale and delivery of the Notes.

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Resolution to Authorize  
Purchase of Properties for Campus Improvement

YR 2009-09

WHEREAS, Youngstown State University has identified an area surrounding the campus, and within its Ohio Board

of Regents (OBOR) boundary, which it seeks to acquire property needed for the benefit of the University; and

WHEREAS, the following parcels are needed for campus improvement, and final approval is sought in accordance with the *University Guidebook*:

Owner	Address	Parcel No.	Purchase Price	Appraised Value
W R & L Associates, Inc.	Wood Street	53-002-0-215.00	\$100,000	\$110,000
W R & L Associates, Inc.	Wood Street	53-002-0-216.00	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-216.01	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-216.02	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-217.00	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-217.01	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-218.00	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-218.01	--	--
W R & L Associates, Inc.	Wood Street	53-002-0-219.00	--	--
Geraldine Grizzard	373 Arlington Street	53-003-0-245.00	\$ 25,000	\$ 25,000
City of Youngstown – Land Bank Reutilization Program	Grant Street	53-076-0-018	\$ 28	NA
City of Youngstown – Land Bank Reutilization Program	Grant Street	53-076-0-020	\$ 63	NA
City of Youngstown – Land Bank Reutilization Program	Grant Street	53-076-0-022	\$ 75	NA
City of Youngstown – Land Bank Reutilization Program	334 N. Watt Street	53-017-0-157	\$ 26	NA
City of Youngstown – Land Bank Reutilization Program	Willard	53-017-0-158	\$ 40	N A

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does authorize the acquisition of the aforementioned properties.

Dr. Wang reported that the Audit Subcommittee met on September 4, 2008. The Audit Subcommittee met with representatives of the University's internal auditor Packer Thomas and received reports regarding payroll deficiencies and planned improvements, the Early Retirement Incentive Program and the audit timeline matrix. Dr. Wang reported that the audit subcommittee recommends that the contract with Packer Thomas for services as the university's internal auditor be extended for an additional five years.

Dr. Garg reported that the Investment Subcommittee met on September 2, 2008. The Investment Subcommittee ap-

proved the additional diversification of the University's investment managers and the transfer of \$10 million to J.P. Morgan and \$5 Million to Vanguard.

4. Internal Affairs Committee.

The chairperson noted that the Internal Affairs Committee was recommending three resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions recommended by the Finance and Facilities Committee adopted by general consent:

Resolution to Ratify  
Faculty/Staff Appointments

YR 2009-10

WHEREAS, the *Policies of the Board of Trustees* direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 20, 2008, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2008-2009 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit D attached hereto.

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Resolution Regarding Terms and Conditions  
Of Employment for Classified Employees  
Excluded from Collective Bargaining

YR 2009-11

WHEREAS, the Board of Trustees ratified a collective bargaining *Agreement* with the Youngstown State University Association of Classified Employees (YSU-ACE) for the three-year period August 16, 2008, through August 15, 2011, which defines wages and other terms and con-

ditions of employment for classified employees in the bargaining unit; and

WHEREAS, it is deemed to be equitable and in the best interest of the University to extend the same provisions of the Agreement to classified employees excluded from collective bargaining; and

WHEREAS, these provisions are in the areas of wages, leaves, transfers and promotions, layoff and recall, vacation and insurance benefits;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that pay increases specified in Article 3, as well as other terms and conditions of employment as stated in Articles 14, 15, 16, 17, 21, 22 and 27 of the Agreement, be extended to all current classified employees excluded from collective bargaining. In the instances where the collective bargaining agreement specifically excludes "Fair Share Fee Payers and Non-Bargaining Unit Members" from certain provisions, it is the intent of the Board of Trustees of Youngstown State University to convey to current classified employees excluded from collective bargaining as well as fair share fee payers, compensation and benefits separate from but equivalent to those provided to bargaining unit members.

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Resolution to Approve  
Medical Maternity/Parental Leave-Paid Leave,  
Exempted Professional/Administrative Staff Policy

YR 2009-12

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the creation of the Institutional Policy governing Maternity/Parental Leave - Paid Leave, Exempted Professional/Administrative Staff, policy number 7002.10 of the University Guidebook, shown as Exhibit E attached hereto.

ITEM VII - COMMUNICATIONS AND MEMORIALS

The board considered no communications or memorials.

ITEM VIII - UNFINISHED BUSINESS

The board considered no unfinished business.

ITEM IX - NEW BUSINESS

The board considered no new business.

ITEM X - COMMITTEE APPOINTMENTS FOR 2008-2009

The chairperson stated that in accordance with the board's *Bylaws*, committee appointments for the 2008-2009 board year had been included with today's agenda materials and requested board approval of the committee appointments. Upon motion made by Mr. Meshel, seconded by Ms. Counts, the board voted without dissent to approve the committee appointments included with the agenda and the chairperson declared the motion carried.

ITEM XI - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion duly made and seconded, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board to be held in the Board Room in Tod Hall:

3:00 p.m., Wednesday, December 17, 2008

3:00 p.m., Friday, March 13, 2009  
3:00 p.m., Friday, June 19, 2009

ITEM XII - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 4:00 p.m.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Trustees



**BOARD OF TRUSTEES' MEETING**

**Friday, September 19, 2008**  
**3:00 p.m.**

**Tod Hall**  
**Board Meeting Room**

**AGENDA**

- A. Roll Call
- B. Proof of Notice of Meeting
- C. Disposition of Minutes for Meetings held June 20, 2008; July 9, 2008; and July 29, 2008
- D. Oath of Office of New Trustee Carole S. Weimer
- E. Oath of Office of New Student Trustee Daniel J. DeMaiolo
- F. Report of the President of the University
- G. Report of the Committees of the Board
  - 1. Academic and Student Affairs Committee
    - a. Staff Report - Ikram Khawaja
    - b. Resolution to Approve Master of Science in Applied Behavior Analysis
    - c. Resolution to Authorize Conferral of Honorary Degree - Robert O'Leary
  - 2. External Relations Committee
    - a. Resolution to Accept Development Gifts
  - 3. Finance and Facilities Committee
    - a. Resolution to Approve the Allocation of Year-End Excess Funds as of June 30, 2008
    - b. Resolution to Approve Interfund Transfers
    - c. Resolution to Approve Bond Anticipation Notes
    - d. Resolution to Authorize Purchase of Properties for Campus Improvement
    - e. Report of the Audit Subcommittee, H. S. Wang, Chair
    - f. Report of the Investment Subcommittee, Sudershan K. Garg, Chair
  - 4. Internal Affairs Committee
    - a. Resolution to Ratify Faculty/Staff Appointments
    - b. Resolution Regarding Terms and Conditions of Employment for Classified Employees Excluded from Collective Bargaining
    - c. Resolution to Approve Maternity/Parental Leave - Paid Leave, Exempted Professional/Administrative Staff Policy
    - d. Communications and Memorials
- H. Unfinished Business
- I. New Business
- J. Committee Appointments for 2008-2009
- K. Dates and Times of Upcoming Regular Meetings of the Board
  - Tentative Meeting Dates: 3 p.m., Wednesday, December 17, 2008
  - 3 p.m., Friday, March 13, 2009
  - 3 p.m., Friday, June 19, 2009
- L. Adjournment

**RESOLUTION TO APPROVE MASTER OF SCIENCE  
IN APPLIED BEHAVIOR ANALYSIS**

**WHEREAS**, a Master of Science in Applied Behavior Analysis degree will serve the needs of behavior analysts employed in Northeast Ohio and Western Pennsylvania; and

**WHEREAS**, the degree will foster further development of scholarly, research, consulting, and leadership capabilities through in-depth study in applied behavior analysis, experimental analysis of behavior, and the philosophy of behaviorism; and

**WHEREAS**, the program is practice-oriented, leading to certification as a behavior analyst, making it unique among psychology graduate programs in northeast Ohio; and

**WHEREAS**, current Youngstown State University faculty have the requisite credentials to offer this degree; and

**WHEREAS**, resources for the administration of such a degree currently exist in the College of Liberal Arts and Social Sciences at Youngstown State University;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University approves the offering of the Master of Science in Applied Behavior Analysis degree subsequent to the approval of said degree by the Ohio Board of Regents.

**RESOLUTION TO AUTHORIZE CONFERRAL  
OF HONORARY DEGREE**

**BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Bachelor of Science in Business Administration (B.S.B.A.) degree, honoris causa, upon Robert O'Leary, with all the rights and privileges attendant thereto.

