

October 27, 1971

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise you that the next regular meeting of the Trustees of Youngstown State University will be held on Saturday, November 13, 1971, at 1:30 p.m. at the Pollock House.

This is in accordance with the action taken at the last meeting of Trustees. The agenda for the meeting will be furnished by Dr. Pugsley's office.

Yours very truly,

Hugh W. Manchester
Secretary to the Board of Trustees
of Youngstown State University

Copies of the above notice were mailed on October 27, 1971 to:

William J. Brown
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

Clarence J. Strouss
Northwestern Mutual Life Ins. Co.
Dollar Bank Building
Youngstown, Ohio 44503

Dr. Bertie B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Robert E. Williams
1359 Virginia Trail
Youngstown, Ohio 44505

Carl L. Dennison
Butler, Wick & Company
6th Floor
Union National Bank Bldg.
Youngstown, Ohio 44503

Raymond J. Wean, Jr. President
Wean United, Inc.
Three Gateway Center
401 Liberty Avenue
Pittsburgh, Pa. 15222

John N. McCann, MD
2722 Mahoning Avenue
Youngstown, Ohio 44509

Dr. Albert L. Pugsley, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

John M. Newman
1203 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Albert J. Shipka
c/o United Steel Workers of America
Realty Building
47 Central Square
Youngstown, Ohio 44503

Hugh W. Manchester

YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

October 27, 1971

RECEIVED
OCT 29 1971
OFFICE

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

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Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

YOUNGSTOWN STATE UNIVERSITY

BOARD OF TRUSTEES MEETING

Pollock House, 1:30 p.m.

Saturday, November 13, 1971

AGENDA

- a) Roll Call
- b) Proof of Notice of Meeting
- c) Disposition of Minutes for the Meeting Held June 19, 1971
- d) Recommendations of the President of the University
 - 1. Resolution Authorizing Certain Individuals for Security Clearance as Required by the U.S. Department of Defense
 - 2. Resolution to Modify Salaries or Provide Leave for Certain Faculty Members
 - 3. Resolution Confirming Acquisition of Certain Properties
 - 4. Resolution to Proceed with Acquisition of Certain Properties
 - 5. Resolution to Establish a Preparatory Division in the School of Music
- e) Report of the President of the University
 - 1. The Inter-University Council Meeting
 - 2. Enrollment Report for Fall Quarter, 1971
 - 3. North Eastern Ohio Television Consortium
 - 4. Legal Opinions
 - 5. AAUP Salary Studies
 - 6. STRS Letter
 - 7. Board Minutes
 - 8. Report from Vice President Edgar
 - a) The American Association of State Colleges and Universities action on the Statement of Faculty Rights and Responsibilities
 - b) The Urban Center Data Bank
 - 9. Report from Vice President Coffelt
 - a) Progress on The Building Program
 - 10. Report from Vice President Rook
 - a) Gifts and Grants Report
 - b) Report on Insurance and Real Property
 - c) Quarterly Financial Statement
 - d) Annual Financial Statement
- f) Report of Committees of the Board
 - 1. Finance Committee
 - 2. Building Committee
- g) New Business
- h) Time and Place of Next Meeting
 - Saturday, January 29, 1972 at 1:30 p.m.

Other meetings in 1972 set at the last meeting of the Board:

Saturday, April 22, 1972 at 1:30 p.m.

Saturday of the June Commencement 1972

June 17, 1972 at 1:30 p.m.

November 13, 1971, Agenda Item d)1

Resolution Authorizing Certain Individuals for Security
Clearance as Required by the U.S. Department of Defense

It is necessary to bring YR 1971-8 up to date annually to satisfy Federal requirements. This can be done by the proposed Resolution. Presumably by the time this action has been taken Mr. Shipka's appointment to the Board of Trustees will have been confirmed by the Senate of the Ohio General Assembly. If that action has been delayed, the inclusion of Mr. Shipka's name could be made contingent upon such confirmation to assure that the legality of the action is clear.

The suggested resolution which follows is identical to the one passed last year except for the replacement of Mr. Luckhart's name by that of Mr. Shipka, and the change of Board Officers.

"WHEREAS Youngstown State University has a security Clearance from the Department of Defense to enable the University to have access to classified information in connection with research; and

YR 1972-

"WHEREAS the agreement requires that the individual Board members be cleared for access to classified information or be excluded by action of the Board of Trustees.

"BE IT RESOLVED, that those persons occupying the following positions among the officers of Youngstown State University shall be known as the Managerial Group as described in the Industrial Security for safeguarding classified information.

Albert L. Pugsley, President
Earl E. Edgar, Vice President for Academic Affairs
John J. Coffelt, Vice President for Administrative Affairs
Joseph S. Rook, Vice President for Financial Affairs

"FURTHER, that the members of the Managerial Group have been cleared for access to classified information to the level of the facility clearance granted to the institution as provided for in the aforementioned Industrial Security Manual.

"Further, that the said Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Youngstown State University.

"Further, that the following named members of the Board of Trustees of Youngstown State University shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Youngstown State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Youngstown State University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, awarded to Youngstown State University, need not be processed for a personnel clearance.

Board of Trustees

William J. Brown
Bertie B. Burrowes, Vice Chairman
Carl L. Dennison
John N. McCann
John M. Newman
Albert Shipka
Clarence J. Strouss, Jr.
Raymond J. Wean, Jr.
Robert E. Williams, Chairman

Secretary to Board of Trustees

Hugh W. Manchester, Secretary"

November 13, 1971, Agenda Item d)2

Resolution to Modify Salaries or Provide Leave
for Certain Faculty Members

Although the Board has delegated to the President the privilege of making changes in the budget, it has been customary to bring to the attention of the Board for approval those salary and other changes which relate to acquisition of terminal degrees and leaves of absence. The policies under which these changes are made appear in the Faculty Handbook.

During Phase I of President Nixon's "freeze order" the salaries of 9 month faculty have remained at the level of last year. It is anticipated that the merit increases previously budgeted for the 9 month's faculty will be effected as soon as it is legally possible under national and state policies. The "freeze order" however, does permit salary adjustment for acquisition of advanced degrees and for promotion if such has been the policy in the past. YSU has followed such a policy in the past. The following resolution is therefore recommended.

"BE IT RESOLVED, that the following actions be approved to provide YR 1972- recognition of Terminal degree acquisition and/or leaves of faculty:

1. Assistant Professor (Art) James Lepore, an increase of \$400 for the academic year in recognition of receiving the Terminal degree MFA (Master of Fine Arts) from Arizona State University, and promotion to Associate Professor.
2. Assistant Professor (English) James Henke, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from the University of Washington.
3. Assistant Professor (History) George Beelen, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Kent State University.
4. Instructor (Mathematics) Stephen L. Kozarich, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Colorado State University, and promotion to Assistant Professor.
5. Assistant Professor (Physics) Edward Mooney, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Virginia Polytechnic Institute and State University.
6. Associate Professor (Sociology) Guido Dobbert, grant sabbatical leave at full pay for the spring quarter of the 1971-72 academic year to complete a computer related post doctoral research project on Urban Ecology of Cincinnati; 1850-1880. Dr. Dobbert will spend much of the spring quarter in Cincinnati and his classes can be accommodated.

November 13, 1971, Agenda Item d)2

7. Assistant Professor (Elementary Education) Robert Ameduri, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Kent State University.
8. Dean (Music) Charles Aurand, an increase of \$700 on a 12 months basis effective September 1, 1971, in recognition of receiving the Ph.D. degree from the University of Michigan.
9. Assistant Professor (English) Sister Mary Conroy, grant leave without pay for the spring quarter of the 1971-72 academic year in order to complete the preparation of a dissertation on Claude McKay, Negro poet and novelist of the 1920's.
10. Associate Professor (Elementary Education) Margaret Braden, an increase of \$500 in the annual salary rate for the 1971-72 academic year to be effective the winter quarter in recognition of receiving the Ed.D. degree from the University of Akron.

November 13, 1971, Agenda Item d)3

Resolution Confirming Acquisition of Certain Properties
as Provided under YR 1970-24

The following Resolution is recommended in order to meet the requirements set forth in YR 1970-24:

"NOW BE IT RESOLVED, that the acquisition of the following properties as provided under YR 1970-24 be hereby confirmed and approved." YR 1972-

117 Wade Street, City Lot No. 9010, City of Youngstown, Purchased from Carl and Mary Ross

629 Bryson Street, City Lot No. 1511, City of Youngstown, Purchased from Charles Evans

West Scott Street (Vacant), City Lot No. 3752 (part), City of Youngstown. Purchased from Joseph Knott

605 Bryson Street, City Lot Nos. 1513, 1514, 1515, City of Youngstown. Purchased from Robert and C. Zocco

As a matter of information the following properties are pending approval by the Controlling Board, State of Ohio:

118 Webb Street, City Lot No. 3489, City of Youngstown, Owner: John Lumpkin

720 North Walnut Street, City Lot No. 11403, City of Youngstown, Owner: Catherine Rogenski

235 Adams Street, City Lot No. 17352, City of Youngstown, Owner: Gerald Nunziato and William Wainio, Jr.

615 Walnut Street, City Lot No. 11798, City of Youngstown, Owner: Gerald Nunziato and William Wainio, Jr.

718 Walnut Street, City Lot No. 11404, City of Youngstown, Owner: Gerald Nunziato and William Wainio, Jr.

November 13, 1971, Agenda Item d)4

Resolution to Proceed with the Acquisition of Certain Properties

The following Resolution will permit the successful conclusion of two necessary actions of primary importance to the orderly development of the University under the Master Plan previously adopted by this Board and approved by the Ohio Board of Regents and the Ohio Department of Public Works. The Boards controlling each property have indicated that they will approve the transactions. The Resolution below is recommended:

"BE IT RESOLVED, that the purchase of the Northwest part of Youngstown City Lot No. 4780, known as the Women's City Club and as 505 Wick Avenue, which property is a key to the development of the Master Plan for campus expansion on the East Side of Wick Avenue, at a price of \$80,000 for use by the University on terms approved by the officers of the University and by proper State officials be and is hereby approved by this Board of Trustees and the approval of the Control Board, State of Ohio, of such purchase is hereby requested, and

YR 1972-

"BE IT FURTHER RESOLVED, that since it is in the interest of the University to acquire title as soon as possible to the former Valley Park Motel presently in use by the University under lease from the Youngstown Educational Foundation, the President of the University or his authorized representative is hereby instructed to arrange for this purchase at the earliest possible time with the establishment of the purchase price and the availability of funds to be reviewed and subject to approval of the Chairman of the Board and the Finance Committee, and upon such approval, to request approval for such transaction from the Control Board, State of Ohio.

ESTABLISHMENT OF A PREPARATORY
DIVISION IN THE DANA SCHOOL OF MUSIC

In past years faculty members of the Dana School of Music, following a practice fairly typical of other music schools, have offered private lessons to pre-college students and others, in some cases utilizing University studios for this purpose. This practice has been discontinued on the ground that it is improper for a teacher to be paid directly by a student for music lessons given on campus in facilities paid for by state funds. Based upon numerous inquiries received in the Music Office, however, it is evident that a need still exists to provide area music students, who are either above or below college age, with competent music instruction. Therefore, the following recommendation is made:

Proposed by [unclear]
"BE IT RESOLVED that the Dana School of Music in cooperation with YR 1972- the Department of Continuing Education shall offer Music Instruction to non-university students through a preparatory division. This division is being formed to: 1) meet an established community need; 2) provide teaching experience for Dana upper division and graduate students; 3) provide a practical laboratory for future music education students to test their skills, and for faculty to evaluate the effectiveness of student teaching; 4) to enable a limited number of unusually gifted students to study with Dana faculty."

This Division of the Dana School of Music shall operate in accordance with the following principles:

- 1) The Division will be self-supporting, recovering through student registration fees both direct and indirect costs.
- 2) Preparatory students (or their parents) will be required to register through the Department of Continuing Education.

The Department of Continuing Education will handle all registration materials and fee payments; the scheduling of students will be the responsibility of the Dana School of Music.

