

January 6, 1970

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to remind you that the next regular meeting of Trustees of Youngstown State University will be held on Thursday, January 22, 1970, at 10:30 a.m. at the Pollock House.

Doctor Pugsley's office is preparing the agenda for such meeting and copies will be furnished to you.

Yours very truly,
Hugh W. Manchester
Secretary to the Board of Trustees

Copies of the above notice were mailed on January 6, 1970 to:

William J. Brown
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

Dr. B. B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

John N. McCann, MD
2722 Mahoning Avenue
Youngstown, Ohio 44509

Clarence J. Strouss
Northwestern Mutual Life Ins. Co.
Dollar Bank Building
Youngstown, Ohio 44503

Robert E. Williams
Youngstown Sheet and Tube Company
Youngstown, Ohio 44501

Raymond J. Wean, Jr.
Wean United, Inc.
North River Drive, N.E.
Warren, Ohio 44480

John A. Saunders, President
General Fireproofing Company
East Dennick Avenue
Youngstown, Ohio 44504

Dr. Albert L. Pugsley, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Hugh W. Manchester

YOUNGSTOWN STATE UNIVERSITY

Board of Trustees Meeting

Pollock House, 10:30 a.m.

Thursday, January 22, 1970

AGENDA

- a) Roll Call
- b) Proof of Notice of Meeting
- c) Disposition of the Minutes for Meetings Held on October 15, 1969 and October 30, 1969
- d) Recommendations from the President of the University
 - 1. Revision of the Contract for Master Planning with Caudill Rowlett Scott
 - 2. Clarification of YR 1967-14 and YR 1969-36
 - 3. Authorization to Request the Director of the Ohio Department of Public Works to Appoint an Architect for the Expansion of Kilcawley Center
 - 4. Adoption of Policy Statement for the University Radio Station
 - 5. Authorization of Fee Increase for Dormitory and Food Student Contracts Effective with the Fall Quarter, 1970
 - 6. Authorization of Fee for Replacement of Lost Identification Cards and Fee for Replacement of Validation Stickers
 - 7. Authorization of Fee for Binding Theses and Reports (Both Undergraduate and Graduate)
 - 8. Authorization for Planning and Construction of Electrical Power Substation
 - 9. Authorization of Facility Security Agreement with the Department of Defense
- e) Report by the President of the University
 - 1. University Parking Decks
 - 2. Policy to Govern the "Neon" Publication
 - 3. Warren King Study
 - 4. Ohio Faculty Senate
 - 5. Tenure Statements
 - 6. Report of the Vice President for Academic Affairs
 - 7. Report of the Vice President for Administrative Affairs
 - 8. Report of the Vice President for Financial Affairs
- f) Report of Committees of the Board
- g) Communications, Petitions and Memorials
- h) Unfinished Business
- i) New Business
- j) Time of the Next Meeting

Tuesday, April 14, 1970

January 22, 1970, Agenda Item d)1

Revision of the Contract for Campus Master Planning with Caudill Rowlett Scott

The contract with Caudill Rowlett Scott negotiated by the Ohio Department of Public Works in November of 1968 provides that the architects will prepare a campus planning report for Youngstown State University for which they will be reimbursed their cost plus expenses not to exceed \$68,000. The architects are to be reimbursed periodically for their services up to an amount not in excess of \$60,000. The remaining \$8,000 is to be withheld pending final acceptance of the planning report. Because of the difficulty in estimating in advance the amount of architectural services required, the contract also provides that the University may request authorization of an additional fee in the event it is determined that additional services are needed.

Two factors have caused architectural planning services to exceed the amount originally estimated. The first factor resulted from additional processing and modification of space projection procedures when errors and gaps were found by C. R. S. in processing historical enrollment data supplied by the University. A second factor not anticipated in 1968, was the recent establishment of a special report by the Ohio Board of Regents which calls for the submission of long-range physical plant space requirements by each institution. The coordination of the C. R. S. space projections with the more complex reporting requirements subsequently established by the State Regents led to a greater volume of work by the architects. It was imperative, however, that the procedure being developed by the architects be compatible with the system being developed by the State Regents.

The additional services requested by the University are estimated by the architects to exceed the contract by \$23,619.98. The firm of Caudill Rowlett Scott has agreed to absorb \$10,019.98, and the University is being requested to approve an additional amount of \$13,600.

In view of the additional services requested by the University, this is an equitable solution to the estimated overage. This will still leave a total of \$8,000 for the report phase as per contract. The following Resolution is therefore presented:

"WHEREAS the Campus Planning Contract with Caudill Rowlett Scott provides for the reimbursement of planning services on a "cost plus" basis; and YR 1970-

WHEREAS the University has requested additional planning services which will lead to a greater volume of work than originally estimated, which work is for the best interests of the University,

NOW THEREFORE BE IT RESOLVED that the Youngstown State University Board of Trustees request the Director of The Ohio Department of Public Works to negotiate a fee with Caudill Rowlett Scott for additional planning services rendered, such fee not to exceed \$13,600."

January 22, 1970, Agenda Item d)2

Clarification of YR 1967-14 and YR 1969-36

It was the intent of the University that the Major Medical benefits authorized in YR 1967-14 and extended in YR 1969-36 cover only full-service employees of the University. This resolution is recommended to clarify that limitation.

