

## YOUNGSTOWN STATE UNIVERSITY

## Board of Trustees Meeting

Pollock House, 10:00 a.m.

Thursday, January 21, 1971

AGENDA

- a) Roll Call
- b) Proof of Notice of Meeting
- c) Disposition of Minutes for the Meeting held November 6, 1970
- d) Recommendations of the President of the University
  - 1. Resolution Authorizing Expansion of Programs Leading to the Degree, 'Associate in Applied Science', to Include a Two Year Program in Child Care Technology
  - 2. Resolution Clarifying University Policy Governing Enrollment of Full-Time University Personnel in University Classes
  - 3. Resolution Identifying Youngstown State University as a Fair Employment Institution
  - 4. Resolution Granting a Sabbatical Leave to Warren Young for the Spring Quarter 1970-71
  - 5. Resolution Granting a Sabbatical Leave to David Ives for the Spring Quarter 1970-71
- e) Report of the President of the University
  - 1. Withdrawal of the University's Application for T.V. Channel 45
  - 2. The Ohio Board of Regents Master Plan
  - 3. State Attorney General Paul W. Brown's Opinion re: Public Meeting Requirements of Section 121.22 of the Ohio Revised Code
  - 4. Progress Report on Senate Constitutional Changes
  - 5. Visit of Legislative Committee On Campus Unrest
  - 6. Report of the Vice President for Academic Affairs
    - a) Identification of School of Education for I/D/E/A
    - b) North Central Association Visit for Evaluation of Master's Programs in Business and Economics
    - c) Mental Health Counselor Program
    - d) Urban Studies Program with Council of Governments
  - 7. Report of the Vice President for Administrative Affairs
    - a) Parking Deck Contract
    - b) Progress on Kilcawley Center Plans
    - c) Schedule of Campus Construction
    - d) Progress Report on Steam and Utility Project
      - Action of Control Board to Transfer \$220,000 from Library Project to Steam and Utility Project in Order to Permit Planning
    - e) Urban Renewal II
  - 8. Report of the Vice President for Financial Affairs
    - a) Semi-Annual Financial Report

f) Report of Committees of The Board

1. Finance Committee

a) Resolution Confirming Acquisition of Certain Properties  
Acquired Under YR 1970-24

2. Building Committee

a) Report on Technical and Community College and Resolution  
to Approve Preliminary and Basic Drawings of the Technical  
and Community College Building

g) New Business

h) Adjournment

i) Time and Place of Next Meeting

Thursday, April 15, 1971, Pollock House, 10:00 a.m.

This will be the meeting to approve the University Budget for 1971-72.

Resolution Authorizing Expansion of Programs Leading  
to the Degree "Associate in Applied Science" to Include  
a Two Year Program in Child Care Technology

"WHEREAS, Youngstown State University is located in,  
and serves the needs of the citizens of a metropolitan  
area embracing many low-income families where both  
parents work or where the mother is the only employable  
parent; and

YR 1971-

WHEREAS, The Model Cities Project in Youngstown is  
incorporating into its program a greatly expanded emphasis  
on the development of Day Care Centers to accommodate  
children of working mothers and there is an acute need for  
trained personnel for such Centers; and

WHEREAS, Ohio Statutes and Federal Day Care Center  
requirements include certain educational attainments for  
employment and licensing of administrators;

BE IT RESOLVED, that the Board of Trustees of Youngstown  
State University hereby authorize the expansion of programs  
leading to the Degree "Associate in Applied Science" to  
include a two year program in Child Care Technology to be  
offered by the Technical and Community College of Youngstown  
State University."

A PROPOSAL FOR A PROGRAM IN CHILD CARE TECHNOLOGY  
LEADING TO  
AN ASSOCIATE IN APPLIED SCIENCE DEGREE

Respectfully Submitted To  
THE BOARD OF TRUSTEES  
January 11, 1971.

by  
THE YOUNGSTOWN STATE UNIVERSITY  
Youngstown, Ohio

## TABLE OF CONTENTS

I.	DESIGNATION OF DEGREE AND PURPOSE.....	1
II.	DESCRIPTION OF PROPOSED CURRICULUM.....	1
III.	ADMINISTRATION.....	4
IV.	NEED FOR THE PROGRAM.....	4
V.	PROSPECTIVE ENROLLMENT.....	5
VI.	FACULTY AND FACILITIES AVAILABLE.....	6
VII.	NEEDS FOR ADDITIONAL FACILITIES AND STAFF.....	6
VIII.	PROJECTED FINANCIAL NEEDS.....	7
IX.	USE OF CONSULTANTS AND ADVISORY COMMITTEES.....	8
X.	MINUTES - ADVISORY COMMITTEE.....	9

## CHILD CARE TECHNOLOGY PROGRAM

### I. DESIGNATION OF DEGREE AND PURPOSE

The Technical and Community College of Youngstown State University proposes to offer a two-year program in Child Care Technology leading to an Associate in Applied Science Degree to go into effect the fall quarter of 1971.

The purpose of this new program is:

1. To prepare individuals for work in nursery schools and day care centers.
2. Provide inter-city residents an opportunity to improve their social and economic status by training them for higher level jobs.
3. To provide trained adults to staff day care centers as required by Ohio statute Sec. 5104.06 of the Revised Code and federal rules concerning the operation of day care centers.

### II. DESCRIPTION OF PROPOSED CURRICULUM

#### Admission Requirements

Applicants for admission to the two-year program in Child Care Technology must have graduated from high school. Those applicants who

have not graduated from high school will be considered for admission if they have passed the General Education Development test at the high school level. Out-of-state applicants will be accepted if they rank in the upper 2/3 of their high school class. The recommended minimum of secondary school units for admission into this program is English 3 units, History and Civics 1 unit, Math 1 unit, Science 1 unit (Biology or Chemistry), others 10 units. Where performance in high school or on admission tests indicate inadequate preparation, applicants will be individually counselled and guided into preparatory courses as appropriate. The usual University admission procedure will pertain for applicants for this program.

#### Academic Standards

Students will be governed by the University Academic Standards. A cumulative overall point average of 2.0 on a 4.0 system will be required for the satisfactory completion of this program and the award of the Associate in Applied Science Degree.

#### Program of Study

The curriculum and new course descriptions of this program follow. The curriculum consists of a sequence of courses adding up to 94 quarter hours of course work exclusive of physical education divided so approximately 50% of the work is in the area of specialization, 25% in basic supportive subjects, and 25% in general education courses.

Proposed CurriculumFirst YearFirst QuarterHrs.

Comm. 525 Communication I.....	4
Biol. 551 Anatomy and Physiology of Man.....	4
Home Ec. 501 Food and Nutrition...	3
Home Ec. 501L Food and Nutrition Laboratory.....	1
Psych. 501 Introduction to Psychology.....	3
	<u>15</u>

Second QuarterHrs.

Biol. 552 Anatomy and Physiology of Man.....	4
Comm. 526 Communication II.....	4
Soc. Sci. 501 Introduction to Social Science.....	3
BE&SS 500 Typewriting for Beginners.....	3
Psych. 707 Marriage and Family Relations.....	3
	<u>17</u>

Third QuarterHrs.

Comm. 527 Communication III.....	4
H.&P.E. 509 Health Education.....	3
Home Ec. 706 Child Development Laboratory.....	2
Mus. Ed. 521 Introduction to Music Fundamentals.....	3
Psych. 755 Developmental Psychology I (Child).....	4
	<u>16</u>

SUGGESTED ELECTIVES

Art 722 Arts and Crafts I.....	3
Art 723 School Arts (Elementary)...	2
BE&SS 511 Typewriting.....	3
Bus. Tech. 500 Survey of Business.....	4
English 608 Children's Lit.....	4
Phil. 500 Life's Ideals.....	4

Second YearFourth QuarterHrs.

Art 607 Introduction to Art, Art Education.....	2
FST 502 Nutrition.....	5
H.&P.E. 721C Health Education in Elementary Schools.....	3
Ch. Care 612 Child Care I.....	4
Elective (Non-technical).....	3
	<u>17</u>

Fifth QuarterHrs.

Spec. Stu. 529 Instructional Media.....	4
Speech 728 Speech Problems for the Classroom Teacher.....	3
Ch. Care 613 Child Care II.....	4
Soc. 600 Principles of Sociology.....	5
	<u>16</u>

Sixth QuarterHrs.

H.&P.E. 722C Physical Education for Elementary Grades.....	3
Ch. Care 614 Child Care III.....	4
Elective (Technical).....	4
Soc. 700 Minority Groups.....	5
	<u>16</u>

TOTAL CREDIT HOURS 97



### New Course Descriptions

Child Care 612, Child Care I. The child, the home and the day care center. A study of the day care center and how each aspect of its program relates to family relationships and the development of the child.

4 q.h.

Child Care 613, Child Care II. The philosophy and the organization of a total day care center to include management, program scheduling, and methods of material presentation.

4 q.h.

Child Care 614, Child Care III. Supervised participation in all phases of operation and functioning in day care center programs. One hour of lecture and discussion and six hours of laboratory per week.

4 q.h.

### III. ADMINISTRATION

This two-year program of study in Child Care Technology for which authorization is being requested herein, will be administered by the Technical and Community College. In its preparation, consultations were held with representatives from the School of Education, the Department of Home Economics and the Department of Psychology.

### IV. NEED FOR THE PROGRAM

Youngstown State University is situated in the heavily industrialized Youngstown-Warren Metropolitan area with a population over 500,000.

In this metropolitan area, there are concentrations of low-income families in which both parents work or where the mother is the only employable parent. The Model Cities project in the City of Youngstown is incorporating into their education program a greatly expanded emphasis on the operation of day care centers to accommodate children of working mothers. The new Ohio statutes require training for administrators and staff of day care centers, also the Federal inter-agency day care center requirements make it necessary that administrators and staff of day care centers meet educational requirements equivalent to those offered by this new program.

#### V. PROSPECTIVE ENROLLMENT

All day care centers must be licensed by the State of Ohio and after December 31, 1971, the administrator must have two years of training in a program such as one described herein. Twelve nursery schools or day care centers in this area were licensed by the State of Ohio by September 1970, and others have made application for licensing. The continuing increase in the number of women who work outside the home and the demands of knowledgeable parents for nursery schools, suggest increasing enrollment and evidence of need for this program at Youngstown State University. The Model Cities project is incorporating into their educational plan the anticipated establishment of this Child Care Technology program with the view of using this program to train their day care center

staffs. Also, the individuals in charge of the welfare agencies anticipate a number of the mothers will be provided this opportunity to upgrade themselves. Based on the solid interest expressed, an initial enrollment of 15 to 20 students is expected with a possible increase of 20 to 30 students in the next year.

