

Pollock House - 11 a.m., Thursday, November 16, 1967

AGENDA

a) Roll Call

1. Naming a Secretary pro tem for this meeting.

b) Proof of Notice of Meeting.

c) Reading and Disposition of Minutes of Meeting of August 28, 1967.

d) Recommendations from the President of The University:

1. Membership in the Inter-University Council of Ohio.
(Attachment)
2. Out-of-State Tuition increase for 1968-69.
(Attachment)
3. Delegation of Security for Classified Information of the
Department of Defense.
(Attachment)
4. Corrections in the Budget.
(To be forwarded prior to the Meeting.)
5. Naming of the Physical Education-Health Building.
(Attachment)

e) Report by President of The University.

1. Enrollment report for the Fall Quarter.
(To be available at the Meeting.)
2. Executive Office Building.
(An oral report of our progress.)
3. Physical Education Building.
(A model will be available for your inspection.)
4. Graduate work.
(An oral report of our progress.)

e) Report by President of The University. (Continued)

5. Labor Union Relations.
(Copy of each letter attached.)
6. University Committee list.
(Attachment)

f) Report of Committees of the Board.

1. Report of the Nominating Committee for a Secretary of
The Youngstown State University Board of Trustees:

Mr. Carl W. Ullman, Chairman
Attorney Clarence L. Robinson
Mr. William J. Brown

2. Report of the Nominating Committee for Treasurer of
The Youngstown State University Board of Trustees:

Mr. Robert E. Williams, Chairman
Mrs. James L. Fisher
Mr. Clarence J. Strouss

3. Report of the Chairman of the Building Committee naming
two additional members of the Board to serve on the
Building Committee.

Mr. Clarence J. Strouss, Chairman

4. Report of the Chairman of the Budget and Finance Committee
naming two additional members of the Board to serve on this
Committee.

Mr. Carl W. Ullman, Chairman

g) Communication, Petitions and Memorials.

1. Letter to the Student Council on Parking.
(Attachment)

h) Unfinished Business.

i) New Business.

1. Setting time of future regular meetings.
(Attachment)

j) Adjournment.

The second meeting of the Board of Trustees of the Youngstown State University was held at 11:00 a.m. at the Pollock House on Tuesday, August 28, 1967. Present were Dr. McCann in the chair, Mrs. Fisher and Messrs. Brown, Robinson, Saunders, Ullman. Absent were Messrs. Strouss, Wean and Williams. A quorum was declared to be present.

Item 1. Approval of Minutes for the meeting held August 15, 1967.

The following corrections were made in the minutes as prepared:

Under YR 1967-3, Secretary Pro tem, change from "Mr. Brown moved" to "Mr. Strouss moved."

Under YR 1967-7, Fee and Tuition Schedule, add "(See Exhibit A)" and mark Exhibit A as follows: "Exhibit A - YR 1967-7."

Under YR 1967-10, add "(See Exhibit B) for Youngstown University Trustees action referred to," and head Exhibit B as follows: "Exhibit B to YR 1967-10 action by the Youngstown University Trustees taken at their meeting of August 14, 1967".

Mr. Saunders moved, Mr. Robinson seconded, and the Board unanimously voted to approve the minutes as corrected.

Item 2. Secretary Pro tem.

Mr. Ullman moved, Mr. Brown seconded, and the Board unanimously voted that Mr. Pugsley serve as Secretary Pro tem for this meeting.

Item 3. Resolution on Purchase of Insurance and Attachments.

YR 1967-13

Upon recommendation by letter from Mr. Strouss, Chairman of the Building Committee, all insurance in force at the University was approved, and the following resolution was moved by Mr. Ullman, seconded by Mrs. Fisher and unanimously approved:

"RESOLVED that the Board of Trustees, having responsibility and statutory authority to acquire, construct and possess property, both personal and real, and realizing that such property is to be protected, hereby authorizes the continuance or purchase of necessary insurance on any or all buildings, equipment, personal property, vehicles and other property used, owned, leased or rented. This authority includes the purchasing of any insurances as may be deemed necessary to protect such property and any damage for which the property may be insured, and also the purchase of other insurance and/or health, accident and

liability insurance or fidelity bond as is necessary for the protection of the employees, students, participants in intramural or inter-collegiate sports and all other activities of the University per Article V, Section 4 of the bylaws. The President and/or Business Manager at their discretion are authorized to purchase additional insurance in such amounts and at such times as it may be needed."

Item 4. Replacement of Section 23 of the Regulations;
Retirement Allowance, Pensions, Insurance Benefits.

YR 1967-14

Mr. Pugsley reported that employees of the University may no longer be covered by Social Security or the TIAA-CREF program. Instead, the State of Ohio Retirement Act programs will be required by law. Taking cognizance of the need to provide fullest protection in areas of fringe benefits to University employees, Mr. Ullman moved, Mr. Brown seconded and the Board unanimously approved the following resolution:

"Effective September 1, 1967 all full service faculty, administrative officers and other full service employees of the University and certain Limited Service faculty and part time employees as permitted by law, shall be covered by The State of Ohio Retirement Act under the State Teachers Retirement system for faculty and eligible professional employees or under the Public Employees Retirement system for others.

"Effective September 1, 1967 all full service faculty administrative officers and other full service employees shall be provided at no cost to the individual Blue Cross-Blue Shield, Major Medical, and Group Life Insurance programs. Where more than one member of a family is employed only one Blue Cross-Blue Shield family policy will be provided. Upon retirement full service faculty, administrative officers and other full service employees, after 15 years of continuous full service to the University may upon their election be provided one half the cost of Blue Cross-Blue Shield, Major Medical and Group Life Insurance Programs. Limited service faculty who teach 12 or more credit hours per quarter on a continuous basis during the three quarters of the academic year may upon their election be provided with one half the cost of an individual (not family) membership in Blue Cross-Blue Shield.

See also Section 38 for fee remissions.

Item 5. Addition to Section 21 of the Regulations;
Academic Year and Vacations.

Mr. Pugsley explained that the Civil Service Law provides for two groups of employees, the Unclassified and the Classified. Full service, 12 month administrative officers, heads of administrative non-academic units, and their first assistants, are included in the unclassified group whereas other full service 12 months non-academic employees are identified as classified employees. Upon motion by Mr. Saunders and second by Mr. Brown, the following resolution was adopted by unanimous vote.

"RESOLVED that the Regulations of the Board of Trustees governing Academic Administration be supplemented in Section 21, Academic Year and Vacations, by the addition of the following:

Full service, 12 month administrative officers, heads of administrative non-academic units as designated by the University, and their first assistants who are included as unclassified employees are entitled to one calendar month of annual leave for each fiscal year of service on the same basis as is provided to 12 months faculty.

Full service 12 months non-academic employees who are not designated as administrative officers, heads of administrative non academic units or their first assistants and are identified as classified employees, earn two calendar weeks of vacation per year. Said vacation shall be taken by January 1 following the fiscal year during which the leave was earned.

Item 6. Addition to the "Schedule of Charges".

YR 1967-16

Mr. Saunders moved and Mr. Robinson seconded the following resolution which was unanimously adopted to amend the Schedule of Charges:

"RESOLVED that the Schedule of Charges for Youngstown State University, approved by this Board at its meeting on August 15, 1967, be amended to include the following:

Withdrawals and Refunds

Refunds of fees shall be made according to the following schedule, except that the Student Service Fee (Comprehensive) is not refundable.

Date of Acceptance by Business Office*	Refund	Summer Terms 5 1/2 weeks
1-6 school days**	75%	50%
7-12 school days	50%	None
13-18 school days	25%	
19th school day	None	

* From opening date of classes

** Excludes Sunday, for each specified time period.

Residence Hall Charges

Room and Board per single quarter	\$300.00
Room and Board per academic year	850.00
Room and Board per academic year plus the summer quarter	1125.00
Damage deposit fee	50.00
Non-Refundable deposit to be applied to Room and Board	100.00
Board only, by Contract, per quarter	175.00

Parking and Traffic Control

Parking Identification Registration for students and all University Employees per year or any portion thereof effective September 1, non- refundable.	5.00
Student Parking Lot charge per entrance (Limit of 24 hours per charge.)	.20
Fine per offense for parking without Registration, illegal parking or other violations.	
First offense	No charge
Second offense	2.00
Third offense	4.00
Fourth offense	6.00
Each succeeding offense	8.00

Charges for Athletic and other University Events

Charges for Athletic and other University events to which the public is admitted shall be established by the President.

Item 7. Addition to Paragraph 4, Section 38 of the Regulations,
Tuition and Fees.

Mrs. Fisher moved, Mr. Brown seconded, and the Board passed unanimously the following resolution:

"RESOLVED that the Regulations of the Board of Trustees governing Academic Administration, Section 38, Tuition and Fees, be amplified by adding to paragraph four the following:

Full service faculty, administrative officers and other full time employees are themselves eligible to enroll for up to 6 credit hours of work per quarter, and to receive fee remissions for the Instructional Fees charged Ohio residents for such work, provided that the time such work is taken shall not interfere with the normal working hours of the individual.

Limited Service Faculty teaching 6 credit hours or more may enroll for the quarter in which such teaching services are rendered, for up to 6 hours with remission of one half the Instructional Fee."

Item 8. Authorization to Execute and Deliver the Interim Agreement and other agreements hereby delegated to the Chairman, and/or the President.

Mr. Saunders moved, Mrs. Fisher seconded, and the Board passed unanimously the following resolution:

"RESOLVED that the Chairman of this Board of Trustees, and/or the Vice Chairman, and/or the President of the Youngstown State University, be and is (are) hereby authorized to execute and deliver in behalf of the Youngstown State University, the Interim Arrangement between the Trustees of the Youngstown University and the Trustees of the Youngstown State University, such arrangement having been approved at the Meeting of the Youngstown State University Trustees held on August 15, 1967, and

"BE IT FURTHER RESOLVED that the Chairman of this Board of Trustees, and/or the Vice Chairman, and/or the President of the Youngstown State University be and is (are) hereby authorized to execute such other contracts and/or agreements as may be in the interest of the University, such action to be reported to the Board at its next regular meeting."

Item 9. Authorization to Accept and Invest University Funds.

YR 1967-1

Mr. Brown moved, Mr. Robinson seconded, and the Board passed unanimously the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University pursuant to Section 3345.16 of the Ohio Revised Code, wherein the Board may receive, hold in trust, for the use and benefit of the University any grant, devise of land, and donation and bequest of money or other personal property to be applied to the general or special use of the University, including use for student loan and scholarship purposes unless otherwise directed in the donation or bequest, does hereby authorize the Business Manager of the University as advised by the Finance Committee of this Board to invest University funds under Board policies and in compliance with all governing statutes and laws."

Item 10. Duplication and Handling of University Keys.

YR 1967-2

Mrs. Fisher moved, Mr. Saunders seconded, and the Board adopted the following resolution unanimously.

"RESOLVED that the Board of Trustees of Youngstown State University pursuant to Section 3345.13 of the Ohio Revised Code regarding Duplication of Keys, does hereby authorize the Director of Physical Plant, and he alone, to control the custody, issuance, and duplication of all keys for any and all University facilities. The unauthorized duplication or possession of University keys is forbidden."

Item 11. Special Police.

YR 1967-21

Mr. Ullman moved, Mr. Brown seconded, and the Board passed unanimously the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University pursuant to Section 3345.04 of the Ohio Revised Code, and in order to protect the property of the University, suppress nuisances and disturbances and breaches of the peace and enforce laws for the preservation of good order, does hereby authorize the President to designate one or more employees of the University as special policemen. The such designated people shall have the powers of arrest as described in the Revised Code (Section 3345.04). They shall take an oath of office and comply fully with the above named section of the code."

Item 12. Authority to Rent or Lease for the University.

YR 1967-23

Mr. Brown moved, Mrs. Fisher seconded, and the Board unanimously approved the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University hereby authorizes the Business Manager to rent or lease space, facilities, areas, tools, furniture, equipment, and vehicles that are not University owned and that are to be used for the University, either on or off campus as it is deemed necessary for the benefit of the University".

Item 13. Authority to Establish Bank Accounts.