- 3) Each student will enroll in a minimum of ten lessons with registration fees paid in advance. Students missing any scheduled lesson will forfeit that portion of the registration fee.
- 4) The present faculty overload policy of the Department of Continuing Education will be followed in the Preparatory Division; music faculty will not be permitted to carry more than 3 credit hours (4-1/2 contact hours) of overload in Preparatory Division instruction. If this instruction falls within the normal load of faculty members in the School of Music, the faculty member shall receive no fees in addition to his regular salary.
- 5) Except for students with exceptional talent or students specifically requesting a particular faculty member, preparatory students will be instructed by qualified music students.

ESTABLISHMENT OF A PREPARATORY
DIVISION IN THE DANA SCHOOL OF MUSIC

- 6) The proposed fee structure for instruction will be as follows:
 - a. for Artist/Faculty instruction, \$10.00 per hour; \$5.00 per 1/2 hour lesson. Faculty will be reimbursed for 80% of this rate, or \$8.00 per hour/\$4.00 per 1/2 hour lesson.
 - b. for student instruction, \$6.00 per hour; \$3.00 per 1/2 hour lesson. Student instructors will be reimbursed at the rate of \$4.80 per hour/\$2.40 per 1/2 hour lesson.
 - c. Student and Faculty Instructors will be paid at the end of each quarter computed on the total number of contact hours scheduled during that quarter.
- 7) Supervision of the Preparatory Division will be the responsibility of the Dean of the Dana School of Music.

November 13, 1971 Agenda Item e)1 and 2

Report of the President of the University

1. The Inter-University Council.

The Inter-University Council is an organization that antedates the Ohio Board of Regents. It was formed to provide the Presidents of the State Universities and a Trustee representative from each University to engage in meaningful discussion of common problems, and where possible to reach agreement on common courses of action. In my opinion it has not been notably successful in achieving the latter objective. The chairmanship of the body rotates among the University presidents in alphabetical order of their institutions. President Carlson of the University of Toledo is Chairman this year.

Each University is asked to identify a Trustee as its Trustee representative and Dr. Burrowes has agreed to attend.

2. Enrollments Report for Fall Quarter 1971.

Enclosed is an analysis of the fall enrollment at YSU as prepared by the Office of Institutional Research. You will note that the University is down from last fall by 442 Head Count and 376.5 FTE. The FTE student is the basis for state subsidies. Indeed, we are below enrollments for 1969.

Enrollment figures for the other Universities have not been provided to us as yet, but the pattern appears to follow no consistent order. Miami University has had an exceptionally large increase due to more upper classmen returning. Akron has an increase, bolstered attributable to students outside the Akron area and plus an increase in transfers due to Kent and better highways. In our own case I would suggest that the factors which have held us down are:

- a. The Kent Branches at Warren and Salem which are more convenient for many students who would otherwise have attended YSU.
- b. The tight economic conditions in the Youngstown Commuting area, and the lack of jobs for students.
- c. The change in draft laws which no longer defer the student wishing to avoid military service.
- d. The higher fees, particularly for the out-of-state student.
- e. A change of attitude by some youth concerning the worth of higher education, reinforced by the inability of many graduates to get a job rather than choosing among many job opportunities.
- f. The national surplus of teachers - here we are down 575 students alone.

I anticipate that we shall probably not show appreciable increases in enrollment until we have completed a substantial part of our physical plant; at which time we may project a somewhat new image. All of this brings some grave financial problems. As I write this they remain unresolved because the General Assembly has not passed an appropriation bill. I expect that the increases in subsidy rates will just about balance out our losses due to lower enrollments. This leaves us relying essentially upon the fee increases of

November 13, 1971, Agenda Item e)2
Exhibit 1

YOUNGSTOWN STATE UNIVERSITY
INSTITUTIONAL RESEARCH

Enrollment Report
Fall 1971

SUMMARY OF HEAD-COUNT STATISTICS (14th Day)

	FALL 1970			FALL 1971		
	<u>MEN</u>	<u>WOMEN</u>	<u>TOTAL</u>	<u>MEN</u>	<u>WOMEN</u>	<u>TOTAL</u>
Fr.	3,796	2,489	6,285	3,589	2,486	6,075
So.	1,943	1,067	3,012	1,828	1,111	2,939
Jr.	1,613	800	2,413	1,539	847	2,386
Sr.	1,612	617	2,219	1,499	563	2,062
Other	187	111	298	152	84	236
<hr/>						
Undergrad.	9,151	5,084	14,235	8,607	5,091	13,698
Grad.	387	408	795	493	397	890
<hr/>						
A & S	2,279	1,530	3,809	2,272	1,523	3,795
B Ad.	3,314	258	3,572	2,918	282	3,200
Ed.	929	2,185	3,114	739	1,800	2,539
Engr.	1,275	10	1,285	1,020	11	1,031
Music	194	108	302	197	135	332
T & C	1,160	993	2,153	1,461	1,340	2,801
<hr/>						
Undergrad.	9,151	5,084	14,235	8,607	5,091	13,698
Grad.	387	408	795	493	397	890
<hr/>						
University	9,538	5,492	15,030	9,100	5,488	14,588
FTE	-----	-----	11,964.0	-----	-----	11,587.5
<hr/>						
		<u>FALL</u>		<u>FALL</u>		<u>FALL</u>
		<u>1969</u>		<u>1970</u>		<u>1971</u>
Head-Count		14,762		15,030		14,588
FTE		11,692		11,964		11,587.5
FTE % HC		78.8%		79.6%		79.4%
% Change HC		4.6%		1.8%		- 3.0%
% FTE		5.1%		2.3%		- 3.2%

November 13, 1971, Agenda Item e)3 and 4

students who are here to carry the increased costs of the University. These increased costs are primarily attributable to the 5 percent salary increase, new positions due to expanded services, higher costs of operations due to inflation, mandated increases by the legislature, etc.

With the lower enrollments and consequent lower demand for teachers we are holding up the filling of 21 faculty vacancies until a more detailed analysis of teaching needs can be made on a departmental basis. This will be a difficult problem. To give you an example: Professor A has taught the only class in Astronomy. Last year this class drew 35 students. This year it drew 30 students. Obviously the class cannot be discontinued, but the loss of the 5 students means that there are lower resources available. These are the problems of administration. About all I can tell you right now is that we shall analyze thoroughly, reduce faculty where not needed, shift faculty positions from areas of over supply to areas of under supply, and take all measures that are prudent to keep the University in the black. I hope to be able to bring more accurate information to your next meeting, for by then the General Assembly surely will have acted!

3. Northeastern Ohio T. V. Consortium.

The Northeastern Ohio TV Consortium is now a reality on paper. We await legislative action on financing before making further commitments.

4. Legal Opinions,

The suit filed by Dr. Poddar has resulted in a Journal Entry to be made by Judge Battisti absolving the University. After conversations with our Counsel, members of the department and administration the University upon advice of Counsel, has concluded that it should accept the Hearing Officer's recommendation to continue Dr. Poddar's terminal contract for the balance of the 1971-72 academic year with termination at the conclusion of the spring quarter. This decision has not been viewed with much satisfaction by the faculty of the Department of Sociology who contend that it is unfair to them to extend this courtesy when no part of Dr. Poddar's charges have been upheld by the Court. They agree, however, that it would be difficult to be guided by one part of the Hearing Officer's findings and not accept it completely.

I am enclosing as Exhibit 2 for your review the letter I propose to send to Dr. Poddar if you concur in its contents. It has been reviewed by Attorney Ingram.

A second legal opinion relates to material prepared by Mr. Larry Simko, Student Government President, and Mr. William Jones, Student Council Chairman, for the Penguin Coop, a Student Council publication. This material in question was judged by Attorney Ingram to be libelous, and I have requested that it not be used.

A third ruling from Attorney Ingram pertains to whether the budget of the University is a public document. The enclosed letter noted as Exhibit 3 to the Faculty Affairs Committee explains the matter. You will also recall my

November 13, 1971, Agenda Item e) 4 ³⁰³⁸
Exhibit 2

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

OFFICE OF THE PRESIDENT

Dr. Bhagwati P. K. Poddar
Department of Sociology

Dear Dr. Poddar:

On June 18, 1970, you were advised that your 1970-71 faculty appointment would not be renewed. The Court Order of April 8, 1971, made by Judge Battisti, however, enjoined the University from effecting your termination as planned until you had been provided written reasons for non-renewal and an opportunity "to be provided a hearing at which time you were to be given an opportunity to be present with Counsel, to submit relevant evidence controverting the stated reasons and to confront and cross-examine witnesses relied upon by the University in support of its reasons." The University did then provide the reasons in writing and at your request the hearing was held on September 15 and 16, 1971. The Hearing Officer filed his report with Judge Battisti. In his report the Hearing Officer found, "In summary the reasons given by the University are not arbitrary and capricious and are supported by sufficient and credible factual basis and were not motivated by and based upon constitutionally improper reasons." The Hearing Officer recommended that the University renew plaintiff's contract for the academic year 1971-72 on the same terms as your 1970-71 contract.

Due to the passage of time in fulfilling the requirements of the Court Order, the University was unwillingly forced to continue your services into the first quarter of the 1971-72 academic year at the same salary. Because most faculty services are rendered on an academic year basis the University has therefore accepted the recommendation of the Court appointed Hearing Officer that your employment period be further extended to include the full 1971-72 academic year on the same basis. This letter is to advise you therefore that the terminal date for your services has been extended to June 16, 1972. The reasons for termination remain those previously supplied to you and found valid by the Court.

Yours truly,

A. L. Pugsley

ALP:mbm
cc: Dr. Edgar
Dean Yozwiak
Dr. Kiriazis
Attorney Ingram



November 13, 1971, Agenda Item e)4
Exhibit 3

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 4, 1971

Members of the Faculty Affairs Committee


Dear Colleagues:

At the General Faculty meeting on Saturday, September 18, 1971, I reported that the Local Ohio Education Association Chapter had requested the Attorney General of the State of Ohio to direct me "to comply with the law" in providing them with the University's budget. Following the policy of our Board of Trustees and in common with my understanding of existing practices at the other State Universities, except the University of Akron which was governed by a municipal requirement before becoming a State University, I had declined to make individual salaries and other line items in the budget public, although I have publicly reported general institutional resources, fee collections, and financial allocations of funds on numerous occasions.

We have now received a legal opinion from Attorney Ingram, Special Counsel to the University appointed by the Attorney General. This legal opinion concludes, "I find no ruling under Ohio law which holds that a state university budget is a document required to be filed for public record or inspection, and it is my opinion that its disclosure rests in the discretion of the Board of Trustees."

At the General Faculty meeting previously referred to, I indicated that should the Trustees be found to have discretionary powers in the matter, I would bring faculty advice to them concerning whether the faculty favors or does not favor the public release of the budget. There is, I believe, quite a range of views on the matter, and it seems to me that all of the problems and possible consequences of whatever position is taken are deserving of careful and thoughtful discussion. I am therefore requesting the Faculty Affairs Committee to study the matter and bring a report and recommendation to the Senate. I shall make the recommendation of the Senate known to the Trustees as input for their decision.

Cordially,


A. L. Pugsley
President

ALP:mbm
cc: Dr. Niemi
Dr. Edgar

November 13, 1971, Agenda Item e)5 and 6

comments at the General Faculty meeting when I said that I would bring faculty opinion to the Trustees if the matter were determined to be discretionary with the Board.

5. AAUP Salary Studies.

We have now received a copy of the AAUP Salary and Compensation Studies for the 1970-71 academic year. This University is to be compared with those institutions identified as Category II A. I shall provide each board member with a copy as soon as they arrive.

Compensations include fringe benefits. On page 236, Table 8, Category II A for the different Ranks there are 10 sets of figures which are the basis for ratings. YSU Compensations in this table are as follows:

Professor	\$19,100
Associate Professor	15,600
Assistant Professor	13,000
Instructor	10,100

YSU therefore is shown ranking 3, 3, 3, 4 in the 10 scale rating. Of perhaps even more significance is the following table of increases made last year and the median salary paid by other Ohio Category II A schools. (See pages 266 to 269.)