#### VI. FACULTY AND FACILITIES AVAILABLE

The full-service and limited-service faculty of the University will teach the courses in this new program. The program utilizes courses, with the exception of the three new courses, already offered as parts of other programs and will thus tend to reinforce existing programs. The three new courses will be taught by full-service faculty with qualification in this area who participated in the development of the program. Dr. Ilajean Feldmiller, Chairman of the Department of Home Economics, will coordinate the program. Contractual arrangements will be made with state approved and licensed nursery schools and day care centers in the area to provide the needed laboratory and practical experience. All other facilities needed for this program are available within the University.

#### VII. NEEDS FOR ADDITIONAL FACILITIES AND STAFF

The Technical and Community College building now in the design stage will meet the foreseeable needs of this program from the standpoint of classroom and laboratory space. Contractual arrangements with state

approved and licensed nursery schools and day care centers will be relied upon to provide practical experience for students in the program. The new library building now being designed will enable the University to enlarge its holding of books and periodicals in this area. As the program grows, the teaching of the new courses will require a reallocation of faculty time and may necessitate hiring one additional faculty member with suitable qualifications.

#### VIII. PROJECTED FINANCIAL NEEDS

During the first year of operation, this program will channel its students into existing classes. It will tend to reinforce the student credit hour production of existing courses without imposing additional course demands. In the second year and subsequent years of operation of the program, one added course will be offered each quarter which will be incorporated in the department's budget. The student tuition, combined with State subsidy support at the technical or professional level, will assure adequate funding to operate this program.

IX. USE OF CONSULTANTS AND ADVISORY COMMITTEES

Formal consulting services were not utilized in the development of this program. An Advisory Committee was appointed April 6, 1970, and was active in the discussions leading to this proposal. The members of the committee are:

<u>Name</u>	<u>Organization</u>
Mr. Ezell Armour	Mahoning County Welfare Department
Mrs. Margaret Braden	School of Education, Youngstown State
Mrs. George Craft	Craft Mimi Nursery Kindergarten School
Atty. Morris D. DeVorkin	Health & Welfare Council
Mr. Vincent Doria	Mahoning County Welfare Department
Miss Ilajean Feldmiller	Home Economics, Youngstown State
Rev. Charles Frost	McGuffey Center, Inc.
Mrs. John Houchin	Trinity Methodist Day Care Center
Mr. Robert Pagnanelli	Day Care Specialist, Dept. Public Welfare
Dr. N. Paraska	Dean, Technical & Community College
Mr. Joseph Pickering	Health & Welfare Council
Mrs. Nell Port	Day Care Consultant, Dept. Public Welfare
Mr. Paul Rubinic	Youngstown Area Community Action Council
Mrs. Robert Sacherman	Public Affairs, Y.W.C.A.
Mrs. A. T. VanEiderstine	Week-Day Nursery School
Mrs. Margot Wegner	Youngstown Area Community Action Council

## Minutes - Advisory Committee on Child Care Technology

The meeting was called to order at 10:15 a.m., April 23, 1970, with the following members present: Mr. Paul Rubinic, Mr. Morris D. DeVorkin, Mrs. Margot Wegner, Mrs. Kathleen Garcia, Mrs. Carol Sacherman, Mr. Joseph Pickering, Miss Ilajean Feldmiller, Mrs. Margaret Braden, Mr. Vincent Doria, Mrs. Nell Ports, Mrs. Robert Pagnanelli, Mrs. Van Eiderstine, Rev. Frost, Dean Paraska, and Mr. Ezell Armour.

The introductions of the various members took place before the meeting was called to order.

Mrs. Ports discussed the provisions of the Ohio Licensing Act and pointed out the difference between the provisions of the Ohio Licensing Act and the Federal requirements for support in most of the programs.

A number of the members present expressed concern about the effect that the Licensing Act may have on those people who are now working in the child care area, but who do not meet the educational requirements. In general, most of the people who are already in the program will not be affected.

The next item discussed was the local needs for a Child Care Technology program. The general consensus of opinion of all the people present was that there was a need for a formal training program, and that it should prepare individuals to meet the minimum qualifications for state licensing. During this discussion it was pointed out that there would be a complimentary need for training of people at a level beneath the technician level, and that future discussions should cover this area also.

All members present felt that additional meetings were definitely needed, and it was agreed that the next meeting would be on May 26, 1970 at the same time.

The meeting on the 26th will be held in the conference room of the Engineering Science Building and the luncheon will be at the Kilcawley Student Center.

  
N. Paraska

NP:gy

Minutes - Advisory Committee on Child Care Technology

The Advisory Committee on Child Care Technology met on May 26, in the Conference Room, Engineering Science Building. Mr. Paul Rubinic, Mrs. Mimi Craft, Mrs. Houk, Mr. Joseph Pickering, Mrs. Van Iderstine, Mrs. Carol Sacherman, Dean Paraska, and Mrs. Margaret Braden were present.

The prepared Child Care Technology curriculum was distributed, explained and discussed at length. Each person present gave suggestions about the program. These ideas will be studied and incorporated in the program where possible. All present felt the program was needed and the proposed curriculum provides a good beginning.

It was decided to hold the next meeting the first week in September to finalize the curriculum before sending it to the Senate. An announcement will be mailed to the members giving the date and location of the next meeting.



N. Paraska

NP:gy

Minutes - Advisory Committee on Child Care Technology

The meeting was called to order at 2:00 p.m., September 11, 1970, with the following members present: Bee Vanlderstine, Vince Doria, Ilajean Feldmiller, Joe Pickering, Mildred Black, Charles Frost, Carrie Charity, Stephanie Scruggs, Georgiann Houck, Florence Craft, Carol Sacherman, Margaret Braden, and N. Paraska.

The proposed curriculum and new course descriptions were distributed to the committee. The committee expressed their agreement with the curriculum and indicated a need for this program.

Rev. Frost indicated his interest in developing some type of program below college level for those individuals who might be now working or who may, in the future, be working in day care centers. He would like to see some community action taken to attempt to attain Federal funds to support this type of training.

Mr. Doria commented about the value of a program such as this in relation to the WIN program in town. He stated that there would be a number of welfare individuals that could benefit by this training, which would be supported by WIN funds.

Mr. Doria also stated there is a meeting being planned of nursery home and day care center operators to discuss problems including the availability of Federal funding.

The committee was informed that the University was going to move ahead in obtaining the necessary approval in conducting this program.

The meeting adjourned at 3:30 p.m.

  
N. Paraska

NP:gy



Resolution Clarifying University Policy Governing  
University Full-Time Personnel's Enrollment  
In University Classes

One of the highly valued fringe benefits for full-time University personnel is the opportunity to enroll in classes at the University. The University, by action of the Board of Trustees has provided for the remission of the Instructional Fee for full-service personnel to enroll in up to 6 quarter credit hours during any quarter. The Trustee regulation did not specify that 6 quarter credit hours is the maximum number of hours that may be taken per quarter; only that this is the maximum number of hours for which the Instructional Fee will be remitted. Some University full-time personnel would like to enroll in more hours and pay the additional Instructional Fee.

Full-time employees on Civil Service are required to work 40 hours per week at hours determined by the University. The University does not permit absence from the job during working hours except for annual leave, leave without pay, or sick leave. Any classes attended by any employee therefore must be attended outside of the employee's working hours. Even though the self improvement of employees by taking classes is highly regarded by the University as evidenced by its fee remission policy, the operation of University offices and the presence of personnel during regularly scheduled hours is of higher priority. Absence of an individual when colleagues are at work interferes with the effective operation of any office or service. The University therefore insists that any classes taken by employees shall be outside normal working hours of the individual.

The six hours of instruction was expected to be the maximum for which an employee might enroll. I found to my surprise last year, however, that about one third of those employees enrolling in classes were taking more than 6 hours and that they were paying for the extra hours. The distribution this fall is as follows for the 98 employees so enrolled:

Hours Taken	Number of Individuals
6	62
7	9
8	6
9	8
10	1
11 or more	12

It is the normal expectation of the University that each hour spent in class will require no less than, and often substantially more than, two hours of preparation by the student. A student who enrolls in 12 or more hours at the University is generally considered to be a full time student by the federal government and Ohio student employment regulations which Civil Service limits in terms of hours that may be worked per month. Veteran's Administration Benefits, Fees, eligibility for office in student government and other activities including athletic participation acknowledge 12 or more hours as the basis for classification as a full-time student. The question one might ask therefore, is whether a full-time employee can also be a full-time student. In such cases the full-time job regulations and benefits govern. The answer to whether an individual should take

more than 6 hours probably lies in the individual's own capability. Those who have done so have generally compiled satisfactory academic records. We know also that many of our students carry full-time jobs away from the University. Our employees therefore ask the reasonable question of why the number of credits for which they may enroll should be limited if they are performing satisfactorily on the job and in the classroom. They maintain that if either the job or the class-work slips they must suffer the consequences. Even while admitting this, one is forced to comment that the consequences are a great deal more rapid and direct in the classroom than ineffectiveness on the job under a Civil Service system with built in regular pay increments based on length of service in the job and acceptance of a minimal performance level. Even so the individuals who have the extra time to take heavier loads are not likely to shirk their jobs.

I conclude that with the varying capabilities of people, the strong sense of incentive and greater maturity of employees, and the greater availability of classwork during the evening at YSU that we should set forth the privilege of allowing more than 6 hours. This would be in line with the other state universities as shown by the following table.

<u>SCHOOL</u>	<u>PAID REMISSION</u>	<u>MAXIMUM HOURS PERMITTED</u>
Akron	4 hrs.	No limit
Bowling Green	1 course	No limit
Central State	All charges	No limit
Cincinnati	4 hrs.	No limit
Cleveland State	-0-	No limit
Kent State	5 hrs.	No limit
Miami	\$5 per hr.	11 hr. limit
Ohio State	-0-	No limit
Ohio	2 courses	No limit
Toledo	5 hrs.	No limit
Wright State	\$4 per hr.	11 hr. limit
Youngstown State	6 hrs.	6 hr. limit

The following resolution is therefore recommended.

YR 1971-

"WHEREAS, It is in the interest of employees and the University to encourage the pursuit of higher education to the fullest capability of University personnel."

"NOW BE IT RESOLVED, that paragraph 4 of Section 38 of the Trustee Regulations under XII, Tuition, Fees and Refunds and the modifications provided by YR 1967-17 and YR 1969-34 be replaced with the following Regulation:

When enrolling in classes at the University sons, daughters, legal wards and spouses of the full-service faculty and other full-time employees of the University shall be granted fee remissions for the instruction fees charged Ohio residents. Non-residents of Ohio will be charged

the out-of-state tuition. Such benefits cease with the effective date of termination of employment by the University.