"BE IT RESOLVED, that the furnishing of major medical insurance for employees of the University (which has been furnished for full service employees since September 1, 1967 pursuant to YR 1967-14 and which was increased as to amount on July 1, 1969 pursuant to YR 1969-36), be provided only for such employees of the University (whether faculty, administrative, staff, or other employees), as may be employed as full service employees and may be eligible for such benefits under contracts made therefor from time to time by Youngstown State University." YR 1970-

January 22, 1970, Agenda Item d)3

Authorization to Request the Director of the Ohio Department of
Public Works to Appoint an Architect for the Expansion of Kilcawley
Center

Analysis of University needs as related to early expansion of the Kilcawley Center has been under way by a faculty, administrative, student committee since 1968 under the general guidance of Mr. Porter Butts, Consultant. Mr. Butts and the committee are currently in the last stages of revision of the program of the first unit of several future additions to the basic structure. His most recent visit is scheduled for January 13 and 14. The University has been delayed in its preparation of a time schedule for construction by slowness in Urban Renewal land acquisition and by the need to relate the Center's expansion to other buildings under the Campus Master Plan. Although that plan has not been approved yet in full, we believe that the general relationship and location of various elements on the campus are sufficiently identified to request the Director of the Ohio Department of Public Works to appoint an architect to design and prepare working drawings for the first unit of the Kilcawley Center expansion, and some remodeling of the original structure. We believe that an expenditure of \$3.5 to \$4.0 million is appropriate for the first project and can be financed by the time we are ready to begin construction without borrowing funds. We therefore suggest the following resolution:

"BE IT RESOLVED, that an architect be employed as directed YR 1970-
by the Ohio Department of Public Works to provide the
architectural services required for the planning and construc-
tion of an addition to the Kilcawley Center together with suitable
remodeling of the present Center, and that a plan for financing
the project be presented to this Board of Trustees at the time
preliminary architectural drawings are presented for approval."

Adoption of Policy Statement for University Radio Station

In order to operate effectively the University Radio Station WYSU, established by YR 1969-15, needs a policy statement. The statement attached herewith and identified as Exhibit A was developed by the University Advisory Committee for the Radio Broadcasting Station after considerable study of policy statements used by other universities. Because it goes beyond the normal scope of policy statements for which authority has been delegated to the President we present it to the Board of Trustees for consideration and action with the request that if it is found satisfactory the following resolution be adopted:

"BE IT RESOLVED, that the policy statement attached herewith as Exhibit A and entitled Broadcasting and Programming Policies for Radio Station WYSU be adopted."

YR 1970-

YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO

BROADCASTING AND PROGRAMMING POLICIES FOR RADIO STATION WYSU

Broadcasting Policies

The broadcasting service provided by the Department of Radio Broadcasting is a cultural and educational service of Youngstown State University. Responsibility and authority for the management and operation of radio station WYSU progress from the Director of Radio Broadcasting to the Vice President for Administrative Affairs, to the President of the University, and thence to the Board of Trustees, who hold the broadcasting license granted by the Federal Communications Commission. The Advisory Committee on Radio Broadcasting, composed of faculty and student representatives, recommends broadcasting and programming policies through the above channel of authority.

The broadcasting service of Youngstown State University shall be consistent with the purposes, objectives and regulations set forth below.

Purposes

The primary purpose of the radio broadcasting service is to serve the cultural and educational interests and needs of Greater Youngstown by providing an alternative listening service emphasizing serious music and intellectually stimulating public affairs programming supplementary to that being provided by commercial stations in the area. This purpose shall be achieved through the following means:

1. The production and broadcast of programs which extend the resources and activities of the University.
2. The broadcast of programs produced locally or elsewhere, which employ resources other than those of the University, provided that these are consistent with University standards and policies.
3. The preparation of programs for use by other stations, organizations and educational institutions; and the extension of time, facilities, and services to these other community agencies for the projection of programs in the general public interest.

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The secondary purpose of the Radio Broadcasting Service is to serve as an educational laboratory for those instructional departments whose programs will be enriched and broadened by the use of the equipment, studios and personnel in the Department of Radio Broadcasting.

Production and audio equipment and facilities of WYSU will be made available to the Department of Speech and other instructional departments to the extent that it does not interfere with production or broadcasting activities of the station.

Objectives

To assist and enhance the cultural and intellectual development of individuals in the community.

To broaden the public's understanding and enjoyment of the fine arts.

To motivate and serve the public's interest in programs of continuing education.

To foster a regard for truth, reasoning and free inquiry.

Specific Broadcasting Regulations

All broadcasts shall comply with governmental rules, regulations, and laws, including those specifically applicable to broadcasting stations and those which protect personal or the property rights of people.

All broadcasts shall exhibit the highest standards of professionalism.

All broadcasts shall uphold the reputation and integrity of the University, defending it from misuse, misrepresentation and exploitation.

No broadcast shall place the University in the position of:

1. Editorializing^{on} only one side of a controversial public issue.
2. Endorsing or opposing any candidate for political office, the platform and objectives of any political party, or the beliefs of any religious organization.

-3-

3. Endorsing or advocating the use of any specific commercial product, method, or device, although acknowledgment of the source of material used may be made where necessary.