YR 1967-23

Mr. Saunders moved, Mr. Robinson seconded, and the Board unanimously approved the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University hereby authorizes the Business Manager to establish bank accounts in the Dollar Savings and Trust Company, The Union National Bank, The Mahoning National Bank and/or The Peoples Bank all of Youngstown, Ohio as advised by the Finance Committee of this Board to receive deposits of any and all receipts and for the payment of any and all bills. This authority includes the use of checking accounts, savings accounts, safety deposit boxes, and any other facility the banks may have for all customers, subject to the laws and regulations of Ohio with the required insurance guarantees".

Item 14. Rental of University Facilities.

YR 1967-24

Mr. Brown moved, Mrs. Fisher seconded, and the Board unanimously approved the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University, having certain space facilities that may be rented for use by non-university organizations and firms, does hereby authorize the administrative staff to arrange for any such rentals, and in doing so, must give precedence for their use to University-connected organizations and personnel. All rentals may include any or all equipment within that rented area. Any and all charges made for any rentals must be fixed, billed and collected by the Business Manager's office.

Item 15. Authority to Enter into Contracts and Agreements.

YR 1967-25

Mr. Ullman moved, Mr. Brown seconded, and the Board unanimously approved the following resolution:

"RESOLVED that the Board of Trustees of Youngstown State University hereby authorizes the President and/or the Business Manager of the University to sign for the University, Federal, State and Municipal Government Contracts and Agreements such as, but not limited to, Veterans Administration, Army, R. O. T. C., Atomic Energy Commission, all Higher Education Acts, and the Urban Renewal Agency".

Item 16. Authority to Advertise.

YR 1967-26

Mr. Ullman moved, Mr. Robinson seconded, and the Board unanimously approved the following resolution:

"RESOLVED that advertisement notices or displays which may benefit the University may be placed in any newspaper or other medium of public information with the approval of the President, and that the costs thereof are chargeable to the University".

Item 17. Authority to Accept Loans of Property including Vehicles.

YR 1967-27

Mr. Fisher moved, Mr. Saunders seconded, and the Board unanimously approved the following resolution:

"RESOLVED that the University may accept loans of vehicles and other property to be used by the University in support of its activities and affairs, and that in accepting such loans the University shall be authorized to make any appropriate expenditures for the protection and maintenance of such property".

Item 18. Classification of Certain Employees.

YR 1967-28

Mr. Brown moved, Mrs. Fisher seconded, and the Board unanimously passed the following resolution:

"RESOLVED that the faculty, administrative officers, heads of administrative non academic units and their first assistants be designated as unclassified employees. All other non academic personnel are designated as classified employees. The Board hereby authorizes the classification of such non academic employees, using job descriptions recommended by the Department of State Personnel, and giving due consideration to job responsibilities. Adjustment of salaries and wages to meet classification standards will be considered by the Board as additional funds become available.

Item 19. Authority to Establish Work Week for Non Academic Employees.

YR 1967-29

Mr. Saunders moved, Mr. Robinson seconded, and the Board unanimously adopted the following resolution:

"RESOLVED that the work week for administrative and non academic employees shall be determined by the President in consultation with appropriate administrative officers".

Item 20. Overtime Pay for Classified Employees.

YR 1967-30

Mr. Brown moved, Mr. Robinson seconded, and the Board unanimously adopted the following resolution:

"RESOLVED that all classified employees shall be entitled to overtime pay at the rate of 1 1/2 times the regular rate of pay for all hours worked over 44 hours in any one work week in compliance with the Federal Wage and Hour Law. All such overtime work must be approved by the Business Manager in advance".

Item 21. University Holidays.

YR 1967-31

Mrs. Fisher moved, Mr. Ullman seconded, and the Board unanimously adopted the following resolution:

"RESOLVED that the University will be closed on the following legal holidays: Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, Memorial Day and Independence Day. Other University holidays or student recesses may be declared by Presidential directive.

If a legal holiday falls on Sunday, the following Monday will be observed. The observance of a University holiday will not affect the pay of any employee and the pay shall be as though services were rendered.

Employees who are required to work on a day observed as a holiday shall be granted compensatory time off within the ensuing two weeks".

Item 22. Authority to Establish Hourly Rate of Pay.

YR 1967-32

Mr. Robinson moved, Mr. Saunders seconded, and the Board approved unanimously the following resolution:

"RESOLVED that the University be authorized to establish appropriate hourly rates for part time and full time employees, including student labor".

Item 23. Establishment of Appeals Committee.

YR 1967-33

After considerable discussion, a proposed resolution to establish an employee appeals committee was tabled for further study.

Item 24. Authorization of Travel, Consultants, Various Dues and Legal Counsel.

YR 1967-33

Mr. Brown moved, Mr. Robinson seconded and the Board unanimously approved the following resolution:

"RESOLVED that the President may authorize reimbursement of expenses in part or in full to any employee or non-employee of the University for the purpose of attending approved meetings, conferences, consultations, interviews, short term seminars and schools, special delegations, or such other representations on or away from the Campus as he may consider in the interest of the University.

"RESOLVED further that the President may authorize the payment of consultant's fees.

"BE IT FURTHER RESOLVED that the President may authorize payment of dues, fees and service charges to professional and other organizations in which the University holds or is seeking membership. He may also authorize partial or full moving expenses of new faculty and administrative officers as determined by University policy.

"BE IT FURTHER RESOLVED that within limits prescribed by law the President and/or the Board may obtain and pay for legal counsel".

Item 25. Military Leave.

YR 1967-34

Mrs. Fisher moved, Mr. Robinson seconded, and the Board unanimously approved the following resolution:

"RESOLVED that full service University Personnel on a 12 month basis who are members of the Ohio National Guard or Reserve Components of the Armed forces will be granted military leave with pay which will represent the difference between military pay received and his regular salary while on active duty or field training for up to two calendar weeks per year. A copy of the authorized orders must be submitted to the employee's appropriate superior in advance in order that suitable arrangements may be made. Nine months employees should arrange such military service for periods when they are not employed by the University.

"Full service employees who are called to active duty or are drafted to active military service and who have given notice of intent to return to the Institution within 90 days after the time of separation from active military service will be returned to the employment of the University after receiving an honorable discharge. Under such conditions military service time is creditable toward retirement".

Item 26. Jury Duty.

YR 1967-35

Mr. Brown moved, Mr. Robinson seconded, and the Board unanimously approved the following resolution:

"RESOLVED that full service faculty and other full service employees may be granted court of jury duty leave during normal work hours without loss in compensation. All compensation received from court shall be deposited with the Youngstown State University Cashier's Office; however, fees earned for court duty on an employee's day off do not have to be remitted to the University.

"If an employee is temporarily excused from court duty service, he is expected to return to work".

Item 27. Authority to Receive and Disburse Funds.

YR 1967-36

Mr. Brown moved, Mrs. Fisher seconded, and the Board unanimously passed the following resolution:

"RESOLVED that the President and the Business Manager or representatives so designated by them be authorized to sign and disburse all checks and vouchers, make contracts, handle receipts of collections from students and the public, provide for petty cash funds, banks, change funds and be further authorized to receive, have custody and disburse all general and special income from State Government, Federal Government, Municipal Government, gifts, bequests, research grants and funds from other sources, and provide for the proper accounting and controls of these funds".

Item 28. Designation of Income and Expenditures to Student Services.

YR 1967-37

Mrs. Fisher moved, Mr. Robinson seconded, and the Board unanimously passed the following resolution:

"RESOLVED that income from dormitories, student center, alumni operations, food services, bookstore, athletics, parking and traffic control and other auxiliary services be deposited to such auxiliary service accounts and that these funds be used to provide for and expand such services".

Item 29. Other Operating Budget for 1967-68.

YR 1967-38

Mr. Ullman moved, Mr. Brown seconded, and it was approved unanimously that the "Other Operating Budget" be approved as presented, and that a copy of this budget be included with the minutes of this meeting. (See Exhibit A attached for "Other Operating Budget".)

Item 30. Secretary for the Board.

YR 1967-39

Mrs. Fisher moved, Mr. Robinson seconded, and the Board voted unanimously that the Chairman of the Board of Trustees be authorized to appoint an appropriate committee or committees of the Board to recommend an individual who has been admitted to the Ohio Bar for Secretary to the Board, and an individual to serve as Treasurer to the Board.

Mrs. Fisher moved, Mr. Brown seconded, and it was agreed unanimously that the meeting adjourn. Time of adjournment was 12 o'clock noon. The time and place of the next meeting are to be established by the Chairman.

A. L. Pugsley
Secretary Pro tem

MEMBERSHIP IN THE INTER-UNIVERSITY COUNCIL OF OHIO

A letter from President Robert I. White of Kent State University invites Youngstown State University to membership in the Inter-University Council of Ohio. Such membership will provide Youngstown State University with a voice in concerns of the Council. The Council was more active before Chancellor Millett's office was established. However, it remains an effective organization for effecting attitudes and agreements on matters of common concern. President White serves as President of the Council this year. A copy of the Council's constitution and By-laws is attached for your information. It is recommended by President Pugsley that the invitation be accepted. The following resolution is proposed:

RESOLVED, that the Board of Trustees authorize the President of Youngstown State University to accept membership for Youngstown State University in the Inter-University Council of Ohio, to pay from University funds all necessary dues and other costs relating to the University's participation in Council affairs, and with the Chairman of this Board or a Trustee designated by him to represent Youngstown State University in such matters.

KENT STATE
UNIVERSITY
KENT, OHIO 44240

RECEIVED
OCT 18 1967
PRESIDENT'S
OFFICE

OFFICE OF THE PRESIDENT
(216) 672-2210

October 17, 1967

President Albert L. Pugsley
Youngstown University
Youngstown, Ohio 44503

Dear Al:

As this year's Chairman of the Inter-University Council of Ohio, I write to invite the membership of your University in that organization. The Inter-University Council is a somewhat extra-legal association of the State Universities of Ohio. I use the words I do because, while it has no standing in law, nevertheless each of the institutional Boards of Trustees has adhered to the Constitution. The gathering of the group consists of three participants from each institution, namely the President, a designated member of the Board of Trustees, and the chief business or finance officer. Only the first two have a vote. To help clarify some of those questions I enclose a copy of the Constitution.

With the change in status of your University, not only is it eligible for membership but, I can assure you, the present members would welcome your adherence. I wish to assure you that this invitation is congenial and we do hope for your acceptance.

The steps in acceptance would involve your statement to me and the acceptance of the Constitution by your Board of Trustees.

In addition to your University, corresponding invitations have been extended to the University of Toledo, Akron University, and Wright State University.

You will quickly note that there are several relatively minor sections of the present Constitution which will have to be revised with the addition of new members. These would be the sections relating to the quorum, the votes necessary for adoption of resolutions, and the rotation of officers among the Universities. The present members of the Council are seven in number, namely, Bowling Green State University, Central

President Albert L. Pugsley -2-

October 17, 1967

State University, Kent State University, Miami University, Ohio University, The Ohio State University, and The Cleveland State University. Upon implementation I will let you know of the time and place of the next meeting (frankly, that is not yet known by anyone as yet!).

Sincerely,



Robert I. White
President

RIW:js

Enclosure

CONSTITUTION AND BYLAWS
OF THE
INTER-UNIVERSITY COUNCIL
OF OHIO

Ratified on January 5, 1962

and

Amended October, 1966

CONSTITUTION OF THE
INTER-UNIVERSITY COUNCIL OF OHIO

ARTICLE I

Name and Nature

The voluntary educational association created by this Constitution shall be known as the Inter-University Council of Ohio.

ARTICLE II

Purpose, Means and Objectives

Section 1. Purpose. The purpose of the Council shall be the advancement of higher education in Ohio by all appropriate means and the effective interrelation of action among State-assisted institutions of higher education in all matters of educational policy or practice which concern more than any one of the institutions represented.

Section 2. Means. Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution.

Section 3. Objectives. The objectives of the Council shall be the realization of a well-coordinated Statewide system of public higher education, capable of satisfying quantitative and qualitative demands for education at undergraduate and graduate levels in the various disciplines and professions.

ARTICLE III

Council Organization and Operation

Section 1. Membership. The Council shall consist of the President and one Trustee of Bowling Green State University, Central State University, Kent State University, Miami University, Ohio State University, Ohio University, Cleveland State University, and such other state universities hereafter approved for membership by a two-thirds vote of the members.