Name of School	Compensation Rating				Actual Percentage Increase in Salary				Median Salary All Faculty
	Prof.	Asso.P.	Asst.P.	Inst.	Prof.	Asso.P.	Asst.P.	Inst.	
Bowling Green	3	2	2	2	6.9	8.4	8.0	7.9	\$12,700
Central State	4	4	4	3	5.0	5.6	6.1	6.3	10,700
Cleveland State	2	2	2	3	6.2	7.7	7.1	6.0	12,800
Miami	2	2	2	2	4.6	5.0	5.4	6.1	12,200
Akron	2	1	1	2	8.7	10.3	8.3	4.1	12,400
Toledo	2	1	1	1	6.6	7.5	6.9	7.4	12,500
Wright State	2	2	1	1	6.3	6.7	4.8	7.4	12,000
Youngstown	3	3	3	4	8.5	7.0	9.0	7.7	11,800

Most of the above listed schools already are engaged in doctoral programs although they do not yet have enough doctoral graduates to qualify as Category I institutions. We have made considerable improvement in salaries over the past five years. We should however keep in mind that our faculty is still a young untenured faculty and should not expect to be compared to a faculty that is older and more stable. A high proportion were added during a tight employment market at competitive market salaries.

6. STRS Letter.

The State Teachers Retirement Program issued the letter enclosed as Exhibit 4. I believe that they are correct that most people believe that the 12.9 percent

Table 3
Decile Distributions of Average Compensations by Number of Institutions, 1970-71
(9-Month Basis)

Rating ¹	1*		1		2		3		4	
Percentile	95	90	80	70	60	50	40	30	20	10
	CATEGORY I									
Professor	\$26,880	\$25,690	\$24,430	\$22,890	\$22,230	\$21,190	\$20,730	\$19,500	\$18,810	\$17,900
Associate	18,600	17,920	17,330	16,590	16,150	15,840	15,570	15,190	14,900	14,490
Assistant	14,890	14,220	13,910	13,410	13,200	12,980	12,830	12,590	12,410	12,170
Instructor	11,800	11,590	10,930	10,620	10,240	9,960	9,770	9,570	9,340	8,990
	CATEGORY IIA									
Professor	22,530	21,420	19,900	19,110	18,380	17,540	16,730	16,130	15,600	14,410
Associate	17,400	16,700	15,810	15,140	14,680	14,330	13,940	13,460	13,000	12,160
Assistant	14,030	13,600	12,970	12,570	12,230	11,970	11,680	11,350	11,010	10,440
Instructor	11,690	11,110	10,670	10,300	10,050	9,740	9,490	9,280	9,040	8,620
	CATEGORY IIB									
Professor	20,370	19,560	17,930	16,720	16,230	15,530	15,050	14,360	13,720	12,900
Associate	15,910	15,350	14,370	13,770	13,320	12,830	12,420	12,020	11,590	10,720
Assistant	13,190	12,670	11,930	11,590	11,300	10,970	10,630	10,370	10,020	9,450
Instructor	11,030	10,490	10,010	9,700	9,450	9,250	9,030	8,770	8,430	8,050
	CATEGORY III									
Professor	25,540	20,940	19,390	17,900	17,500	17,120	16,680	15,340	14,350	12,970
Associate	19,980	17,860	16,150	15,310	15,060	13,870	13,740	13,190	12,430	11,670
Assistant	16,250	14,780	13,660	13,310	12,470	11,820	11,280	11,120	10,800	10,240
Instructor	13,690	12,540	11,550	10,770	10,550	10,020	9,630	9,600	9,110	8,700
	CATEGORY IV									
Only One Rank	15,550	15,170	14,620	13,830	13,240	12,330	11,580	10,610	9,920	9,190
	ALL CATEGORIES COMBINED EXCEPT IV									
Professor	23,940	22,170	20,280	19,040	18,140	17,115	16,410	15,700	14,810	13,590
Associate	17,840	16,710	15,810	15,150	14,620	14,100	13,610	13,070	12,410	11,570
Assistant	14,370	13,750	13,030	12,600	12,230	11,810	11,400	11,060	10,650	10,020
Instructor	13,940	12,100	11,000	10,460	10,090	9,750	9,510	9,230	8,940	8,460

¹ Interpretation of the Ratings:

1* = 95th percentile

1 = 80th percentile

2 = 60th percentile

3 = 40th percentile

4 = 20th percentile

Average compensations lower than the
20th percentile will be rated 5.

NOTE: For definition of categories see Note to Table 1.

November 13, 1971, Agenda Item e)6
Exhibit 4

SPECIAL BULLETIN TO ALL EMPLOYERS AND MEMBERS OF STRS

CONFUSED ABOUT CONTRIBUTION RATES?

It has come to our attention that there is considerable misunderstanding and confusion on the part of some of the members and also employers as to the use made of the total 20.7% contribution rates charged to teachers and their employers. As you are probably aware, the composition of the 20.7% total rate charged by STRS is made up of a 7.8% deduction from the earnings of each teacher and faculty member and a 12.9% contribution rate paid by employers on the same earnings.

The misunderstanding is as to how the total 20.7% is used. Many members and employers think the 20.7% is used entirely for the current level of benefits for the membership and this is not the case.

At any given point in time, the benefit program for all present members is set at a particular level in the service retirement, disability, and survivor benefit areas. The total cost of the STRS program as presently structured for current members requires 14.69% of salary. If the program were frozen at present levels, a total contribution rate of 14.69% would be all that is required. This level of contributions earning interest into the future is required to meet commitments to members for refunds, disability, survivor and retirement benefits. The difference between 14.69% and the total 20.7%, which is 6.01% of payroll, is mainly an assessment against employers and is part of the 12.9% rate. This charge is known as a deficiency contribution.

The 6.01% deficiency contribution, paid entirely by employers, is needed to pay for improvements made in benefits over the years for persons who are present members and who formerly contributed on a lower salary base and at a lower contribution rate for a lesser program than the present one. It also covers the additional cost of increases in benefits granted to persons already retired.

The retirement formula has increased over the years and the survivor benefit and other programs have been improved, thus many present members during earlier years of service contributed toward a lesser program. Such members who retire in the future will receive benefits on the basis of the present program or a better one. This accounts for the deficiency. Another way of saying this is sufficient funds were not collected from present members during their earlier years of service to fully pay for the benefits they will receive at retirement.

The deficiency contribution rate is set by the actuary at a level which will result in paying off this debt in something less than 25 years. The important point to remember is that for new members entering the System and for the present program for older members, only 14.69% of payroll is required. The balance is to fund liabilities for past service.

November 13, 1971, Agenda Item e)7

contributed by the University to the retirement fund is going entirely for the benefit of those now employed, whereas actually 6.01 percent of this 12.9 percent is going to pay benefits to persons now on retirement. You may recall that at the time we became a state university the University vigorously pushed Mr. Fisher, Chairman of the Finance Committee of the House, to be allowed to retain TIAA-CREF which is completely vested to the faculty member. The answer was that we must participate in the state retirement plan with no exception. But in terms of benefits this University and others are currently subsidizing the past services of public school teachers.

7. Board Minutes.

Assistant Professor Hanzely (Physics) has requested that the University place a copy of all minutes of the Board of Trustees in the Library for consultation by the faculty. Being a record of a public meeting, I have previously allowed interested faculty to consult Board minutes in the President's Office. Should I comply with this request?

YOUNGSTOWN STATE UNIVERSITY

Gifts and Grants Report

Year Ended June 30, 1971

STUDENT AID:

Pennsylvania Higher Education Assistance Agency Scholarships	\$257,428	
National Defense Student Loan Program	109,736	
Youngstown Educational Foundation Scholarships	190,516	
General Scholarships	140,221	
Educational Opportunity Grant	110,000	
College Work Study Program	7,500	
Law Enforcement Educational Program	42,565	
Nursing Scholarships & Loans	11,600	
Youngstown Educational Foundation Fellowships	867	
Ohio War Orphans	2,409	
Watson Foundation Awards	2,000	
Youngstown Vindicator Awards	500	
Youngstown Welding and Engineering Foundation Awards	200	
Frank M. Clark Memorial Award Fund	100	
		\$875,642

PRIVATE GIFTS: (Appraised Value)

Office Equipment and Furniture given by Mahoning County Community College	1,000	
Portrait of George M. Wilcox given by the George M. Wilcox Foundation	700	
Electronic Equipment given by Mr. Robert M. Lynch	410	
		2,110

ENDOWMENT FUNDS:

Nellie P. Nick Music Scholarship given by Mrs. Harry K. Graebing	5,000	
Dorothy Zola Greenberger Memorial Fund	4,000	
		<u>9,000</u>
		<u>\$886,752</u>

YOUNGSTOWN STATE UNIVERSITY

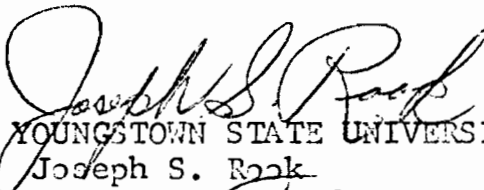
Youngstown, Ohio 44503

Report on Insurance and Real Property

1971


This insurance report is submitted in compliance with the By-Laws and Regulations of Youngstown State University concerning insurance.

October 1971


YOUNGSTOWN STATE UNIVERSITY

Joseph S. Rook

Vice President for Financial Affairs


BENJAMIN L. AGLER & COMPANY, INC.

William C. Orton

Secretary

INDEXPAGEATHLETIC ACCIDENT AND MEDICAL EXPENSE.....16AUTOMOBILE

Liability.....7
 Physical Damage.....11
 Collision.....11
 Comprehensive.....11
 Schedule.....9

BOILER AND MACHINERY.....15BUILDER'S RISK.....21CERTIFICATION OF COVERAGES.....1CHANGES AND IMPROVEMENTS IN INSURANCE.....25COSTS OF INSURANCE.....22CRIME COVERAGES.....11EQUIPMENT.....14FIDELITY.....11FINE ARTS.....13GROUP INSURANCE

Blue Cross.....19
 Blue Shield.....19
 Hospital Expense.....19
 Life Insurance.....18
 Major Medical.....19
 Surgical Expense.....19

INDEXPAGE

INVENTORY OF REAL PROPERTY.....30

LIABILITY, GENERAL

Contractual.....6
 Malpractice.....7
 Public.....6
 Slander, Libel, False Arrest, etc.....7

MACHINERY AND BOILERS.....15

MARINE COVERAGES

Boat, Motor and Trailer.....14

METHOD OF SECURING INSURANCE.....24

MUSICAL INSTRUMENTS.....12

PHYSICAL PLANT

Building and Contents
 Category number one.....2
 Category number two.....4
 Schedule Category number one.....3
 Schedule Category number two.....4
 President's Home.....4

POLICEMEN'S BONDS

Concealed Weapons Bonds.....17
 Faithful Discharge of Duty Bonds.....17
 Schedule.....22

POLICY NUMBERS.....22

INDEXPAGESTUDENT HEALTH AND ACCIDENT COVERAGE

Benefits.....	20
Accidental Death and Dismemberment.....	21
Major Medical.....	21

SUMMARY OF INSURANCE

Schedule.....	28
---------------	----

<u>UNDERWRITING COMPANIES</u>	22
-------------------------------------	----

<u>VALUABLE PAPERS AND RECORDS</u>	12
--	----

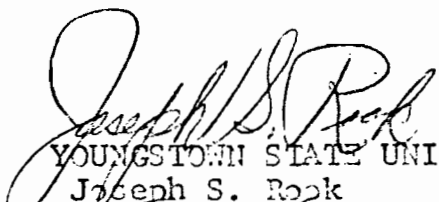
<u>WORKMEN'S COMPENSATION</u>	18
-------------------------------------	----

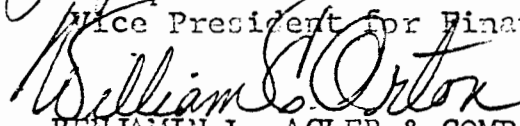
CERTIFICATION

This insurance report has been prepared by the Office of Financial Affairs of Youngstown State University and the Benjamin L. Agler and Company Agency together with other insurance agencies having coverage at Youngstown State University. The insurance report in no way alters, extends or changes any of the coverages in force.