# Youngstown

STATE UNIVERSITY

To: Dr. Ikram Khawaja – Provost

From: Paul McFadden – Chief Development Officer *PMF*

Date: August 27, 2008

Subject: Robert O’Leary – Honorary Bachelor’s Degree

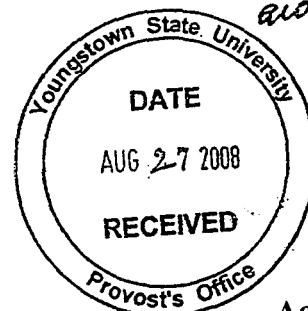
For your consideration, I am forwarding, per President Sweet’s request, a nomination for awarding of an honorary bachelors degree. Under President Sweet’s administration, the first three honorary bachelor’s degrees in the University’s history have been awarded. This nomination, on behalf of Mr. Robert O’Leary, fits the profile closely of the previous degrees awarded.

Mr. O’Leary graduated from Youngstown College in 1959 with an associate degree in business. His ambition to pursue a bachelor’s degree was displaced when he took charge of his family business, Millers Horseradish, which was started by his grandfather.

Mr. O’Leary fits the profile of some of our other honorary degree recipients. He achieved great success in the business world and has a long standing record of charitable engagement with the community. He is a three-time, six figure donor to YSU and has served the Penguin Club in a variety of capacities over the years. Like previous honorary degree recipients, such as Mr. Gentile and Judge Robinson, Mr. O’Leary was in the Armed Forces. Prior to attending Youngstown College, Mr. O’Leary served our country in the Air Force for three and one-half years.

Mr. O’Leary stated that his primary motivation for requesting the honorary degree was his love for YSU. He said that one of this deepest regrets was that he never received a bachelor’s degree from the University. It did not appear that Mr. O’Leary was aware of any of the other recent bestowals of honorary bachelor’s degrees.

cc: President David Sweet



*I support this awarding - Khawaja*

Agenda Item G.1.c.  
Support Material

**RESOLUTION TO ACCEPT DEVELOPMENT GIFTS**

**WHEREAS**, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

**WHEREAS**, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude to the donors for their generosity in support of the University.

# Youngstown

STATE UNIVERSITY

UNIVERSITY GIFTS  
EXECUTIVE SUMMARY  
APRIL-JUNE 2008

Gifts Received	Number of Gifts	Amount
Alumni Relations	277	\$16,795.00
Maag Library	6,314	\$275.00
University Development	1,143	\$602,356.95
WYSU-FM	756	\$74,722.55
<b>Total University Gifts</b>	<b>8,490</b>	<b>\$694,149.50</b>
YSU Foundation	525	\$1,002,500.33

Agenda Item G.2.a.  
Exhibit A

# Youngstown

STATE UNIVERSITY

UNIVERSITY GIFTS  
EXECUTIVE SUMMARY  
APRIL-JUNE 2008

	Number of Gifts	Amount
<b>ALUMNI RELATIONS</b>		
Cash-One Year Single & Joint Members	214	\$6,850.00
Cash-Four Year Single & Joint Members	41	3,620.00
Cash-Single & Joint Life Members	20	3,825.00
\$1,000 - \$9,999	2	2,500.00
<b>Total Cash</b>	<b>275</b>	<b>\$16,795.00</b>
<b>Total Alumni Relations</b>	<b>277</b>	<b>\$16,795.00</b>
<b>MAAG LIBRARY</b>		
Cash-Contributions	3	275.00
<b>Total Cash</b>	<b>3</b>	<b>\$275.00</b>
Non-Cash	6311	\$0.00
<b>Total Maag Library</b>	<b>6314</b>	<b>\$275.00</b>
<b>UNIVERSITY DEVELOPMENT</b>		
Centennial Campaign	14	319,445.32
Annual Fund		
\$10,000 - \$49,999	1	10,000.00
\$1,000 - \$9,999	50	103,026.98
\$500 - \$999	52	27,780.00
Below \$500	997	63,127.52
<b>Total Annual Fund Pledged Cash</b>	<b>1100</b>	<b>\$203,934.50</b>
Non-Cash	14	18,693.87
<b>Total Annual Fund</b>	<b>1114</b>	<b>\$222,628.37</b>
Underwriting	5	26,900.00
<b>Total Underwriting Pledged Cash</b>	<b>5</b>	<b>26,900.00</b>
Non-Cash	10	33,383.26
<b>Total Underwriting</b>	<b>15</b>	<b>60,283.26</b>
<b>Total University Development</b>	<b>1143</b>	<b>\$602,356.95</b>
<b>WYSU-FM</b>		
\$1,000 - \$9,999	3	\$11,000.00
\$500 - \$999	2	1,470.00
Below \$500	751	62,252.55
<b>Total Pledged Cash</b>	<b>756</b>	<b>\$74,722.55</b>
<b>Total WYSU-FM</b>	<b>756</b>	<b>\$74,722.55</b>
<b>TOTAL GIFTS</b>		
<b>Grand Total Gifts</b>	<b>8490</b>	<b>\$694,149.50</b>

# Youngstown

STATE UNIVERSITY

## ALUMNI RELATIONS CASH CONTRIBUTIONS BY RANK

### One Year Single and Joint Members

Ellen Adovasio	Gary Coupland
Anthony & Mary Airato	Marguerite Craciun
Edward Allen	Michael Crisan
Gary Angelo	Alan Cyrus
Philip Astorino	Ester Damore
Marcia Augustyn-Lindsay	Andrew & Mary Danus
Bonnie Auletta	Glenn Davis
Michael Baca	James Decker
Mark Baker	Richard DelBene
Richard & Doris Baker	Robert Demart
Karen Balogh	Frank & Kimberly Dixon
Charles & Joan Bannon	Phoebe Jane Dixon
Charlene Barbar	Linda Dolak
Adeline Barone	Cheri Donofrio
Lucile Bartelmay	Dana Drissen
Martha Beatty	Michael Dubrasky
Charles & Dorothy Bebout	Debra Duganne
Bonnie Bennett	Robin Eisenbrei
Tammy Bennett	James Farris
William Bennett	Jesse Figueroa
Elmer & Rosemary Berstling	Archie & Angela Finamore
James Beyerl	Arlene Floyd
William & Kristine Bole	Gail Foreman
Timothy Bowser	Bryan Foskie
Charlene Brandt	Jean Freeman
Ambrose & Sophie Brayer	Carl & Sandra Furano
Grant & Beverly Brickley	Robert Galmish
Susan Brown	Matthew Giannini
Anne Bunofsky	Jack & Mary Gibson
Marjorie Burin	Kathryn Goerig-Eastlake
Janice & Judith Cafaro	Marvin Grace
Theresa Calko	Paul & Eva Gucwa
Russell Campbell	Daniel Hackett
Thomas & Mary Carney	Michael Hannum
Julie Chandler & Jennifer Cramer	Barbara Hartson
Carlo & Dorothy Ciccone	Inez Heal
Barbara Ciccotelli	J.F. & Dorothy Henry
Laura Cintavey	Barbara Hirst
David & Jacquelyn Cline	Dennis Holmes
Francis Colburn	John Hughes
Darrell & Karen Combs	Scott Hunter
Donald Cook	Edward James
Harry Copp	Joseph & Arlene Jenyk



Bill Johngrass  
Robert Johnson  
Michael Jones  
Jerad Jordan  
Susan Kapp-Jacobs  
Frank Karlovic  
Ned Kaufman  
Karen Kern  
Edward & Sally Knapick-Winsen  
Kathleen Kovach  
Mary Ann Kroner  
Edward Krug  
Eugene Kusnir  
Benjamin Kyle  
Sotiria Lambis  
George & Patty Lancaster  
Janice Laughner  
Christopher Lewis  
Brenda Lipp  
Jerry Lockett  
Kimberly Loy  
Jay Lugibihl  
Thomas Lynch  
Shirley Lyon  
Greg Mazurek  
Michael McBride  
Dorothy McCabe  
Patty McCabe  
Genevieve Meshot  
Robert & Kathryn Milich  
Alex Miller  
Marian Miller  
Gary Montagna  
Richard Mooney  
Edward Morgan  
Jeanne Morrisey  
George & Donna Mowrey  
Michael Muder  
John Muntean  
Micheal & Janet Murray  
George Myers  
Marianne Navin  
Bert & Dianne Newman  
Mary O'Neill  
Dolores Oles  
Carol Olson  
Leonard Panella  
Ben Pantalone  
Joseph Pasquarella  
James Patsey  
Thomas Peluso  
Michelle Perez  
Phyllis Perlman  
Davida Perry-Taylor  
Ronald Ples  
Maria Ponzi  
Barry Poor  
John & Lynn Marie Popa  
Peggy Potts  
James and Mary Price  
Richard & Roberta Price  
Peter Prokop  
Alfred & Joann Raghanti  
Gary Rauschenberg  
Thomas Reebel  
Diane Reinke  
Ralph & Christine Ricci  
James Riebe  
Frances Ritz  
Timothy & Mary Rodgers  
Frank Romeo  
Deborah Rosendary  
Nick Rosian  
Michael Rossetti  
Rebecca Royer  
Karl Sachs  
John Sakas  
Charles Sammarone  
Frederick & Beverly Sauer  
Joan Sawayda  
Richard Sawicki  
Daniel Schneider  
David Seery  
Debra Seinkner  
Linda Seka  
Michael & Jean Senchak  
Laura Sewickley  
Matthew Shaw  
Raymond Sheppard  
George & Cynthia Siva  
Nancy Sloan  
Gloria Slocum  
Philip Smaldino  
James & Mary Ann Smith  
John & Lucy Smith  
Edward Smrek  
Robert Smyczynski  
Bryan Spangler  
Nancy Sprockett  
Tresa Stavlas