Section 2. Meetings. Regular and special meetings shall be called and held as provided in the Bylaws. Nine shall constitute a quorum. The agenda of each meeting shall be determined in advance by the Council Chairman in consultation with the Executive Secretary. Only by unanimous consent of members present may non-agenda matters be considered at any meeting. The Executive Secretary shall attend all sessions unless asked by the Council to absent himself.

Section 3. Committees. The Council may in its work employ standing or ad hoc committees. Committee personnel shall be appointed by the Chairman of the Council from Council members, or upon nomination of the respective Presidents from the staff of each institution.

The chief financial officers of each institution shall constitute a standing committee on financial affairs.

Section 4. Council Action. In all matters eventuating in formalized action, each attending member shall have one vote. A minimum of a two-thirds vote of the members shall be necessary for the proposition to prevail. Save as regards routine action, decisions carried by less than unanimous vote shall be laid on

the table for further consideration, (and) each member institution shall avoid any form of commitment or understanding which compromises the tentative Council decision. Failing efforts to achieve unanimity, Council action, if reaffirmed by the requisite minimum vote, shall be referred as provided in Section 5 herein. Decisions both as to policy and practice shall be formulated and implemented in such manner as to permit the greatest degree of institutional freedom consistent with effective realization of actions taken.

Section 5. Referral of Council Decisions. Decisions of the Council are necessarily advisory in character, to be transmitted as recommendations to the boards of trustees of the institutions represented in the Council. Council decisions reached after full deliberation, however, shall be accorded a heavy presumption of validity by the respective boards of trustees as to the educational issues therein reached.

ARTICLE IV

Administration

Section 1. Officers. Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of the Chairman shall be rotated yearly among the presidents of the member institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure.

Section 2. Secretariat. The Executive Secretary shall be responsible for factual studies which will furnish adequate data as a basis for consideration of items on the Council agenda and shall transmit forms and requests for institutional data through the president of each member institution.

ARTICLE V

Jurisdiction of the Council

Section 1. Substantive Jurisdiction. Educational matters affecting more than one of the represented institutions shall fall within the substantive jurisdiction of the Council. These matters include, but are not limited to, the following: Student fees for both on-campus and branch instruction; admission policies; branch operations; salaries; educational programs and degrees; appropriation requests, both operating and capital; bond-issue and other forms of non-legislative financing of higher education in Ohio. Council jurisdiction, however, shall not embrace either branch operations or educational programs and degrees which on the date of adoption of this Constitution were already operative.

Section 2. Procedural Jurisdiction. Pending or proposed legislation affecting more than one of the represented institutions shall be reviewed by the Council before any public position is taken on such legislation by and on behalf of any of the separate institutions. Before any institution represented in Council makes any submission to the Ohio Attorney General for legal opinion, formal or informal, the initiating institution shall notify the Executive Secretary of the Council, who shall immediately advise all institutional presidents of the pending problem and proposed request.

ARTICLE VI

Financing

The financing of the Secretariat provided in Article IV, of appropriate exercises of jurisdiction under Article V, and any other expenditures receiving Council approval shall be by yearly assessments laid upon the member institutions in proportion to their respective State tax appropriations for operating expense.

ARTICLE VII

Bylaws

The Council shall, by majority vote of the quorum, enact Bylaws not inconsistent with the provisions of this Constitution. These Bylaws may be amended subject to the same limitations.

ARTICLE VIII

Amendments

Section 1. Proposal of Amendments. Amendments of this Constitution may at any meeting of the Council be proposed in writing over the signature of the mover and two seconds, the three proponents to represent a minimum of two of the member institutions.

Consideration of proposed amendments shall take place at the next subsequent meeting of the Council provided only that such consideration is itemized on the agenda of the meeting and exact copies of the proposal as made have been distributed with the required notice of the meeting.

Section 2. Action and Ratification. If any proposal for constitutional amendments receives from the Council the minimum of affirmative votes required by Article III, Section 4, then it shall forthwith be referred to the respective boards of trustees of the participating institutions. Unanimous acceptance by the six boards shall be necessary to adoption of the constitutional proposal.

SCHEDULE

This Constitution shall become operative, displacing that adopted January 5, 1962, immediately upon its ratification by the last of the State-assisted member institutions of higher education in Ohio. The individual serving as President of (the) Inter-University Council at the time this Constitution becomes effective shall serve as Chairman of the new Council until June 30 following, in keeping with the terms of office as fixed in the Bylaws enacted pursuant to Article VIII.

BYLAWS OF THE INTER-UNIVERSITY COUNCIL OF OHIO

ARTICLE III

Section 1. Membership. If at any time a participating institution is without a President, the Acting President shall serve as a member of the Council until the designation of a President. An Acting President shall not be eligible, however, to serve as Chairman of the Council. Each Trustee serving on the Council shall be designated by the Board of Trustees of his institution, to serve until a successor is named.

Section 2. Meetings.

1. Number. There shall be two regular meetings a year, supplemented by such special meetings, if any, as are deemed necessary. The timing of regular meetings shall be fixed in advance each year by action of the Council. Special meetings shall be called by the Chairman of the Council, or upon request by any President or by any two or more Trustees representing two or more institutions.

2. Notice of Meetings. The Executive Secretary shall furnish each member of the Council with written notice of each regular or special meeting, giving details of time, place, and agenda.

3. Place of Meetings. The place of meeting shall be rotated among the participating institutions.

4. Presiding at Meetings. The Chairman of the Council shall preside at all meetings which he attends. In his absence, the Vice Chairman shall preside; or, failing him, a Chairman Pro Tem shall be elected from among those present after the meeting has been called to order by the Executive Secretary.

5. Minutes. The Executive Secretary shall provide for the recording of the Minutes of all meetings of the Council, shall furnish true copies to all Councilmen, and shall maintain at the office of the Secretariat a full and accurate file of all Minutes.

6. Alternates. Council members shall notify the Executive Secretary if unable to attend the next called meeting. A President unable to be present may be represented by a Vice President or other administrative official of his institution; a Trustee similarly circumstanced may designate a fellow Trustee to represent him.

Substitutes shall be counted in determining the existence of a quorum, may initiate and second motions, and shall have the power to vote.

7. Rules of Order. Robert's Rules of Order shall govern Council proceedings in all circumstances in which they are applicable but not inconsistent with the Constitution and Bylaws of the Council.

ARTICLE IV

Section 1. Officers.

1. Terms of Office. The terms of office of the Chairman and Vice Chairman shall run from July 1 to June 30.

2. Presidential Equivalency. For purposes of Article IV, Section 1, of the Constitution, service as Acting President of one of the member institutions shall be counted in administering the proviso of that Section.

ARTICLE VII

1. Budget of Expenditures. The Executive Secretary shall, for each ensuing year, prepare for submission to the Council a budget of estimated expenditures. The Council shall approve the submission with such modifications as it deems to be required.

2. Determination of Assessments. The Executive Secretary shall, upon final action on the expenditure budget, determine the assessments to be made upon each participating institution and bill the chief financial officers thereof.

#

OUT OF STATE TUITION INCREASE

The tuition for out of state students is \$75.00 per quarter for the academic year 1967-68 and the following summer quarter. When the budget for the biennium was prepared with Chancellor Millett last spring he advised that this amount was very low and that in view of the general disposition of the General Assembly to have out of state students pay a much higher proportion of the cost of instruction than Ohio students pay, it would be necessary for Youngstown State University to move in this direction. However, he and members of the General Assembly alike, took cognizance of the historical, geographic and economic development of Youngstown University as a private university serving this area and this was the basis establishing our out of state tuition at the levels you later approved. Our budget was built so that the second year of the biennium would provide an increase in the out of state tuition by \$5.00 per quarter. In keeping with that commitment the following resolution is proposed. Recent action by the Ohio Board of Regents now requires that any fee or tuition increases also must receive approval by that body so that the following resolution is adopted.

RESOLVED that effective with the fall quarter of the 1968-69 academic year the charges per quarter for non resident students shall be modified to read as follows:

Non Resident Tuition Surcharge per Quarter

For all full time students taking 12-17 hours	\$80.00
For all full time students taking above 17 hours per additional credit hour over 17	\$10.50
For all part time students taking below 12 hours, per credit hour	\$10.50

Delegation of Security for Classified Information of The Department of Defense.

RESOLVED, that the Board of Trustees of Youngstown State University delegates its duties and responsibilities pertaining to the protection of Department of Defense classified information to the President of the University and to such other members of the faculty and administrative staff as may be designated by the President.

Naming The Physical Education-Health Building

The minutes of the May 2, 1966 meeting of the Youngstown University Trustees show action by that Board to designate the proposed Physical Education and Health Building as the "Mr. and Mrs. L. A. Beeghly Physical Education Center". Inasmuch as this center is supported substantially in its cost of construction by gifts from Mr. and Mrs. Beeghly it is recommended that the following resolution be adopted by the Youngstown State University Trustees:

RESOLVED THAT the proposed Physical Education-Health Building to be erected on the Youngstown State University campus be named "The Mr. and Mrs. L. A. Beeghly Physical Education Center" in grateful appreciation to Mr. and Mrs. Beeghly for supporting many of the programs of the University through the years as well as providing funds to assist in the construction of this structure, and that this Board considers such designation to be a fitting reminder of appreciation to the University community and the community of Youngstown for their generosity, interest and support.

October 19, 1967

Mr. James F. Moore
Business Representative
Carpenters & Joiners Union
Local 171
348 Rayen Avenue
Youngstown 2, Ohio

Dear Mr. Moore:

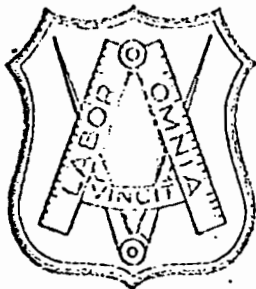
Mr. Rook, Business Manager of Youngstown State University has brought to my attention your certified letter, dated October 10, 1967. As a state university, we are bound by the ruling of the state's Attorney General which forbids state universities of the State of Ohio from acceding to your request for recognition of your union, or any other, as a collective bargaining agent. We shall be pleased, however, to discuss matters of concern to you and your members, for we share with you a deep concern for the welfare of our employees. This is a primary consideration. The fact that this University of its own volition, has this fall initiated broad fringe benefits for all full-time employees far exceeding the recent settlements in other institutions is evidence of our good will. We cherish the friendly and constructive attitudes expressed in your letter, and look forward to your continuing and cooperative support in building a greater Youngstown State University for this community.

Cordially,

A. L. Pugsley

ALP/slw

cc: Chancellor Millett
Dr. McCann
Attorney General Saxbe



Carpenters & Joiners Union ²⁵⁴

LOCAL 171
348 W. RAYEN AVENUE YOUNGSTOWN 2, OHIO
CHARTERED 1886 U. B. OF C. AND J. OF A. PHONE 747-6715

JAMES F. MOORE
BUSINESS REPRESENTATIVE

RAYMOND R. PIASKI
FINANCIAL SECRETARY

October 10, 1967

Mr. Joseph Rook
Business Manager
Youngstown State University
410 Wick Avenue
Youngstown, Ohio

Dear Sir:

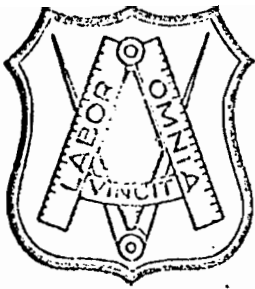
At our luncheon meeting in September, I declared my intention to petition the University for recognition and bargaining rights for Carpenters Local Union #171, in behalf of those members who are presently employed by the University and those who may subsequently become employed by the University in the performance of carpenter work.

Prior to the University having become a State University, the Local and University enjoyed an excellent relationship, having had its members hired on a permanent and casual basis, depending on the University's needs.

For the purpose of continuing the relationship we have enjoyed, Carpenters Local Union #171 of the United Brotherhood of Carpenters and Joiners of America does hereby petition Youngstown State University for recognition as the Collective Bargaining Agent for those of its members who are now employed by Youngstown State University in the performance of Carpenter Work. And for any other persons who may subsequently become employed in the performance of Carpentry on or in all of the building and property of the University.

The purpose and intent of recognition is for the express purpose of representing the members of the United Brotherhood in Collective Bargaining for hours of work, rate of pay, vacation, and such other fringe benefits and working conditions that may become the subject of negotiations.