Full service faculty, administrative officers and other full time employees are themselves eligible to enroll for up to 6 credit hours of work per quarter and to receive fee remissions for the Instructional Fees charged Ohio residents for such work, provided that the time of the classes is not within the scheduled working hours of the individual. These individuals may take additional credit hours of work per quarter if they pay the appropriate fees for the additional work.

Limited service faculty teaching 6 credit hours or more in a quarter may enroll for classes during the quarter in which such teaching services are rendered, and may receive remission of one half of the Instructional Fee for those classes in which they are enrolled during that quarter up to a maximum of 6 quarter hours.

The privilege of enrolling in six credit hours of work per quarter applies also to full service faculty, administrative officers and other full service employees who are placed on retirement status by the University."

January 21, 1971, Agenda Item d)3

Resolution Identifying Youngstown State University as a  
Fair Employment Institution

The Federal Government requires a statement by the Board of Trustees relating to policy prescribing Youngstown State University as a Fair Employment Institution. The University has been so identified by various such statements in the University Catalogue and other documents, but the Board of Trustees has never officially adopted a policy. The following resolution is therefore recommended:

"WHEREAS, the Youngstown State University Board of Trustees recognizes its responsibility under federal, state and local laws and executive orders relating to fair employment practices, and

YR 1971-

WHEREAS, the official and operational position of the University is one of complete agreement with the philosophy of equal employment opportunity,

NOW, THEREFORE, BE IT RESOLVED, by this Board that in the operations and activities of Youngstown State University there shall be no discrimination on the basis of race, color, religious belief, country of national origin, or ancestry. This policy shall apply to employment as well as all operational aspects of the University involving students, faculty, the use of University buildings and other facilities, and to the promotion or discharge of members of faculty or other employees."

Resolution Granting a Sabbatical Leave to Warren Young  
for the Spring Quarter, 1970-71

Under Trustee Regulations Assistant Professor Warren Young, holding position line 12 of the Department of Physics in the current budget, is entitled to consideration for a Sabbatical Leave of one quarter at full pay. This is Professor Young's eighth year of full service at the University. He is employed as Astronomy Supervisor on a 12 month basis. The University will be able to make suitable arrangements to care for Professor Young's assignments for the spring quarter. Since he has been advised that he is facing the Ohio State University's statute of limitations on validity of graduate work he therefore wishes to complete his work on the doctorate at this time. The University recommends favorable action on his request under the following resolution:

"BE IT RESOLVED, that Assistant Professor                    YR 1971-  
Warren Young, Budget Line 12, Department of  
Physics, be granted a Sabbatical Leave at full  
pay for the spring quarter of the 1970-71 academic  
year to enable him to work on his doctoral dis-  
sertation at the Ohio State University."

January 21, 1971, Agenda Item d)5

Resolution Granting a Sabbatical Leave to David Ives  
for the Spring Quarter, 1970-71

Under Trustee Regulations Associate Professor David Ives, holding position Line 8 of the Department of English and Communications in the current budget, is entitled to consideration for a Sabbatical Leave of one quarter at full pay. This is Professor Ives' 23rd year of full service at the University. He is a classical scholar. Late in the fall quarter Professor Ives was involved in an automobile accident in Akron sustaining numerous injuries from which he has now partially recovered. He is, and will continue to be on Sick Leave until the conclusion of the current Winter Quarter. Professor Ives has suffered severe damage to his voice box, and speaks with a hoarse whisper which makes it impossible for him to engage in classroom instruction while this condition persists. Although the prognosis for recovery is uncertain at this time it is probable that healing will be effected by fall of next year. Should this not be true the University will recommend a position of other service at a later time.

Professor Ives has presented a Sabbatical Program for the Spring Quarter that would permit him to visit and study within his field of classics in Greece and other nearby countries. As a Reserve Officer he will be able to travel in U.S. Armed Forces Aircraft without charge. This is an unusual case, and the University believes that Professor Ives' request should be granted. His class work during the Spring Quarter can be carried by other members of the department without the addition of other faculty since the load of the department is smaller in the Spring than in other quarters. We therefore recommend approval of the following resolution:

"BE IT RESOLVED, that Associate Professor David Ives, YR 1971-  
Budget Line 8, Department of English and Communications,  
be granted a Sabbatical Leave at full pay for the Spring  
Quarter of the academic year 1970-71 to enable him to  
pursue foreign study in the classics in Greece and other  
nearby countries."

January 21, 1971, Agenda Item e)1 to 5

Report of the President of the University1. Withdrawal of the University's Application for T.V. Channel 45.

Having confirmed that the application for Channel 45 by the Ohio Television Network is now revised to include full rights for YSU as a member of the Consortium being formed by the University of Akron, Kent State University and Youngstown State University, we have withdrawn our application for that channel and have notified Chancellor Millett and the Ohio ETV Network of our action.

2. The Ohio Board of Regents Master Plan.

I shall bring the latest information to you from the Ohio Board of Regents meeting to be held January 15, 1971 concerning its recommendations to the General Assembly on revisions of the Master Plan for Higher Education. These are expected to treat medical education and branches.

3. State Attorney General Paul W. Brown's Opinion re: Public Meeting Requirements of Section 121.22 of the Ohio Revised Code.

The opinion and the University's interpretation of its application are attached as Exhibit No. 2. Both bear the approval of Chancellor Millett and Mr. Hugh Manchester. I presented a copy of the above to the Presidents of State Universities at the Chancellor's meeting in Columbus on Monday, January 11, 1971.

4. Progress Report on Senate Constitutional Changes.

The Youngstown State University Senate has been studying its constitution. The Constitution and Bylaws Committee made specific recommendations at a Senate meeting totally devoted to that business on Friday, January 8, 1971. Certain sections were approved as presented or modified, but the meeting lost a quorum before the business could be completed. Minutes of that meeting are enclosed. Another Senate meeting to complete this business will be held Friday, January 15, 1971. When the Senate has agreed by majority vote on the revised constitution it is required to be sent to all members of the Senate for ratification by mail ballot requiring a two-thirds majority for approval. If this vote is achieved I shall present the proposed constitution to you at the April 15, 1971 Board meeting with my own recommendations. I have advised the Senate that I would not present the document to you in a piecemeal fashion, especially since the mail vote of the Senate is to be a 'yes' or 'no' on the completed document.

5. Visit of the Legislative Committee On Campus Unrest.

I have written to you about the return visit of the Legislative Committee On Campus Unrest. Members of the visiting committee are as follows:

Senator Charles F. Kurfess  
Senator Ralph Regula  
Representative William Batchelder  
Representative William L. Mallory  
Representative Oliver Ocasek

**YOUNGSTOWN STATE UNIVERSITY**

YOUNGSTOWN, OHIO 44503

January 6, 1971

Presidents of the Inter-University Council

Dear Colleagues:

Enclosed is a copy of an opinion rendered by the Honorable Paul W. Brown, Attorney General of the State of Ohio. Mr. Brown has responded to the request of Youngstown State University concerning whether University Senate Meetings are to be regarded as falling within the public meeting provisions of Section 121.22 of the Ohio Revised Code.


The Attorney General notes on page 1, paragraph 2 of his letter, that all actions of the University Senate are "subject to final approval of the Board of Trustees." Therefore, we conclude that no action taken by the Senate may qualify as a "final binding action", and that the opinion on page 3 applies only to Trustee meetings. As evidence of the principle of "final binding action" residing in the Board of Trustees, I cite the action of our Senate last year in developing and approving a modification of student regulations. This action of the Senate was not accepted by the Board of Trustees and hence the Senate action was neither "final" nor "binding". Public interest and demands by the news media to attend the Senate meeting resulting in this Senate action was the reason which caused the public meeting question to be raised.

It should be noted that minutes of all YSU Senate meetings are sent to each Trustee, and that actions of the Senate which require Trustee approval are entered on the Agenda of the Trustees' meeting with recommendations from the President. Some Senate recommendations involving administrative matters may be approved or disapproved by the President under administrative powers delegated to him by the Trustees. The Trustees of course retain power of review.

Although we conclude that Senate meetings need not be public meetings, we also recognize that the Senate may of its own volition invite guests to its meetings or declare any portion or all of a meeting open to the public.

I have conferred with Chancellor Millett about the above and he concurs with the conclusion reached.

Cordially,

  
A. L. Pugsley  
PresidentALP:mw  
Enclosure

cc: Chancellor Millett



Exhibit No. 2  
January 21, 1971, Agenda Item e)3

# OFFICE OF THE ATTORNEY GENERAL

STATE OF OHIO  
COLUMBUS 43215



AUL W. BROWN  
ATTORNEY GENERAL  
CHARLES S. LOPEMAN  
FIRST ASSISTANT ATTORNEY GENERAL  
ROBERT D. MACKLIN  
CHIEF COUNSEL

DEC 23 1970

OPINION NO. 70 165

DEC 22 1970

Honorable A. L. Pugsley  
President  
Youngstown State University  
Youngstown, Ohio

Dear Sir:

I have your request for my opinion as to whether the meetings of the University Senate and the meetings of other boards or commissions of Youngstown State University are required to be public meetings requiring the admission of the public news media.

Section 12 of the Regulations of the Board of Trustees of Youngstown State University provided that the University Senate is the legislative body of the University Faculty. It has authority to formulate suitable rules, requirements and procedures for the admission, government, management, control of students, courses of study, granting of degrees and certificates and other internal affairs of the institution subject to final approval of the Board of Trustees.

The right of the public to attend the meetings of a governmental body arises out of Section 121.22 Revised Code. The public

Hon. A. L. Pugsley

-2-

has no common-law right to attend any meeting of a governmental body. Beacon Journal Publishing Co. v. City of Akron, 3 Ohio St. 2d 191 (1965). Section 121.22, supra, provides as follows:

"All meetings of any board or commission of any state agency or authority and all meetings of any board, commission, agency or authority of any county, township, municipal corporation, school district or other political subdivision are declared to be public meetings open to the public at all times. No resolution, rule, regulation or formal action of any kind shall be adopted at any executive session of any such board, commission, agency or authority."

This section distinguishes between executive sessions and public meetings. The only meetings which are required to be open to the public are those in which a resolution, rule, regulation or formal action of any kind is adopted or passed. Beacon Journal Publishing Co. v. City of Akron, supra, at 199; State ex rel Humphrey v. Adkins, 18 Ohio App. 2d 101, 105 (Montgomery Co., 1969). This leaves public officials broad discretion to decide when their deliberations shall be kept secret. The statute permits executive sessions in which only such persons as the public body may invite are permitted to be present so long as no final binding action shall be taken. Open Meeting Legislation, 75 Harv. L. Rev. 1199, 1209 - 1210 (1962).