Staff

Although part-time student help may be used on the station, the core of the station staff will be full-time professional employees of the University.

Students hired for the part-time positions available on the WYSU staff must have the qualifications and competence to meet professional broadcasting standards and shall be compensated according to the prevailing hourly rate established for other student employees of the University.

Broadcast Hours

Radio Station WYSU will broadcast daily from 12 noon to 12 midnight. The station will not broadcast on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Programming Policies

With the advice of the Advisory Committee on Radio Broadcasting the Director of Radio Broadcasting is responsible for planning the broadcast schedule for station WYSU. The following programming policy statements are designed to govern content of the various types of radio programs:

Music - Music programmed on WYSU will be primarily classical. Theatre, jazz, and folk music played on WYSU will be selected by the staff of the Department of Radio Broadcasting on the basis of quality and cultural value.

Adult Education - WYSU programs not specifically designed for the school audiences will be planned with the mature adult as the expected listener. WYSU's programs will be informative in nature and cultural in approach. WYSU may also originate and broadcast series of individual programs designed to inform listeners on specific topics, and will broadcast programs obtained from such recognized sources as the NAEB, the Broadcasting Foundation of America, and University and commercial radio stations.

Public Service - WYSU may broadcast public service programs. These are defined as informative programs of general interest and concern prepared by various schools and departments of the university and/or by educational, charitable, civic, and service organizations. Announcements publicizing projects or activities of such agencies or organizations may also be broadcast.

News Broadcasting - WYSU may broadcast world, national, state and campus news.

WYSU may report news as supplied by regular news sources.

WYSU may cover and report major, local and/or Youngstown State events.

WYSU will not editorialize in any of its newscasts.

WYSU will assist in publicizing events, drives and campaigns of civic nature being conducted within its area. Such announcements and notices when newsworthy, will be treated as news items; otherwise they will be separately programmed.

WYSU may broadcast discussion programs of topics under consideration in legislative bodies of the state or nation; informational speeches of non-political nature by elected government official; and programs discussing policy matters which affect the general public.

WYSU will not broadcast partisan political programs, speeches by candidates for political office, or news releases from headquarters of political parties or candidates.

Sports - WYSU may broadcast sport news of national and local interest. In the interest of maintaining good public relationships with commercial broadcasting stations, there will be no effort made to enter into direct competition with any of them for the purpose of broadcasting any Youngstown State University athletic competition. Youngstown State University sports events will be broadcast only if commercial broadcasts are not available or do not provide sufficient coverage. If broadcast, sports will be given competent, professional, play-by-play coverage.

Special Events - WYSU may program interviews, lectures, panel discussions, debates, concerts, and convocation programs occurring on the Youngstown State University campus. Recording of these events will depend upon the availability of staff and facilities for such assignments. The programs must qualify for broadcast on WYSU under the policy statements governing their specific program type.

January 22, 1970, Agenda Item d)5

Authorization of Fee Increases
For Dormitory and Food Student Contracts
For Fall, 1970, and Fall, 1971

The present fee schedule in charges for dormitory and food service contracts has been in effect for three years. Charges were set for Room and Board at \$300 per quarter, \$850 for three quarters or an academic year, and \$1125 for the academic year plus the summer quarter. For separate food service contracts the charge is \$175 per quarter. Since that time wages prescribed by the State Civil Service, supplies, and rising food costs have increased expenditures so that the operations are no longer self sustaining as auxiliary enterprises are required to be. To place these operations on a self sustaining basis it will be necessary to increase charges in all categories of dormitory and food contracts by \$25 per quarter, and for separate food service contracts by \$15 per quarter effective 1970. The following resolution is therefore proposed:

BE IT RESOLVED, that due to increased costs dormitory contracts shall be increased by \$25 per quarter effective with the Fall quarter 1970; and that separate food contracts shall be increased \$15.

YR 1970-

January 22, 1970, Agenda Item d)6

Authorization of Fee for Replacement of Lost
Identification Cards and Fee for
Replacement of Validation Stickers

Members of the University community are issued an Identification card which admits them to athletic, social and other University events. Occasionally this card is lost and a replacement is required. For such abnormal circumstances a \$5.00 fee is suggested to cover the cost of reissue.

Each student Identification card requires a validation sticker for each quarter after issue. This sticker is provided without charge at the time of enrollment each quarter. When validation stickers are lost a replacement sticker is issued and a charge of \$3.00 is suggested. In the event the identification card and sticker are both lost only the card charge will be made.

It is therefore recommended that the following resolution be approved:

BE IT RESOLVED, that a charge of \$5.00 be made for reissue of any identification card, and that a charge of \$3.00 be made for reissue of a student validation sticker except that if the sticker is for a quarter in which a student identification card is reissued the charge for the card reissue shall include both card reissue and validation sticker. YR 1970-

January 22, 1970, Agenda Item d)7

Authorization of Fee for Binding
Theses and Reports
(Both Graduate and Undergraduate)

Several of the master's degree programs require the writing of a thesis. For some years a thesis has been required for the bachelor's degree in the School of Engineering, the binding of these theses being handled through the University Library. To cover both undergraduate and graduate theses, the following resolution is recommended:

BE IT RESOLVED, that each student who writes a thesis shall pay a fee of \$5.00 per copy for binding the number of copies of the thesis required by the University for retention in the University Library and the School or College in which the student is earning his degree. Students desiring personal bound copies or who wish to deposit more than the required number of copies of their thesis bound shall pay the \$5.00 per copy fee for each additional copy.