Carpenters Local Union #171 has served the building and construction industry in Youngstown and the surrounding vicinity since 1886 as the man power reserve of skilled craftsmen whose talents



Carpenters & Joiners Union ²⁵⁵

LOCAL 171

348 W. RAYEN AVENUE

YOUNGSTOWN 2, OHIO

CHARTERED 1886

U. B. OF C. AND J. OF A.

PHONE 747-6715

JAMES F. MOORE
BUSINESS REPRESENTATIVE

RAYMOND R. PIASKI
FINANCIAL SECRETARY

Mr. Joseph Rook
October 10, 1967
Page 2

have contributed to the successful completion of every construction project, large and small, in the area including the University Building.

We are presently recognized by the Youngstown Board of Education and the Youngstown Metropolitan Housing Authority, for those of our members in their employ.

We are a responsible labor organization, participating in all Civic and Charitable functions of the community, not only in financial support, but in the contribution of thousands of skilled man hours to various charitable and non-profit projects over the years.

These points are presented to you so that you might have some insight as to the integrity and association of the organization which seeks recognition from the University.

Your earliest possible attention to this request will foster an amiable atmosphere in which to begin negotiations.

Sincerely yours,

James F. Moore
Business Representative

JFM/fk

STATEMENT OF CLASSIFICATION OF COMMITTEESACCORDING TO LINES OF AUTHORITYA. COMMITTEES DERIVING AUTHORITY FROM THE FACULTY:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the Faculty through the Senate. Appointments to committees are suggested by the Senate Council and decided in a joint meeting with the Administrative Council.

B. COMMITTEES DERIVING AUTHORITY JOINTLY FROM THE FACULTY AND ADMINISTRATION:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the appropriate administrative reference and also by the Senate. Appointments to committees are made jointly by the Administrative Council and the Senate Council.

C. COMMITTEES DERIVING AUTHORITY FROM THE ADMINISTRATION:

Actions on routine or procedural matters are effective immediately. Policy matters are subject to approval by the appropriate administrative reference. Appointments to committees are made by the Administration, except as specified in the committee descriptions.

APPOINTMENTS TO STANDING COMMITTEES
FOR THE 1967-1968 ACADEMIC YEAR

(Note: The President of the University is an ex-officio member of all Committees).

Chairman is underscored. *Member at present on Committee.

A. COMMITTEES DERIVING AUTHORITY FROM THE FACULTY:

A-1. CONSTITUTION AND BYLAWS COMMITTEE:

To recommend revisions of the Faculty Constitution and Bylaws to the Senate.

5 members to be elected by the Senate in October of each year. Nominations to be made at first Senate meeting of academic year.

A-2. SENATE COUNCIL: (As elected in May, 1967):

To appoint members of the Committees of the University Senate; and together with such body as the President may name for this purpose, to serve as a committee on committees to appoint the Joint Committees of the University Senate and Administration; to act for the Senate in matters of liaison with the Administration; to prepare the agenda for Senate meetings; to act in behalf of the Senate in matters requiring immediate attention.

Irwin Cohen

Donald Byo

Philip Hahn

Gus Mavrigian

Esther Niemi

Margaret Pfau

Edward Reilly

Marilyn Solak

Frank Tarantine

A-3. ACADEMIC AFFAIRS COMMITTEE:

To be responsible for admission and graduation requirements, grading policies and procedures, advanced placement, graduation honors, and all other matters of academic standards.

*David Behen

John Alleman

*Pauline Botty

*Catherine Bridgham

Marvin Chrisp

Thaddeus Dillon

Esther Niemi

*Edward Reilly

Victor Richley

Ex-officio: Dean of University: William H. Coffield
Dean of Graduate School: Earl E. Edgar

Sub-committees:

a. ADMISSIONS POLICY:

To be responsible for setting undergraduate admissions policy for the University as a whole, with policy referring to individual schools to be made in consultation with the school involved.

Marvin Chrisp, Chairman

2 ex-officio: Director of Admissions
Registrar

b. ADVANCED PLACEMENT:

To determine policy and criteria for granting advanced placement to students for former academic work and/or proficiency.

David Behen, Chairman

1 ex-officio: Director of Admissions

(Remaining membership of subcommittees to be recommended by Academic Affairs Committee, subject to approval by the Senate Council).

A-4. CURRICULUM COMMITTEE:

To review, approve, and coordinate programs and courses of the University; and to initiate curriculum studies.

*Thelma Miner

*Charles Aurand

William Carson

Erwin Evans

*Sidney Roberts

*Eugene Scudder

Matthew Siman

*John Walter

Bernard Yozwiak

Ex-officio: Dean of University: William H. Coffield

Dean of Graduate School: Earl E. Edgar

Sub-committee:

a. HONORS COURSES AND PROGRAMS:

To initiate, review, and coordinate honors courses and programs.

Sidney Roberts, Chairman

(Remainint membership of sub-committee to be recommended by Curriculum Committee, subject to approval by Senate Council).

A-5. LIBRARY COMMITTEE:

To function as faculty advisors to the Librarian.

*Morris Slavin

*Nellie Dehnbostel

Edward Fisher

Robert Hopkins

*Vera Jenkins

*Walter Mayer

*Margarita Mills

Marilyn Solak

Ex-officio: University Librarian: George Jones

A-6. STUDENT ACADEMIC GUIDANCE COMMITTEE:

To establish policies and procedures for the academic guidance of students.

Hugh Earnhart

Anna Battin

Lawrence DiRusso

David Ives

Clyde Painter

David Provance

Fred Rosenberg

Samuel Skarote

Ex-officio: Dean of University: William H. Coffield

Registrar: Mary Smith

Head of Testing Office: Mary Ann Dobrich

B. COMMITTEES DERIVING AUTHORITY JOINTLY FROM THE FACULTY AND ADMINISTRATION.

B-1. ATHLETIC COUNCIL:

To participate in the development of and to approve the general athletic policy of the University; to make recommendations to the President regarding changes in and the development of the athletic program.

William Carson

Frank Braden

Philip Hahn

Eugene Scudder

Frank Tarantine

Clyde Vanaman

Ex-officio: Dean of University: William H. Coffield

Business Manager: Joseph Rook

Athletic Director: Willard Webster

B-2. CALENDAR COMMITTEE:

To compile and supervise the calendar of events at the University.

Josephine Beckett	Paul Luginbill
*Donald Elser	Gratia Murphy
James Elson	Paul Van Zandt
William Hanks	

Ex-officio: Dean of Women as Chairman: *Edith Painter
 Director of Public Relations: Phillip A. Snyder

B-3 COMMITTEE ON COMPUTER CENTER:

To act as an advisory committee regarding policies and operations of the Computer Center.

Marvin Chrisp	Emily Goldstein
William H. Coffield	Raymond Hurd
Guido Dobbert	Raymond Kramer
Elmer Foldvary	Robert Sorokach

Ex-officio: Director of Computers as Chairman:
 Business Manager - Joseph Rook

B-4. FACULTY AFFAIRS COMMITTEE:

To function as a policy committee involving conditions of faculty service and welfare, such as (1) the appointment, reappointment, promotion, tenure, and dismissal of full-service faculty; and (2) the policy for salary structure, fringe benefits, and related matters.

<u>Clyde Hankey</u>	Morris Slavin
Samuel Aven	Elizabeth Sterenberg
Harold Crites	Myron Wisler
Richard Magner	Ralph Yingst
Nicholas Paraska	

Ex-officio: Dean of University: William H. Coffield

B-5. STUDENT AFFAIRS COMMITTEE:

To establish policy in areas primarily concerned with student welfare.

<u>Ivis Boyer</u>	Vishnu Saksena
Frank Ciotola	Bernard Vojtko
Wilbert Hammack	John Wales
Donald Matthews	
Charles Raridon	

Ex-officio: Dean of Women: Edith Painter
 Dean of Men: John Gillespie

Subcommittees:

a. FOREIGN STUDENTS:

To develop policies and procedures for assisting foreign students enrolled in the University.

Vishnu Saksena, Chairman

Ex-officio: Director of Admissions: W. Livosky
 Advisor to Foreign Students: E. McDonald

b. SCHOLARSHIP AND FINANCIAL AID:

To serve as an advisory group to the Director of Financial

Aid. Ex-officio as Chairman: John Wales Dean of Women: E. Painter
 Director of Admissions: Wm. Livosky Dean of Men: J. Gillespie
 Registrar: Mary Smith

B-5 STUDENT AFFAIRS COMMITTEE - Sub-committees cont'd):
 (Remaining members of sub-committees to be recommended by Student Affairs Committee, subject to approval by Senate Council and Administrative Council).

B-6. ALUMNI AFFAIRS COMMITTEE:

To cooperate with the alumni in projects and programs to aid the University.

Marilyn Biles	Lois Hopkins
Edwin Deiderick	Juanita Roderick
L. Domonkos	Peter von Ostwalden
Larry Esterly	

Ex-officio: Director of Alumni Affairs as Chairman: John Ulicney
 Director of Public Relations: Phillip Snyder

B-7. RESEARCH AND COORDINATING COUNCIL:

To establish policies toward research, to coordinate research programs and other scholarly activity in the University.

Shaffiq Ahmed	Inally Mahadeviah
Samuel Aven	Gus Mavrigian
John Cernica	Ward Miner
Anthony Julius	Dumitru Teodorescu
George Kelly	

Ex-officio: Dean of Graduate School as Chairman: Earl E. Edgar

B-8. COUNCIL ON TEACHER EDUCATION:

To function as a University-wide advisory committee to the Dean of the School of education in academic matters relating to the total educational program for teachers.

<u>William Shipman</u>	James Lepore
Jane Cunningham	Bruce Riley
Alfonso Garcia	Duane Sample
Joseph Goncz	Leonard Spiegel
John Grim	

Ex-officio: Dean of Education: *Joseph Swartz
 Dean of Arts and Sciences: *Karl Dykema

B-9. SPECIAL LECTURE SERIES:

To supervise the Skeggs Lecture Series and Student Council Lecture Series, and to investigate the possibilities of instituting other similar programs.

<u>Sidney Roberts</u>	Sylvan Einstein
Samuel Badal	Harold Johnson
Frederick Blue	John Naberezny
Margaret Braden	Margaret Pfau
Irwin Cohen	

Ex-officio: Dean of University: William H. Coffield
 Director of Public Relations: Phillip Snyder
 Chairman of Calendar Committee: Edith Painter

B-10. HEALTH COMMITTEE:

To promote programs of health improvement for students and University personnel.

<u>LaVerne Reilly</u>	Illajean Feldmiller
Marion Browne	William Podoll

APPOINTMENTS TO STANDING COMMITTEES CONT'D. (1967-68)

C. COMMITTEES DERIVING AUTHORITY FROM THE ADMINISTRATION:

C-1. ACADEMIC DEANS COUNCIL:

Responsible to the Dean of the University for development of academic policy and procedures in coordination with the University Senate.

- | | |
|-------------------------|---------------|
| <u>William Coffield</u> | Earl Edgar |
| Charles Aurand | Robert Miller |
| Michael Charignon | Joseph Swartz |
| Karl Dykema | |

C-2. ADMINISTRATIVE COUNCIL:

Responsible to the President for development of non-academic policy.

- | | |
|-----------------------|-----------------|
| <u>Albert Pugsley</u> | Philip Hahn |
| Charles Aurand | William Livosky |
| Michael Charignon | Robert Miller |
| William Coffield | Edith Painter |
| Irwin Cohen | Joseph Rook |
| Karl Dykema | Mary Smith |
| Earl Edgar | Phillip Snyder |
| John Gillespie | Joseph Swartz |

3-C. BUDGET COMMITTEE:

To review and develop the University budget.

- | | |
|-----------------------|--------------|
| <u>Albert Pugsley</u> | Earl Edgar |
| William Coffield | Joseph Rook' |

C-4. DISCIPLINE COMMITTEE:

To set standards of academic honesty and discipline for the student body, and to serve as a court of judgment in cases involving violation of these standards.

- | | |
|--------------------------|------------------|
| <u>William Gutknecht</u> | Christine Dykema |
| Donald Arnett | Frank Ellis |
| Margaret Braden | Emily Mackall |
| Donald Byo | John Naberezny |

Ex-officio: Dean of Women: Edith Painter
Dean of Men: John Gillespie
plus 3 Students to be named by Student Council

C-5. UNIVERSITY PUBLICATIONS BOARD:

To supervise and establish policy governing student publications.