Hon. A. L. Pugsley

-3-

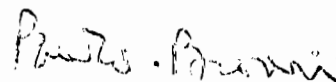
Unless the Board of Trustees provides otherwise the University Senate and other bodies of the University may hold executive sessions from which the public is excluded provided no final binding action shall be taken.

It is, therefore, my opinion and you are advised that:

1. The only meetings of a governmental body which are required to be open to the public are those in which a resolution, rule, regulation or formal action of any kind is adopted or passed.

2. A governmental body may hold executive sessions from which the public is excluded provided no final binding action shall be taken.

Respectfully,



PAUL W. BROWN  
Attorney General

SENATE MINUTES  
YOUNGSTOWN STATE UNIVERSITY  
Friday, January 8, 1971

PRESENT: Mr. Evans, Mr. Miller, Mr. Magner, Mr. Zetts, Mr. Reilly, Mr. Boland, Mr. Almond, Mrs. Niemi, Mr. Petrych, Miss Pfau, Mr. Hare, Mr. Miner, Mrs. Miner, Mrs. Dykema, Mr. Brachfeld, Mr. Crishon, Mr. Dennison, Mr. Parm, Mr. Simko, Miss Sterenberg, Mr. Behen, Mr. Dobbert, Mr. Slavin, Mr. Foster, Mr. Kiriazis, Miss DeCapita, Miss Boyer, Mr. Paraska, Mr. Williamson, Mr. Cernica, Mr. Cohen, Mr. Peskin, Mr. Wilms, Mr. Foldvary, Mr. Looby, Mrs. Foley, Mr. Hill, Mrs. Worley, Mr. Shipman, Mr. Steele, Mr. Vanaman, Mr. Satre, Mr. Earnhart, Mr. Henkel, Mrs. Turner, Miss Boggess, Mrs. Budge, Mr. Rosenthal, Sister M. Conroy, Mr. Hotchkiss, Mrs. Hotchkiss, Mr. Beckman, Miss Jenkins, Vice President Coffelt, Vice President Edgar and President Pugsley.

NOTE: The above attendance record does not represent the entire roll for this Senate meeting. The Roll was not passed on the one side of the room.

PRESIDING: PRESIDENT ALBERT L. PUGSLEY      TIME: 4:00 p.m. (ES AUDIT.)

The President called for the approval of the Minutes of the previous Senate meeting (Friday, December 4, 1970).

Dean Paraska asked for the following correction to those Minutes:

Page #4 of the Minutes for the December 4, 1970 meeting of the University Senate shows Dean Paraska answering a question.

The correct answer should be: These Child Care Technology courses are credit courses. The Study Skills courses -- Special Studies 501, 502 and 503 (previously designated Orientation 501, 502, 503) are credit courses only in the Associate in Arts Program.

There being no further corrections, other than the one above, the Minutes were then declared approved as distributed.

CONSTITUTION AND BYLAWS COMMITTEE:

The Constitution and Bylaws Committee had asked that this entire Senate meeting be devoted to discussion of the Proposals for amendments to the Constitution of the Senate, and an explanation of the Proposals. The amendments are of two (2) kinds:

- 1) Amendments affecting the structure and membership
- 2) Changes in the Constitution to make the document consistent with changes in structure and membership, and changes to conform to present practice.

This report was made by the Chairman, Dr. Phillip J. Hahn.

(CONT'D. NEXT PAGE)

- 2 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.:

Dr. Hahn stated: The members of the Constitution and Bylaws Committee agree on what we are recommending. This Committee has studied practices and proposals in the State Schools of Ohio and has made surveys at the University. That which has been put together is a package that the Committee believes will benefit the Senate in its work in the future. Dr. Hahn then introduced the members of the Constitution and Bylaws Committee:

- |                             |                  |
|-----------------------------|------------------|
| 1) Philip J. Hahn, Chairman | 4) David Behen   |
| 2) Elizabeth Sterenberg     | 5) Gus Mavrigian |
| 3) Jack Foster              |                  |

MOTION: Dr. Hahn moved the adoption of Article III, Section 2 on Members, (a) which was presented as follows:

Ex-officio administrators with the right to vote shall include the President, the Vice Presidents, the Deans of undergraduate schools and colleges and the Dean of the Graduate School.

The Motion was Seconded.

Following a Second to the Motion and discussion recorded below the MOTION PASSED.

DISCUSSION ON ABOVE MOTION BEFORE PASSAGE:

- 1) This makes 15 ex-officio members with our present University organization. Is that correct?

Dr. Hahn: Yes.

The first Senate Constitution was adopted in 1959, and provided for 9 ex-officio members. Now there are 21 of these. We are going back to the original. We have made a study of the State Schools in Ohio.

- 2) Are not faculty subordinate to the Deans, who are subordinate to the Vice President, etc.?

Dr. Hahn: Yes.

QUESTION CALLED FOR: AYES HAVE IT. (See Motion at top of this page).

Dr. Hahn commented that the voting later by written ballot will be a vote on the entire package.

MOTION: Dr. Hahn moved the adoption of Article III, Section 2 on Members, (b) which was presented as follows:

Student members with the right to vote shall number fourteen (14), two elected by each undergraduate school or College, and the Chairman of Student Council and the President of Student Government

(CONT'D. NEXT PAGE)

- 3 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

MOTION CONT'D.: ex-officio. Student members shall be full-time undergraduate students with no less than a prescribed point average.  
The Motion was SECONDED.

DISCUSSION ON ABOVE MOTION:

1) The grade point average should be at the time of election.

AMENDMENT: Dr. Cohen moved to amend the motion by adding to the last sentence: "at the time of their election or appointment."  
The Motion to Amend was Seconded.

2) Who is to establish the prescribed grade point average?

3) Should we remove grade point standing and make the requirement simply that the student shall be in "good standing".

Dr. Cohen did not wish to withdraw his AMENDMENT.

Dr. Behen: No serious disagreement here except in the wording. Originally the Committee did not have it in. There is some kind of University regulation which specifies grade point averages before students can hold office. Should this Committee or the Senate set this up? Student could be held ineligible for holding office due to some other University regulations. We did not insert any figure; had no intention of setting up a qualification for the student.

If we can simply come to some sort of agreement on some sort of wording or how he becomes a member (by the wording) his position is suitable to those administrative rules of the University. This Committee, I am sure, would be satisfied this is a difference in terminology.

4) Student: To be elected to Student Government now requires a 2.25 average or better. Is it possible to insert this point average in here?

Dr. Behen: The Committee did not want to do this in case sometime it would be raised or lowered. They just wanted to avoid it to prevent the need for revision of the Constitution.

Dr. Pugsley: Constitution revision requires approval not only by the Senate but also by the Board of Trustees.

Dr. Hahn: Better not to touch this at this time.

(CONT'D. NEXT PAGE)

- 4 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)  
COMMENTS CONT'D.:

5) If an elected student representative has 2.25 or higher at the time of election but then goes below what happens?

It would appear that once a student gets on Senate grades will not take him off during his elected term of office. This could be leading to trouble later on.

QUESTION CALLED FOR (AMENDMENT) by Dr. Cohen:

NO'S HAVE IT.

AMENDMENT DEFEATED.

Back to the Original Motion to adopt Item (b): Moved to delete the words "with no less than a prescribed grade point average."

Seconded.

NO'S HAVE IT.

6) Could a student serve on Senate but not be eligible to serve on Student Council?

AMENDMENT: Dr. Sanford Hotchkiss moved the following amendment: To add the words "and eligible to election to Student Government."

Seconded.

AYES HAVE IT. AMENDMENT PASSED.

Back to Original Motion as Amended.

7) Why does your Committee feel there should be more student members on the Senate than administrative members?

Elimination of some administrative members is contrary to trends.

Dr. Hahn: The trend in Ohio is to include administrative, faculty members and students in Senate bodies.  
The trend is towards more students for reasons that are clear to all of us.

8) No number given in Section (a). Is the number of Vice Presidents, etc., fixed or does it fluctuate?

Dr. Pugsley: The number of Deans is not fixed forever. There may be one or two Schools more as the University grows but this should not make for any imbalance.

Dr. Hahn: The Constitution and Bylaws Committee received two (2) letters recommending students to be elected to the Senate.

The Committee took this into account.

9) What about student representation from the Graduate School?

Dr. Pugsley: The Graduate School is not represented in the Senate presently, and the work of the Graduate School is carried on by the Graduate Faculty and the Graduate Council.

(CONT'D. NEXT PAGE)

- 5 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

MOTION: Dean Robinson moved that in Article III, Section 2, (b), the elimination of the number 14 and that "two shall be elected from each undergraduate school or college".  
Seconded.  
AYES HAVE IT.

10) Student: Under the Student Government organization a President and Vice President of Student Government are elected. If President of Student Government is on Senate he should be a very qualified member.

Urge adding the Vice President of Student Government as an ex-officio member of the Senate. He is elected.

Dr. Hahn: A note was brought to the Constitution and Bylaws Committee regarding this. Decided as far as is practical not to include ex-officio members when they are subordinate to another.

Dr. Behen: Does not want students to feel disadvantaged. This is the same reason this Committee did not have Associate Deans and Assistant Deans. Opposed to it, but to gain the sense of the meeting he will move.

MOTION: Dr. Behen moved to include the Vice President of Student Government as an ex-officio member of the Senate.  
Seconded.

11) Include him (Vice President of Student Government) to attend meetings as an observer which is in another section of the revised Constitution. Cannot consider this while we are on this Section.

12) Supports student in #10 Comment.

Deans and Associate Deans are here for a period of years, but the Vice President of Student Government is only a student for four (4) years and holds that office for an even shorter time.

Dr. Pugsley: There appears to be a certain inconsistency in that a member of Student Council or Student Government may be eligible for election to the Senate, but Assistant Deans or Associate Deans are not.

Dr. Hahn: Assistant or Associate Deans not considered eligible for election because they are not Full-time faculty members.

Dr. Pugsley: This would also affect the Counseling Center which includes a Full-time faculty member in the University.

(CONT'D. NEXT PAGE)



- 6 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

COMMENTS CONT'D.:

13) Student: Maybe this should be taken care of in the Section on Associate Deans, etc.

14) Supports this Motion.

Students tenure is brief. The longer he is in the Senate the more valuable his services will be.

Sees no objection to it.