YR 1970-

January 22, 1970, Agenda Item d)8

Authorization for Planning and Construction
Of an Electrical Power Substation

The expansion of the University has outgrown the available electrical power facilities. The Ohio Edison Company has indicated that the University should build a single power substation on campus to meet expanded electrical power requirements. The Beeghly Physical Education Center alone will require more additional electrical power than can be provided by the existing system. Each additional development thereafter under the capital improvement program will add to this load.

The proposed electrical power substation will provide centralized metering, transformation of power and appropriate lines for underground services at an estimated cost of \$250,000. We are told by the Ohio Edison Company that the savings achieved by the lower rate schedule through central metering for the total campus will recover this expenditure in a period of approximately ten years. The following resolution is recommended:

BE IT RESOLVED, that the University be authorized to proceed with planning and construction of an electrical power substation on University property to meet anticipated power needs of the University due to new construction for the coming decade, such project to require an expenditure of not to exceed \$250,000 payable from operating funds. YR 1970-

Authorization for Facility Security Agreement
With the Department of Defense

Youngstown University entered into a facility security agreement with the Department of Defense in July of 1963. The purpose of this agreement was to enable selected members of the University to have access to classified information should the University obtain a research contract with the Department of Defense. The clearance has been maintained in an active status from that date until the present time. It is desirable to continue this since the University now is developing a more extensive research capability. The Department of Defense requires either that all the Board of Trustees members be cleared for access to classified information or that by resolution of the Board of Trustees the individual members of the Board of Trustees be excluded from access. The purpose of this resolution is to provide this exclusion. The following is recommended:

WHEREAS, Youngstown State University has a Security Clearance from the Department of Defense to enable the University to have access to classified information in connection with research, and

YR 1970-

WHEREAS, the agreement requires that the individual Board members be cleared for access to classified information or be excluded by action of the Board of Trustees,

BE IT RESOLVED, that the Board of Trustees of Youngstown State University delegates its duties and responsibilities pertaining to the protection of classified information to the President of the University and to such other members of the faculty and administrative staff as designated by the President. By virtue of this delegation, the Trustee members of the University hereby exclude themselves from access to classified information in the possession of the University.

University Parking Decks

Premature publicity due to Jambar initiative has given a more definite impression of progress on parking than has actually been achieved. Increased parking facilities for the University are a recognized need in all studies made by and for the University. Urban Renewal 2 which is in the process of acquisition by Youngstown State University will not relieve the parking problem appreciably since the most extensive parking expansion was in Urban Renewal 3. As the University grows and buildings are under construction additional parking spaces will be needed for construction workers and for additional students, faculty and staff. The parking facilities already are badly overcrowded and cause for much dissatisfaction.

Urban Renewal 3 has been delayed. This complicates plans for additional parking spaces and other development. In addition to Urban Renewal 3 delay, other considerations known to the Board have hindered the completion of the master plan. Even though future land acquisition for parking is highly desirable and is being actively pursued, it becomes necessary that parking decks be built on the land now used for surface parking and bounded by Elm, Arlington, Lincoln and Fifth Avenues. The construction recommended is for movable parking decks which can later be moved to new locations. This will meet a commitment made to the City of Youngstown for Urban Renewal 1 and hopefully will allow the City to respond to federal pressure to close out the Urban Renewal 1.

The suggested movable parking facility will provide for an estimated 1200 cars--about double the number presently accommodated on the site at present. The cost of the movable decks is estimated to be somewhat less than one-half that of a permanent structure of equal capacity. With the approval of the state architect we are investigating the commercial firms capable of such contracts, and if a feasible proposal can be prepared, we shall bring it to the Board at the next Trustee meeting. In the meantime we seek a consensus that approves such a program.

January 22, 1970, Agenda Item e)2

Policy to Govern the "Neon" Publication

Attached as Exhibit B is a policy formulated by the Publication Board of the University to govern the yearbook "Neon". In contrast to the policy submitted to you relative to the radio station, this operation falls within the internal administrative management delegated to the University, and is therefore supplied to you for information purposes. The University will, of course, be responsive to any suggestions you may wish to make concerning its contents.

STANDARD OPERATING PROCEDURE FOR THE NEON

PUBLISHED UNDER THE AUTHORITY

of

THE UNIVERSITY PUBLICATIONS BOARD

PREFACE

This Standard Operating Procedure for the Neon is meant to be a sort of blueprint within which individual issues are built. With such a guide it is hoped that the annual will attain a distinctive profile or personality. In addition, it should serve to free the editor from the necessity of making policy decisions opportunistically, and should aid him in differentiating between questions of policy and questions of technique.

It should also be made clear that the Neon does not belong to the editors, but to the University; that the editors are selected to carry out the publisher's policies. Policies in this instance are formulated by the University Publications Board; which contains student membership, and are subject to approval of the President of the University and the Trustees.