- | | |
|-----------------------|----------------|
| <u>Charles Aurand</u> | Clyde Painter |
| Clyde Hankey | Sidney Roberts |

Ex-officio: Faculty Advisor to Jambar: Robert Hare
Faculty Advisor to Neon: Anne Schaeffer
Faculty Advisor to Penguin Review: Jean Kelty
3 Students to be named by Student Council.

APPOINTMENTS TO STANDING COMMITTEES CONT'D. (1967-68)

C-6. COMMITTEE ON ORGANIZATION OF THE GRADUATE SCHOOL:

To develop a plan for the structure of the Graduate School (including criteria for membership on the Graduate Faculty and the makeup and duties of the Graduate Council), and for policies, regulations, and procedures for the operations of the Graduate School.

Shaffiq Ahmed
David Behen
Irwin Cohen
Robert Hopkins
George Kelly

Ward Miner
Dumitru Teodorescu
Clyde Vanaman
Bernard Yozwiak

Ex-officio: Dean of Graduate School as Chairman: Earl Edgar

C-7. COMMITTEE ON MANAGEMENT AND CONTROL OF PHYSICAL FACILITIES:

To be responsible for establishment and review of University policy on management, control, use and coordination of physical properties of the University.

Anthony Dastoli
Illajeane Feldmiller
David Ives

Marilyn Kocinski
Esotto Pellegrini
John Petrek

Ex-officio: Director of Physical Plant as Chairman: Nicholas Leonelli

Registrar: Mary Smith

C-8. RESIDENCE CLASSIFICATION BOARD:

To determine in-state and out-of-state residence classifications.

Ivis Boyer

Ex-officio: Director of Admissions as Chairman: William Livosky
Registrar: Mary Smith
Director of Housing: Thomas Martindale

C-9. FACULTY PROMOTIONS COMMITTEE:

To undertake annual review of faculty promotion requests as submitted by the Deans of the schools.

William Coffield
David Behen
Frank D'Isa

Karl Dykema
Earl Edgar

C-10. APPEALS COMMITTEE:

University-wide responsibility to hear and answer appeals of individuals working for the University, in both classified and non-classified categories.

John Gillespie
John Boland
Ivis Boyer

Nicholas Paraska
Mary Williams

C-11. WATSON AWARDS COMMITTEE:

A committee with confidential membership to select Watson Awardees for distinguished faculty recognition.

(Confidential membership).

APPOINTMENTS TO STANDING COMMITTEES CONT'D. (1967-68)

C-12. PUBLIC RELATIONS COMMITTEE:

To serve as an advisory committee to the Director of Public Relations.

- | | |
|-----------------|-------------------|
| Marion Browne | Michael Klasovsky |
| Donald Byo | John Walter |
| Frank D'Isa | Warren Young |
| Louise Einstein | |

Ex-officio: Director of Public Relations as Chairman: Phillip Snyder
 Dean of Women: Edith Painter
 Director of Admissions: William Livosky
 Business Office: James Morrison

C-13. RADIATION CONTROL COMMITTEE:

A control committee for radioactive and other materials requiring security.

- | | |
|-------------------------|-------------|
| <u>Nicholas Paraska</u> | Joseph Rook |
|-------------------------|-------------|

C-14. PUBLIC CEREMONIAL AFFAIRS COMMITTEE:

To administer and arrange for public ceremonials, including commencement, building dedications, etc.

- | | |
|--------------------|-----------------|
| <u>L. Domonkos</u> | Joseph Koornick |
| Charles Aurand | John Naberezny |
| Theodore Chrobak | |

C-15. CATALOG COMMITTEE:

Responsible for matters relating to publication of the University catalog.

- | | |
|----------------|-----------------|
| Charles Aurand | Edwin Pejack |
| William Flad | William Shipman |
| Thomas Gay | |

Ex-officio: Director of Public Relations and Chairman: Phillip Snyder

Dean of Graduate School - Earl Edgar
 Registrar: Mary Smith
 Director of Admissions: William Livosky

C-16. STUDENT COUNCIL BUDGET:

To review and approve the allocation of Student Council funds.

- | | |
|-----------------------|---------------|
| <u>Albert Pugsley</u> | Edith Painter |
| William Coffield | Joseph Rook |
| John Gillespie | |

October 26, 1967

Memo to: The Student Council

Dear Council Members:

This will reply to your letter of October 16, 1967. To say that I am vastly surprised and no little disappointed at its contents is to put the matter mildly. It is not the reaction I expected. Here are some the reasons why.

As a public state university we find that there are certain legal restrictions placed upon the use of funds. These restrictions were not present when the University operated as a private institution. In general we may not apply appropriations nor student instructional fees toward parking facilities or capital improvements such as parking decks. Parking lots, parking decks, student centers, bookstores, dormitories, and the like are classified as auxiliary enterprises and must be self-supporting. Not only must they be self-supporting for operations, any improvements must be paid for from income collected for the purpose. If we are to build parking decks, regravell, and establish new parking areas, build parking decks which are part of the master plan, and otherwise provide needed services for an expanding campus we shall find it necessary to develop such funds. And any money borrowed for such purposes and the interest thereon must be paid back from the same sources. Now practices at various institutions vary. Many institutions charge a quarterly fee for parking. These charges range all the way from \$5 a quarter to \$45 a quarter depending upon whether the school is located in cities where land is at a premium or in smaller or rural communities where land is less valuable. We are in a high value land area. I believe we are on the way to solving our parking problems, but only if we have some resources with which to do it.

The University's 10¢ per entry was established as a private university in September 1954. Since then the costs have risen. Last year we collected \$46,251 from this source. The University supplemented the revenues from this charge by general fund support amounting to \$20,623 making a total of \$66,874 which was the expenditure for the year. Obviously the 10¢ fee did not cover costs. For this expenditure the University paid the salaries of the attendents, gravelled and made other improvements in the lots, provided snow removal and improved the lighting of the lots. Since that time the wages of attendents have gone up substantially, employee fringe benefits have been added and additional improvements are still needed. A reserve must be accumulated. With urban renewal phase II we shall have additional expenses for new lots. Any funds left over from the 20¢ per entry, which is modest in comparison with commercial rates and with the rates at most other urban universities, will be placed in a reserve fund for future

improvements and parking decks. I have no apologies to make either for the amount of the entry charge nor for the purpose to which it is placed. I was urged by many advisors to make it more in view of our needs. In contrast to this charge I would call to your attention the significant reductions in other student fees, the elimination of \$10 laboratory fees throughout the University, and the elimination of the teacher training fee. Such charges continue in most Ohio institutions. Indeed there are even many other fees which many of the state insitutions charge such as additional fees for football tickets, year books, subscriptions to the student paper, etc. which you do not pay. I am totally committed to keeping the cost of education at the lowest possible amount for Youngstown students, but I feel strongly that the entry charge is needed, that it is very low, and that it places the burden where it belongs, on the user. It does not require the non-user of parking lots to pay for what he does not receive.

The \$5.00 registration fee is levied to support the cost of vehicle registration, the printing of stickers, and the clerical services necessary to support the records. The principal purpose of the registration fee, though, is to accumulate a reserve that will be available to borrow money to erect parking decks as needed. Most institutions have such charges and they are usually greater than the one we established. For your information there were 3,434 student registration permits purchased this fall and they produced \$17,170. Last year the University spent \$4,217 on vehicle registration, clerical and other labor costs and carried this entirely from the general budget, something we can no longer do.

I am sure that you will have noted in the press that Ohio State University has just increased its instructional fees by \$15 per quarter to be effective with the winter quarter, and that Ohio University has just announced a similar increase. Both decisions were taken after school started this fall. Youngstown State University has no such plans this year. For this I think all students should be grateful.

All of these matters have been discussed with the Board of Trustees in great detail, for it is the Board of Trustees that finally acts upon the recommendations made by the President of the University. These charges were my recommendations. They seemed to me and to the Board to be reasonable, thoughtful, prudent and in the best interests of you, the students. After receiving your letter and discussing it with Dr. McCann we are of the same opinion. Remember please that if you want better parking, a better student center, or better dormitories the state will not foot the bill. Nor are private donors likely to help us on parking. Indeed, private donors are not so apt to assist a public institution in any area as they are to assist a private one.

Sincerely,

A. L. Pugsley

bc: Dr. McCann
Board members
Mr. Rook
Dean Coffield

There is need to establish in advance the dates for future Board Meetings. Several other meetings affect the selections.

1. The Ohio Regents meet on the third Friday of each month except in July and August.
2. The Chancellor calls meetings of the Presidents on each Monday of the week the Ohio Regents meet for a preview of their agenda.
3. This Board has asked that it not convene on Tuesdays.
4. This Board has determined that it shall meet quarterly.

Taking due account of holidays, the quarter system, the dates budgets are due in Columbus and other factors it is suggested that this Board schedule its regular meetings on the Monday of the week preceding the Ohio Regents Meeting in the months of January, April, June and October. These dates for the year 1968 would be:

Monday, January 8
Monday, April 8
Monday, June 10
Monday, October 7

YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

November 10, 1967

Dear Members of the Board:

Item d)4. Corrections in the Budget of the Agenda for the Trustees' Meeting on November 16, 1967 indicates that those corrections will be forwarded to you prior to the meeting. They are enclosed herewith.

In addition to the obvious typographical and clerical errors resulting from the speed with which the salary budget was prepared, we have added certain notes of clarification and cross references which show among other matters the several departmental assignments for various faculty members.

There are a few changes in salaries, but these in each case are corrections, not modifications reflecting new recommendations. The same is true in the corrections of academic rank.

Item e)6. University Committee List. It has seemed desirable to add students to selected University committees. These are shown in the list enclosed.

Cordially,



A. L. Pugsley

mc
Encl.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1967

RESOLVED that the following changes in the 1967-1968 Personnel Budget be adopted by the Board of Trustees:

SCHOOL OF BUSINESS ADMINISTRATION

Department of Accounting

Page 2 Evans, Mark E.

- Add: .4 time Assistant Professor,
Department of Accounting

Page 3 Berquist, Donald K.

- Change: "On Leave" to read "On Leave
Without Pay for Academic Year", Salary
rate \$7,500

Evans, Mark E.

- Add: .6 time Assistant Dean (\$7,500)

Ferro, Robert F.

- Correct: .4 time to .6 time, Add:
.4 time Business Organization

Fortunato, Frank A.

- Add: .4 time (\$2,720), .6 time Business
Organization (\$4,080), Total Salary (\$6,800)

Schneider, Eugene

- Correct rank to Assistant Professor

Page 4 Niemi, Esther P.

- Add: .6 time Economics (\$6,720)

Department of Advertising and Public Relations

Page 5 Braden, Frank M.

- Add: .4 time Merchandising (\$3,600)

Sekerer, Eugene A.

- Add: .4 time Business Organization (\$3,300)

Sinclair, Philip A.

- Change: "On Leave" to read "On Leave
Without Pay for Academic Year 1967-1968",
Salary rate \$7,800Department of Business Organization

Page 6 Boland, John R.

- Add: .2 time Sociology (1,800)

Ferro, Robert F.

- Add: .6 time Accounting (\$4,500)

Fortunato, Frank A.

- Add: .4 time Accounting (\$2,720)
Total Salary \$6,800

Meinens, Raymond E.

- Correct spelling to Meiners

Moore, Casper J. Jr.

- Add: .6 time Political Science (\$4,800)

Page 7 Sekeres, Eugene A.

- Add: .6 time Advertising and Public
Relations (\$4,950)Department of Merchandising

Page 8 Braden, Frank M.

- Add: .6 time Advertising and Public
Relations (\$5,400)

Deioerick, E. Terry

- Correct spelling to Deiderick

Mathews, Donald H.