QUESTION CALLED FOR ON DR. BEHEN'S MOTION: (See middle of Page 5)

To include the Vice President of Student Government as an ex-officio member of the Senate.

Seconded.

NO'S HAVE IT. MOTION DEFEATED.

BACK TO THE ORIGINAL MOTION: To adopt Article III, Section 2,  
 (b) as amended by the two (2)  
 Amendments.  
AYES HAVE IT.  
MOTION PASSED.

The amended Motion as passed reads as follows:

(Article III, Section 2, (b):

There shall be two (2) student members, with the right to vote, elected from each undergraduate school or College, and the Chairman of Student Council and the President of Student Government ex-officio. Student members shall be full-time undergraduate students eligible to election to Student Government.

MOTION: Dr. Hahn moved adoption of Article III, Section 2,  
 (c) which reads as follows:

There shall be sixty-five (65) elected faculty members. After the provision of a basic representation of thirty (30) representatives with seven (7) for the College of Arts and Sciences, six (6) for the School of Business Administration, five (5) each for the Schools of Education and Engineering and the Technical and Community College, and two (2) for the School of Music, the balance of thirty-five (35) shall be elected from the Undergraduate Schools and Colleges apportioned according to the proportion of full-time faculty in each Undergraduate School or College.  
 Seconded.

Dr. Pugsley: The Constitution does not define whether Department Chairmen are Full-time faculty members.

Dr. Hahn: They are eligible for election.

(CONT'D. NEXT PAGE)

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

DISCUSSION:

1) If there were another College added (and there could be), what happens to the size of the representation? This is not stated in (c).

Dr. Hahn: Changes in numbers of representation would require a Constitutional Amendment.  
 This limits the size.

Dr. Pugsley: There may be shifts in certain sizes in the Schools or in the transfer.  
 The question being asked is whether you wish to modify the Constitution every time such a change comes about or whether your Article should be sufficiently flexible to accommodate such changes.

Dr. Hahn: Distribution in the different Schools is felt to be proposed on a sound basis. Practice in the State of Ohio is to provide a basic representation for various Schools.

Dr. Behen: In support of proposal.  
 The Committee considered this. Recognizes many of these as possibilities. Impossible to draw up a working Constitution with too much anticipation including changes and drastic changes in operation of the University.

Dr. Hahn: Some flexibility here. States that 35 of the 65 members can be apportioned.

2) It is clear about the 35 to be elected, but nothing is said about the basic 30.

Could the basic 30 be part-time faculty members? Not clear as it is stated.

Are Chairmen included in the 65?

Dr. Hahn: The Committee did not seek to define faculty.

3) Dr. Thaddeus Dillon suggested an editorial change: Department Chairmen are Full-time faculty members.

Dr. Behen: It would be better to take care of a couple items first; that membership should be composed of Full-Service faculty members, and that Department Chairmen should be eligible for election.  
 Do this before we take anything else.

Editorial Change: Made by Dr. Thaddeus Dillon. In first sentence add "Full-time" faculty members.

4) Isn't this defined under "d"?

Dr. Hahn: "d" also applies to students.

(CONT'D. NEXT PAGE)

- 8 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

DISCUSSION CONT'D.:

5) Section 3, (c) - first sentence would make it very simply.

6) Full-Service teachers carrying full teaching load. (No additional statement is needed).

Dr. Pugsley: This institution is in a relative immature stage of development, but eventually there may be Full-service faculty members who devote all their time to research.

Dr. Hahn: Would like to resolve this today.

Dr. Behen: No real difficulty here except getting the language correct. It should read: "Full Service faculty members." Things we are all agreed upon. Combine all these as well, making an editorial change.

Dr. Hahn: Avoid paranthetical statements.

7) Cannot the will of this body be made known and then let the Committee do it?

Why do the phrasing in this body?

8) There are Supervisors and Coordinators. They would be included. Does not want to see them excluded.

Dr. Behen: Does not want to see Department Chairmen excluded. Intended to include these people.

Dr. Pugsley: It is agreed, then, that an appropriate language change will be made by the Constitution and Bylaws Committee.

Dr. Hahn: The reason for apportionment proposal was to better equalize the heavy apportionment from Arts and Sciences, at present. In working out the apportionment that we have done we have tried a distribution that will provide fuller representation to some of the other schools.

9) Does not think Ohio is necessarily a model to follow.

Did not the Committee think that a Department Chairman knows more about the working of a Department than a faculty member yet a Department may not even be represented.

Senate

Dr. Hahn: The original/Constitution was established in 1959. There were few members in each Department at that time. There are now over 420 on campus with rank. Back in 1959 all the Department Chairmen were Full-time teachers and did not have a reduced load. They are now becoming more and more administrative although they are basically teachers.

(CONT'D. NEXT PAGE)

- 9 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

Dr. Hahn cont'd.: The size of the Senate is an important factor. At the same time there has been criticism that ex-officio membership is too great. If the Senate size is to be reduced the only thing is to exclude Department Chairmen as ex-officio.

Dr. Pugsley: When you speak of The Ohio developments in Senates do not forget that these Senates are paralleled by a strong administrative that runs parallel to the Senate when that Senate is primarily composed of Faculty members. This will probably be necessary here if you do reorganize this Senate.

10) Isn't Arts and Sciences being under-represented by 17 persons?

Dr. Hahn: No University in the State of Ohio has one school within that University that is dominant. Trying to solve the feelings of the entire school. Do not feel that we have been unfair to Arts and Sciences.

11) In order to make the Senate more effective probably should place "maximums on these as well as minimums".

AMENDMENT: Dr. Raymond Kramer proposed this Amendment:  
 The total representation from any one school or College shall not exceed 30% of the 65 total faculty elected representatives.  
 Seconded.  
NO'S HAVE IT. AMENDMENT DEFEATED.

DISCUSSION PERTAINING TO THE ABOVE WAS AS FOLLOWS:

12) Does not feel one school should dictate. Get away from this.

Dr. Behen: The College of Arts and Sciences has at present more than 50% of the representation. The Committee felt this was too high and introduced a new ratio.

13) A comment was made that the Senate should represent the students.

BACK TO ITEM (c) in Article III, Section 2:

Dr. Cernica moved that in the next to the last sentence take out "faculty and replace it with students".  
 Seconded.

Mr. Foster: The issue of apportionment is the most difficult issue in the whole thing. What is fair representation? We are dealing with diverse issues. We came up with a compromise. Although it pleases no one entirely, we hope it pleases everyone a little.

(CONT'D. NEXT PAGE)

- 10 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

Mr. Foster cont'd.: Out of 19 Departments only two are not currently represented by elected faculty members. Took a look at the student issue. Came up with a very difficult decision, to guarantee every School some reasonable representation.

14) All students might enter through the Technical and Community College and then a large portion of the Senate could consist of those members.

15) Many years when we decided how to propose the Senate. We felt that it would not be fair to have 60% of faculty representation come from one School. Do not like the fact that there is guaranteed the students will out number the administrators.

16) Student: It seems the University should run as a cohesive body. Why is everyone concerned with every Department winning something?

MOVED THE PREVIOUS QUESTION. THIS IS TO CLOSE DEBATE.  
AYES HAVE IT.

DR. CERNICA'S AMENDMENT.  
NO'S HAVE IT.

BACK TO ITEM (c) - Back to Item (c) which reas as follows as amended:

(c) There shall be sixty-five (65) elected Full Service faculty members. After the provision of a basic representation of thirty (30) representatives with seven (7) for the College of Arts and Sciences, six (6) for the School of Business Administration, five (5) each for the Schools of Education and Engineering and the Technical and Community College, and two (2) for the School of Music, the balance of thirty-five (35) shall be elected from the Undergraduate Schools and Colleges apportioned according to the proportion of full-time faculty in each Undergraduate School or College.

AYES HAVE IT.

IN FAVOR: 43. NO: 27.

NOTE: Constitution and Bylaws/<sup>Committee</sup>will make the necessary editorial changes.

MOTION: Dr. Hahn moved adoption of Article III, Section 2, (d) which is as follows:

The electors of the elected faculty members of the Senate shall be those eligible for election.  
 Seconded.

AYES HAVE IT. MOTION PASSED. (See discussion next page).

(CONT'D. NEXT PAGE)

- 11 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)

CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

DISCUSSION on Article III, Section 2, (d):

1) No provision for graduate students? They are not represented in the Senate?

Dr. Pugsley: No, graduate students are not.

2) Will the Constitution and Bylaws Committee spell out those eligible for election?

Dr. Hahn: Yes.

MOTION: Dr. Hahn moved adoption of Article III, Section 2, (e) which is as follows:

Full-time members of the faculty and/or administration may attend Senate meetings and upon recognition of the Chair may speak on appropriate issues.

Seconded.

DISCUSSION:

1) What provision will be made for voice votes and hand votes when you have visitors?

Dr. Hahn: Should act according to the particular situation.

Dr. Pugsley: Will probably have to resort more frequently to a written ballot, or provide for visitors to sit in a separate section.

Dr. Niemi suggested consideration of an Amendment:

That the Vice President of Student Government may attend Senate meetings.

Dr. Hahn: Does not think we should make this a special case.

Dr. Pugsley: Stated he had written the Attorney General earlier asking if the Senate meetings were public and depending upon such ruling this issue may be irrelevant.

2) Mr. Simko thinks it would be very valuable to train the Vice President of Student Government for the Senate.

Dr. Niemi moved an Amendment:

The Vice President of Student Government attend Senate meetings merely as an observer.

FAVOR: 25. NAY: 32.

NAY'S HAVE IT. AMENDMENT DEFEATED.

(CONT'D. NEXT PAGE)

- 12 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

BACK TO THE ORIGINAL QUESTION: Item (e) with substitution  
of editorial change - Full-  
Service instead of Full-time.  
AYES HAVE IT.  
MOTION PASSED.

Comment:

- 1) Add "f" to Section III, Article 2: Chairman of academic  
Departments are eligible for election.

Mr. Livosky proposed: There shall be elected from the  
administrative staff five (5) members  
who have the right to vote.

Mr. Livosky moved this Amendment be adopted. SECONDED.

Dr. Behen: Moved the Amendment just offered by Mr. Livosky be  
referred to the Constitution and Bylaws Committee  
for further study.  
Seconded.

- 1) Was this matter brought to the consideration of open hearings?  
Ans.: No.

Dr. Pugsley: Your Motion, Dr. Behen, is to refer to Committee?

Mr. Foster: This was not brought to the attention of the Committee.  
Constitution can be ~~amended~~ year by year.

Dr. Yozwiak: We have lived with this Constitution for eleven (11)  
years.  
Why does this have to be done at this particular time?  
Couldn't it come up at another Board of Trustees  
meeting?