Insofar as possible the Neon should mirror a true impression of campus life. Perhaps the best way to sum-up is to quote from Robert Louis Stevenson these sentiments:

Truth to fact is not always truth to sentiment; and part of the truth, as often happens in answer to a question may be the foulest calumny. A fact may be an exception; but the feeling is the law, and it is that which you must neither garble nor belie . . . To tell the truth, rightly understood, is not to state the true facts, but to convey a true impression; truth in spirit, not truth to letter, is the true veracity.

GENERAL:

- 1.1 The official name of the year book shall be the Neon.
- 1.2 The Neon will be issued once each year.
- 1.3 The Neon will be financed by appropriations of student activity fees as recommended by the University Publications Board and as approved by the Budget Committee of the University.
 - (a) The appropriations shall be considered as subscriptions entered in behalf of Youngstown State University students.
 - (b) Other subscriptions may be entered by the University for University use and distribution.

PURPOSE:

- 2.1 The Neon is published for the benefit of students, faculty and staff at Youngstown State University.
- 2.2 It shall:
 - (a) provide a medium for reflecting a true impression of campus activities and events of special and lasting interest to campus organizations and individuals . . . with special emphasis on those activities or events that in future years serve best to remind one of his or her college years.
 - (b) serve insofar as possible as a practical laboratory in one phase of journalism for students of Youngstown State University.

EDITORIAL POLICY:

- 3.1 The Neon will be produced within the best traditions of freedom of the press, and ethical journalism.
- 3.2 The Neon will be free to cover and comment on all campus political, social and economic issues.
- 3.3 Material published in the Neon's pages should be temperate and fair, and based on truth.
- 3.4 Published material shall fairly present all points of view. This shall not restrict the right to comment on or criticize anything offered for public acceptance.

- 3.5 Members of the editorial staff will act to prevent publication of any material which does not meet these standards.
- 3.6 The advisor may act to prevent publication of material which is in poor taste, which is libelous, which invades the privacy of a person on or off campus or which violates state or federal law.

RESPONSIBILITY FOR PUBLISHING:

- 4.1 The University Publications Board is the delegated instrument of supervision for the University which is the publisher.
- 4.2 OPERATION:
 - (a) Operational responsibility for the Neon is delegated to the University Publications Board.
 - (b) The President of the University shall appoint an advisor for the Neon. He will be a full-service faculty member with academic rank.
 - (c) All students will be invited and encouraged to seek appointment to the editorial and business activities of the Neon. Appointments must be approved by the Publications Board.
- 4.3 THE ROLE OF THE ADVISOR:
 - (a) The duties and responsibilities of the advisor will be to see that the total operation is conducted within the rules established by the Publications Board.
 - (b) The advisor will act as consultant to all operations of the Neon.
 - (c) The advisor will approve all copy and art before it is sent to the printer.
 - (d) The advisor shall provide information, and make recommendations to the Publications Board.
 - (e) The advisor will assist in preparing a proposal budget for proper presentation to the Board.

STAFF:

5.1 METHOD OF SELECTION OF EDITOR:

- (a) The editor will be named by the University Publications Board.
- (b) The editor will be selected by the Board from among those eligible who signify by written application their desire to hold the position.
- (c) A majority vote by the Board shall be required to elect an editor.
- (d) To be eligible for the position of editor, a student must have at least sophomore standing and a 2.0 cumulative point average.

5.2 QUALIFICATIONS FOR OTHER STAFF POSITIONS:

- (a) All other editorial staff members will be appointed by the editor with the stipulation that students appointed to salaried positions have at least sophomore standing and a 2.0 cumulative point average. The Publications Board must approve the editor's selections before they become effective.
- (b) All full-time students in good standing are eligible to participate in the activities of the Neon. Part-time students may contribute to the Neon, but may not hold staff level positions.
- (c) No salaried member of the staff may hold a major position in other extracurricular activities.
- (d) The Board may waive such of these requirements as have been imposed by their own authority. They may also recommend to the appropriate authorities the waiver of other requirements imposed by the University.

5.3 RESPONSIBILITIES OF THE EDITOR:

- (a) The editor shall be responsible for the total operation of the Neon.
- (b) The editor shall direct the work of other editorial staff members to insure the assignment of tasks in keeping with the policies of the University Publications Board and the execution of those assignments.

- (c) The editor shall familiarize himself with the policies established by the Board, with the laws of libel of Ohio, and the American Society of Newspaper Editors Canons of Journalism Ethics. (See Appendix A)
- (d) The editor shall confer with the advisor on matters of policy interpretation.

5.4 COMPENSATION OF STAFF:

- (a) Salaries for staff positions on the Neon will be established by the Board and will be included by position in the proposed budget submitted to the University Budget Committee each year.

5.5 DISMISSAL OF STAFF:

- (a) Failure to fulfill responsibilities as set forth in Section 5.3 will be grounds for dismissal from the Neon staff.

MATERIALS TO BE PUBLISHED:

- 6.1 Pictures and stories that best reflect campus life.
- 6.2 Drastic omissions of customary coverage usually given to individuals and organizations must be authorized by the University Publications Board.
- 6.3 The size of the publication will be determined within the budget limitations and noted in the budget justification.
- 6.4 The format will be left to the editor.

Warren King Study

Hearings to be attended by the Presidents of Universities on the Warren King Study will be held in Columbus on January 15th. I shall bring to you an oral report of what transpires at that hearing.