Claudia Swantek  
David Thomas  
Griffith Thomas  
Wayne & Nancy Tiedeman  
James Tkach  
Thomas & Mary Toth  
Rosemary Tornincasa  
Joseph Torok  
Ronald Totten  
Jennifer Tremayne  
Linda Turnage  
Roy Vankanegan  
Ronald Vass  
Robert Walker

Thomas Walker  
Thomas Walko  
Robert Wilkeson  
Gilles Willard  
Willie Williams  
Frank Wittenauer  
John & Judith Worthington  
Roy Yancey  
Ralph & Helen Yingst  
Jeffrey Yurtin  
Tina Zelinka  
John Ziemianski  
John Zoldak

**Total One Year Single and Joint Members:       \$6,850.00**

**Four Year Single and Joint Members**

Richard Bisconti  
Michael Bistrice  
Gregory & Lori Burrows  
Martha Bushey  
Charles Campbell  
Gary & Faye Clark  
David Collins  
Tracy Costaras  
James Criscione  
Linda Demeny  
Robert Fedyski  
First Place Bank  
John Foley  
Nancilyn Gatta  
Barbara Gazdik  
Frank & Pauline Gazdik  
Gary Goddard  
Robert Green  
Janet Gutierrez  
Mark Henninger  
Philip & Sylvia Imler

Allan Jones  
Mark Kozlowski  
Thomas Krake  
Libby Mahoney  
William Mariotti  
Jesse McClain  
Michael & Loretta Michalojko  
Edward Moore  
Eugene Mostrop  
Doug Painchaud  
Earl Pennell  
Louise Rossi  
Douglas Saros  
Ted & Lisa Schmidt  
Terry & Theresa Seibert  
Patricia Shively  
Thomas Stelter  
Kathryn Wallingsford  
Michael Walp  
Rae Woolley

**Total Four Year Single and Joint Members:       \$3,620.00**

**Single and Joint Life Members**

Charlene Arendas  
Boardman Steel  
Butler, Wick & Company, Inc.  
Richard & Joan Devico

Daniel English  
Farmers National Bank  
Frattaroli's Sparkle Market  
Judge Scott Hunter

Marijo Jannetto  
John MacIntosh  
Stanley Mackey  
Noreen Moderalli  
Postal Mail Sort, Ltd.  
Atty. Lawrence H. Richards

Roth, Blair, Roberts, Strasfeld & Lodge  
Sherman Creative Promotions, Inc.  
Vincent Shivers  
Raymond Soloman  
Barbara Sullivan  
Raymond Wolfe

**Total Single and Joint Life Members:**

**\$3,825.00**

*YSU Centennial Club - \$1,000-\$9,999*  
Estate of Jean O. Gates

Sigma Tau Gamma Alumni

**Total Cash Contributions:**

**\$2,500.00**

# Youngstown

STATE UNIVERSITY

## MAAG LIBRARY CASH CONTRIBUTIONS BY CATEGORY

### Miscellaneous

Helen I. Morgan  
Society for Analytical Chemists of Pittsburgh  
Thomas & Susanne Miller

**Total Cash Contributions** **\$275.00**

### NON-CASH CONTRIBUTIONS

#### Books

American Swiss Foundation  
T. Ted Aron  
Dr. Louise Aurilio  
Dorothy Bartfai  
Josh Blackann  
Dr. Steven Brown  
Dr. Craig Campbell  
Dr. G. Andy Chang  
Dr. Chester R. Cooper, Jr.  
Donald Degli  
East Palestine Public School  
Mrs. Donnajean Enyeart  
Mr. Thomas Fabek  
Yuri Felshtinsky  
Judge Bohdan A. Futey  
Frances Greenberg  
Autumn Grove  
Adam Haldimen  
History Associates, Inc.  
Dr. Rita Honti  
Elizabeth Khumprakob  
Joseph Kirschner  
Anthony Kobac  
Paul Kobulnicky  
Mr. & Mrs. Michael Lisi  
William Macomber

Mahoning County Educational  
Service Center  
Mahoning Valley Civil War Round Table  
Dr. Kenneth Miller  
Thomas & Susanne Miller  
Brendan Minogue  
Dr. Mustansir Mir  
Sue Moore  
Dr. Hunter Morrison  
Dr. Barbara Nykiel-Herbert  
Ohio School for the Deaf  
Ms. Sandra Rakoev  
Frank W. Reilly  
Joel Ristvey  
Edwin Roberts  
Catherine Rouhana  
James Sacco  
Dr. Louise Sellaro  
Dr. Helen J. Sinnreich  
Ms. Emily Spurr  
Winifred L. Stevens Foundation  
Dr. David C. Sweet  
Brad Talowsky  
Doris Tamarkin  
T. Ted Tedarow  
Mrs. Janice Vitullo

World Earth Human Alliance

**Total Books** 4,497

**Miscellaneous**

T. Ted Aron

Dr. Dennis R. Henneman

Dr. Louise A. Aurilio

Dr. Louise Sellaro

Robert Fleming

Dr. Nancy Andersen Wolfgang

Frances Greenberg

**Total Miscellaneous Items** 1,814

# Youngstown

STATE UNIVERSITY

## UNIVERSITY DEVELOPMENT PLEDGED CASH CONTRIBUTIONS BY RANK

### CENTENNIAL CAMPAIGN

Ms. Dorothy W. Bing  
Bresnahan Family Foundation  
Mr. Raymond J. Briya  
Builders Assn of Eastern Ohio  
& Western PA  
Dr. Philip Ginnetti  
Mr. John E. Greaf  
Hill Barth & King LLC

Mr. & Mrs. Paul V. Repko  
Mr. & Mrs. Augustas C. Rigas  
Mr. & Mrs. C. Reid Schmutz  
Mr. Scott R. Schulick  
Julia Spitzer Memorial Trust  
Dr. & Mrs. David C. Sweet  
Walter E. & Caroline H. Watson Foundation

**Total Centennial Campaign Pledged Cash Contributions: \$319,445.32**

### ANNUAL FUND

#### *Heritage Society - \$10,000-\$49,999*

Dr. & Mrs. Thomas M. Stephens

#### *Centennial Club - \$1,000-\$9,999*

Altronic, Inc.  
Michael Baker Corporation  
Ward Beecher Foundation  
Beta Alpha Psi Petitioning Chapter  
B'nai B'irth Mahoning Lodge No. 339  
Mr. & Mrs. James T. Brooks  
Dr. Martha I. Bruce  
Mr. & Mrs. Richard J. Buchenic  
Mrs. Lena M. Centofanti  
CH2M Hill, Inc.  
Mrs. Anne K. Christman  
Mr. Thomas O. Clingan  
Community Foundation of the  
Mahoning Valley  
Community Foundation of Western PA  
& Eastern OH  
Mr. & Mrs. Joseph Edwards  
Farmers National Bank  
First Energy Foundation  
General Electric Foundation  
Ms. Elizabeth E. Gurley  
Home Savings & Loan  
IBM Corporation  
International Institute Foundation of  
Youngstown, Inc.