- 2) YSU Faculty Handbook states: The University Senate is a  
legislative body of the University Faculty.

Dr. Hahn: We, (the Committee) wanted a deadline. This has been  
in the hopper for at least a year and a half. The  
time has come to make every effort to make the change.

Dr. Pugsley: You should consider the Motion to refer to  
Committee.  
Those in favor of referring Mr. Livosky's pro-  
posal back to Committee.  
AYES HAVE IT.

- 3) I am getting confused. Are we acting under a deadline?  
It is getting late!

(CONT'D. NEXT PAGE)

- 13 -

SENATE MINUTES CONT'D.: (Friday, January 8, 1971)  
CONSTITUTION AND BYLAWS COMMITTEE CONT'D.: (Dr. Hahn)

Dr. Hahn: Asked Dr. Tarantine (Chairman of the Executive Committee) if this package (complete) not resolved today, that we have a Senate meeting Friday, January 15 at 4:00 p.m. in ES Auditorium.  
 Also, that the entire time be devoted at such meeting to the proposal of the Constitution and Bylaws Committee.  
 Dr. Tarantine gave approval.  
Secretary will send out notices.

- 4) Understood the full document would be by mail ballot.  
 Does not think we should do these by individual packages.

REMARKS BY PRESIDENT PUGSLEY:

Dr. Pugsley stated when he came to YSU about four and a half years ago there was a good and wise faculty member who spoke as the faculty's representative at the Inaugural Luncheon. He told the President that for many years there had been a mimeograph machine for faculty use in the basement of the Library.

On this machine there was a sign which read: Please do not take this machine apart.

Below this sign was another sign which read: If you do take this machine apart please put the machine back together!

The President said that he felt this was the most important advice he had received, and that he now felt this Senate should be reminded of the advice as they considered the Revision of the Senate Constitution. The Senate is seeking improvement, but it must do so with maturity and fairness to all parts of the University with good will on the part of all.

Seek a good solution.

Put the machine together in order that it will work.

Respectfully submitted,

VERA JENKINS  
 Secretary of the Senate





YOUNGSTOWN STATE UNIVERSITY  
Statement of Income and Expenditures  
Current General Fund  
For the period July 1, 1970 to December 31, 1970

CURRENT INCOME

Instruction and general:	
State appropriation	\$ 4,734,450
Student fees	5,125,975
Departmental sales	144
Other	<u>204,572</u>
Total current income	<u>\$10,065,141</u>

CURRENT EXPENDITURES

Instruction and general:	
Departmental instruction	\$ 3,420,353
General:	
Instructional services	\$ 75,549
Library	431,235
Plant operation and maintenance	977,427
Student services	332,176
General expenses	435,362
General administration	403,804
Undistributed fringe benefits	<u>107,349</u>
Total general	2,762,902
Organized research	9,584
Public service	<u>4,438</u>
Total current expenditures	<u>6,197,277</u>
Excess of current income over current expenditures	3,867,864
Appropriation to (from) other funds:	
Auxiliary enterprises	319,425
Agency funds	158,045
Loan funds	5,556
Plant funds	<u>300,000</u>
Total appropriation	<u>783,026</u>
Excess of current income over current expenditures and appropriations	<u>\$ 3,084,838</u>

BUDGETING SUMMARY

Estimated income for the fiscal year 1970-71	\$16,916,000
Less: Actual income to December 31, 1970	10,065,141
Uncollected portion of estimated income	<u>\$ 6,850,859</u>
Estimated income	\$16,916,000
Less: Appropriation expenditures	\$6,980,303
Encumbered appropriations	818,313
Fund balance-appropriated	<u>9,117,384</u>
Fund balance-unappropriated for the fiscal year 1970-71	<u>16,916,000</u>
	<u>\$ -0-</u>

YOUNGSTOWN STATE UNIVERSITY  
 Schedule of Investments and Savings Accounts  
 December 31, 1970

2014

CURRENT FUNDS

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
Investments:						
General:						
U.S. Treasury bills	5.820%	80 days	1- 7-71	\$ 500,000	499,412	493,533
U.S. Treasury bills	6.508	180 days	3- 4-71	60,000	59,317	58,026
U.S. Treasury bills	6.040	140 days	3-11-71	307,000	303,394	299,789
U.S. Treasury bills	6.050	168 days	4-15-71	206,000	202,365	200,184
U.S. Treasury bills	6.050	175 days	4-22-71	550,000	539,648	533,825
U.S. Treasury bills	6.116	182 days	4-29-71	200,000	195,957	193,816
U.S. Treasury bills	4.700	147 days	5-27-71	150,000	147,141	147,121
U.S. Treasury notes	6.750	547 days	5-15-71	200,000	203,207	201,520
Federal Intermediate						
Credit Bank	7.400	100 days	2- 1-71	500,000	525,711	518,517
Credit Bank	5.700	278 days	9- 1-71	300,000	301,593	300,000
Bank for Cooperatives	5.250	182 days	7- 1-71	700,000	699,891	699,891
				<u>3,673,000</u>	<u>3,677,636</u>	<u>3,646,222</u>
Auxiliary enterprises:						
U.S. Treasury bills	6.429	180 days	1-28-71	150,000	149,250	145,125
U.S. Treasury bills	6.577	180 days	2-18-71	35,000	34,687	33,836
U.S. Treasury bills	6.241	180 days	3-25-71	101,000	99,529	97,813
				<u>286,000</u>	<u>283,466</u>	<u>276,774</u>

PLANT FUNDS

Unexpended:						
U.S. Treasury bills	6.442	180 days	1-21-71	420,000	418,422	406,320
U.S. Treasury bills	6.400	180 days	1-28-71	440,000	437,809	425,757
U.S. Treasury bills	6.429	180 days	1-28-71	50,000	49,750	48,375
U.S. Treasury bills	6.682	180 days	2-11-71	240,000	238,129	231,893
U.S. Treasury bills	6.587	180 days	2-18-71	200,000	198,207	193,340
U.S. Treasury bills	6.577	180 days	2-18-71	705,000	698,689	681,559
U.S. Treasury bills	6.508	180 days	3- 4-71	380,000	375,672	367,498
U.S. Treasury bills	6.040	180 days	3-11-71	208,000	205,557	203,114
U.S. Treasury bills	6.494	180 days	3-18-71	200,000	197,222	193,434
U.S. Treasury bills	6.488	180 days	3-18-71	315,000	310,629	304,668
U.S. Treasury bills	6.241	180 days	3-25-71	99,000	97,558	95,877
U.S. Treasury bills	6.120	180 days	3-25-71	550,000	542,145	532,983
U.S. Treasury bills	6.373	180 days	4- 1-71	200,000	196,778	193,556
U.S. Treasury bills	6.361	180 days	4- 1-71	830,000	816,654	803,307
U.S. Treasury bills	6.050	180 days	4-15-71	544,000	534,401	528,641
U.S. Treasury bills	4.930	161 days	5-13-71	300,000	294,536	293,386
U.S. Treasury bills	5.020	175 days	5-27-71	300,000	293,850	292,679
U.S. Treasury bills	4.874	182 days	6-10-71	200,000	195,641	195,072
U.S. Treasury bills	4.846	182 days	6-10-71	565,000	552,754	551,157
U.S. Treasury bills	4.765	182 days	6-24-71	200,000	195,367	195,182
U.S. Treasury bills	4.727	182 days	6-24-71	310,000	302,876	302,591
U.S. Treasury bills	4.550	56 days	2-25-71	500,000	496,524	496,461
U.S. Treasury bills	4.670	119 days	4-29-71	500,000	492,346	492,282
U.S. Treasury bills	4.700	147 days	5-27-71	150,000	147,141	147,121
				<u>8,406,000</u>	<u>8,288,657</u>	<u>8,176,253</u>
Total investment				<u>\$12,365,000</u>	<u>12,249,759</u>	<u>12,099,249</u>

(continued)

YOUNGSTOWN STATE UNIVERSITY  
 Schedule of Investments and Savings Accounts, Continued  
 December 31, 1970

ENDOWMENT FUNDS

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
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Harry K. Graebling - Athletic Scholarship Fund

Marketable securities:

Separately invested

Corporate bonds:

Industrial:

Chrysler Financial

Corporation	7.375%	5 years	5- 1-74	\$ <u>15,000</u>	<u>15,645</u>	<u>15,000</u>
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CURRENT FUNDS

Certificates of deposit:

General:

Mahoning National

Bank	7.500	1 year	5- 2-71			\$ 200,000
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Union National Bank	7.250	1 year	5- 2-71			300,000
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Mahoning National

Bank	7.500	1 year	5-21-71			300,000
------	-------	--------	---------	--	--	---------

The Peoples Bank	7.500	1 year	6-28-71			336,000
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Dollar Savings &

Trust Company	7.500	1 year	7- 1-71			530,600
---------------	-------	--------	---------	--	--	---------

						<u>\$ 1,666,600</u>
--	--	--	--	--	--	---------------------

## INTER-OFFICE CORRESPONDENCE

TO Dr. Foster, Institutional ResearchDATE January 15, 1971FROM Jim ScrivenSUBJECT: UNOFFICIAL Winter Quarter Registration

As per your request, the unofficial figures for Winter Quarter Registration are as follows:

Regular registration	13,641
Late registration	<u>1,358</u>
Total registration	14,999

Less complete withdrawals	245
Less unpaid withdrawals	262
Less academic suspensions	413
Plus academic suspensions re-instated	<u>101</u>
Total	819

Net Total	14,180
-----------	--------

Additional figures which may be of interest concerning late registration are as follows:

Full-time students	502
Part-time students	<u>856</u>
Total	1358

Current students	421
New, Former, and Transfer Students	<u>937</u>
Total	1358

According to your official enrollment figures of one year ago, we had a total of 13,814. Obviously, the official enrollment figures for this quarter should reflect the fact that the current Winter Quarter enrollment will be the largest Winter Quarter enrollment in Youngstown State's history.

cc: President Pugsley  
Vice President Coffelt  
Vice President Edgar

Resolution Confirming Acquisition of Certain  
Properties Acquired under Y. R. 1970-24

Under Resolution YR 1970-24 it is required that properties acquired under the revolving fund established by that resolution shall have been approved by the chairman of the Board and the chairman of the Finance Committee, and that a report of such acquisitions shall be made to the Board at the next regular meeting of the Board. Two such properties have been so acquired and the following resolution is proposed to enter these into the record:

"BE IT RESOLVED, that the acquisition of the  
properties as provided under YR 1970-24 be  
hereby confirmed and approved.