- Add under remarks: plus \$2,000 for
service as Dormitory Counselor - See
Student Affairs

Department of Secretarial Studies

- Page 9 Turner, Mae D. - Add: .2 time Secondary Education (\$2,200)
 Powell, Jo Ann - Change: "On Leave" to read "On Leave
 Without Pay for Academic Year", Salary
 rate \$8,000
 Limited-Service Faculty - Change from \$14,456 to \$19,650

SCHOOL OF EDUCATION

Department of Elementary Education

- Page 11 Jewett, Mary - Change to Limited Service, Salary \$6,000
 Vanaman, Clyde - Add: .2 time Secondary Education (\$2,100)

Department of Secondary Education

- Page 12 Aven, Samuel - Add: .2 time Foundations (\$2,200)
 Beckett, Josephine - Add: .4 time Foundations (\$3,400)
 DiRusso, Lawrence - Add: .8 time Foundations (\$8,000)
 Hammach, W. - Correct spelling to Hammack
 Add: .4 time Foundations (\$3,700)
 Solak, Marilyn - Add: .2 time Foundations (\$2,200)
 Vanaman, Clyde - Add: .8 time Elementary (\$8,500)
 Walter, John - Change from "9 months" to "12 months",
 no change in Salary
 Baker, William (English)- Add: .6 time English and Communications
 (\$5,700)
 Beelen, George (History)- Add: .8 time History (\$7,200)
 Knauf, Leland (Math) - Add: .8 time Mathematic (\$8,160)
 Rigo, Mary (Languages) - Change: .2 time \$1,320 to \$1,360
 Add: .8 time Foreign Language (\$5,440)
 Turner, Mae (Business) - Change: "Total Salary \$11,500" to
 "Total Salary \$11,000", Add: .8 time
 Secretarial Studies (\$8,800)

Department of Foundations in Education

- Page 13 Aven, Samuel - Add: .8 time Secondary (\$8,800)
 Beckett, Josephine - Add: .6 time Secondary (\$5,100)
 DiRusso, Lawrence - Add: .2 time Secondary (\$2,000)
 Hammack, W. - Add: .6 time Secondary (\$5,500)
 Solak, Marilyn - Add: .8 time Secondary (\$8,600)

SCHOOL OF ENGINEERING

Department of Civil Engineering

- Page 17 Householder, Michael K. - To begin in Spring Quarter

Department of Chemical Engineering

- Page 16 Chrobak, Theodore - Change rank from Instructor to
 Assistant Professor

Department of Mechanical Engineering

- Page 20 D'Isa, Frank A. - Change Salary from \$18,000 to \$18,500

Department of Metallurgical Engineering

- Page 21 Ahmed, Shaffiq-Uddin - Change from "12 months" to "9 months",
no change in Salary

COLLEGE OF ARTS AND SCIENCES

Department of Art

- Page 23 Ives, David - Add: .4 time English and Communications
(\$4,120), .4 time Foreign Language (\$4,120)

Department of Biology

- Page 24 Webster, Willard L. - Add: .2 time Athletics (\$2,740), .4 time
Administrative (\$5,480)
Chuey, Carl - To begin in Winter Quarter
D'Onofrio, Samuel - Change: "On Leave" to read "On Leave With-
out Pay for Academic Year 1967-1968",
Salary rate \$7,800
Saksena, Vishnu - Change rank from Assistant Professor to
Associate Professor
Page 25 Beede, Dyke - Add: .3 time Health and Physical Educa-
tion (\$4,440), .5 time Athletics (\$7,400)

Department of Chemistry

- Page 26 Scudder, W. - Change Salary from \$16,000 to \$17,000
Page 27 Stactura, Roman - Correct spelling to Stachura

Department of Economics

- Page 28 Niemi, Esther P. - Add: .4 time Accounting (\$4,480)
Mahall, Emily P. - Correct spelling to Mackall
Jacobs, Henri - Correct spelling to Jakobs
Ronaghy, Hussan - Correct spelling to Hassan

Department of English and Communications

- Crites, Katherine - Name omitted from budget - Add:
Instructor, 9 months, Salary \$6,700
Page 30 Baker, William C. - Add: .4 time Secondary (\$3,800)
Gay, Carol - Change Salary from \$7,500 to \$8,100
Greenlee, Elizabeth - Add: "On Leave Without Pay for Fall
Quarter, Academic Year 1967-1968"
Page 31 Ives, David S. - Add: .2 time Art (\$2,060), .4 time
Foreign Language (\$4,120)
Kelty, Jean - Add: .8 time; Change 9 month Salary
from \$9,500 to \$7,600; Add: Total Salary
in Remarks Column \$9,500; Add: .2 time
Philosophy and Religion (\$1,900)
Page 32 Van Gorder, Helen S. - Change rank from Assistant Professor
to Instructor

Department of Foreign Languages

Page 33 Ives, David

- Add: .2 time Art (\$2,060), .4 time English and Communications (\$4,120)
- Add: .2 time Secondary (\$1,360)
- Drop Instructor, leaving Lab Assistant

Rigo, Mary
Swaney, Donna

Department of Geography

Page 34 Vechiarella, James

- Add: .5 time Athletics (\$4,250)

Department of Geology

Page 35 Harris, C. E.

- Change: "On Leave" to read "On Leave Without Pay for Academic Year 1967-1968", Salary rate \$11,000
- Correct spelling to Rassam

Bassam, Ghassan

Department of Health and Physical Education

Page 36 Beede, Dyke

- Add: .5 time Athletics (\$7,400), .2 time Biology (\$2,960)

Johnson, Robert C.

- Add: .5 time Athletics (\$3,100), middle initial C.

Page 37 Reilly, LaVerne

- Add: .5 time Student Affairs - Nurse (\$3,950)

Robinette, Ralph
Rosselli, Dominic

- Add: .5 time Athletics (\$4,500)
- Add: .5 time Athletics (\$6,250)

Department of History

Page 39 Beelen, George

- Add: .2 time Secondary (\$1,800)

Daniels, Ronald

- Add: .6 time Political Science (\$3,900)

Roberts, Sidney I.

- Change rank from Assistant Professor to Associate Professor

Department of Mathematics

Page 42 Knauf, Leland W.

- Add: .2 time Secondary (\$2,040)

Kozarich, Stephen L.

- Change to: "On Leave Without Pay for Academic Year 1967-1968"

Page 43 Buchanan, John E.

- To begin in Winter Quarter

Department of Philosophy and Religion

Page 44 Eminhizer, E. E.

- Add: .4 time History (\$3,000)

Duritsa, George

- Name omitted from budget - Add: Instructor, 9 months, Salary \$6,000

Kelty, Jean

- Add: .8 time English and Communications (\$7,600)

Department of Physics

Page 45 Hoffmah, Pinther P.

- Change to: Hoffman-Pinther, P., "On Leave Without Pay for Academic Year 1967-1968"

Department of Political Science

Page 46 Eichenberger, William

Daniels, Ron
Crites, HaroldMoore, Casper
Mosher, Byrle E.
Rosenthal, Harvey

- Change rank from Instructor to Assistant Professor, Change Salary from 12 month column to 9 month column
- Add: .4 time History (\$2,600)
- Add: .4 time Speech (\$4,700), .2 time Technical School (\$2,320)
- Add: .4 time Business Organization (\$3,200)
- Change to Limited Service
- Name omitted from budget, Add: Instructor, 9 months, Salary \$6,000

Department of Psychology

Page 48 Beckman, William

Dobrich, Mary Ann

- Correct name to Paul E.
- Change Salary from \$3,210 to \$3,200, Add: .6 time Psychometrist (\$4,800)

Department of Speech

Page 49 Crites, Harold

Hartman, Margann

- Change Salary from \$4,700 to \$4,680
- Add: .4 time Political Science (\$4,680), .2 time Technical Institute (\$2,340)
- Correct spelling to Maryann; Change: "On Leave" to read "On Leave Without Pay for Academic Year 1967-1968", Salary rate \$6,700

Department of Sociology

Page 50 Foster, J. D.

- Change to: "On Leave First Quarter With Pay - Return to Duty 2 January 1968"

DANA SCHOOL OF MUSIC

Page 52 Cleve, Fanny

Gould, Ronald L.

Pellegrini, Esotto

- Change .5 time and Salary to full time, Salary \$8,700
- Change "On Leave to read "On Leave Without Pay for Academic Year", Salary rate \$6,700
- Change rank from Instructor to Assistant Professor

SCHOOL OF TECHNICAL INSTITUTE

Page 54 Crites Harold

- Add: .4 time Speech (\$4,680)
.4 time Political Science (\$4,680)

ADMINISTRATIVE

Dean of the University

Page 56 Coffield, William

- Add: "and Professor"

Dean of Graduate School

Page 57 Edgar, Earl E.

- Add: "and Professor"

Office of the

Office of the Business Manager

Page 58 Webster, Willard

- Add: .2 time Athletics (\$2,740)
- .4 time Biology (\$5,480)

ComptrollerPage 62 Kralley, Kathleen
Webek, Eileen

- Correct spelling to Kraly
- Correct spelling to Weber

Student Affairs

Page 65 Dobrich, Mary Ann

Page 66 Reilly, LaVerne

Matthews, Donald

Vahéy, Louis

Janecki, Veronica

- Add: .4 time Psychology (\$3,200)
- Add: .5 time Health and Physical Education (\$3,950)
- Correct spelling to Mathews; Add under Remarks: See Department of Merchandising for full-time teaching service
- Correct spelling to Lois
- Correct spelling to Janecko

Auxiliary Operations - Bookstore

Page 75 McGarry, Betty

- Change to Hourly Employee

Physical Plant

Page 77 Dampf, Harold

Page 78 Norton, John

- Correct spelling to Dampf
- Correct spelling to Morton

Page 80 Webster, Willard

Beede, Dyke

Johnson, Robert C.

Robinette, Ralph

Rosselli, Don

Vechiarella, James

ATHLETICS

- Add: .4 time Administrative (\$5,480)
- .4 time Biology (\$5,480)
- Change Salary of \$5,920 to \$7,400
- Add: .2 time Biology (\$2,960), .3 time Health and Physical Education (\$4,440)
- Add: .5 time Health and Physical Education (\$3,100)
- Add: .5 time Health and Physical Education (\$4,500)
- Add: .5 time Health and Physical Education (\$6,250)
- Add: .5 time Geography (\$4,250)

October 23, 1967

Memo to: President Ken Tomko & Members of Student Council

Dear President Tomko and Members of Student Council:

In the interest of providing for student participation in appropriate University committees as a part of a unified university community, the Faculty Senate at its meeting on October 13, 1967 voted to include student members on the University committees as listed below. The Student Council should make these appointments. Except where otherwise specified one and only one student member of the students named should be a member of the Student Council. Will you please supply the Student Council's selections to me as soon as possible in order that I may notify the committee chairmen. Appointments are for the academic year. It will be helpful if you will show for each appointee the full name, class, curriculum, Youngstown address and telephone number to facilitate scheduling of meetings.

Cordially,

A. L. Pugsley

ALP/slw

cc: Dean Gillespie
Mrs. Dykema
Janbar
Dean Coffield

LIBRARY COMMITTEE:

To function as faculty advisers to the Librarian.

Size: 8 members + 1 ex-officio: University Librarian
+ 2 students

CALENDAR COMMITTEE:

To compile and supervise the calendar of events at the University.

Size: 7 members + 2 ex-officio: Dean of Women as Chairman
Director of Public Relations
+ 3 students

Memo to: Ken Tomko & Members of the Student Council

STUDENT AFFAIRS COMMITTEE:

To establish policy in areas primarily concerned with student welfare.

Size: 7 members + 2 ex-officio: Dean of Women
 Dean of Men
 + 3 students

ALUMNI AFFAIRS COMMITTEE:

To cooperate with the alumni in projects and programs to aid the University.

Size: 6 members + 2 ex-officio: Director of Alumni Affairs as Chairman
 Director of Public Relations
 + 2 students

SPECIAL LECTURE SERIES:

To supervise the Skeggs Lecture Series and Student Council Lecture Series, and to investigate the possibilities of instituting other similar programs.

Size: 9 members + 3 ex-officio: Dean of the University
 Director of Public Relations
 Chairman of Calendar Committee
 + 3 students

HEALTH COMMITTEE:

To promote programs of health improvement for students and University personnel.

Size: 4 members
 + 2 students

DISCIPLINE COMMITTEE:

To set standards of academic honesty and discipline for the student body, and to serve as a court of judgment in cases involving violation of these standards.