All coverages have been checked with the companies and agencies involved and this report is certified to be a true and accurate statement of insurance coverages in effect at Youngstown State University.

October 1971


YOUNGSTOWN STATE UNIVERSITY
Joseph S. Rook
Vice President for Financial Affairs


BENJAMIN L. AGLER & COMPANY, INC.
William C. Orton
Secretary

INSURANCE IN FORCE AT YOUNGSTOWN STATE UNIVERSITYI. PHYSICAL PLANT

To meet the property insurance requirements of YOUNGSTOWN STATE UNIVERSITY the buildings constituting the physical plant have been separated into two categories. The first category includes the main campus structures, buildings which are in good condition and buildings planned for continued and future use. The second category includes buildings not in the condition as those in the first category and buildings the continued or future use of which may not be planned.

A. Buildings, Category number one

Building coverage for category number one is provided at replacement cost on an all risk of loss basis.

The schedule of buildings is adjusted annually to reflect changing values and increased replacement costs. After the values have been checked and updated the insurance coverage is written at 90% of the total. The present total valuation filed for buildings in category number one is \$18,306,100.00. The present total amount of insurance is \$16,475,500.00.

While this coverage is all risk it is subject to standard exclusions and a \$10,000.00 deductible.

B. Contents, Category number one

Contents coverage for category number one is provided at replacement cost and on a named peril basis. The named perils are fire, lightning, windstorm and hail, explosion, riot, riot attending a strike, civil commotion, aircraft and vehicles, sonic shock waves, smoke, vandalism, malicious mischief, sprinkler leakage, elevator collision, and accidents to steam boilers, fired pressure vessels or electric steam generators.

Once each year the current list of contents values at all locations is checked and updated and the insurance coverage is written at 90% of the total. The present total valuation filed for contents in category number one is \$4,788,220.00. The present total amount of insurance is \$4,309,500.00.

While the contents coverage is on a named peril replacement cost basis it is subject to standard exclusions and a \$10,000.00 deductible.

D. Schedule of Buildings and Contents for Category number one

<u>DESCRIPTION & LOCATION OF PROPERTY</u>	<u>BUILDINGS</u>	<u>CONTENTS</u>
1. ENGINEERING SCIENCE BUILDING 133 Arlington Street	5,250,000.00	1,110,000.00
2. BUSINESS ADMINISTRATION 323 N. Phelps Street	1,900,000.00	420,000.00
3. ARTS & SCIENCE BLDG. 525 Wick Avenue	1,050,000.00	158,000.00
4. RADIO STATION WYSU 525 Wick Avenue	76,000.00	
5. LIBRARY BLDG. 515 Bryson Street	882,000.00	1,157,000.00
6. TOD HALL 515 Bryson Street	263,000.00	30,000.00
7. KILCAWLEY DORMITORY 149 Spring Street	1,114,000.00	79,000.00
8. KILCAWLEY STUDENT CENTER 149 Spring Street	767,000.00	158,000.00
9. WARD BEECHER SCIENCE HALL Lincoln at Bryson Sts.	1,932,000.00	391,000.00
10. SCIENCE BUILDING Lincoln at Bryson Sts.	1,082,000.00	391,000.00
11. DANA RECITAL HALL 106 Spring Street	184,000.00	27,000.00
12. ELM STREET SCHOOL 644 Elm Street	893,000.00	100,500.00
13. EXECUTIVE OFFICE BLDG. 444 Wick Avenue	100,000.00	42,000.00
14. JONES HALL 410 Wick Avenue	882,000.00	202,000.00
15. BOOK STORE 420 Wick Avenue	100,500.00	24,000.00
TOTAL	<u>16,475,500.00</u>	<u>4,309,500.00</u>

E. Buildings and Contents Category number two

Buildings and contents coverage in category number two is provided at actual cash value and on a named peril basis. As in category number one the schedule of buildings and contents is adjusted annually to reflect changing values. After the values have been checked and updated, the insurance coverage is written at 90% of the total. The present total valuation filed for category number two building and contents is \$1,669,777.00. The present total amount of insurance is \$1,502,800.00.

This coverage is written at actual cash value and on a named peril basis. It is subject to standard exclusions and the buildings and contents are subject to various deductibles.

F. Schedule of Category number two showing different deductibles

<u>DESCRIPTION & LOCATION OF PROPERTY</u>	<u>BUILDINGS</u>	<u>CONTENTS</u>	<u>DEDUCTIBLE</u>
1. CENTRAL HALL 414 Wick Ave.	52,000.00	40,000.00	Bldg. 1,000. Conts. 1,000.
2. CLINGAN WADDELL HALL 21 E. Rayen Avenue	171,000.00	63,000.00	Bldg. 10,000. Conts. 10,000.
3. DANA SCHOOL OF MUSIC 616 Wick Avenue	66,000.00	61,000.00	Bldg. 10,000. Conts. 10,000.
4. DANA SCHOOL OF MUSIC ANNEX R616 Wick Avenue	45,000.00	18,000.00	Bldg. 500. Conts. 500.
5. ADMINISTRATION OFFICES East Hall 412 Wick Ave.	110,000.00	40,000.00	Bldg. 10,000. Conts. 10,000.
6. FORD HALL 547 Wick Avenue	96,000.00	8,000.00	Bldg. 1,000. Conts. 1,000.
7. LINDER HOUSE 634 Bryson Street	39,000.00	9,500.00	Bldg. 500. Conts. 500.
8. UNIVERSITY NEWSPAPER OFF. 39 Spring Street	18,000.00	5,000.00	Bldg. 50. Conts. 50.
9. MILITARY TRAINING SHOP ROTC 603½ Wick Avenue	27,000.00	1,500.00	Bldg. 50. Conts. 50.
10. POLLOCK HOUSE MILITARY SCHOOL 603 Wick Avenue	103,000.00	20,000.00	Bldg. 10,000. Conts. 10,000.

<u>DESCRIPTION & LOCATION OF PROPERTY</u>	<u>BUILDINGS</u>	<u>CONTENTS</u>	<u>DEDUCTIBLE</u>
11. RAYEN SCHOOL 222 Wick Avenue	331,000.00	40,000.00	Bldg. 10,000. Conts. 10,000.
12. WEST HALL 416 Wick Avenue	58,000.00	24,000.00	Bldg. 1,000. Conts. 1,000.
13. EQUIPMENT STORAGE R634 Bryson Street	700.00	1,500.00	Bldg. 50. Conts. 50.
14. PARKING LOT OFFICES Various Locations	8 at \$200. 1,600.00	---	Bldg. 50.
15. STEEL LIGHT POLES AND FIXTURES Various Locations	32,000.00	---	50.
16. STEEL FENCING Various Locations	21,000.00	---	50.
TOTAL	<u>1,171,300.00</u>	<u>331,500.00</u>	

G. Specific Coverage

Specific coverage is maintained on the Presidents' home, 1010 Colonial Drive, Liberty Township in the amount of \$90,000. replacement cost. The underwriting company is the Hartford Insurance Company Group, Policy Number 45H0145408 effective January 15, 1970 to January 15, 1973. The annual cost is \$323.00. This policy provides personal coverage for Dr. Pugsley.

The above cost factor represents only the University's interest in the real estate and contents.

II. UNIVERSITY OPERATIONS

GENERAL LIABILITY

A. Public Liability

Public Liability is carried in the amount of \$500,000 each occurrence and \$500,000 aggregate on an occurrence basis. This coverage includes all operations and functions at all locations owned, used or under the control of the University. All Personnel who function in any capacity such as agents, servants, employees, representatives are covered. This coverage includes but is not limited to the operation of the University plant itself, elevators, rented football fields, stadiums, basketball courts, ROTC drill fields, football practice fields, parking lots and other property both real and personal which is owned, used or controlled by the University.

B. Additional Insureds

The Trustees of Rayen School are named insureds.

The City of Youngstown, Ohio is included as an insured with respect to sidewalk openings.

The interest of the Dollar Savings and Trust Company and the McKinley Savings & Loan Company in the new Business Administration Building at 323 North Phelps Street is protected by issuance of standard mortgage clauses to these institutions.

Leases are studied and when liability protection for lessors is required they are added as additional insureds.

There is great flexibility built into the liability contract. The coverage can be extended and broadened to cover new situations and to expand and develop along with the University.

C. Contractual Liability

Liability assumed by the University through written contract with others is included.

D. Products Liability

Products liability coverage provides protection for bodily injury and property damage arising out of University Products such as food which may be sold or prepared by the University.

E. Malpractice Liability

Incidental malpractice protection is provided for the rendering of or failure to render professional services by persons authorized by the University to perform such duties. Professional services of the University nurses are covered.

F. Slander, Libel, False Arrest, Etc.

This "personal injury" coverage is included for false arrest, malicious prosecution, willful detention or imprisonment, libel, slander, defamation of character, invasion of privacy, wrongful eviction and wrongful entry. This coverage includes but is not limited to liability arising from speeches, meetings, assemblies, campus newspaper, etc.. Coverage for "personal injury" liability is in the amount of \$500,000. each person and \$500,000. general aggregate. There is no participation by the University.

G. Aircraft Liability

This coverage is restricted to flights on Eastern Airlines.

Worldwide aircraft liability protection in the amount of \$20,000. has been provided while using Eastern Airlines. The coverage includes bodily injury and property damage, including passenger liability for claims which might result from aircraft which are hired, chartered or otherwise used or directed by Youngstown State University.

The Youngstown State University Athletic Department has been added as an additional insured.

III. AUTOMOBILE PUBLIC LIABILITY

A. Owned Vehicles

Automobile public liability coverage is carried on an occurrence basis in the single limit amount of \$500,000. This amount is available for all claims arising out of an occurrence involving University owned or used vehicles.

Additions or deletions to the schedule of vehicles are made periodically as needed. Once each year the schedule is updated. Coverage extends automatically to newly acquired vehicles whether or not the schedule is actually amended.

B. Non-Owned and Hired Vehicles

The automobile public liability coverage is extended to include liability arising or resulting from the use of non-owned or hired vehicles on University business. Non-owned vehicles must be used with owners permission.

C. Uninsured Motorist Coverage

Uninsured motorist coverage in the amount of \$12,500. per person and \$25,000. per accident is included. Uninsured motorist coverage is a bodily injury coverage only.

D. Medical Payments Coverage

Medical Payments coverage in the amount of \$2,000. per person is carried on all University vehicles.

E. SCHEDULE OF VEHICLES

	<u>YEAR</u>	<u>MAKE</u>	<u>SERIAL NUMBER</u>	<u>MODEL</u>
1.	1957	Dodge Bus	S#S81871076	46 Passenger
2.	1962	Ford Wagon	S#2G74W100356	Country Sedan
3.	1963	Ford Van	S#E14SH34775	Econoline Van
4.	1966	Ford Wagon	S#6U72Y176801	Country Squire
5.	1967	Scout Snow Plow	S#780907G170340	Snow Plow
6.	1967	Ford Sedan	S#07W54H200549	500 Sedan
7.	1967	Ford Pick Up	S#F25YLB20663	Pick Up Truck
8.	1968	Chevy Pick Up	S#CE248F161802	Fleetside, Pick Up Truck
9.	1968	Ford Wagon	S#8B72F190916	Custom 500
10.	1968	Chevy Van Truck	S#GS158P142753	Van Truck
11.	1968	Ford Ranch Wagon	S#8N72F150544	Station Wagon
12.	1968	Ford Sedan	S#8G51F208926	Custom Sedan
13.	1969	Chevy Van Truck	S#GS259P719818	Van Truck
14.	1969	Chevy Pick Up	S#CE249F839806	Fleetside, Pick Up Truck
15.	1969	Ford Cab Dump Truck	S#F35YCE14277	Dump Truck
16.	1969	Plymouth	S#PL46F9D219728	Station Wagon
17.	1969	Plymouth	S#PE41F9D217823	Fury I Sedan
18.	1969	Plymouth	S#PL46F9D219727	Station Wagon

10.