Mr. & Mrs. Thomas E. Jochman  
Kennedy Family Foundation  
Mr. Benjamin Lariccia  
Le Cercle Francais  
Mahoning Valley Accounting Society  
Dr. George E. McCloud  
Ms. Cecelia M. Parise  
Mr. Trevor D. Parks  
Mr. & Mrs. Theodore Pedas  
Mr. James J. Pierson  
Mr. Edward J. Reese  
Sam's Club Foundation  
Frances & Lillian Schermer Charitable Trust  
Shenango Valley Foundation  
The Arnold D. Stambaugh Memorial Trust  
Dave Sugar Excavating LLC  
Dr. & Mrs. David C. Sweet  
Triad Racing Development, Inc.  
Mr. & Mrs. Sonny P. Vaccaro  
Mr. & Mrs. Richard W. Watkins, Jr.  
Walter E. & Caroline H. Watson Foundation  
Raymond John Wean Foundation  
WERC New Mexico State University  
Dr. Milton M. Yarmy  
Dr. & Mrs. John C. York

Dr. Warren & Sandra Young  
Youngstown Warren Regional Chamber

YSU Foundation

***YSU Circle - \$500-\$999***

Mr. John R. Africa  
Mr. & Mrs. Michael J. Alexander  
Dr. & Mrs. Chester A. Amedia, Jr.  
Mr. & Mrs. Stephen Bartolin, Jr.  
Mr. David A. Baxter  
Dr. & Mrs. Servio T. Becerra  
Ms. Gretchen R. Birrell  
Bristol-Myers Squibb Foundation  
Cardinal Mooney High School  
Catholic Healthcare Partners  
Mr. & Mrs. Peter P. Chila  
Dr. & Mrs. Albert B. Cinelli  
Mr. Donald B. Cochran  
Mrs. Jean F. Collins  
Atty. & Mrs. Daniel P. Daniluk  
Mr. John F. Diegelman  
Ms. Denise A. Donnan  
Alex Downie & Sons Company  
Mr. & Mrs. Bradford C. Downie  
Mr. & Mrs. Matthew L. Dunleavy  
Dr. & Mrs. William S. Eddy  
Mr. Thomas M. Fabek  
Ronald Cornell Faniro Architects AIA, Inc.  
Fifth Third Bank  
Mr. Erik R. Fleischer  
Mr. Kenneth K. Fox

Mr. Anthony F. Frattaroli  
Ms. Ingrid M. Gorman  
Mr. & Mrs. A. Frank Greggo  
Mr. David J. Halt  
Cheryl & James Jablonski  
Key Bank  
Mr. & Mrs. Theodore G. Lenz  
Mr. Robert C. Machin  
Mr. Paul J. McFadden  
Northrop Grumman Corporation  
Dr. Kong & Gim Oh  
Ms. Joyce L. Rheam  
Dr. Gerald S. Sevachko  
Mr. James T. Sevenich  
Mr. Ronald M. Sfara  
Dr. Timothy M. Spears  
St. Elizabeth Health Center  
Mr. Timothy D. Stanton  
State Teachers Retirement System, Inc.  
Mr. Dean W. Stathis  
Dr. & Mrs. David E. Stout  
Atty. Keith M. Tackett  
Mr. Joe H. Vance  
Mr. Douglas R. Verenski  
Mr. & Mrs. Arthur D. Wolfcale, Jr.  
Mr. & Mrs. Nicholas Zennario

***YSU Friends - \$1-\$499***

Anonymous  
Dr. Martin A. Abraham  
Advanced Urology, Inc.  
Mrs. Susan L. Agostinelli  
Mr. Samuel J. Agresti, Jr.  
Mr. & Mrs. Anthony J. Airato  
Ms. Harriet Aivazis  
Mr. Shamim Alam  
Mr. Ronald W. Albert  
Mrs. F. Nelle Alderfer  
Ms. Deborah Alexander & Mr. Lou Barranti  
Mr. & Mrs. William M. Allen  
Ms. Marsha J. Ambrozny  
Mr. & Mrs. Gene J. Ameduri  
American Electric Power  
Dr. Charlotte V. Anderson  
Mr. Christopher R. Anderson  
Ms. Elizabeth A. Anderson

Mr. Gregory G. Anderson  
Mr. & Mrs. Jerome T. Anderson  
Mr. Samuel H. Anderson  
Mr. & Mrs. Paul M. Andraso  
Mr. Lawrence T. Andrews  
Mrs. Marni A. Andrews  
Mr. Luis M. Arroyo  
Mr. Brent D. Arter  
Ms. Leigh Arvin  
Dr. Dorene S. Ash  
Dr. Alida V. Merlo Ashley  
Mr. Michael J. Ashley  
Mr. & Mrs. Richard D. Atkinson  
Dr. John J. Augenstein  
Mr. Jack Auman  
Mr. Eric S. Axelson  
Dr. & Mrs. Roberto Bacani  
Mr. James A. Bailey

Ms. Marcia K. Bailey  
Ms. Rebecca S. Bailey  
Mr. Eugene Baker  
Ms. Sandra Lee Baker  
Mr. & Mrs. Ted J. Baker  
Ms. Patricia J. Bakich  
Mrs. Joan C. Balas  
Ms. Mary J. Baldine  
Ms. Lisa J. Ballas &  
    Mr. William E. Slosser, Jr.  
Mr. Craig M. Ballew  
Ms. Rebecca A. Banks  
Mr. Thomas J. Banna  
Mr. & Mrs. Joseph J. Barak, Jr.  
Ms. Leigh A. Bareman  
Ms. Elizabeth K. Barrett  
Ms. Lois E. Barrett  
Mr. & Mrs. Robert W. Barrett, Jr.  
Mrs. Lucile E. Bartelmay  
Mr. & Mrs. Robert F. Bartoli  
Ms. Gloria J. Barwick  
Mr. & Mrs. Edward A. Basista  
Ms. Monica F. Bassett  
Mr. George A. Beck  
Becker Funeral Home  
Mr. & Mrs. Gregory M. Bednarcik  
Mrs. Joanne F. Beeghly  
Ms. Mattie P. Bell  
Mr. George M. Bellish  
Mr. & Mrs. Robert J. Belloto  
Mr. & Mrs. Mitchell Bellotta  
Mrs. Richard C. Belsan  
Connie & Jerry Beltempo  
Michael & Nancy Benedek  
Mr. & Mrs. Julius Bennett  
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Mr. & Mrs. R. Thomas Benson  
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Ms. Jane V. Berry  
Ms. Rebecca A. Bertuzzi  
Mr. & Mrs. Paul A. Bevilacqua  
Mrs. Elva Bevington  
Ms. Janice M. Biej-Tych  
Mr. Shawn B. Billker  
Major Michael E. Bistrica

Mr. Douglas L. Blakney  
Mr. Timothy W. Block  
Mr. Robert Bloniarz  
Mr. & Mrs. Kirk R. Bloss  
Mr. Eric M. Boldan  
Mr. Todd S. Bolotin  
Mr. & Mrs. Gary L. Bonn  
Mr. & Mrs. Robert C. Bostard  
Mrs. Vanessa A. Botzman  
Mr. & Mrs. Donald C. Bouquet  
Mr. & Mrs. Thomas E. Bova  
Ms. Gail R. Bowers-Pinckney  
Ms. Mary A. Boyd  
Mr. James H. Braham  
Mr. Joseph J. Bratek  
Mr. & Mrs. Kenneth Brayer  
Mr. Charles M. Brekoski  
Col. & Mrs. Patrick J. Briceland  
Mr. Raymond J. Briya  
Mr. Gary F. Broderick  
Ms. Christine M. Brodowski  
Mr. Herbert G. Brooks, Jr.  
Ms. Mary Jane Brosko  
Mr. & Mrs. Charles K. Brown  
Mr. & Mrs. William E. Brown, Jr.  
Mr. B. Patrick Brucoli  
Mr. Mark R. Brungard  
Mr. Douglas G. Bryan  
Ms. Marie Bryer  
Ms. Jeanne Bryner  
Mr. & Mrs. Charles R. Budinsky  
Buffet Crampon USA, Inc.  
Mrs. Marjorie I. Burin  
Mr. Barry A. Burke  
Mr. & Mrs. Todd E. Burkey  
Mr. & Mrs. William R. Burkey  
Ms. Susan A. Burns  
Mr. James D. Burrows  
Mr. & Mrs. David A. Buttar  
Mr. Samuel Buzzacco  
Ms. Michelle M. Byers  
Ms. Lynette Y. Cadle  
Mr. & Mrs. Ronald J. Calabrese  
Ms. Patricia L. Caldron  
Karen & Eugene Calvin  
Mr. & Mrs. David M. Camacci



Ms. Margaret J. Campana  
Mr. James M. Campbell  
Mr. Anthony J. Camuso  
Ms. Jennifer L. Camuso  
Jim Canacci & Kris Harrington  
Mr. & Mrs. Mike Cancio  
Mr. & Mrs. Anthony R. Canterino  
Mr. Michael P. Canterino  
Mr. & Mrs. Charles D. Caposell  
Mr. & Mrs. Frank M. Carbon  
Ms. Amelia L. Careghini  
Ms. C. Diane Carfolo  
Mr. & Mrs. David B. Carle  
Mr. & Mrs. Philip R. Carlon  
Mr. Daniel W. Carnevale  
Mr. & Mrs. Daniel J. Carney  
Mr. & Mrs. John Carney  
Mr. Patrick H. Carr  
Mr. & Mrs. George A. Case  
John Paul Casey  
Joseph & Erica Cassese  
Mrs. Lois J. Cavucci  
Mr. Anthony L. Cella  
Dr. & Mrs. Joseph Cerimele  
Mr. Thomas M. Cerni  
Dr. & Mrs. John H. Cernica  
Mr. John J. Chahine  
Dr. & Mrs. Andy Chang  
Dr. Carol Chen  
Atty. Diane L. Chermely-Tanner  
Ms. Linda J. Chianese  
Mr. Kevin Y.T. Chiu  
Mr. & Mrs. Joseph F. Christopher, Jr.  
Mr. & Mrs. Theodore S. Chrobak  
Mr. John M. Chupak  
Mrs. Alice B. Citano  
Ms. Deborah L. Clark  
Mr. & Mrs. Richard E. Clark  
Mr. Jeffrey N. Claxon  
Viive & Timothy Clayton  
Mr. & Mrs. Fred D. Cleary  
Ms. Karen A. Clemente  
Mr. Thomas L. Cliffe  
Mrs. Janis E. Clymer  
Ms. JoAnn Coates  
Mr. & Mrs. Thomas C. Cobey