Ohio Faculty Senate

At the last meeting of the Trustees action on the Ohio Faculty Senate was tabled. The Business Officers of the Inter-University Council have requested Paul Brown, State Attorney General, for a ruling upon the legality of paying membership dues to this organization. His ruling has not been rendered as of this date.

January 22, 1970, Agenda Item e)5

Tenure Statements

As a matter of information I report that a statement pertaining to the tenure status of every full-service faculty member with rank of Assistant Professor or higher has been prepared and is being mailed. The tenure regulations in effect at the time of each faculty member's first appointment as full-service Instructor or higher were applied. New tenure regulations are being studied by the Faculty Affairs Committee and will be brought to you when approved. They will, of course, govern only appointments made subsequent to their adoption by you.

MINUTES OF MEETING
of
BOARD OF TRUSTEES
YOUNGSTOWN STATE UNIVERSITY

Pollock House, 10:30 a.m. Thursday, January 22, 1970.

Pursuant to action taken at the meeting held on October 30, 1969, and the foregoing Notice, mailed by the Secretary to all Trustees on January 6, 1970, the fourteenth meeting of the Board of Trustees of Youngstown State University convened at 10:30 a.m. on Thursday, January 22, 1970 at Pollock House. The President's office had furnished each Trustee with a copy of the proposed Agenda and other data to be submitted at the meeting, as per the copies thereof attached to these minutes.

Trustees present included Clarence J. Strouss, Chairman, Dr. Bertie B. Burrowes, William J. Brown, Carl L. Dennison and Dr. John N. McCann. Trustees John A. Saunders, Raymond J. Wean, Jr. and Robert E. Williams were absent.

Other persons present included Dr. Albert L. Pugsley, President, Dr. William H. Coffield, Vice President for Academic Affairs, Dr. John J. Coffelt, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Philip A. Snyder, Director of University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, and Mrs. Marian Webster, Secretary to the President.

ITEM I - Proof of Notice of Meeting.

Evidence was presented that due notice of the meeting had been mailed by the Secretary on January 6, 1970 to all Trustees and that copies of the Agenda and supplementary data had been furnished to all Trustees by the President's office.

ITEM II - Minutes of the Meetings of October 15, 1969 and October 30, 1969.

Copies of the minutes of the twelfth (special) meeting of the Trustees held on October 15, 1969 and of the thirteenth meeting of Trustees held on October 30, 1969, had been furnished to all Trustees. There being no additions or corrections to be made therein the same were approved upon motion made by Mr. Dennison, seconded by Mr. Brown, and duly carried, and such minutes were signed by the Chairman and attested by the Secretary.

ITEM III - Revision of the Contract for Campus Master
Planning with Caudill Rowlett Scott.

The President reported concerning the increased planning services which will be needed from Caudill Rowlett Scott in connection with their campus planning and the reasons therefor as set out in Agenda Item d)1. After discussion and upon motion made by Mr. Dennison, seconded by Dr. McCann and unanimously carried, the following resolution was declared duly adopted:

"WHEREAS the Campus Planning Contract with Caudill Rowlett Scott provides for the reimbursement of planning services on a "cost plus" basis; and

WHEREAS the University has requested additional planning services which will lead to a greater volume of work than originally estimated, which work is for the best interests of the University,

NOW, THEREFORE, BE IT RESOLVED that the Youngstown State University Board of Trustees request the Director of the Ohio Department of Public Works to negotiate a fee with Caudill Rowlett Scott for additional planning services rendered, such fee not to exceed \$13,600."

ITEM VI - Clarification of YR 1967-14 and YR 1969-36.

Re: Major Medical Benefits for full service employees.

Dr. Pugsley reported that previous actions by the Board concerning the furnishing of major medical benefits required some clarification to make certain that the furnishing of such benefits was limited to full service employees of the University. Upon motion by Mr. Brown, seconded by Dr. McCann and unanimously carried, the following resolution was duly adopted:

"BE IT RESOLVED that the furnishing of major medical insurance for employees of the University (which has been furnished for full service employees since September 1, 1967 pursuant to YR 1967-14 and which was increased as to amount on July 1, 1969 pursuant to YR 1969-36), be provided only for such employees of the University (whether faculty, administrative, staff, or other employees), as may be employed as full service employees and may be eligible for such benefits under contracts made therefor from time to time by Youngstown State University."

ITEM V - Authorization to request the Director of the Ohio Department of Public Works to Appoint an Architect for the Expansion of Kilcawley Center.

Dr. Pugsley reported that analysis of University needs as related to early expansion of the Kilcawley Center has been under way by a faculty, administrative, student committee since 1968 under the general guidance of Mr. Porter Butts, Consultant. Mr. Butts and the committee are currently in the last stages of revision of the program of the first unit of several future additions to the basic structure. His most recent visit was on January 13 and 14. The University has been delayed in its preparation of a time schedule for construction by slowness in Urban Renewal land acquisition and by the need to relate the Center's expansion to other buildings under the Campus Master Plan. Although that plan has not been approved yet in full, it is believed that the general relationship and location of various elements on the campus are sufficiently identified to request the Director of the Ohio Department of Public Works to appoint an architect to design and prepare working drawings for the first unit of the Kilcawley Center expansion, and some remodeling of the original structure. It was estimated that an expenditure of \$3.5 to \$4.0 million is appropriate for the first project and can be financed by the time the unit is ready to begin construction without borrowing funds.