	<u>YEAR</u>	<u>MAKE</u>	<u>SERIAL NUMBER</u>	<u>MODEL</u>
19.	1969	Allis-Chalmers Trailer	S#685306	2 Wheel Trailer
20.	1970	Buick Sedan	S#452690H235491	LaSabre 4 Door
21.	1970	Buick Sedan	S#452690H236382	LaSabre 4 Door
22.	1971	Jeep	S#8305017368614	Model CJ-5
23.	1971	Plymouth	S#RL41G1G182527	Satellite 4 Door
24.	1971	Plymouth	S#RL41G1G182528	Satellite 4 Door
25.	1971	Ambassador	S#A1A852N236926	Sedan 4 Door
26.	1971	Ambassador	S#A1A851N236927	Sedan 4 Door

IV. AUTOMOBILE PHYSICAL DAMAGE

A. Comprehensive Coverage

Comprehensive coverage is maintained on all vehicles and it provides protection for losses other than by collision. Losses such as fire, theft, glass breakage, larceny, vandalism, malicious mischief, riot, civil commotion, falling objects, collision with animals or humans are comprehensive losses. Coverage is for the actual cash value of the unit at the time of the loss on most units. On some units coverage is for the actual cash value up to a stated amount.

B. Collision Coverage

Collision coverage is maintained on most units subject to a \$100 deductible.

V. CRIME FIDELITY COVERAGE

A. Employee Dishonesty Coverage

Blanket Employee Dishonesty coverage in the amount of \$300,000. is carried which provides protection from loss of money, securities and other property through fraudulent or dishonest act or acts committed by any of the employees acting alone or in collusion with others.

B. Loss of Money and Securities Inside the Premises

Coverage for loss of money and securities by the actual destruction, disappearance or wrongful abstraction thereof within the premises or within any banking premises or similar recognized places or safe deposit is maintained in the amount of \$10,000. This coverage is increased automatically to \$120,000. during months of registration.

C. Loss of Money and Securities Outside the Premises

Coverage for the loss of money and securities by the actual destruction, disappearance or wrongful abstraction, thereof outside the premises is in the amount of \$10,000. Coverage is included for a messenger, living quarters of a messenger and an armored motor vehicle company. This coverage is increased automatically to \$120,000. during the months of registration.

D. Coverage Against Forgery

Coverage against forgery, or alteration of on or in any check, draft, promissory note, bill of exchange or similar written promise, order or direction to pay a sum certain in money is carried in the amount of \$10,000.

E. Coverage for Property Other Than Money

In addition to the above there is coverage for loss of property other than money and securities by safe burglary or robbery within the premises or attempt thereat. Damage to the premises by safe burglary or robbery is also covered.

F. Loss of Other Property

Loss of other property is covered by robbery or attempt thereat outside the premises of a messenger or of an armed motor vehicle company.

G. Increases in Coverage During Registration

Coverage for loss inside the premises and loss outside the premises have been endorsed to automatically increase to \$120,000. during the four registration periods during the year.

VI. MUSICAL INSTRUMENTS

A. Coverage on Musical Instruments

Specific coverage in the amount of \$120,804.00 is carried on musical instruments. Each instrument is scheduled showing the valuation and identifying numbers. This coverage is all risk; periodically the schedule is reviewed and updated. There is an automatic pick up provision of newly acquired instruments. The coverage is subject to standard exclusions.

VII. VALUABLE PAPERS AND RECORDS

A. Coverage on Valuable Papers and Records

Coverage is written on an all risk of loss basis subject to standard exclusions. Total coverage is in the amount of \$475,000.

Books and periodicals inside the library building are covered to a limit of \$450,000.

B. Books and periodicals in other Buildings

Blanket coverage for books and periodicals in other buildings is \$20,000.

C. Jones Hall

Coverage for Books and periodicals in Jones Hall is \$5,000.

VIII. FINE ARTS

A. Fine Arts Insurance

Fine Arts Insurance is maintained in the amount of \$2,185.00 on five paintings located throughout the University. This coverage is "all risk" of loss covering the property while on exhibition or otherwise.

B. Schedule for Fine Arts and Amounts

The current schedule for Fine Arts and amounts follows:

	<u>Amount of Insurance</u>	<u>Title of Article and Location</u>	<u>Artist or Maker and Registration Number</u>
1.	\$ 135.00	"Plant Entrance" Purnell Road	Robert Bidner 953-0-103
2.	\$ 200.00	"Progress" Purnell Road	Edmund Brucker 950-0-101
3.	\$ 250.00	"Tapping a Furnace" Purnell Road	George P. Ennis 953-0-105
4.	\$ 100.00	"Mill Creek Scene" Executive Offices 444 Wick Avenue	James Wick
5.	\$2,500.00	"Phenomenon Lower Left" Executive Offices 444 Wick Avenue	Paul Jenkins

IX. SPECIFIC MISCELLANEOUS EQUIPMENT

A. Coverage

Coverage is written on a scheduled property floater policy on an all risk of loss or damage basis. While this coverage is all risk it is subject to standard exclusions and \$500. deductible is applicable to each claim for loss or damage.

B. Schedule

Equipment such as typewriters, adding machines, business and office equipment, microscopes, dictaphones, amplifiers, projectors, cameras, recorders, etc. are scheduled in the policy. Notice of new additions to the schedule is sent periodically by the manager of inventory control and the new items are added to the schedule.

C. Insurance Value of Equipment

The total insurance value of equipment at all locations as of October 1, 1971 was \$463,644.00.

X. MARINE COVERAGE

OUTBOARD MOTOR AND BOAT POLICY

Youngstown State University has acquired a boat, motor and trailer. Coverages on this equipment are listed below.

A. Physical Damage

1. 1970 Ouchita Model OH7809-LC, Boat
Serial Number 166739 Amount: \$340.00
2. 1971 Evenrude motor model 18103, 18 H.P.
Serial Number 02313 Amount: \$445.00
3. 1970 Tee Nee Trailer Model 900 R.C.
Serial Number 900824 Amount: \$192.00

Physical damage coverage is written on the above equipment at \$50. deductible.

B. Watercraft Liability

Liability protection in the amount of \$500,000. is provided.

C. Medical Payments

Medical Payments coverage in the amount of \$1,000. is provided.

XI. BOILER AND MACHINERY

A. Coverage

Repair or replacement coverage up to \$500,000. is written on a blanket basis. Necessary state inspection and certification is done as required by regulatory authorities.

B. Schedule

Blanket coverage is provided on the below listed codes classifications and descriptions.

1. Code B-3 includes Steel Boilers, cast iron boilers, fired storage water heaters, fired coil water heaters, fired track locomotive boilers and electric steam generators.
2. Code UV-4 includes electric steam cookers and steam jacketed kettles.
3. Code AP-2 includes metal steam piping and metal condensation return piping on University premises and supplied by boilers not on the premises and not owned, operated or controlled by the University.
4. Item number 4 includes refrigerating systems of the absorption type excluding any such system having a refrigerating capacity of 15 tons or less.
5. Code EM 4A, 250 KVA includes power and distribution transformers having a capacity of 250 KVA or more, excluding arc furnace transformers, constant current transformers and auto transformers used exclusively for starting electric motors. (The symbol KVA means Kilowatts, volts, amperes.)

- G. Code NEA - 12 Coverage under this code is written at an object limit of 25% of replacement value and a coinsurance percentage of 25%. This coverage includes nonrotating electrical apparatus used for the transmission, distribution, or control of electric current for power purposes.

C. Boiler and Machinery Coverage

Boiler and Machinery Coverage is automatically extended during the policy term to new or newly acquired buildings containing boiler and machinery apparatus. This extension applies whether or not the schedule is actually amended.

XII. ATHLETIC ACCIDENT AND MEDICAL EXPENSE

A. Football Team

The football team is provided during the season and during spring and fall practice Blanket Medical Expense in the amount of \$10,000. Accidental death and dismemberment benefit is \$5,000. The medical expense coverage carries a \$100.00 deductible.

B. Other Sports

Coverage is provided for the sports of swimming, rifle, basketball, golf, tennis and baseball. Cheerleaders are also covered. Blanket Medical Expense in the amount of \$10,000 is provided. Accidental death benefit is \$2,500 and accidental dismemberment benefit is \$5,000. This coverage is non-deductible.

C. Aircraft Liability

This coverage is restricted to flights on Eastern Airlines.

The Youngstown State University Athletic Department has been added as an additional insured to the worldwide aircraft liability policy. In addition to bodily injury and property damage the policy provides passenger liability coverage.

XIII. SPECIAL POLICEMEN'S BONDS

A. Special Policemen-Faithful Discharge of Duty

Special policemen are bonded to the State of Ohio in the amount of \$10,000 for the faithful discharge of duty.

B. Special Policemen-Concealed Weapons

Special policemen are bonded to the State of Ohio for the carrying of concealed weapons in the amount of \$1,000.

C. Listed Below are the People Covered for Faithful Discharge of Duty and Concealed Weapons

- | | |
|------------------------------|-------------------------------|
| 1. Anthony Joseph Bond | 16. Angelo Kissos |
| 2. Robert Lee Brown | 17. Nick Joseph Leonelli |
| 3. William Clifford Comm | 18. James Leroy Miller |
| 4. Paul H. Cress | 19. Gale W. Mills |
| 5. Harold David Damph, Jr. | 20. James Walter Morrison |
| 6. James W. DeGarmo, Jr. | 21. Robert Lee Moschella |
| 7. John Dubyak, Jr. | 22. George Joseph Nemes, Jr. |
| 8. James C. Evans | 23. Raymond D. Orlando |
| 9. John James Fabrizi, Jr. | 24. Bernard Patrick Philibin |
| 10. James George Farmakis | 25. Edward Pritchard |
| 11. William A. Fisher | 26. Joseph Samuel Rook |
| 12. Robert Frederick Gartner | 27. Richard George Weber |
| 13. James Gray | 28. Randal A. Wellington |
| 14. Donald Thomas Hawkins | 29. Charles Edward Young, Sr. |
| 15. Norman Phillip Hines | |

D. Special Bond

Paul H. Cress is also bonded to the City of Youngstown, Ohio for the faithful discharge of duty.

XIV. WORKMEN'S COMPENSATION INSURANCE

A. Workmen's Compensation Insurance

Workmen's Compensation Insurance is maintained on all University employees. Benefits are paid to employees who sustain injury or lose time from their employment from accidents which occur in the course of and arising out of their employment. Benefits are scheduled and enumerated by the Industrial Commission of Ohio as required by the Ohio Workmen's Compensation Act.

B. Underwriting Company

The Underwriting Company is the Ohio Bureau of Workmen's Compensation. The local office is in the Realty Building, Central Square, Youngstown, Ohio. Premium is paid quarterly at the rate of .22 per \$100 of payroll.

XV. EMPLOYEES GROUP INSURANCE

EMPLOYEES GROUP INSURANCE

Employees Group Insurance is maintained for the benefit of University employees. All full time employees are eligible to participate in the plan. Spouse and unmarried children under age 19 are eligible dependents. Dependent unmarried children up to the age of 23, if they are students are included. Employees may enroll on a non-medical basis within 31 days after date of eligibility. Coverage is convertible to an individual basis upon leaving the employ of the University. A brief outline of the benefits follows.

A. Life Insurance

Life Insurance in the amount of 1½ times the annual earnings adjusted to the next higher \$1,000, subject to a maximum of \$75,000 is provided. The amount of life insurance decreases in accordance with a pre-determined schedule on file at the University.

B. Major Medical Expense

Major medical protection is designed to pay a substantial amount toward the heavy expenses of a catastrophic or serious illness or accidental bodily injury not connected with employment. Benefits are 80% of all covered expenses in excess of the \$500 deductible to a maximum of \$25,000. Benefits begin during any one period of three

months or less when expenses for the same or related causes exceed the deductible. Benefits continue for a two year period beginning on the date the deductible is satisfied.

C. Group Insurance Enrollment

In September of 1971 there were 974 lives insured and a total of \$13,945,000 life insurance in force. Cost of life insurance is .55 per month per \$1,000 of life insurance.