Size: 8 members + 5 ex-officio: Dean of Women
 Dean of Men
 + 3 students

Memo to: President Tomko and Members of the Student Council

UNIVERSITY PUBLICATIONS BOARD:

To supervise and establish policy governing student publications.

Size: 4 Faculty members + 3 ex-officio: Adviser to Jambar
Adviser to Neon
Adviser to Penquin Review
+ 3 students

PUBLIC CEREMONIAL AFFAIRS COMMITTEE:

To administer and arrange for public ceremonials, including commencement, building dedications, etc.

Size: 5 members
+ 2 students

MINUTES OF BOARD OF TRUSTEES MEETING
 Youngstown State University
 Pollock House, 11:00 a.m., Thursday, November 16, 1967

The third meeting of the Board of Trustees of Youngstown State University was held at 11:00 a.m. at the Pollock House on Thursday, November 16, 1967. Present were Dr. McCann in the chair, Mrs. Fisher and Messrs. Brown, Robinson, Ullman, Strouss and Wean. Absent were Messrs. Saunders and Williams. A quorum was declared to be present.

Item 1. Secretary Pro tem for this Meeting.

With the consent of the Board members present Chairman McCann named Mr. Pugsley Secretary Pro tem for this meeting.

Item 2. Proof of Notice of Meeting.

Mr. Pugsley presented receipts for Certified Mail which had been signed by all trustees indicating that due notice of the meeting had been received.

Item 3. Reading and Disposition of Minutes for the Meeting of August 28, 1967.

Mr. Brown moved, Mr. Robinson seconded, and the Board voted unanimously to approve the minutes of the meeting of August 28, 1967.

Item 4. University Membership in the Inter-University Council of Ohio.

Mr. Strouss moved, Mr. Robinson seconded, and the Board voted unanimously to adopt the following resolution:

"RESOLVED; that the Board of Trustees authorize the President of Youngstown State University to accept membership for Youngstown State University in the Inter-University Council of Ohio, to pay from University funds all necessary dues and other costs relating to the University's participation in Council affairs, and with the Chairman of this Board, or a Trustee designated by him, to represent Youngstown State University in such matters."

Item 5. Out-of-State Tuition Increase for 1968-69.

YR 1967-41

Mr. Wean moved, Mr. Robinson seconded, and the Board voted to adopt the following resolution:

"RESOLVED, that effective with the fall quarter of the 1968-69 academic year the non-resident tuition surcharge per quarter for non-resident students shall be modified to read as follows:

Non Resident Tuition Surcharge per Quarter

For all full time students taking 12-17 hours	\$80.00
For all full time students taking above 17 hours, per additional credit hours over 17	10.50
For all part time students taking below 12 hours, per credit hour	10.50

Item 6. Delegation of Security for Classified Information of the Department of Defense.

YR 1967-42

Mr. Ullman moved, Mr. Wean seconded, and the Board voted unanimously to adopt the following resolution:

"RESOLVED, that the Board of Trustees of Youngstown State University delegate its duties and responsibilities pertaining to the protection of Department of Defense classified information to the President of the University and to such other members of the faculty and administration staff as may be designated by the President."

Item 7. Corrections in the 1967-68 Budget.

YR 1967-43

Mr. Wean moved, Mr. Robinson seconded, and the Board voted unanimously to adopt the budget corrections attached herewith and identified as Appendix A to these minutes.

Item 8. Naming the Physical Education-Health Building The Mr. and Mrs. L. A. Beeghly Physical Education Center.

YR 1967-44

Mrs. Fisher moved, Mr. Brown seconded, and the Board voted unanimously to adopt the following resolution:

"RESOLVED, that the proposed Physical Education-Health Building to be erected on the Youngstown State University campus be named 'The Mr. and Mrs. L. A. Beeghly Physical Education Center' in grateful appreciation to Mr. and Mrs. Beeghly for supporting many of the programs of the University through the years as well as providing funds to assist in the construction of this structure, and that this Board considers such designation to be a fitting reminder of appreciation to the University community and the community of Youngstown for their generosity, interest and support."

Item 9. Enrollment Report for the Fall Quarter.

Mr. Pugsley distributed the enrollment report attached herewith to these minutes as Appendix B and commented that the total of 13,228 students enrolled this fall compared with 12,033 last fall. The University has experienced a substantial increase in the proportion of full time students to part time students. This was credited to the tight employment situation in the community at the time of registration. Since that time more employment opportunities have opened for students and a number of students have reduced their academic loads. The final proportion of full time students to part time students is therefore not appreciably higher than last year.

Item 10. Executive Office Building.

Mr. Pugsley stated that the remodeled Executive Office Building which houses the offices of the President, the Dean of the University, the Dean of the Graduate School, the Public Relations Office was completely satisfactory. Board members were invited to inspect the quarters. There is provision in the building for two administrative officers in positions yet to be filled.

Item 11. Model of the Mr. and Mrs. L. A. Beeghly Physical Education Center Displayed.

Mr. Pugsley displayed the model of The Mr. and Mrs. L. A. Beeghly Physical Education Center and noted that the design had received approval of the Architectural Review Committee of the Urban Renewal Agency. Because Phase 2 of University's Urban Renewal plan has not received approval in

Washington yet further progress on the working drawings is at a standstill since soil tests cannot be made until title is acquired to the land and such tests are required to provide load bearing data for footing design.

Item 12. Graduate Work.

Mr. Pugsley reported that Dr. Edgar, Dean of the Graduate School, is working with deans, department heads and faculty to develop reports required by the Ohio Board of Regents for presentation and action at their meeting on December 15, 1967. The reports that are approved must be submitted to The North Central Association prior to January 1, 1968 in order that an examination may be made. Those acted upon favorably in the summer meeting of the Association will enroll students in the Fall quarter 1968. The University budget contemplates 200 headcount enrollments and 100 F.T.E. enrollments the first year. From the number of inquiries received by the University this may be conservative.

Item 13. Labor Union Relations.

Mr. Pugsley reported that the Business Representative of the Carpenters and Joiners Union had asked to confer with him and that such conference was scheduled for November 21. He noted that under the present laws of Ohio as interpreted by the State Attorney General the University may not recognize any union as a bargaining agent. The members of the Board advised that any matters involving relations with unions should be carefully checked by legal counsel.

Item 14. University Committee List.

With respect to the list of University Committees sent to the Board for information purposes Mr. Pugsley advised that some additional committees would be added to the list as needed, and that student representatives had been added to some.

- Item 15. Appointment of Mr. Hugh W. Manchester as Secretary of The Youngstown State University Board of Trustees. YR 1967-45

Mr. Wean, Chairman of the Nominating Committee for a Secretary of The Youngstown State University Board of Trustees moved, Mr. Robinson seconded, and the Board unanimously approved the following resolution:

"RESOLVED, that Mr. Hugh W. Manchester be appointed Secretary of this Board, with appropriate stipend to be arranged by the President of the University for services rendered."

- Item 16. Appointment of Mr. Carl W. Ullman as Treasurer of The Youngstown State University Board of Trustees. YR 1967-46

Mr. Robinson, Chairman of the Nominating Committee for a Treasurer of the Youngstown State University Board of Trustees moved, Mr. Brown seconded, and the Board unanimously approved the following resolution:

"RESOLVED, that Mr. Carl W. Ullman be appointed Treasurer of The Youngstown State University Board of Trustees."

- Item 17. Report of Mr. Strouss, Chairman of the Building Committee, Recommending Two Additional Members of the Board to Serve On the Building Committee. YR 1967-47

Mr. Strouss, Chairman of the Building Committee, presented names for membership on that committee. Upon motion by Mr. Ullman and second by Mr. Wean, the Board unanimously approved the following resolution:

"RESOLVED, that Messrs. Brown and Saunders be named as members of the Building Committee."

- Item 18. Insurance for Full Service Employees YR 1967-48

Mr. Brown moved, Mr. Robinson seconded, and the Board unanimously adopted the following resolution:

"RESOLVED, that in further clarification of its policy to provide appropriate insurance for all full service employees of the University, Youngstown State University will provide and pay the total premiums for group life insurance on all full time faculty and staff. Up to age 65 the face value of each policy will be one and one half times (to the nearest \$1,000) the employee's annual salary or wage based upon his employment contract for 9 or 12 months. Summer employment shall not be counted for persons on 9 months contracts.

At age 65 the amount of insurance shall be based upon the following percent of the coverage then in effect and upon the number of years of full time service rendered to Youngstown University and/or Youngstown State University according to the following schedule:

25 years or more	50%
20-25 years	40%
15-20 years	30%
10-15 years	20% but not less than \$2000
5-10 years	\$2000

Should any person be covered under this policy by an amount less than in effect at the date of this resolution, an exception shall be made and their coverage shall remain at its present amount until modified by added years of service or by reaching age 65.

The present Major-Medical Coverage is to be extended to all full service employees."

Item 19. Time of Future Regular Meetings.

After discussing the possible dates for meetings in 1968, Chairman McCann announced that the next meeting of the Board of Trustees will be 10:30 a.m., Wednesday, January 10, 1968 at the Pollock House on the University Campus.

Respectfully submitted,

A. L. Pugsley
A. L. Pugsley
Secretary Pro tem

John N. McCann
Chairman

Attest:

Secretary Pro tem

BUSINESS ADMINISTRATION		FR	SOPH	JR	SR	PG	SPEC	TOTALS
FULL TIME	M	1096	698	450	285			2529
	W	199	47	24	13			283
	T	1295	745	474	298			2812
PART TIME	M	386	226	172	156			940
	W	177	42	19	8			246
	T	563	268	191	164			1186
TOTALS	M	1482	924	622	441			3469
	W	376	89	43	21			529
	T	1858	1013	665	462			3998
ENGINEERING		690	256	166	98			1210
FULL TIME	M							
	W	4	2	1	0			7
	T	694	258	167	98			1217
PART TIME	M	192	87	67	54			400
	W	3	1	2	0			6
	T	195	88	69	54			406
TOTALS	M	882	343	233	152			1610
	W	7	3	3	0			13
	T	889	346	236	152			1623
MUSIC (INC. MUSIC EDUC.)								
FULL TIME	M	62	50	27	22			161
	W	32	15	10	16			73
	T	94	65	37	38			234
PART TIME	M	2	1	1	8			12
	W	1	2	1	6			10
	T	3	3	2	14			22
TOTALS	M	64	51	28	30			173
	W	33	17	11	22			83
	T	97	68	39	52			256
EDUCATION								
FULL TIME	M	451	187	129	80			847
	W	712	344	242	164			1462
	T	1163	531	371	244			2309
PART TIME	M	72	33	43	48			196
	W	233	174	143	126			676
	T	305	207	186	174			872
TOTALS	M	523	220	172	128			1043
	W	945	518	385	290			2138
	T	1468	738	557	418			3181
LIBERAL ARTS (EXCLUD. ED.)								
FULL TIME	M	1265	437	296	162			2160
	W	626	201	111	92			1030
	T	1891	638	407	254			3190
PART TIME	M	180	96	64	120			460
	W	262	115	74	69			520
	T	442	211	138	189			980
TOTALS	M	1445	533	360	282			2620
	W	888	316	185	161			1550
	T	2333	849	545	443			4170
UNIVERSITY								
FULL TIME	M	3564	1628	1068	647			6907
	W	1573	609	388	285			2855
	T	5137	2237	1456	932			9762
PART TIME	M	832	443	347	386			2008
	W	676	334	239	209			1458
	T	1508	777	586	595			3466
TOTALS	M	4396	2071	1415	1033			8915
	W	2249	943	627	494			4313
	T	6645	3014	2042	1527			12228

YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

November 10, 1967

Dear Members of the Board:

Item d)4. Corrections in the Budget of the Agenda for the Trustees' Meeting on November 16, 1967 indicates that those corrections will be forwarded to you prior to the meeting. They are enclosed herewith.

In addition to the obvious typographical and clerical errors resulting from the speed with which the salary budget was prepared, we have added certain notes of clarification and cross references which show among other matters the several departmental assignments for various faculty members.

There are a few changes in salaries, but these in each case are corrections, not modifications reflecting new recommendations. The same is true in the corrections of academic rank.

Item e)6. University Committee List. It has seemed desirable to add students to selected University committees. These are shown in the list enclosed.