Ms. Rita L. Cole  
Mr. & Mrs. Carl E. Colegrove  
Ms. Rhonda R. Colegrove  
Colgate Palmolive  
Mr. William T. Coller  
Ms. Karen W. Cologgi  
Mr. & Mrs. Darrell L. Combs  
Mr. Alvin W. Comley  
Ms. Mary F. Compton  
Mr. Kenneth D. Conatser  
Mr. Joseph P. Conroy  
Ms. Kimberly A. Conzett  
Ms. Caitlin N. Cook  
Mr. & Mrs. Donald G. Cook  
Mr. Hulin H. Cook, Sr.  
Mr. Gregory P. Corsaro  
Mr. & Mrs. James Courtwright  
Mr. & Mrs. George G. Cover  
Mrs. Delores E. Crawford  
Mr. James C. Crawford  
Mr. Thomas C. Creese, IV  
Mr. Nicholas S. Crisan  
Mr. Ernest M. Crist, Jr.  
Mr. & Mrs. Kevin J. Crowley  
Ms. Bonnie E. Cruickshank  
Mr. Norman L. Cubellis  
Mr. Dale E. Cunningham  
Mr. Robert E. Curley  
Mr. & Mrs. Donald L. Curry  
Ms. Jenifer M. Curry  
Ms. Laura E. Cwynar  
Mr. Joseph P. D'Agostino  
Mr. Peter E. Dalton  
Mr. & Mrs. William C. Dando, II  
Mrs. Georgianna M. D'Andrea  
Mr. & Mrs. Richard J. Danicic  
Ms. Brenda J. D'Apollito  
Dr. Christopher J. Davis  
Ms. Teresann Davis  
Mr. Thomas L. Davis  
Ms. Linda B. Day  
Ms. Karen J. DeAmicis  
Mr. & Mrs. Charles Debich  
Mr. & Mrs. Nicholas J. DeCarbo  
Mr. & Mrs. Pasquale DeChellis  
Mr. & Mrs. Robert M. DeChurch

Mr. James T. Decker  
Ms. Gladys J. DeFelice  
Mr. & Mrs. John A. Deichler  
Ms. Diane E. DeJulio  
Mrs. Vicki L. Delliquadri  
Ms. Evelyn E. Delph  
Delta Kappa Gamma Beta Pi Chapter  
Mr. Gregory Demetri  
Mr. & Mrs. William H. Dennis, III  
Mr. & Mrs. Anthony J. Denoi  
Ms. Sue B. Densmore  
Ms. Rebecca L. DePanicis  
Mr. Michael D. Dercoli  
Mr. Joseph K. DeSalvo  
Mr. & Mrs. Michael J. DeToro  
Ms. Calliope A. DeVengencie  
Mr. & Mrs. Richard M. Devico  
Dr. & Mrs. Peter M. DeVito  
Mr. Joe Dickey, Jr.  
Mr. Louis C. DiDonato  
Mr. Albert E. DiFederico  
Ms. Janet M. DiGiacomo  
Dr. Nino DiIullo  
Ms. Mary A. DiLallo  
Valerie & Dustin Dill  
Ms. Julie E. Dillon  
Mr. Larry J. DiLoreto  
Mr. Michael DiMascio  
Mr. & Mrs. Ray S. DiNunzio  
Amy & John DiRenzo  
Mr. & Mrs. Thomas A. DiSante  
Mr. & Mrs. Anthony M. DiTommaso  
Mr. William J. Dobosh  
Dominion Foundation  
Dominion Resources Services, Inc.  
Ms. Janet G. Donaldson  
Mr. & Mrs. John W. Doneyko  
Mr. Kyle W. Doneyko  
James & Janice Donlin  
Dr. David J. Dortin, Jr.  
Dr. Virginia A. Draa  
Dr. Barbara S. Drabkin  
Ms. Mattie Dramis  
Atty. & Mrs. Ted E. Dravis  
Ms. Kelly M. Dripps  
Dr. Wade C. Driscoll

Mr. & Mrs. Michael A. Drobik  
Mr. John E. Drotleff  
Mr. & Mrs. Timothy E. Drummond  
Ms. JoAnne Duncan  
Ms. Jody A. Duncan  
Mr. & Mrs. Robert K. Dunkle  
Mr. Larry P. Dunn  
Mr. Dolores M. Dunstan  
Dr. Janet E. Durick  
Mr. Kenneth Dutton, Jr.  
Mr. Andrew J. Eckhardt  
Mr. David J. Edling  
Mr. Robert G. Ehalt  
Mr. Jerry P. Ehrhardt  
Mr. Michael C. Ellis  
Melanie & Scott Emerson  
Ms. Marcia A. Balestrino Emery  
Ms. Patricia A. Emrick  
Ms. Jean Engle  
Mr. & Mrs. David W. Enoch  
Ms. Deborah A. Eppinger  
Mrs. Suzyn S. Epstein  
Mr. Robert L. Eskay  
Ms. Donna Esterly  
Atty. Nicholas L. Evanchan, Jr.  
Mr. & Mrs. Robert H. Evans  
Dr. & Mrs. Joseph A. Ezzo  
Mr. Thomas R. Fagan, Jr.  
Ms. Heather M. Farmer  
Mrs. Lisa M. Farrall  
Ms. Jennie M. Fasson  
Mr. & Mrs. Brian K. Fedyski  
Mr. & Mrs. David A. Fee  
Ms. Elizabeth M. Fekete  
Ms. JoAnn Felde  
Ms. Andrea M. Ferenac  
Mr. Donald J. Ference  
Mr. & Mrs. Anthony G. Ferradino  
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**Total Cash Contributions:**

**\$203,934.50**

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AM Party Rentals	170.13	SMARTS-Party Supplies
Cassese's MVR, Inc.	975.00	SMARTS-Hors d'oeuvres
City Printing	3,000.00	SMARTS-Printing Services
Edward's Flowers	3,520.50	SMARTS-Flora Arrangements
Ms. Susan L. George	100.00	SMARTS-Ice for event
Giannios Candy Company	1,500.00	SMARTS-Assorted Chocolates
Ms. Becky L. Keck	24.00	SMARTS-Two Stanley Belts
The Mocha House Cafe & Eatery	233.00	SMARTS-Assorted Desserts
Ms. Roberta Reese	20.00	SMARTS-Hand Knitted Purse
Thirsty Dog Brewing Company	548.00	SMARTS-Brewing Company's Finest
Thymely Events, Inc.	5,500.00	SMARTS-Hors d'oeuvres
Trinkle Signs & Displays	228.24	SMARTS-Printed Materials
The Youngstown Club	1,375.00	SMARTS-Hors d'oeuvres
The Youngstown Symphony	1,500.00	SMARTS-Hors d'oeuvres

**Total Non-Cash Contributions: \$18,693.87**

**UNDERWRITING**

Fifth Third Bank  
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Slippery Rock University

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YSU Foundation

**Total Underwriting Cash Contributions:           \$26,900.00**

**UNDERWRITING NON-CASH CONTRIBUTIONS**

Chalet Premier	1,985.00	SMARTS-Underwriting Support
Clear Channel – Youngstown	12,500.00	SMARTS-Advertising
Markko Vineyard	325.00	SMARTS-Underwriting Support
Mastropietro Winery, Inc.	1,350.00	SMARTS-Underwriting Support
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**FY 2008 Year-End Fund Balance**      **\$3,350,855** \*

**Uses of FY 2008 Year-End Excess Funds**

**Carry-Forwards**

		<b><u>Comment</u></b>
Technology & Lab/Materials Fees	\$709,332	Unexpended/excess funds from Technology & Lab/Mat fees
Unrestricted Scholarship Reserve	\$193,497	Unexpended/excess funds from scholarship funds.
Academic Strategic Plan initiatives	\$128,000	Unexpended amount set aside in FY 2008 modified budget.
Campus-wide painting project	\$120,000	Unexpended amount set aside in FY 2008 modified budget.
CISP office renovations	\$70,000	Unexpended amount set aside in FY 2008 modified budget.
Supervisor/Contract Training (HR)	\$11,900	Unexpended amount set aside in FY 2008 modified budget.
Facilities Equipment	\$80,000	Est. cost of new dump truck; includes \$40,000 set aside in FY 2008 modified budget.
Telephone Services	\$100,000	Unexpended Telephone Svs. funds to Telephone/Network improvement fund.
Vacancy Savings	\$124,505	Faculty salaries funded by grants to Academic Affairs vacancy savings fund.
Student Activities	\$17,198	Unexpended Student Activities funds to Student Activities designated fund.
Research Incentive	\$131,943	Funds from indirect cost recovery to Research Incentive designated fund.
<b>Total</b>	<b>\$1,686,375</b>	