There were 690 individuals enrolled in the Major Medical Program and 269 families enrolled.

D. Hospital Expense

"Blue Cross" hospital expense insurance is carried which provides coverage for hospital services for a period not exceeding 120 days for each hospitalization. The schedule of covered services is provided to each enrollee and a copy is on file at the University.

E. Surgical Expense

"Blue Shield" surgical expense benefits are provided on a scheduled basis. A wide range of surgical procedures are covered and benefits of \$5 to \$450 are provided. A surgical schedule is provided to each enrollee and a schedule is on file at the University.

F. Cost of "Blue Cross", "Blue Shield" and Major Medical

1. Blue Cross single - \$ 7.30
2. Blue Cross family - \$16.36
3. Blue Shield single - \$ 2.28
4. Blue Shield family - \$ 5.52
5. Major Medical single - \$ 1.55
6. Major Medical family - \$ 2.25

G. Medicare Complimentary Coverage

There are 67 enrolled in the coverage at \$2.00 per month. This coverage is written in conjunction with Blue Shield single for a combined premium of \$5.28.

XVI. STUDENT HEALTH AND ACCIDENT INSURANCE

Health and Accident Insurance is available at YOUNGSTOWN STATE UNIVERSITY for the benefit of students.

All undergraduate students carrying nine or more credit hours per quarter and graduate students carrying six or more credit hours per quarter enrolled at YOUNGSTOWN STATE UNIVERSITY are eligible to participate in the plan. Participation in the plan is required of foreign students.

The plan protects eligible students of YOUNGSTOWN STATE UNIVERSITY at home, at school or while traveling; 24 hours a day throughout the year, on or off the campus and inside or outside the United States.

A. Benefits

Listed below is a summary of the benefits for each accident or sickness:

1. Hospital Room and Board, semi-private room rate in full to a maximum of 30 days.
2. Miscellaneous Hospital Expense, X-ray examinations, laboratory tests, operating room, etc. covered up to \$300.00.
3. Physicians Fees, \$5.00 per visit per day beginning with first visit when hospitalized up to 31 days.
4. Surgical Operations, benefits are in accordance with a graduated schedule ranging up to \$200.00.
5. Non-Hospital Sickness, physicians expense, starting with the third visit, up to \$7.00 per visit and not to exceed an aggregate of \$50.00.
6. Ambulance, \$25.00.
7. After initial \$10 deductible, up to \$50 for out-patient accident or sickness.
8. Dental, injury to sound natural teeth, up to a maximum of \$100.00.

B. Accidental Death and Dismemberment

If within 180 days from the date of covered accident such injuries result in loss of life, dismemberment or loss of sight, payment will be made per the following schedule:

1. Loss of Life

Loss of Life.....	\$1,000.00
Loss of Both Hands.....	\$1,000.00
Loss of the Entire Sight of Both Eyes.....	\$1,000.00
Loss of One Hand and One Foot.....	\$1,000.00
Loss of One Hand and the Entire Sight of One Eye.....	\$1,000.00
Loss of One Foot and the Entire Sight of One Eye.....	\$1,000.00
Loss of Arm or Leg.....	\$ 750.00
Loss of One Hand.....	\$ 500.00
Loss of One Foot.....	\$ 500.00
Loss of Entire Sight of One Eye.....	\$ 300.00
Loss of Thumb and Index Finger of either Hand.....	\$ 250.00

C. Major Medical

When as a result of injury or sickness, an insured student requires treatment the plan will pay 80% of the expenses which exceed by more than \$100.00 the expenses paid or payable under all other basic provisions. The maximum amount payable is \$5,000.

D. Other Available Coverage

The Blue Cross and Blue Shield plans are also available for students.

XVII. BUILDER'S RISK COVERAGE

As the physical plant of Youngstown State University grows and expands, coverage is necessary to protect buildings during the course of construction, and while partially completed. Youngstown State University currently has two buildings under construction. The specifications governing the erection of the new buildings provide that builder's risk and installation coverages, etc. are to be provided by the contractors.

A. Beeghly Physical Education Building

Builder's risk coverage totaling \$4,918,000.00 has been provided for the construction of the new Beeghly Physical Education Building. Contractors through their insurance agents have provided the coverage as follows:

1. Bucheit Construction Company \$3,368,000.00
2. Scholl Choffin Company \$1,129,000.00
3. Lake Erie Electric Company \$ 415,000.00

B. Parking Garage

Builder's risk coverage in the amount of \$2,003,000.00 has been provided for the construction of the new three story concrete parking garage. This coverage has been provided by the insurance representative of the Ruhlin Construction Company.

NVIII. POLICY NUMBER, UNDERWRITING COMPANIES
AND INSURANCE COSTS

A. Youngstown State University, Physical Plant and Operations

Policy number CBP00-09-00. The Underwriting Company is the Aetna Insurance Company. Effective dates are August 1, 1971 to August 1, 1974. The servicing agency is the Benjamin L. Agler and Company, 416 Mahoning Bank Building, Youngstown, Ohio.

Annual Premium: \$40,303.00

Policy number OFP 119-965. The Underwriting Company is the Celina Mutual Insurance Company. Effective dates are August 1, 1971 to August 1, 1972. The servicing agency is the Benjamin L. Agler and Company, 416 Mahoning Bank Building, Youngstown, Ohio.

Annual Premium: \$11,771.00

Policy number CBP00-09-00, identification number R89-7741. Boiler and Machinery coverage. The Underwriting Company is the Aetna Insurance Company. Effective dates are September 9, 1971 to August 1, 1972. The servicing agency is the Benjamin L. Agler and Company, 416 Mahoning Bank Building, Youngstown, Ohio.

Annual Premium: \$1,132.00

Policy number SR59844722, Athletic Accident and Medical Expense The Underwriting Company is the Continental Casualty Company. Effective dates are August 9, 1971 to August 9, 1972. The servicing agency is the Charles Rudebaugh Agency, Union National Bank Bldg., Youngstown, Ohio.

Annual Premium: \$3,310.94

Policy numbers 112-127282, SP92-1012AL, and S1HL1-1941,
Aircraft Liability Policy. There are three Underwriting Companies participating in this coverage on a percentage basis. The companies are Lloyd's of London, Associated Aviation Underwriters, and United States Aircraft Insurance Group. Effective dates are July 29, 1971 to January 1, 1972. The servicing agency is the Marsh and McLennan Agency, 70 Pine Street, New York, N.Y. 10005.

No charge

Policy number 45H0145408, Coverage on the President's Home. The Underwriting Company is the Hartford Accident and Indemnity Company. Effective dates are August 15, 1970 to August 15, 1973. The servicing agency is the Benjamin L. Agler and Company, 416 Mahoning Bank Building, Youngstown, Ohio.

Annual Premium: \$323.00

Policy number PL63812-A24, The Student Health and Accident Policy. The Underwriting Company is the Continental Casualty Company of Chicago, Illinois. Effective dates are September 22, 1971 to September 22, 1972. The servicing agency is the McElroy-Minster Company of 250 East Broad Street, Columbus, Ohio.

Annual Premium per student: \$39.00

Policemen's Faithful Performance Bonds and Concealed Weapons Bonds. Individual policy numbers are assigned to each bond. The Underwriting Company is the Hartford Accident and Indemnity Company, Hartford Connecticut. The servicing agency is the Benjamin L. Agler and Company, 416 Mahoning Bank Building, Youngstown, Ohio.

Annual Premium both bonds: \$45.00

Workmen's Compensation Insurance. The Underwriting Company is the Ohio Bureau of Workmen's Compensation. The local servicing office is in the Realty Building, Central Square, Youngstown, Ohio.

Premium is .22 per \$100 of payroll

Employees Group Insurance, Group Life and Major Medical Expense Coverage. The Underwriting Company is the Equitable Life Assurance Society of the United States. Coverage is continuous. The servicing agency is the William Spencer Agency, Union National Bank Building, Youngstown, Ohio.

Other Insurance, please see other section of insurance report marked "Summary of Insurance".

XIX. METHOD OF SECURING INSURANCE

To secure the best coverage available at the best price available the following procedure has been followed.

A. Physical Plant, etc.

Youngstown State University in its entirety is studied to determine its insurance requirements. The requirements are then listed and studied by specialists in each area of coverage so that correct coverage and only needed coverage is provided. When the list of requirements is agreed upon specifications are then prepared. At this time a brochure is also prepared with photographs and general information about the University. The brochure and specifications are then hand delivered to companies for bidding. Only those companies with a solid financial condition, excellent reputation, with adequate personnel and know how are selected for bidding. Presentations were made to ten insurance companies this year and proposals were secured from five of these companies. The proposals received were studied to see which would present the best price and best fit the needs of the University. A recommendation was then prepared and presented with the five proposals to Youngstown State University and a selection made.

B. Student Accident and Health

Specifications for student accident and health insurance were prepared by Youngstown State University. The procedures outlined above were followed and specifications were mailed to thirteen insurance companies. Three proposals were received. These proposals were studied and a recommendation prepared and presented with the three proposals to Youngstown State University and a selection made.

CHANGES AND IMPROVEMENTS IN INSURANCESINCE THE 1970-1971 PERIOD1. Building and Content

To meet the property insurance requirements of Youngstown State University the buildings constituting the physical plant have been separated into two categories.

2. Musical Instruments

The previous musical instruments schedule had \$120,803.70. The present schedule is \$123,989.00.

3. Marine Coverage

A. The boat and motor on the previous schedule have been replaced by a new boat and motor.

B. Previous physical damage deductible on the boat, motor and trailer was \$25.00, the new deductible is \$50.00.

C. The medical payments coverage on the marine equipment has been increased from \$500. to \$1,000.

4. Equipment Schedule

The equipment schedule has been increased from \$429,878.00 to the current total of \$463,644.00.

5. Builder's Risk Coverage

As required by specifications, builder's risk coverage has been provided by contractors presently erecting the Beeghly Physical Education Building and the new three story parking garage.

6. Policeman's Bonds

In October of 1970 there were 33 people bonded for faithful discharge of duty and to carry concealed weapons, there are presently 29 people bonded.

7. Athletic Team

Cheerleaders have now been added to the schedule and participate in the accident and medical coverage.

8. Aircraft Liability

Worldwide aircraft liability including passenger liability has been provided in the amount of \$20,000. The coverage is restricted to travel on Eastern Airlines.

9. Upward Bound Coverage

Coverage for the Upward Bound project has been discontinued.

10. Personal Injury Coverage

Coverage for libel, slander, defamation, false arrest, malicious prosecution, etc. was subject to a 15% participation by Youngstown State University. The coverage no longer requires University participation.

11. Student Health and Accident Insurance

Student Health and Accident Insurance is now available for under-graduate students, graduate students and foreign students.

12. Liability Insurance Coverage

Liability coverage automatically extends to newly acquired, additional locations, and to locations in which the University has an interest. Locations so acquired and used during the past year include the following:

629 Bryson Street	225 West Scott Street
19 Lincoln Avenue	114 Webb Street
570 Fifth Avenue	505 North Walnut Street
1624 Fifth Avenue (Bliss Property)	

13. Subrogation Waiver

A subrogation waiver is sometimes requested. The waiver is now included in the University coverage.

14. Miscellaneous Coverage

The many and varied functions of the University require at times some special tailor made coverage to fit a particular need. Examples of these coverages are as follows:

1. Presently work is being done to provide varied coverage for nuclear radioactive material to be brought to the University. Coverage is planned for liability during the following: transport, liability while at the University, loss of the material itself, possible damage to University property, and for hold harmless protection for the Federal Government.
2. Coverage was provided for a canoe trip on the Mahoning River while samples of water for testing were taken.
3. Coverage was provided for the operation of the cultural enrichment program.