Cordially,



A. L. Pugsley

mc
Encl.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1967

RESOLVED that the following changes in the 1967-1968 Personnel Budget be adopted by the Board of Trustees:

SCHOOL OF BUSINESS ADMINISTRATION

Department of Accounting

- Page 2 Evans, Mark E. - Add: .4 time Assistant Professor, Department of Accounting
- Page 3 Berquist, Donald K. - Change: "On Leave" to read "On Leave Without Pay for Academic Year", Salary rate \$7,500
- Evans, Mark E. - Add: .6 time Assistant Dean (\$7,500)
- Ferro, Robert F. - Correct: .4 time to .6 time, Add: .4 time Business Organization
- Fortunato, Frank A. - Add: .4 time (\$2,720), .6 time Business Organization (\$4,080), Total Salary (\$6,800)
- Schneider, Eugene - Correct rank to Assistant Professor
- Page 4 Niemi, Esther P. - Add: .6 time Economics (\$6,720)

Department of Advertising and Public Relations

- Page 5 Braden, Frank M. - Add: .4 time Merchandising (\$3,600)
- Sekeres, Eugene A. - Add: .4 time Business Organization (\$3,300)
- Sinclair, Philip A. - Change: "On Leave" to read "On Leave Without Pay for Academic Year 1967-1968", Salary rate \$7,800

Department of Business Organization

- Page 6 Boland, John R. - Add: .2 time Sociology (1,800)
- Ferro, Robert F. - Add: .6 time Accounting (\$4,500)
- Fortunato, Frank A. - Add: .4 time Accounting (\$2,720)
Total Salary \$6,800
- Meiners, Raymond E. - Correct spelling to Meiners
- Moore, Casper J. Jr. - Add: .6 time Political Science (\$4,800)
- Page 7 Sekeres, Eugene A. - Add: .6 time Advertising and Public Relations (\$4,950)

Department of Merchandising

- Page 8 Braden, Frank M. - Add: .6 time Advertising and Public Relations (\$5,400)
- Deioerick, E. Terry - Correct spelling to Deiderick
- Mathews, Donald H. - Add under remarks: plus \$2,000 for service as Dormitory Counselor - See Student Affairs

Department of Secretarial Studies

- Page 9 Turner, Mae D. - Add: .2 time Secondary Education (\$2,200)
 Powell, Jo Ann - Change: "On Leave" to read "On Leave
 Without Pay for Academic Year", Salary
 rate \$8,000
 Limited-Service Faculty - Change from \$14,456 to \$19,650

SCHOOL OF EDUCATION

Department of Elementary Education

- Page 11 Jewett, Mary - Change to Limited Service, Salary \$6,000
 Vanaman, Clyde - Add: .2 time Secondary Education (\$2,100)

Department of Secondary Education

- Page 12 Aven, Samuel - Add: .2 time Foundations (\$2,200)
 Beckett, Josephine - Add: .4 time Foundations (\$3,400)
 DiRusso, Lawrence - Add: .8 time Foundations (\$8,000)
 Hammack, W. - Correct spelling to Hammack
 Add: .4 time Foundations (\$3,700)
 Solak, Marilyn - Add: .2 time Foundations (\$2,200)
 Vanaman, Clyde - Add: .8 time Elementary (\$8,500)
 Walter, John - Change from "9 months" to "12 months",
 no change in Salary
 Baker, William (English) - Add: .6 time English and Communications
 (\$5,700)
 Beelen, George (History) - Add: .8 time History (\$7,200)
 Knauf, Leland (Math) - Add: .8 time Mathematice (\$8,160)
 Rigo, Mary (Languages) - Change: .2 time \$1,320 to \$1,360
 Add: .8 time Foreign Language (\$5,440)
 Turner, Mae (Business) - Change: "Total Salary \$11,500" to
 "Total Salary \$11,000", Add: .8 time
 Secretarial Studies (\$8,800)

Department of Foundations in Education

- Page 13 Aven, Samuel - Add: .8 time Secondary (\$8,800)
 Beckett, Josephine - Add: .6 time Secondary (\$5,100)
 DiRusso, Lawrence - Add: .2 time Secondary (\$2,000)
 Hammack, W. - Add: .6 time Secondary (\$5,500)
 Solak, Marilyn - Add: .8 time Secondary (\$8,600)

SCHOOL OF ENGINEERING

Department of Civil Engineering

- Page 17 Householder, Michael K. - To begin in Spring Quarter

Department of Chemical Engineering

- Page 16 Chrobak, Theodore - Change rank from Instructor to
 Assistant Professor

Department of Mechanical Engineering

- Page 20 D'Isa, Frank A. - Change Salary from \$18,000 to \$18,500

Department of Metallurgical Engineering

- Page 21 Ahmed, Shaffiq-Uddin - Change from "12 months" to "9 months",
no change in Salary

COLLEGE OF ARTS AND SCIENCES

Department of Art

- Page 23 Ives, David - Add: .4 time English and Communications
(\$4,120), .4 time Foreign Language (\$4,120)

Department of Biology

- Page 24 Webster, Willard L. - Add: .2 time Athletics (\$2,740), .4 time
Administrative (\$5,480)
Chuey, Carl - To begin in Winter Quarter
D'Onofrio, Samuel - Change: "On Leave" to read "On Leave With-
out Pay for Academic Year 1967-1968",
Salary rate \$7,800
Saksena, Vishnu - Change rank from Assistant Professor to
Associate Professor
Page 25 Beede, Dyke - Add: .3 time Health and Physical Educa-
tion (\$4,440), .5 time Athletics (\$7,400)

Department of Chemistry

- Page 26 Scudder, W. - Change Salary from \$16,000 to \$17,000
Page 27 Stactura, Roman - Correct spelling to Stachura

Department of Economics

- Page 28 Niemi, Esther P. - Add: .4 time Accounting (\$4,480)
Mahall, Emily P. - Correct spelling to Mackall
Jacobs, Henri - Correct spelling to Jakobs
Ronaghy, Hussan - Correct spelling to Hassan

Department of English and Communications

- Crites, Katherine - Name omitted from budget - Add:
Instructor, 9 months, Salary \$6,700
Page 30 Baker, William C. - Add: .4 time Secondary (\$3,800)
Gay, Carol - Change Salary from \$7,500 to \$8,100
Greenlee, Elizabeth - Add: "On Leave Without Pay for Fall
Quarter, Academic Year 1967-1968"
Page 31 Ives, David S. - Add: .2 time Art (\$2,060), .4 time
Foreign Language (\$4,120)
Kelly, Jean - Add: .8 time; Change 9 month Salary
from \$9,500 to \$7,600; Add: Total Salary
in Remarks Column \$9,500; Add: .2 time
Philosophy and Religion (\$1,900)
Page 32 Van Gorder, Helen S. - Change rank from Assistant Professor
to Instructor

Department of Foreign Languages

Page 33 Ives, David

- Add: .2 time Art (\$2,060), .4 time English and Communications (\$4,120)
- Add: .2 time Secondary (\$1,360)
- Drop Instructor, leaving Lab Assistant

Rigo, Mary

Swaney, Donna

Department of Geography

Page 34 Vecchiarella, James

- Add: .5 time Athletics (\$4,250)

Department of Geology

Page 35 Harris, C. E.

- Change: "On Leave" to read "On Leave Without Pay for Academic Year 1967-1968", Salary rate \$11,000
- Correct spelling to Rassam

Bassam, Ghassan

Department of Health and Physical Education

Page 36 Beede, Dyke

- Add: .5 time Athletics (\$7,400), .2 time Biology (\$2,960)

Johnson, Robert C.

- Add: .5 time Athletics (\$3,100), middle initial C.

Page 37 Reilly, LaVerne

- Add: .5 time Student Affairs - Nurse (\$3,950)

Robinette, Ralph

- Add: .5 time Athletics (\$4,500)

Rosselli, Dominic

- Add: .5 time Athletics (\$6,250)

Department of History

Page 39 Beelen, George

- Add: .2 time Secondary (\$1,800)

Daniels, Ronald

- Add: .6 time Political Science (\$3,900)

Roberts, Sidney I.

- Change rank from Assistant Professor to Associate Professor

Department of Mathematics

Page 42 Knauf, Leland W.

- Add: .2 time Secondary (\$2,040)

Kozarich, Stephen L.

- Change to: "On Leave Without Pay for Academic Year 1967-1968"

Page 43 Buchanan, John E.

- To begin in Winter Quarter

Department of Philosophy and Religion

Page 44 Eminhizer, E. E.

- Add: .4 time History (\$3,000)

Duritsa, George

- Name omitted from budget - Add: Instructor, 9 months, Salary \$6,000

Kelty, Jean

- Add: .8 time English and Communications (\$7,600)

Department of Physics

Page 45 Hoffman, Pinther P.

- Change to: Hoffman-Pinther, P., "On Leave Without Pay for Academic Year 1967-1968"

Department of Political Science

Page 46 Eichenberger, William

Daniels, Ron
Crites, HaroldMoore, Casper
Mosher, Byrle E.
Rosenthal, Harvey

- Change rank from Instructor to Assistant Professor, Change Salary from 12 month column to 9 month column
- Add: .4 time History (\$2,600)
- Add: .4 time Speech (\$4,700), .2 time Technical School (\$2,320)
- Add: .4 time Business Organization (\$3,200)
- Change to Limited Service
- Name omitted from budget, Add: Instructor, 9 months, Salary \$6,000

Department of Psychology

Page 48 Beckman, William

Dobrich, Mary Ann

- Correct name to Paul E.
- Change Salary from \$3,210 to \$3,200, Add: .6 time Psychometrist (\$4,800)

Department of Speech

Page 49 Crites, Harold

Hartman, Margann

- Change Salary from \$4,700 to \$4,680 Add: .4 time Political Science (\$4,680), .2 time Technical Institute (\$2,340)
- Correct spelling to Maryann; Change: "On Leave" to read "On Leave Without Pay for Academic Year 1967-1968", Salary rate \$6,700

Department of Sociology

Page 50 Foster, J. D.

- Change to: "On Leave First Quarter With Pay - Return to Duty 2 January 1968"

DANA SCHOOL OF MUSIC

Page 52 Cleve, Fanny

Gould, Ronald L.

Pellegrini, Esotto

- Change .5 time and Salary to full time, Salary \$8,700
- Change "On Leave to read "On Leave Without Pay for Academic Year", Salary rate \$6,700
- Change rank from Instructor to Assistant Professor

SCHOOL OF TECHNICAL INSTITUTE

Page 54 Crites Harold

- Add: .4 time Speech (\$4,680)
.4 time Political Science (\$4,680)

ADMINISTRATIVE

Dean of the University

Page 56 Coffield, William

- Add: "and Professor"

Dean of Graduate School

Page 57 Edgar, Earl E.

- Add: "and Professor"

Office of ...

Office of the Business Manager

Page 58 Webster, Willard

- Add: .2 time Athletics (\$2,740)
- .4 time Biology (\$5,480)

Comptroller

Page 62 Kralej, Kathleen

Webek, Eileen

- Correct spelling to Kraly
- Correct spelling to Weber

Student Affairs

Page 65 Dobrich, Mary Ann

Page 66 Reilly, LaVerne

Matthews, Donald

Vahey, Louis

Janecki, Veronica

- Add: .4 time Psychology (\$3,200)
- Add: .5 time Health and Physical Education (\$3,950)
- Correct spelling to Mathews; Add under Remarks: See Department of Merchandising for full-time teaching service
- Correct spelling to Lois
- Correct spelling to Janecko

Auxiliary Operations - Bookstore

Page 75 McGarry, Betty

- Change to Hourly Employee

Physical Plant

Page 77 Dampf, Harold

Page 78 Norton, John

- Correct spelling to Dampf
- Correct spelling to Morton

Page 80 Webster, Willard

Beede, Dyke

Johnson, Robert C.

Robinette, Ralph

Rosselli, Dom

Vechiarella, James

ATHLETICS

- Add: .4 time Administrative (\$5,480)
- .4 time Biology (\$5,480)
- Change Salary of \$5,920 to \$7,400
- Add: .2 time Biology (\$2,960), .3 time Health and Physical Education (\$4,440)
- Add: .5 time Health and Physical Education (\$3,100)
- Add: .5 time Health and Physical Education (\$4,500)
- Add: .5 time Health and Physical Education (\$6,250)
- Add: .5 time Geography (\$4,250)