**Funding Needs**

Sick Leave Conversion Fund**	\$500,000	To help address Sick Leave liability of \$(2,704,241).
Institutional Enhancement**	\$200,000	To fund institutional priorities and strategic initiatives as identified by the President.
Legal Contingency**	\$86,000	To replenish the Legal Contingency Fund.
Insurance Deductible**	\$86,000	To replenish the Insurance Deductible Fund.
DARS-CAS**	\$35,000	To replenish operating funds for the Degree Audit Reporting System.
New ERIP Funding	\$400,000	To begin planning for the next ERIP as negotiated in the new ACE contract.
Budget Stabilization Fund	\$357,480	To replenish funds used for ACE ratification payments.
<b>Total</b>	<b>\$1,664,480</b>	

**Total Carry-Forwards & Funding Needs**      **\$3,350,855**

\* FY 2008 year-end fund balance is subject to audit adjustments; any adjustments will be applied against the Sick Leave Conversion Fund allocation above.

\*\* Denotes items that were identified on the FY 2009 Unbudgeted Priorities list distributed to the Board of Trustees at the June 2008 meeting of the Finance & Facilities Committee.

Agenda Item G.3.a.  
Exhibit B



**YOUNGSTOWN STATE UNIVERSITY**  
**Interfund Transfers Requiring Board Approval**  
**Transfers Outside of the Operating Budget**  
**Requested Transfers for June 30, 2008**  
**Requested Transfers for First Quarter 2009**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>REASON</u>
<i><b>FY2008 Year End Transfers</b></i>			
Andrews Student Recreation and Wellness Center	Andrews Rec/Wellness Center Plant Reserve (Plant Fund)	\$206,961	Year end excess less \$4,350 transferred to operating contingency
Bookstore Operating	Kilcawley Plant Reserve (Plant Fund)	\$100,000	Pay down interfund loan
Housing Services	Housing Services Plant Reserve (Plant Fund)	\$211,670	Year end excess
Kilcawley Center	Kilcawley Center Plant Reserve (Plant Fund)	\$142,730	Year end excess
General Fund	ERIP OPERS Fund (Designated Fund)	\$889,051	Transfer ERIP savings
General Fund	Legal Contingency Reserve (Designated Fund)	\$254,000	Personal day payout settlement
General Fund (Scholarships)	Operating Carryforward (Designated Fund)	\$193,497 *	Transfer unused scholarship dollars to operating carryforward
General Fund (Laboratory/Technology Fees)	Operating Carryforward (Designated Fund)	\$709,332 *	Transfer unspent FY2008 course fee funds to operating carryforward
General Fund	Operating Carryforward (Designated Fund)	\$2,448,026 *	Transfer net year-end balance to operating carryforward
<i><b>First Quarter FY2009</b></i>			
Budget Stabilization Reserve (Designated Fund)	General Fund	\$1,646,000	Incremental Cost YSU/ACE Agreement

\* Year end operating carryforward equals \$3,350,855 (unspent scholarship funds, laboratory/technology fees and net year end excess)

## **Background Information YSU Funds and Related Transfers**

### ***Fund Accounting***

YSU utilizes nine fund types as the basis for its accounting system:

**General** – current unrestricted operating funds not accounted for in other funds. “Current” means intended to be spent within the fiscal year and “unrestricted” means that no external restrictions have been attached to the usage of these funds, thus they are available for general operations of the University.

**Auxiliary** – current unrestricted funds for self-supporting operations such as the Recreation Center, Athletics/Concessions, Kilcawley Center, Housing, and Parking.

*Note: Student General Fee revenue is recorded in the General Fund in entirety but provides support for the Recreation Center, Kilcawley Center, and Athletics. General and Auxiliary funds comprise the annual operating budget which is approved on an annual basis by the Board of Trustees.*

**Designated** – unrestricted transfer funds authorized by the Board to be used for specific purposes, generally project-oriented or reserves. These funds are available for expenditure in the current or future budget years but do not generate revenue.

**Plant** – funds established primarily to record activity associated with capital assets and debt, and reserves for same.

**Restricted** – current and noncurrent funds whose usage is externally restricted by grant, contract, donor, or regulation.

**Endowments and Funds Functioning As Endowments** – funds requiring principal to remain intact with earnings generally restricted for a specific purpose such as scholarship.

**Loan** – funds utilized for loan programs such as Federal Perkins.

**Agency** – custodial funds held for another entity.

### ***Transfer Policy***

Transfers are the movement of cash between and among fund types, and are governed by Board Guidebook Policy 3010.01. Budget transfers within the operating budget (General and Auxiliary funds) are approved by the President and such transfers \$250,000 or more are reported to the Board on a quarterly basis as background material. Transfers involving a fund outside of the operating budget are considered inter-fund transfers. Inter-fund transfers \$100,000 or more require Board approval. Inter-fund transfers under \$100,000 are reported to the Board on a quarterly basis as background material unless under \$25,000. Exclusion of inter-fund transfers under \$25,000 has yet to be incorporated into the formal policy.

### ***Board Reporting***

In addition to the transfer reports required by Policy 3010.01, Financial Services provides the Board a quarterly general fund financial report of current and prior year budget compared to actual, and current year actual compared to prior year actual, as well as an annual, comprehensive, audited financial report which aggregates all fund activity. For the past several years, operating carryforwards have been moved to designated funds to avoid distortion of current year budget variance analysis. As a result, expenditures from designated funds have grown. Because the Banner system supports timely and efficient reporting, we are adding an annual Designated Fund Report to facilitate Board review of activity in designated funds.

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

**FACULTY APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/RACE*</b>	<b>POSITION NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATES</b>	<b>SALARY/ FTE BASE SALARY</b>	<b>COMMENTS</b>
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**April 2008**

None.							
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**May 2008**

None.							
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**June 2008**

None.							
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**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/RACE*</b>	<b>POSITION NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATES</b>	<b>SALARY/ FTE BASE SALARY</b>	<b>COMMENTS</b>
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**April 2008**

Ms. Corinne Ruby	F/C	Replacement \$15,450	Assistant Coordinator, Mathematics Assistance Center	Mathematics and Statistics	04/01/08	\$30,900	New Hire
Mr. William Wheelock	M/C	Replacement \$82,000	Director, Materials Management	Materials Management	04/01/08	\$82,000	New Hire
Ms. Cindy Martin	F/C	Replacement \$95,000	Head Coach, Women's Basketball	Intercollegiate Athletics	04/11/08	\$95,000	New Hire
Mr. Bernard Scott	M/B	Replacement \$50,000	Assistant Coach, Women's Basketball	Intercollegiate Athletics	04/16/08	\$60,000	New Hire

**May 2008**

Ms. Shannon Sword	F/C	Replacement \$30,000	Assistant Coach, Women's Basketball	Intercollegiate Athletics	05/01/08	\$30,000	New Hire
Ms. Kelly Price	F/C	Replacement \$44,121	Assistant Director, First Year Student Services	Center for Student Progress	05/21/08	\$39,618	New Hire

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

NAME	GENDER/RACE*	POSITION <i>NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</i>	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	SALARY/ FTE BASE SALARY	COMMENTS
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**June 2008**

Ms. Melinda Bowen-Houck	F/C	Replacement \$39,403	Development Officer 1	WYSU-FM	06/02/08	\$36,500	New Hire
Mr. Jeffrey Wills	M/C	Replacement \$40,083	Assistant Athletic Trainer	Intercollegiate Athletics	06/01/08	\$37,000	New Hire
Mr. Todd Burkey	M/C	Replacement \$42,332	Assistant Athletic Trainer	Intercollegiate Athletics	06/01/08	\$42,332	New Hire
Mr. Joseph Marino	M/C	Replacement \$28,688	Research Associate	Islamic Studies	06/01/08	\$28,688	New Hire
Mr. John Patrick	M/C	Replacement \$43,823	Strength and Conditioning Coach	Intercollegiate Athletics	06/09/08	\$41,245	New Hire
Ms. Darcy Thompson	F/C	Replacement \$19,246	Assistant Coach, Women's Volleyball	Intercollegiate Athletics	06/09/08	\$29,800	New Hire
Ms. Anna Marie Bott	F/C	Replacement \$33,939	Project Manager, Youngstown City School District, 21st Century Community Learning	Associate Degree & Tech Prep Programs	06/09/08	\$32,000	New Hire
Mr. Gary Boley	M/C	Replacement \$60,517	Director, Career and Counseling Services	Career and Counseling Services	06/12/08	\$57,636	New Hire
Mr. Robert Coller	M/C	Replacement \$2,717	Coordinator (part time), Mineral Museum	Geology	06/15/08	\$25,616	Two-Month Contract
Mr. Thomas Davidson	M/C	Replacement \$6,715	Project Specialist	Computer Services	06/16/08	\$68,182	Temporary