YR 1971-

121 Wade Street, City Lot #9009, City of Youngstown  
Purchased from Ronaldo DiTullio

415 North Walnut, City Lot #4585, City of Youngstown  
Purchased from Frank Kepics."

*approved by the Board 1/15/71 for  
presentation to Central Board.*

January 21, 1971, Agenda Item f)2

Resolution to Approve Preliminary and Basic Drawings of  
the Technical and Community College Building

The basic drawings prepared by the architects will be available for consideration at this meeting. They have been approved by the Building Committee and are in process of review by the State Architect who has raised no serious question but who cannot schedule his action soon enough to report to this meeting. The State Architect uses two terms - preliminary drawings which are sketch drawings of concept, and basic drawings which are detailed preliminary plans. In this building the State Architect has combined the two steps to save time. A preliminary conference was held with the City Planning Commission at which time informal approval was expressed.

"WHEREAS, under House Bill 531, the General  
Assembly of the State of Ohio appropriated  
7.5 million dollars for the planning and construction  
of a new Community and Technical College on the  
Youngstown State University campus, and

YR 1971-

WHEREAS, the architectural firm of Stickle  
International has completed preliminary and basic  
drawings for this project, and

WHEREAS, these drawings have been submitted to and  
approved by the Board's Building Committee,

NOW, THEREFORE, BE IT RESOLVED that the pre-  
liminary and basic drawings for the new Community  
and Technical College building be hereby approved."

MINUTES OF MEETING  
of  
BOARD OF TRUSTEES  
YOUNGSTOWN STATE UNIVERSITY

Pollock House, 10:00 a.m. Thursday, January 21, 1971

Pursuant to action taken at previous meetings and the foregoing Notice, which was mailed by the Secretary to all Trustees on January 5, 1971, the nineteenth meeting of the Board of Trustees of Youngstown State University convened at 10:00 a.m. on Thursday, January 21, 1971, at Pollock House. A copy of the Notice for such meeting and of the agenda and other data to be submitted at the meeting, as prepared by the President's office and delivered to all Trustees on or about January 15 is attached to these minutes.

Trustees present included Dr. Bertie B. Burrowes, Chairman, Carl L. Dennison, Elton W. Luckhart, Dr. John N. McCann, John M. Newman and Clarence J. Strouss, Jr. Trustees William B. Brown, Robert E. Williams and Raymond J. Wean, Jr. were absent.

Other persons present included Dr. Albert L. Pugsley, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. John J. Coffelt, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Philip A. Snyder, Director of University Relations, Guy R. Solomon, Jr. of the Department of University Relations, Hugh W. Manchester, Secretary of the Board of Trustees, and Marian Webster, Secretary to the President. Also present were Jane Lamb, representing the Youngstown Vindicator, Jessie Graves, representing WFMJ, and Pete Williams, representing the Jambar.

ITEM I - Proof of Notice of Meeting

Evidence was presented that due notice of the meeting had been mailed by the Secretary on January 5, 1971 to each Trustee, and that copies of the agenda and supplemental data had been furnished to each Trustee on or about January 15, 1971.

ITEM II - Minutes of the Meeting of November 6, 1970

A copy of the minutes of the meeting of Trustees held on November 6, 1970 had been furnished to each Trustee. There being no additions or corrections to be made to such minutes, the same



were approved upon motion made by Mr. Strouss, seconded by Mr. Dennison, and duly carried, and such minutes were signed by the Chairman and attested by the Secretary.

ITEM III - Resolution Authorizing Expansion of Programs Leading to the Degree "Associate in Applied Science" to Include a Two Year Program in Child Care Technology

Included with the agenda was an 11 page proposal for a program in Child Care Technology which would lead to an Associate in Applied Science Degree.

Upon recommendation of the President, and upon motion made by Mr. Strouss, seconded by Mr. Luckhart, and carried by the unanimous affirmative vote of all Trustees present, the following resolution was duly adopted:

"WHEREAS, Youngstown State University is located in, and serves the needs of the citizens of a metropolitan area embracing many low-income families where both parents work or where the mother is the only employable parent; and YR 1971-14

WHEREAS, The Model Cities Project in Youngstown is incorporating into its program a greatly expanded emphasis on the development of Day Care Centers to accommodate children of working mothers and there is an acute need for trained personnel for such Centers; and

WHEREAS, Ohio Statutes and Federal Day Care Center requirements include certain educational attainments for employment and licensing of administrators;

BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby authorize the expansion of programs leading to the Degree "Associate in Applied Science" to include a two year program in Child Care Technology to be offered by the Technical and Community College of Youngstown State University."

ITEM IV - Resolution Clarifying University Policy Governing University Full Time Personnel's Enrollment in University Classes.

The President, in agenda item d)2 had reported fully concerning past policy of the University with respect to remission of tuition charges for 6 hours of instruction, which

limited the maximum number of credit hours which could be taken per quarter by full time employees of the University. He recommended that in accordance with practice at other state universities in Ohio, and in accordance with the request of a number of the employees and students involved, that the limitation of the number of credit hours per quarter which could be taken by University employees be relaxed, but that the remission of instruction fees be limited to 6 credit hours per quarter. After discussion and upon motion by Mr. Newman, seconded by Mr. Strouss and carried by unanimous affirmative vote of all Trustees present, the following resolution was adopted:

"WHEREAS, it is in the interest of employees and the University to encourage the pursuit of higher education to the fullest capability of University Personnel. YR 1971-15

NOW BE IT RESOLVED, that paragraph 4 of Section 38 of the Trustee Regulations under XII, Tuition, Fees and Refunds and the modification provided by YR 1967-17 and YR 1969-34 be replaced with the following Regulation:

When enrolling in classes at the University sons, daughters, legal wards and spouses of the full-service faculty and other full-time employees of the University shall be granted fee remissions for the instruction fees charged Ohio residents. Non-residents of Ohio will be charged the out-of-state tuition. Such benefits cease with the effective date of termination of employment by the University.

Full service faculty, administrative officers and other full time employees are themselves eligible to enroll for up to 6 credit hours of work per quarter and to receive fee remissions for the instructional Fees charged Ohio residents for such work, provided that the time of the classes is not within the scheduled working hours of the individual. These individuals may take additional credit hours of work per quarter if they pay the appropriate fees for the additional work.

Limited service faculty teaching 6 credit hours or more in a quarter may enroll for classes during the quarter in which such teaching services are rendered, and may receive remission of one half of the instructional Fee for those classes in which they are enrolled during that quarter up to a maximum of 6 quarter hours.

The privilege of enrolling in six credit hours of work per quarter applies also to full service faculty, administrative officers and other full service employees who are placed on retirement status by the University."

ITEM V - Resolution Identifying Youngstown State University as a Fair Employment Institution

The President reported that the Federal Government requires a statement by the Board of Trustees relating to policy prescribing Youngstown State University as a Fair Employment Institution. The University has been so identified by various such statements in the University Catalogue and other documents, but the Board of Trustees has never officially adopted a policy. Upon recommendation of the President and upon motion made by Mr. Strouss, seconded by Mr. Luckhart and carried by the affirmative vote of all Trustees present, the following resolution was duly adopted:

"WHEREAS, the Youngstown State University Board of Trustees recognizes its responsibility under federal, state and local laws and executive orders relating to fair employment practices; and YR 1971-16

WHEREAS, the official and operational position of the University is one of complete agreement with the philosophy of equal employment opportunity,

NOW, THEREFORE, BE IT RESOLVED, by this Board that in the operations and activities of Youngstown State University there shall be no discrimination on the basis of race, color, religious belief, country of national origin, or ancestry. This policy shall apply to employment as well as all operational aspects of the University involving students, faculty, the use of University buildings and other facilities, and to the promotion or discharge of members of faculty or other employees."

ITEM VI - Resolution Granting a Sabbatical Leave to Warren Young for the Spring Quarter 1970-71

Upon recommendation of the President as covered in agenda item d)4, and upon motion by Mr. Dennison, seconded by Mr. Newman, and carried by the affirmative vote of all Trustees present, the following resolution was adopted:

"BE IT RESOLVED, that Assistant Professor Warren Young, Budget Line 12, Department of YR 1971-17

Physics, be granted a Sabbatical Leave at full pay for the Spring Quarter of the 1970-71 academic year to enable him to work on his doctoral dissertation at the Ohio State University."

ITEM VII - Resolution Granting a Sabbatical Leave to David Ives for the Spring Quarter 1970-71

Upon recommendation of the President as covered in agenda item d)5, and upon motion by Mr. Luckhart, seconded by Mr. Dennison, and carried by the affirmative vote of all Trustees present, the following resolution was adopted:

"BE IT RESOLVED, that Associate Professor David Ives, Budget Line 8, Department of English and Communications, be granted a Sabbatical Leave at full pay for the Spring Quarter of the academic year 1970-71 to enable him to pursue foreign study in the classics in Greece and other nearby countries." YR 1971-18

ITEM VIII - Reports of the President and Vice Presidents of the University

Dr. Pugsley reported:

- (1) As respects Withdrawal of the University's Application for TV Channel 45

Dr. Pugsley reported that pursuant to the action of the Trustees on November 6, 1970, YR 1971-1, full rights for Youngstown State University as a member of the consortium being formed with the University of Akron and Kent State University had been obtained; that our application for Television Channel 45 had been withdrawn so that such channel could be used by the consortium, and that Chancellor Millet and the Ohio Educational Television Network had been notified.

- (2) As Respects the Ohio Board of Regents Master Plan

Dr. Pugsley reported that the Board of Regents, at a meeting held January 15, 1971, had approved proposed revisions of the Master Plan for higher education; that he understood that as yet there is no recommendation as respects medical education; also that alternative budgets have been prepared by the Board of Regents for recommendation to the General Assembly.

- (3) State Attorney Paul W. Brown's Opinion re "Public Meeting Requirements of Section 121.22 of the Ohio Revised Code"

The opinion of the Attorney General No. 70 165 and the University's interpretation of the same as respects its application to actions of the University Senate were included as Exhibit No. 2, agenda item e)3. Copies of the same were presented to the presidents of state universities at the Chancellor's meeting held in Columbus January 11, 1971.

(4) As Respects Progress Report on Senate Constitutional Changes

Dr. Pugsley's report is included at agenda item e)4. The University Senate's recommendation will be submitted to members of the Senate by written ballot, and the present proposals include some increase in student participation and a substantial reduction in the size of the Senate. There was discussion as to the functions and history of the University Senate at this institution.