SUMMARY OF INSURANCE

	<u>PREMIUM</u>
<u>Buildings and Contents Category number one</u>	
\$20,784,500 coverage for one year	23,628.00
<u>Buildings and Contents Category number two</u>	
\$1,502,800 coverage for one year	11,771.00
<u>Specific Coverage</u>	
1010 Colonial Drive, Liberty Township	323.00
<u>Public Liability</u>	
All coverages for one year	3,370.00
<u>Automobile Liability and Physical Damage</u>	
Bodily injury and property damage coverage including hired and non-owned auto coverage, uninsured motorist, medical payments and physical damage.	7,852.00
<u>Crime and Fidelity</u>	
All Coverage for one year	2,515.00
<u>Musical Instruments</u>	
For one year	546.00
<u>Valuable Papers and Records</u>	
For one year	1,092.00

PREMIUMEquipment Schedule

\$463,644.00 for one year 1,219.00

Fine Arts

\$3,185.00 for one year 10.00

Marine Coverage

Boat, motor trailer, liability
medical payments and physical damage. 61.00

Boiler and Machinery

For one year 1,132.00

Athletic Teams Accident and Medical Expense 3,310.94

Policemen's Faithful Performance Bonds 25.00

Concealed Weapons Bonds

Each for one year 10.00

Workmen's Compensation

.22 per \$100 of payroll payable to Workmen's Compensation
Bureau quarterly.

Life Insurance for Employees

.55 per \$1,000 of insurance per month.

INVENTORY OF REAL PROPERTY

In compliance with the By-Laws and Regulations of Youngstown State University concerning real property the attached inventory of real property is submitted. The inventory was prepared by the Vice President for Financial Affairs of Youngstown State University and lists all property managed, owned, leased, rented or under option to the University and contains a general statement on the condition of each property.

Because of the close relationship that the report of real property bears to the report on insurance it is submitted in conjunction with the insurance report.

Inventory of Real Property
Buildings Report
June 30, 1971

3080

Building	Gross Sq. Ft.	Year	Condition	Book Value**
Arts & Sciences	30,137	1953	Satisfactory	\$
Bookstore	8,784	1962	Satisfactory	89,000
Central Hall	9,306	1945	Obsolete	87,000
Clingan-Waddell Hall	16,119	1927	Satisfactory	288,000
Dana Recital Hall	7,452	1908	Satisfactory	154,000
Dana School of Music	12,421	1923	Poor	116,000
Dana Studio	3,380	1923	Obsolete	76,000
East Hall	15,479	1895	Obsolete	190,000
School of Education	54,552	1949	Satisfactory	966,000
Engineering Science	171,385	1967	Satisfactory	3,801,000
Executive Offices	6,550	1914	Satisfactory	85,000
Ford Hall	9,576	1890	Obsolete	161,000
Hones Hall	40,427	1931	Satisfactory	1,140,000
Kilcawley Men's Res. Hall	49,280	1965	Satisfactory	953,000
Kilcawley Student Center	34,508	1965	Satisfactory	646,000
Library	58,896	1953	Satisfactory	935,000
*Lincoln Project	59,000	1970	Satisfactory	
Tod Hall	14,280	1953	Satisfactory	221,000
Pollock Annex	3,087	1900	Obsolete	45,000
Pollock House	15,700	1900	Satisfactory	180,000
Student Publications Office	2,529	1923	Obsolete	31,000
*Rayen School	41,229	1909	Satisfactory	
Ward Beecher Science Hall	119,298	1958/66	Satisfactory	3,446,000
West Hall	10,710	1895	Obsolete	99,000
1010 Colonial Drive	3,200	1953	Satisfactory	83,000
Leasehold Improvements				2,000
Bliss Property				30,000

*Leased by the University

**To the Nearest Thousandth

\$13,824,000

YOUNGSTOWN STATE UNIVERSITY

410 Wick Avenue
Youngstown, Ohio

Property Acquisition Map

LEGEND

- 1 - Rented warehouse
- 2 - Rayen property - 50 year lease
- 3 - Clingen-Waddell Building
- 4 - Central campus area - New library center
- 5 - Rayen School of Engineering
- 6 - Proposed site - Technical and Community College
- 7 - Parking decks under construction
- 8 - Site of new Student Center
- 9 - Kilcawley Dormitory and Student Center
- 10 - Health and Physical Education Center
- 11 - Parking area
- 12 - School of Education
- 13 - Site of power station and heating plant
- 14 - Parking area
- 15 - Dana Recital Hall and classrooms
- 16 - Rented parking area
- 17 - Dana School of Music
- 18 - Pollock House
- 19 - Ford Hall - Planned site of Music and Fine Arts Building
- 20 - Student parking
- 21 - Leased area for parking
- 22 - Parking area
- 23 - Lincoln Building - School of Business
- 24 - Leased building - Bookstore