**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

**CLASSIFIED APPOINTMENTS FOR INFORMATION ONLY**

<b>NAME</b>	<b>GENDER/RACE*</b>	<b>POSITION NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATES</b>	<b>SALARY/ FTE BASE SALARY</b>	<b>COMMENTS</b>
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**April 2008**

Ms. Dinah McCamon	F/C	Replacement \$17.67	Secretary 2	Metropolitan College	04/01/08	\$36,754	Lateral Transfer
Mr. Steve Katros	M/C	Replacement \$20.20	Administrative Assistant 1	Dean's Office, Bitonte College of Health & Human Services	04/03/08	\$42,016	Lateral Transfer
Ms. Anna Ruscitti	F/C	Replacement \$13.91	Secretary 2	Dean's Office, Fine & Performing Arts	04/09/08	\$28,932	New Hire
Ms. Melodie Marando	F/C	Replacement \$15.89	Student Services Counselor	Office of the Registrar	04/14/08	\$33,051	Promotion
Mr. Michael Lisi	M/C	Replacement \$13.31	Library Media Technical Assistant 2	Maag Library	04/14/08	\$27,685	New Hire
Mr. Bruce Palmer	M/C	Replacement \$14.65	Photographer	Marketing and Communications	04/14/08	\$30,472	New Hire
Mr. Brian Godsen	M/C	Replacement \$17.69	Programmer/Analyst 3	Institutional Research	04/14/08	\$36,796	New Hire
Ms. Susan George	F/C	Replacement \$18.71	Administrative Assistant 1	Career and Counseling Services	04/17/08	\$38,917	Promotion
Ms. Evangeline Burzynski	F/C	Replacement \$13.91	Secretary 2	Human Resources	04/28/08	\$28,932	New Hire
Ms. Cindy Sarnowski	F/C	Replacement \$14.65	Administrative Assistant 1	Counseling and Special Education	04/28/08	\$30,427	Promotion
Ms. Rhonda Adams	F/C	Replacement \$23.83	Administrative Assistant 3	Procurement Services	04/30/08	\$49,566	Reassignment

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

**CLASSIFIED APPOINTMENTS FOR INFORMATION ONLY**

<b>NAME</b>	<b>GENDER/RACE*</b>	<b>POSITION NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATES</b>	<b>SALARY/ FTE BASE SALARY</b>	<b>COMMENTS</b>
<b>May 2008</b>							
Ms. Lisa Devore	F/C	Replacement \$14.41	Assistant Sales Manager	Bookstore	05/05/08	\$29,973	Promotion
Mr. Nicholas Durse	M/C	Replacement \$16.74	Delivery Worker 2	Support Services	05/08/08	\$34,112	Lateral Transfer
Ms. Linda Moore	F/C	Replacement \$13.91	Secretary 2	Human Resources	05/12/08	\$28,933	New Hire
Ms. Debra Dolasinski	F/C	Replacement \$13.31	Secretary 2	Foreign Languages	05/19/08	\$27,685	New Hire
Mr. Michael Vansack	M/C	Replacement \$13.91	Accountant 1	Financial Services	05/19/08	\$28,932	New Hire
Ms. Desa Pavlichich	F/C	Replacement \$13.91	Secretary 2	Center for International Studies	05/26/08	\$28,933	New Hire
<b>June 2008</b>							
Mr. David Edwards	M/C	Replacement \$19.90	Accountant 3	Grants Accounting	06/02/08	\$41,392	Transfer from P/A
Ms. Mary Lou Castner	F/C	Replacement \$27.37	Data Systems Coordinator 2	Financial Services	06/02/08	\$56,930	Transfer from P/A
Ms. Cheryl Massaro	F/C	Replacement \$14.65	Administrative Assistant 1	Deans Office, STEM	06/02/08	\$30,368	Promotion
Mr. Dennis Gajdos	M/C	Replacement \$24.50	Software Specialist 1	Media and Academic Computing	06/02/08	\$50,960	Transfer from P/A
Ms. Debra Williams	F/C	Replacement \$13.91	Secretary 2	Human Ecology	06/02/08	\$28,933	New Hire
Ms. Genia HERN	F/B	Replacement \$15.45	Mail Clerk/Messenger	Postal Services	06/06/08	\$32,136	Lateral Transfer

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

<b>CLASSIFIED APPOINTMENTS FOR INFORMATION ONLY</b>							
NAME	GENDER/RACE*	POSITION <i>NEW or REPLACEMENT (Including Vacant Position Budgeted Salary)</i>	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATES	SALARY/ FTE BASE SALARY	COMMENTS
Ms. Charmaine Walker	F/B	Replacement \$18.81	Administrative Assistant 2	Maag Library	06/23/08	\$39,125	Promotion
Ms. LeAnn Lampley-Laster	F/B	Replacement \$15.29	Accountant 2	General Accounting	06/09/08	\$32,219	New Hire
Ms. Melanie Leonard	F/C	Replacement \$13.91	Secretary 2	Student Life	06/23/08	\$28,933	New Hire
<b>SEPARATIONS</b>							
NAME	GENDER/RACE*	CATEGORY OF EMPLOYMENT	TITLE	DEPARTMENT	SEPARATION DATE	VACANT POSITION BUDGETED SALARY	COMMENTS
<b>RETIREMENTS:</b>							
Dr. Louis Harris	M/C	Faculty	Professor	Health Professions	05/18/08	\$85,116	Retired
Mr. Carmen Leone	M/C	Faculty	Instructor	English	05/18/08	\$50,672	Retired
Dr. Kathy Akpom	F/C	Faculty	Professor	Health Professions	07/01/08	\$70,760	Retired
Mr. Joseph Edwards	M/C	P/A	Dean and Professor	College of Fine and Performing Arts	06/30/08	\$143,028	Retired
Dr. John Yemma	M/C	P/A	Dean and Professor	Bitonte College of Health and Human Services	06/30/08	\$108,333	Retired; rehired for 10 months through 06/30/09
<b>SEPARATIONS:</b>							
Ms. Shirley Hodnicky	F/C	Classified	Cashier 2	Student Accounts and University Receivables	04/11/08	\$34,819	Resignation
Ms. Tisha Hill	F/B	P/A	Head Coach, Women's Basketball	Intercollegiate Athletics	04/30/08	\$68,801	Resignation
Mr. Alvis Rogers		P/A	Assistant Coach, Women's Basketball	Intercollegiate Athletics	04/30/08	\$38,518	Contract Ended

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

<b>SEPARATIONS</b>							
<b>NAME</b>	<b>GENDER/RACE*</b>	<b>CATEGORY OF EMPLOYMENT</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>SEPARATION DATE</b>	<b>VACANT POSITION BUDGETED SALARY</b>	<b>COMMENTS</b>
Mr. Bernie Cummins	M/C	P/A	Director	Career and Counseling Services	04/30/08	\$58,391	Resignation
Ms. Krystal Brooks	F/B	P/A	Assistant Coach, Women's Basketball	Intercollegiate Athletics	04/30/08	\$22,770	Contract Ended
Ms. Kara Wile	F/C	P/A	Assistant Coach, Women's Basketball	Intercollegiate Athletics	04/30/08	\$42,948	Contract Ended
Ms. Christine Utnage	F/C	P/A	Assistant Coach, Volleyball	Intercollegiate Athletics	04/30/08	\$29,849	Resignation
Ms. Rosemarie Kascher	F/C	P/A	ESL Specialist, English Language Institute	Center for International Studies & Programs	05/02/08	\$6,279	Resignation
Ms. Erin O'Brien	F/C	P/A	Academic Administrator, Pre-Professional Programs	Dean's Office, College of Arts and Sciences	05/02/08	\$49,812	Resignation
Ms. Darlene Clinkscale	F/B	P/A	Coordinator, Career Pathway Program	Metro Credit	05/05/08	\$33,120	Resignation
Mr. Matthew Folk	M/C	P/A	Assistant Coach, Men's & Women's Cross Country and Track	Intercollegiate Athletics	05/31/08	\$14,055	Contract Ended
Mr. Richard Penniman	M/C	P/A	Assistant Coach, Men's & Women's Cross Country and Field	Intercollegiate Athletics	05/31/08	\$5,123	Contract Ended
Ms. Wendy Pakalnis	F/C	P/A	Event Coordinator/ Fundraiser	Rich Center for Autism	05/31/08	\$16,146	Resignation
Mr. Vincent Antonucci	M/C	P/A	Assistant Coach, Football	Intercollegiate Athletics	05/31/08	\$16,234	Resignation
Mr. Timothy Frost	M/B	P/A	Assistant Coach, Football	Intercollegiate Athletics	05/31/08	\$16,234	Resignation
Ms. Amanda Burns	F/C	P/A	Intervention Aide	Rich Center for Autism	06/20/08	\$16,146	Resignation