(5) As Respects Visit of the Legislative Committee on Campus Unrest

The Legislative Committee on Campus Unrest, which includes Senator Charles F. Kurfess, Senator Ralph Regula, and Representatives William Batchelder, William L. Mallory and Oliver Ocasek, will revisit Youngstown State University on Tuesday and Wednesday, February 2 and 3, and such Committee requests the opportunity of meeting with the Trustees on the evening of Tuesday, February 2, 1971, at 6:30 p.m.

(6) Dr. Earl E. Edgar, Vice President for Academic Affairs, reported:

- (a) Youngstown State University is one of two schools in Ohio chosen to guide and lead in developing proposals to serve the elementary schools in this area. The work will be done through the School of Education, which will be identified with the Institute for Development of Educational Ideas (I/D/E/A) and will be financed by the Kettering Institute.
- (b) Two members of a team representing the North Central Association will visit the campus on January 28 and 29 to evaluate the Master's Programs in Business and Economics.
- (c) The Education School is working on a program for mental health counseling, which will be designed to assist professionals, such as doctors, lawyers, and clergy as respects counseling where mental health problems are involved.

- (d) Since September 1, 1970 Urban Studies Program with the Council of Improvements has been under development. The purpose will be to gather information and work with various agencies.
  - (e) Re Open Space Plan for Mahoning and Trumbull Counties which involves the areas of recreation, air, water and plant studies and economic developments.
- (7) Dr. John J. Coffelt, Vice President for Administrative Affairs presented and discussed a building plan schedule which involves the present status of 13 building projects presently under construction or in planning stages. Copy of such schedule is attached to these minutes.

He reported that contract for the parking decks was being let. The parking decks will include 3 1/2 levels, will provide 1225 spaces at a cost of approximately \$1,760 per space, and the construction should be completed within 150 days.

He reported that the Regents and the State Architect are cooperating as respects the steam and utility projects, and that action is being taken by the Control Board to permit transfer of \$220,000 from the Library Building project to the steam and utility project so as to permit planning.

There was discussion as to the present status of the proposed vacation of Elm Street, which has been included in the Urban Renewal plans since 1962, and it was reported that legislation to be acted upon by the Youngstown City Council is being prepared; that it is hoped that no opposition will develop in the City Council, and that action will be necessary by April of 1971 in order to avoid need for complete revision of the campus planning.

It was also reported that the University had just been notified that portions of Arlington and Bryson Streets had been vacated and that the University was now responsible for traffic control on those streets between Lincoln and Spring.

- (8) Joseph S. Rook, Vice President for Financial Affairs, presented and discussed the Statement of Income and Expenditures of the General Fund for the period July 1 to December 31, 1970, and the Schedule of Investments and Savings Accounts of the University as at December 31, 1970. Copies of such reports are attached to these minutes.

(9) Enrollment

Dr. Pugsley reported that the head count on net enrollment for the entire quarter just completed indicates a count of 14,180. This compares with a figure of 13,814 for one year ago.

ITEM IX - Committee Reports1. Finance Committee

Mr. Dennison reported for the Finance Committee as respects the acquisition of two properties.

Upon motion by Mr. Dennison, seconded by Mr. Strouss, and carried by the affirmative vote of all Trustees present, the following resolution was adopted:

"BE IT RESOLVED, that the acquisition of the YR 1971-19 properties as provided under YR 1970-24 be hereby confirmed and approved.

121 Wade Street, City Lot No. 9009, City of Youngstown  
Purchased from Donaldo DiTullio

415 North Walnut, City Lot No. 4585, City of Youngstown  
Purchased from Frank Kepics."

2. Building Committee

Resolution to approve preliminary and basic drawings of the Technical and Community College Building.

In addition to the report contained at agenda item f)2, Mr. Dennison reported that the Building Committee had approved both the preliminary drawings and basic drawings which have been prepared for the proposed new Community and Technical College Building. Such plans were exhibited and contemplate a 4 story building which will contain approximately 190,000 square feet. After discussion of the plans and upon motion by Mr. Dennison, seconded by Mr. Newman and carried by the affirmative vote of all Trustees present, the following resolution was adopted:

"WHEREAS, under House Bill 531, the General YR 1971-20 Assembly of the State of Ohio appropriated 7.5 million dollars for the planning and construction of a new Community and Technical College on the Youngstown State University campus; and

WHEREAS, the architectural firm of Stickle International has completed preliminary and basic drawings for this project; and

WHEREAS, these drawings have been submitted to and approved by the Board's Building Committee.

NOW, THEREFORE, BE IT RESOLVED that the preliminary and basic drawings for the new Community and Technical College building be hereby approved."

ITEM X - New Business

Dr. Pugsley reported that he and Mrs. Pugsley would be entertaining a number of students at their residence on Sunday, January 31, and that they would be pleased to have as many of the Trustees and their wives as possible present to join in meeting with the students.

It was also reported that the Chemistry Department is planning an open house on Saturday, January 23, between 10:00 a.m. and 2:00 p.m. and that the Trustees had been invited.

ITEM XI - Next Meeting and Adjournment

The meeting was duly adjourned at noon and it was determined that the next meeting would be held at 10:00 a.m. on Thursday, April 15, 1971, at the Pollock House, and that the proposed budget for 1971-72 would be considered for approval at such meeting.

*B. J. Brunner, M.D.*

Chairman

Attest:

*Hugh W. Manchester*  
Secretary





# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

February 11, 1971

The Trustees of Youngstown State University:

By-Law II, Section 1, requires that regular meetings of the Board of Trustees be held at least quarterly (one meeting between May 15 and July 15) as the Board may prescribe and calls for fixing of the time and place for the next regular meeting at each adjournment. It also calls for at least 15 days written notice to each Board member.

At the close of the June 25, 1970 meeting the following schedule for regular meetings for the year was approved:

First	Friday, November 6, 1970
Second	Thursday, Jan. 21, 1971
Third	Thursday, April 15, 1971
Fourth	Thursday, June 24, 1971

So far such schedule has been followed.

Some of you have suggested that a meeting date other than Thursday would be more convenient.

If you will indicate your own preferences (indicating at least 3) on the enclosed sheet and return it to me, I will try to compile the preferences for the guidance of all concerned.

Some of you may be unable to attend the next meeting (a budget meeting) presently scheduled for Thursday, April 15, 1971. If you cannot attend, please so indicate, and if many of you wish to have the date changed, it may be that a review of your preferences will indicate what date would be satisfactory to all of you.

Yours very truly,

*George W. W. [Signature]*

Secretary to the Board of Trustees  
of Youngstown State University

HWM MM  
Enclosure



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

My preference for days for Youngstown State University Board Meetings, in order of preference, are as follows:

Monday \_\_\_\_\_  
Tuesday \_\_\_\_\_  
Wednesday \_\_\_\_\_  
Thursday \_\_\_\_\_  
Friday \_\_\_\_\_

(Please indicate your own first, second and third preferences and return to Hugh W. Manchester in the enclosed return envelope, so that your preferences can be compiled for guidance of all concerned. Your signature on the sheet would be appreciated.)

---

## YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

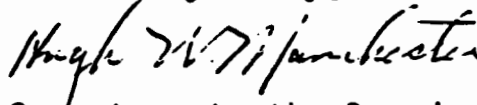
February 16, 1971

Trustees of  
Youngstown State University

Gentlemen:

Enclosed is draft of minutes of the meeting  
of Trustees held January 21, 1971.

Yours very truly,



Secretary to the Board of Trustees  
of Youngstown State University

HWM MM  
Enclosure

These minutes mailed on February 16, 1971 to the following:

William J. Brown  
Dr. B. B. Burrowes  
Carl L. Dennison  
Elton W. Luckhart  
John N. McCann, M.D.  
John M. Newman  
Clarence J. Strouss  
Robert E. Williams  
Raymond J. Wean, Jr.  
(TRUSTEES)

Dr. Albert L. Pugsley, President  
Dr. John J. Coffield, Vice Pres. for  
Administrative Affairs  
Dr. Earl Edgar; Vice Pres. for Academic Affairs  
Mr. Joseph S. Rook, Vice Pres. for Financial  
Affairs  
Mr. Hershel Rickard, University State  
Examiner

2 copies to Mr. Manchester

## LAW OFFICES

CURTIS A. MANCHESTER  
1902-1951

## MANCHESTER, BENNETT, POWERS &amp; ULLMAN

JAMES E. BENNETT  
1917-1964

UNION NATIONAL BANK BUILDING

FRANKLIN B. POWERS  
1914-1960

YOUNGSTOWN, OHIO 44503

TELEPHONE 743-1171 AREA CODE 216


MYRON E. ULLMAN  
OF COUNSEL

March 10, 1971

JOHN H. RANZ  
HUGH W. MANCHESTER  
RICHARD B. WILLS  
JOHN F. ELSAESSER  
PAUL J. FLEMING  
JAMES E. BENNETT, JR.  
JOHN WEED POWERS  
FRANKLIN S. BENNETT  
DON E. TUCKER  
CHARLES H. OWSLEY  
JOHN D. LIBER  
W. STEPHEN MELOY  
ROBERT N. DINEEN  
GILBERT M. MANCHESTER  
MICHAEL I. WALLINGTO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

Review of the replies as to Trustees' preferences for meeting days indicates the following:

Monday	NO for Brown.
Tuesday	No one indicated NO. 6 indicated Tuesday as an agreeable day. 3 (Luckhart, Newman and Williams) left Tuesday unmarked.
Wednesday	NO for Burrowes and Strouss.
Thursday	Wean has a conflict each Thursday. Williams left Thursday unmarked. 6 indicated Thursday as first choice and 1 stated any day was agreeable.
Friday	NO for Brown.



Hugh W. Manchester  
Secretary to the Board

HWM MM

This mailed to the following:

William J. Brown  
Dr. B. B. Burrowes  
Carl L. Dennison  
Elton W. Luckhart  
John N. McCann, MDJohn M. Newman  
Clarence J. Strouss  
Robert E. Williams  
Raymond J. Wean, Jr.  
Dr. Albert L. Pugsley

YOUNGSTOWN STATE UNIVERSITY  
YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

March 15, 1971

TO: Members of the Board of Trustees  
Youngstown State University

Dear Trustees:

You have by now received the results of the poll on meeting days from Mr. Manchester, Secretary of the Board.

In view of this poll, I propose that the meeting presently scheduled for Thursday, April 15th, be rescheduled for Tuesday, April 20th at 10 a.m. In order to accommodate all Board members. Should you disagree with this proposal, please let me know by telephone prior to March 23.

If I find no conflict, I shall confirm the Tuesday, April 20th date as the rescheduled time for the April 15th meeting.

Cordially,



A. L. Pugsley

ALP:mwb