After considerable discussion Mr. Brown moved for adoption the following resolution:

"BE IT RESOLVED that an architect be employed as directed by the Ohio Department of Public Works to provide the architectural services required for the planning and construction of an addition to the Kilcawley Center together with suitable remodeling of the present Center, and that a plan for financing the project be presented to this Board of Trustees at the time preliminary architectural drawings are presented for approval." YR 1970-10

The motion was seconded by Dr. Burrowes and after further discussion was adopted by unanimous vote of all Trustees present.

ITEM VI - Adoption of Policy Statement for University Radio Station.

Dr. Pugsley stated that in order to operate effectively, the University Radio Station WYSU, which was established pursuant to YR 1969-15, should have an approved policy statement. A proposed statement covering broadcasting and programming policies for Radio Station WYSU had been submitted as Exhibit A

to Agenda Item d)4, a copy of which is attached to the minutes of this meeting. Dr. Pugsley stated that the proposed policy statement had been completed after considerable study and that it goes beyond the normal scope of policy statements for which authority had heretofore been delegated by the Board to the President. He requested consideration by the Board of the proposed statement for the Board's criticism or approval.

After some discussion by the Trustees and upon motion by Mr. Brown, seconded by Dr. Burrowes and unanimously carried, the following resolution was declared adopted:

"BE IT RESOLVED that the policy statement attached herewith as Exhibit A and entitled Broadcasting and Programming Policies for Radio Station WYSU be adopted." YR 1970-11

ITEM VII - Authorization for Fee Increases for Dormitory and Food Contracts with Students effective Fall Quarter 1970.

Dr. Pugsley reported that the present fee schedule in charges for dormitory and food service contracts has been in effect for three years. Charges were set for Room and Board at \$300 per quarter, \$850 for three quarters or an academic year, and \$1125 for the academic year plus the summer quarter. For separate food service contracts the charge is \$175 per quarter. Since that time wages prescribed by the State Civil Service, supplies, and rising food costs have increased expenditures so that the operations are no longer self sustaining as auxillary enterprises are required to be. To place these operations on a self sustaining basis it will be necessary to increase charges in all categories of dormitory and food contracts by \$25 per quarter, and for separate food service contracts by \$15 per quarter effective 1970.

Upon motion by Mr. Dennison, seconded by Mr. Brown and carried by unanimous vote, the following resolution was duly adopted:

"BE IT RESOLVED that due to increased costs dormitory contracts shall be increased by \$25 per quarter effective with the Fall quarter 1970; and that separate food contracts shall be increased \$15." YR 1970-12

ITEM VIII - Authorization of Fees for Replacing Lost
Identification Cards and Validation Stickers.

It was reported that identification cards are issued to members of the University Community without cost; that such cards entitle the holder to admission to athletic, social and other University events, and that in order to keep the identifications current validation stickers are provided without charge at the time of enrollment for each quarter. It was suggested that when such stickers or identification cards were lost by the holders certain costs were involved in connection with investigating and issuing replacements, and that a charge of \$5.00 for replacing an identification card and of \$3.00 for replacing a validation sticker would be proper.

Upon motion by Dr. Burrowes, seconded by Mr. Dennison and carried by unanimous vote, the following resolution was declared duly adopted:

"BE IT RESOLVED that a charge of \$5.00 be made YR 1970-13
for reissue of any identification card, and that
a charge of \$3.00 be made for reissue of a stu-
dent validation sticker except if the sticker
is for a quarter in which a student identifica-
tion card is reissued the charge for the card
reissue shall include both card reissue and
validation sticker."

ITEM IX - Authorization of Fee for binding Theses
and Reports.

The President reported that the writing of a thesis is required in connection with several of the master's degree programs and also in connection with the bachelor's degree in the School of Engineering, and that the binding of theses is usually handled through the University Library for both undergraduate and graduate theses. He recommended that a charge of \$5.00 per copy be made to compensate the University for its extra costs involved.

Upon motion by Dr. McCann, seconded by Dr. Burrowes and carried by unanimous vote of the Trustees present, the following resolution was duly adopted:

"BE IT RESOLVED that each student who writes YR 1970-14
a thesis shall pay a fee of \$5.00 per copy
for binding the number of copies of the
thesis required by the University for re-
tention in the University Library and the
School or College in which the student is
earning his degree. Students desiring

personal bound copies or who wish to deposit more than the required number of copies of their thesis bound shall pay the \$5.00 per copy fee for each additional copy."

ITEM X - Authorization for Planning and Construction of an Electrical Power Substation.

It was reported that the expansion of the University has outgrown the available electrical power facilities. The Ohio Edison Company has indicated that the University should build a single power substation on campus to meet expanded electrical power requirements. The Beeghly Physical Education Center alone will require more additional electrical power than can be provided by the existing system. Each additional development thereafter under the capital improvement program will add to this load.

The proposed electrical power substation will provide centralized metering, transformation of power and appropriate lines for underground services at estimated costs which may amount to \$250,000 to \$300,000. The Ohio Edison Company estimates that the savings achieved by the lower rate schedule through central metering for the total campus will compensate for such costs in a period of approximately ten years.