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
APRIL 1, 2008 - JUNE 30, 2008**

<b>SEPARATIONS</b>							
<b>NAME</b>	<b>GENDER/RACE*</b>	<b>CATEGORY OF EMPLOYMENT</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>SEPARATION DATE</b>	<b>VACANT POSITION BUDGETED SALARY</b>	<b>COMMENTS</b>
Ms. Emily O'Hara	F/C	P/A	Intervention Aide	Rich Center for Autism	06/23/08	\$12,970	Resignation
Mr. Gordon Mapley	M/C	P/A	Executive Director, Institutional Research and Policy Analysis	Institutional Research	06/30/08	\$95,524	Resignation
Ms. Julie Chandler	F/C	P/A	Research Technician	Biological Sciences	06/30/08	\$26,788	Resignation
Mr. Harry Patrick	M/C	P/A	Senior Academic Advisor	Dean's Office, Bitonte College of Health and Human Services	06/30/08	\$64,949	Resignation
Ms. Kristi Happel-Christian	F/C	P/A	Curator, Visual Resources	Art	06/30/08	\$13,902	Contract Ended
Mr. Joseph Nudo	M/C	P/A	Academic Advisor	Dean's Office, Bitonte College of Health & Human Services	06/30/08	\$8,980	Contract Ended

\*Race abbreviation codes:

A = Asian or Pacific Islander, origins in any of the original peoples of the Far East, Southeast Asia, Pacific Islands, or Indian subcontinent.

B = Black (not of Hispanic origin), origins in any of the black racial groups.

C = White (not of Hispanic origin), origins in the original peoples of Europe, North Africa, or the Middle East.

H = Hispanic, Mexican, Puerto Rican, Cuban, Central/South American or other Spanish culture.

N = American Indian or Alaskan Native, origins in any of the original peoples of North America.

**UNIVERSITY GUIDEBOOK**

**Subject: Maternity/Parental Leave – Paid Leave, Exempted  
Professional/Administrative Staff**

Developed by: Craig Bickley	Authorized by: Eugene P. Grilli
Title: Chief Human Resources Officer	Title: Vice President for Finance and Administration
Approved: September 19, 2008	<b>EFFECTIVE: September 19, 2008</b>

**Policy:** The University is committed to employment practices that promote the health and welfare of its employees. The University understands that supporting employees as they balance career, childbirth and family life benefits both the employee and the University. The policy allows for a specified period of paid leave following the birth or adoption of a child.

RESOLUTION NUMBER: YR 2009-

**Purpose:** Under the provisions of this policy, the University will provide paid leave, at the employees current salary for up to 6 workweeks or 240 hours, for the purpose of recovery from childbirth and/or to care for and bond with a newborn or newly adopted child.

**Parameters:** This policy extends to all exempted Professional/Administrative Staff, as well as to employees covered by collective bargaining agreements if those agreements do not provide for paid leave for Maternity or Parental Leave. Once a collective bargaining agreement provides for paid Maternity or Parental Leave, the collective bargaining agreement will supersede this policy.

This policy runs concurrently with the unpaid leave benefits provided in accordance with the Leave of Absence, Family Medical Leave Act, Policy No. 7002.01 and with the unpaid leave benefits provide in Leave of Absence, Extended Child-Care Insurance Benefits, Policy No. 7002.02. For any employee covered by a collective bargaining agreement to which this policy applies, this paid leave shall also run concurrently with any provisions for unpaid Family Medical Leave or Child Care Leave referred to in the collective bargaining agreement.

**Agenda Item G.4.c.  
Exhibit E**

**Definitions:**

1. Paid Maternity Leave means a period of paid leave for up to six (6) workweeks or 240 hours following the birth or adoption of a child. This paid leave program is available to birth mothers for recovery from childbirth and to care for and bond with a newborn child.
2. Paid Parental Leave means three (3) workweeks or 120 hours of paid leave for a biological father, domestic partner or adoptive parent to care for and bond with a newborn or newly adopted child. This leave must be used within six (6) months following the birth or adoption of a child. This leave may be available on an intermittent basis with the approval of the supervisor and the Chief Human Resources Officer.
3. Adoption Expense Payment means the payment of two thousand dollars (\$2,000) for adoption expenses. Such payment may be requested upon approval of the adoption. An employee who adopts a child may elect to receive the Adoption Expense Payment in lieu of receiving the paid Maternity and Parental Leave.
4. Paid Parental Leave also means three (3) workweeks or 120 hours of paid leave following the Maternity Leave for birth mothers to care for and bond with the child. This leave must be used within 6 months following the birth of a child.

**Procedures:**

1. Paid Maternity and Parental Leave shall be used prior to using sick leave which may be used to extend the period of paid leave, but which also runs concurrently with unpaid leave in accordance with Family Medical Leave or Child Care leave.
2. Only one paid Maternity and/or Parental Leave benefit is available per employee, per birth or adoption event. The number of children born or adopted during the same event does not increase the length of the paid leave, i.e., multiple births.
3. This paid leave benefit is based upon 100% FTE and is prorated in accordance with the employee's percentage of FTE status.
4. This policy applies only to employees who have completed at least one year of service prior to the date that Paid Maternity or Parental Leave is to commence. Employees who attain one year of service while on leave for the purpose of a birth or adoption of a child will be eligible for a pro-rated portion of the Paid Maternity and/or Parental Leave.

5. When the use of Paid Maternity or Parental Leave is anticipated, the employee shall provide notice to their supervisor and to the Chief Human Resources Officer as far in advance as possible. The employee shall also submit an application for Leave Form at that time with anticipated dates of leave.
6. If the paid leave is to be used by a domestic partner, the employee shall ensure that the Affidavit of Domestic Partner is on file in the Office of Human Resources.
7. Employees on paid Maternity or Parental Leave continue to receive all employer-paid benefits and continue to accrue all other forms of paid leave. However, employees on paid Maternity or Parental leave are ineligible to receive overtime pay nor may these paid leaves be used in calculating overtime pay.
8. Employees on paid Maternity or Parental leave are ineligible to receive holiday pay. A holiday occurring during the leave period shall be counted as one day of Maternity or Parental Leave and paid as such.



**YOUNGSTOWN STATE UNIVERSITY  
BOARD OF TRUSTEES  
COMMITTEES  
2008-2009**

**STANDING COMMITTEES\***

**ACADEMIC AND STUDENT AFFAIRS**

Dianne Bitonte Miladore, Chair  
Carole S. Weimer, Vice Chair

**EXTERNAL RELATIONS**

Millicent S. Counts, Chair  
John L. Pogue, Vice Chair

**FINANCE AND FACILITIES**

H. S. Wang, Chair  
Sudershan K. Garg, Vice Chair

**AUDIT SUBCOMMITTEE**

H. S. Wang, Chair  
Harry Meshel, Vice Chair  
Millicent S. Counts  
Dianne Bitonte Miladore  
Daniel J. DeMaiolo  
Scott R. Schulick, Ex-Officio  
David C. Sweet, Ex-Officio

**INVESTMENT SUBCOMMITTEE**

Sudershan K. Garg, Chair  
Larry D. DeJane, Vice Chair  
John L. Pogue  
Carole S. Weimer  
Stephen W. T. Foley  
Scott R. Schulick, Ex-Officio  
David C. Sweet, Ex-Officio

**INTERNAL AFFAIRS**

John L. Pogue, Chair  
Harry Meshel, Vice Chair

**SPECIAL COMMITTEES\***

**EXECUTIVE**

Scott R. Schulick, Chair  
Larry D. DeJane, Vice Chair  
Millicent S. Counts  
Dianne Bitonte Miladore  
John L. Pogue  
H. S. Wang

**AD HOC SUBCOMMITTEE ON  
UNIVERSITY POLICY**

**STATEMENT/PROCEDURES REVIEW**

Scott R. Schulick, Chair  
Larry D. DeJane, Vice Chair  
Franklin S. Bennett, Jr.

**PRESIDENTIAL ASSESSMENT COMMITTEE**

Scott R. Schulick, Chair  
Millicent S. Counts  
H. S. Wang  
Carole S. Weimer

**TRUSTEESHIP COMMITTEE**

Scott R. Schulick, Chair  
Larry D. DeJane, Vice Chair

**\*Note:** Article III. Board of Trustees Bylaws-Officers and Organizations.  
Section 9.A. Board Committees read as follows: Membership - All Trustees and Student Trustees shall be voting members of all Board standing and special committees, unless otherwise provided by these Bylaws. The President shall be a non-voting ex-officio member of all committees, unless otherwise provided.