After discussion and upon motion by Mr. Brown, seconded by Mr. Dennison and carried by unanimous vote of the Trustees present, the following resolution was duly adopted:

"BE IT RESOLVED that the University be authorized to proceed with planning and construction of an electrical power substation on University property to meet anticipated power needs of the University due to new construction for the coming decade, such project to require an expenditure of not to exceed \$300,000 payable from operating funds."

YR 1970-15

ITEM XI - Authorization of Facility Security Agreement with the Department of Defense.

It was reported that Youngstown University entered into a facility security agreement with the Department of Defense in July of 1963. The purpose of this agreement was to enable selected members of the University to have access to classified information should the University obtain a research

contract with the Department of Defense. The clearance has been maintained in an active status from that date until the present time. It is desirable to continue this since the University now is developing a more extensive research capability. The Department of Defense requires either that all the Board of Trustees members be cleared for access to classified information or that by resolution of the Board of Trustees the individual members of the Board of Trustees be excluded from access. A resolution to provide for such exclusion had been submitted with the Agenda for the meeting. The President reported as to communications with one of the absent Trustees as regards this topic and the subject was discussed in considerable detail. Following such discussion and upon motion made by Dr. Burrowes, seconded by Mr. Brown and carried by unanimous vote of the Trustees present, the following resolution was adopted:

"WHEREAS Youngstown State University has a Security Clearance from the Department of Defense to enable the University to have access to classified information in connection with research; and

YR 1970-16

WHEREAS the agreement requires that the individual Board members be cleared for access to classified information or be excluded by action of the Board of Trustees.

BE IT RESOLVED that the Board of Trustees of Youngstown State University delegates its duties and responsibilities pertaining to the protection of classified information to the President of the University and to such other members of the faculty and administrative staff as designated by the President. By virtue of this delegation, the Trustee members of the University hereby exclude themselves from access to classified information in the possession of the University."

ITEM XII - REPORTS BY THE PRESIDENT AND OTHER OFFICERS.

- (1) Dr. Pugsley reported relative to the "guide lines on student fee waivers" adopted by the Ohio Board of Regents on January 16, 1970, and submitted his comments and recommendations as to which of such guide lines should be followed by Youngstown State University. A copy of his report dated January 19, 1970 is attached to the minutes of this meeting.

- (2) A copy of Dr. Pugsley's report concerning University parking decks is attached as part of the Agenda to this meeting.
- (3) Dr. Pugsley submitted with the Agenda to this meeting as Exhibit B, a policy formulated by the publication board of the University which will govern publication of the yearbook "Neon".
- (4) Dr. Pugsley reported that on Thursday, January 15, he had testified in Columbus at a hearing on the Warren King Study and summarized his own adverse criticisms of such study, as well as the criticisms made by presidents of other universities in Ohio regarding the same study.
- (5) Dr. Pugsley reported that Paul Brown, Attorney General of the State of Ohio, has not yet ruled upon the legality of universities paying for membership dues for memberships in the Ohio Faculty Senate, and that there is at present no need to take any further action regarding the subject which was tabled at the meeting of Trustees held October 30, 1969.
- (6) Dr. Pugsley reported that a study of the tenure status of each full service faculty member who ranked as an assistant professor or higher had been prepared and was being mailed to the individuals involved. The tenure regulations which were in effect at the time of the first appointment as a full service instructor or higher would apply as respects each faculty member. New tenure regulations which may hereafter be approved will apply only to appointments made subsequent to such approval by the Board.
- (7) Dr. Coffield, Vice President for Academic Affairs, reported that the Dean of the School of Education had resigned and that applications for such position were presently being received. He estimated that from 60 to 65 new faculty members may be hired this year. It is expected that there will be 6 new teachers in the School of Business who have their doctorate degrees. Possible new programs of study are under review in the fields of nursing, physics, economics and computer science.

He reported that various branches of the University are under review by at least 4 accreditation agencies.

- (8) Dr. Coffelt, Vice President for Administrative Affairs, reported that as of the fourteenth day of the winter quarter there was a head count of 13,814 students, which is approximately a 5% increase over the number a year ago. He submitted an enrollment report, copy of which is attached to the minutes of this meeting. He also reported that construction of the Lincoln Building is approximately on schedule and that the building should be completed by July of this year; that construction of the Beeghly Physical Education Building is on schedule and that Dr. Robert Miller of the University of Indiana, who is very well known in the field of planning University Libraries, is being retained to assist in connection with the planning of a new University Library, for which \$6.0 million dollars was appropriated by the Ohio Legislature.
- (9) Joseph S. Rook, Vice President for Financial Affairs, submitted and commented upon a statement of income and expenditure of the current general fund for the period July 1, 1969 to December 31, 1969, and a schedule of investments and savings accounts of the current fund and plant fund of the University as at December 31, 1969. Copies of such reports are attached to the minutes of this meeting.

ITEM XIII - Time for Next Meeting.

In accordance with the schedule heretofore approved, it was determined that the next regular meeting of the Board would be held on Tuesday, April 14, 1970.

There being no further business to come before the meeting the same was, upon motion duly adopted, adjourned at noon.

Clarence J. Strouss, Jr.

 Chairman

Attest: *Hugh W. Manchester*

 Secretary