A - Motel

B - Woman's City Club



- Right of Entry Permit
from Urban Renewal
Parking



- Areas owned by
Youngstown State
University



- Leased property



- Property under
consideration

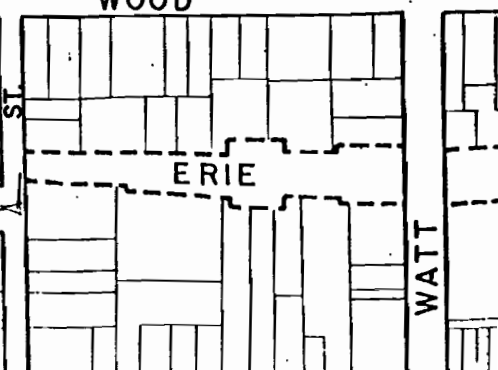
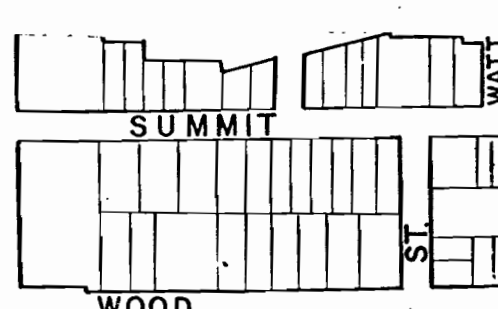
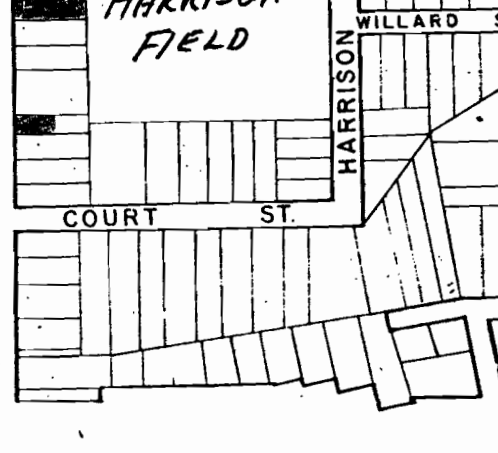
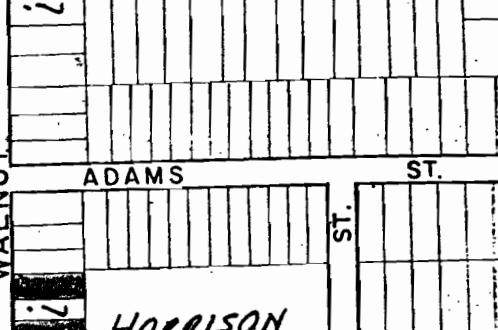
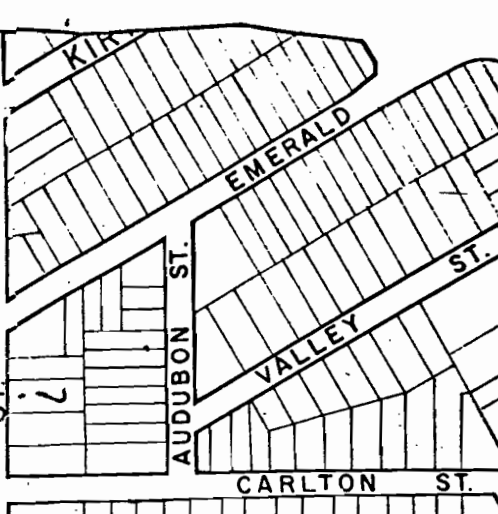
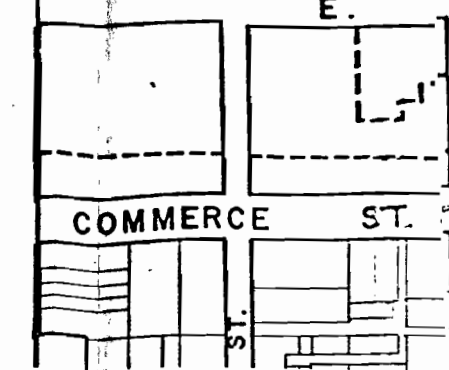
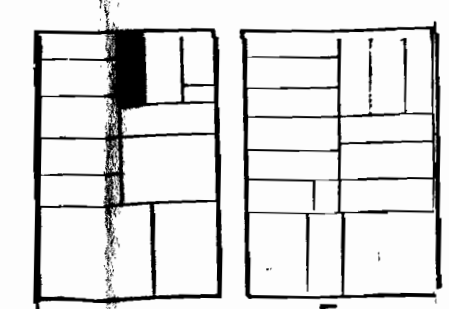
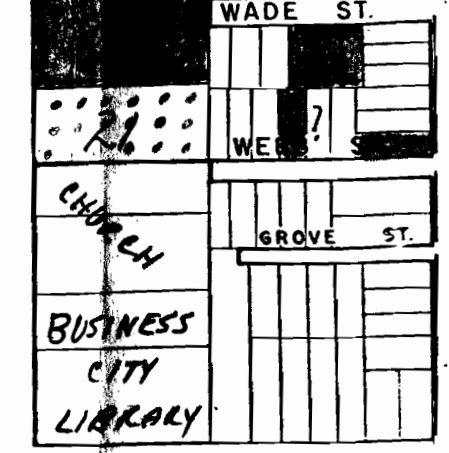
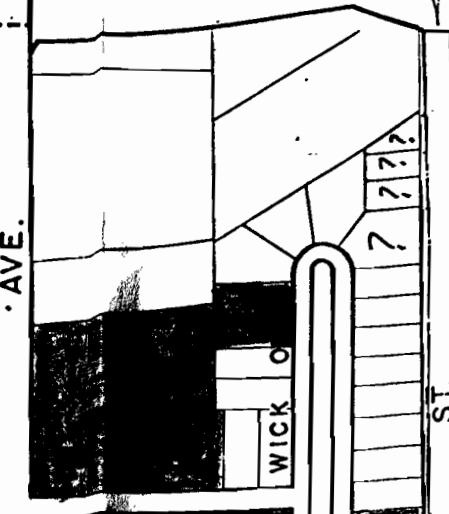
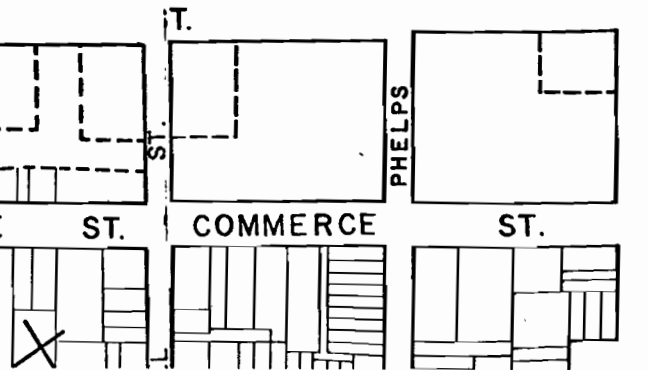
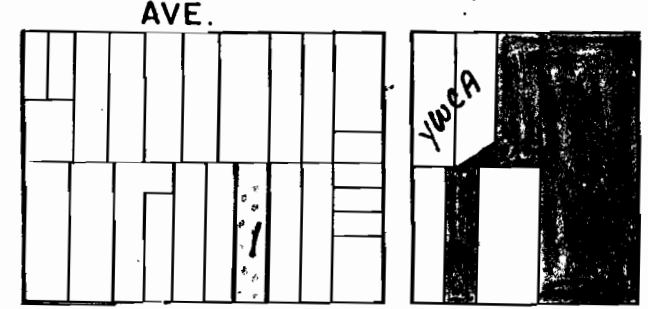
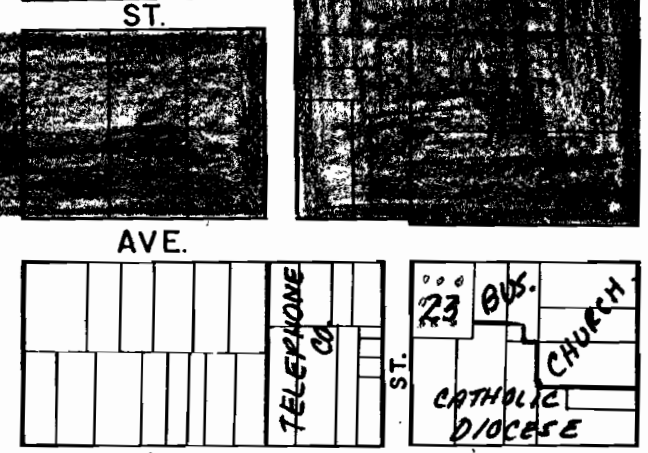
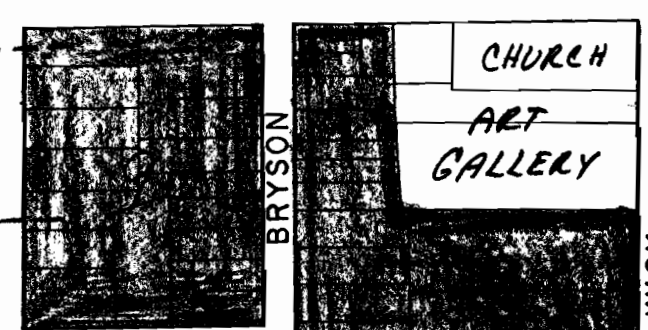
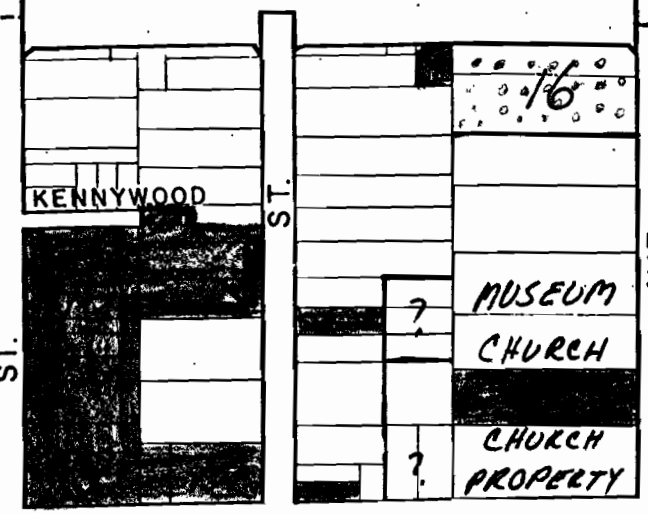
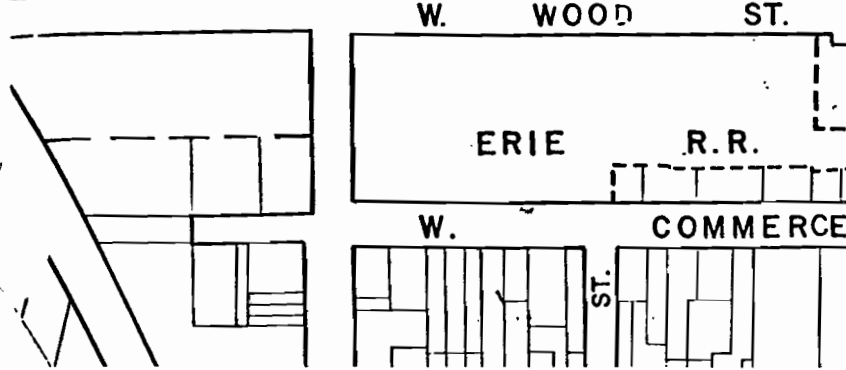
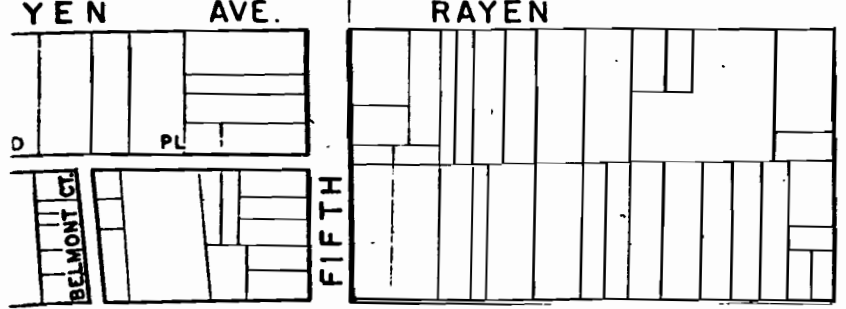
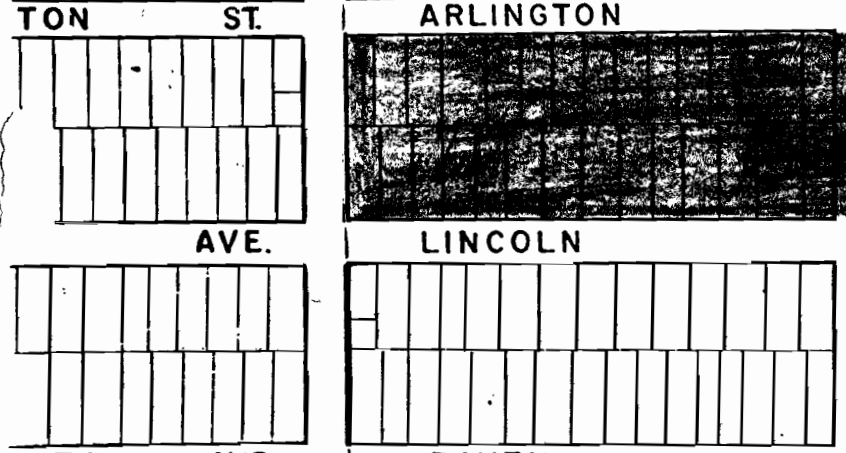
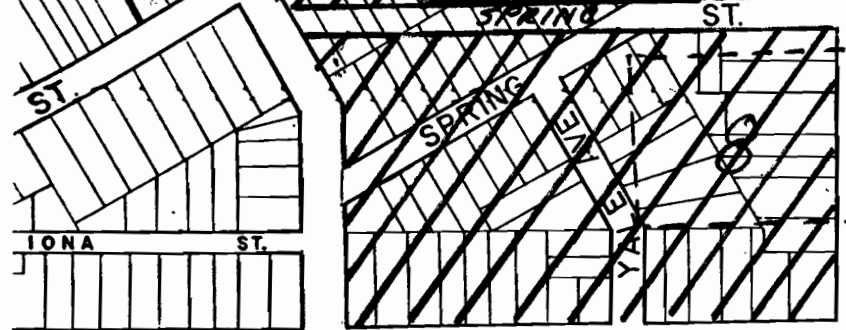
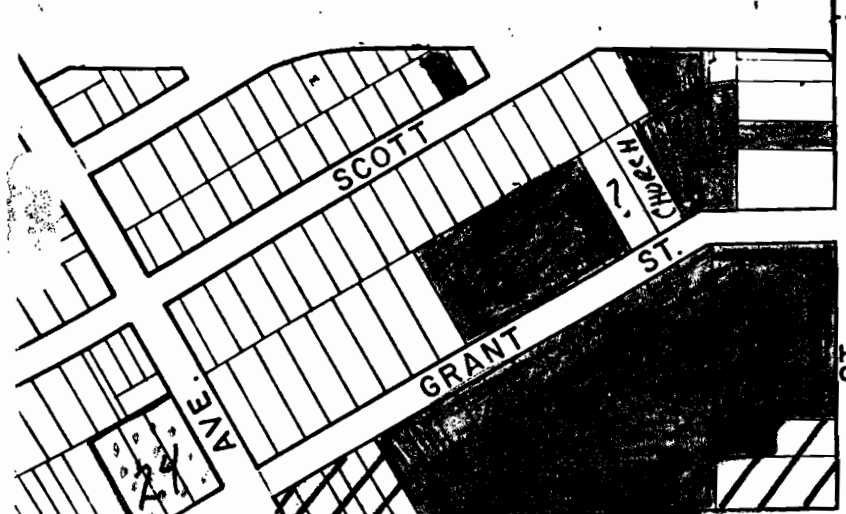
ARTERIAL

HIGHWAY

RIGHT

OF

WAT



MUSEUM
CHURCH
CHURCH
PROPERTY

CHURCH
ART
GALLERY

23 BUS.
CATHOLIC
DIOCESE
CHURCH

YWCA

HARRISON
FIELD

SUMMIT

ERIE

YOUNGSTOWN STATE UNIVERSITY
Statement of Income and Expenditures
Current General Fund
For the period July 1, 1971 to September 30, 1971

CURRENT INCOME

Instruction and general:	
State appropriation	\$ 2,351,912
Student fees	3,556,423
Other	<u>59,306</u>
Total instruction and general	5,967,641
Public services	<u>10,413</u>
Total current income	<u>\$ 5,978,054</u>

CURRENT EXPENDITURES

Instruction and general:	
Departmental instruction	\$ 1,454,888
General:	
Instructional services	\$ 29,816
Library	169,468
Plant operation and maintenance	344,988
Student services	158,701
General expenses	199,243
General administration	206,873
Undistributed fringe benefits	<u>80,143</u>
Total general	1,189,232
Organized research	10,693
Public services	<u>55,294</u>
Total current expenditures	<u>2,710,107</u>
Excess of current income over current expenditures	<u>\$ 3,267,947</u>

BUDGETING SUMMARY

Estimated income for the fiscal year 1971-72	\$18,728,645
Less: Actual income to September 30, 1971	<u>5,978,054</u>
Uncollected portion of estimated income	<u>\$12,750,591</u>
Estimated income	\$18,728,645
Less: Appropriation expenditures	\$ 2,710,107
Encumbered appropriations	881,534
Fund balance-appropriated	<u>15,137,004</u>
Fund balance-unappropriated for the fiscal year 1970-71	<u>\$ -0-</u>

YOUNGSTOWN STATE UNIVERSITY
 Schedule of Investments and Savings Accounts
 September 30, 1971

3084

CURRENT FUNDS

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
Investments:						
General:						
U.S. Treasury bills	5.200%	182 days	12-16-71	\$ 150,000	148,332	146,057
U.S. Treasury bills	5.280	182 days	12-30-71	500,000	493,327	486,653
U.S. Treasury bills	5.483	182 days	1-13-72	200,000	196,801	194,456
U.S. Treasury bills	5.724	182 days	1-20-72	700,000	687,534	683,638
U.S. Treasury bills	5.833	182 days	1-27-72	250,000	245,179	242,627
U.S. Treasury notes	6.750	547 days	5-15-72	200,000	206,620	201,520
				<u>2,000,000</u>	<u>1,977,793</u>	<u>1,954,951</u>
Auxiliary Enterprises:						
U.S. Treasury bills	4.508	182 days	12- 2-71	250,000	248,028	244,302
U.S. Treasury bills	5.614	182 days	1- 6-72	375,000	369,270	364,358
U.S. Treasury bills	5.833	182 days	1-27-72	150,000	147,108	145,577
U.S. Treasury bills	5.618	182 days	2- 3-72	175,000	171,559	170,030
				<u>950,000</u>	<u>935,965</u>	<u>924,267</u>

PLANT FUNDS

Unexpended:						
U.S. Treasury bills	4.750	119 days	10-28-71	300,000	298,892	295,290
U.S. Treasury bills	4.530	133 days	11-11-71	400,000	397,883	393,306
U.S. Treasury bills	4.578	182 days	11-27-71	200,000	198,517	195,346
U.S. Treasury bills	4.549	91 days	12- 2-71	500,000	496,019	494,250
U.S. Treasury bills	4.720	182 days	12- 9-71	500,000	495,412	488,070
U.S. Treasury bills	4.538	91 days	12- 9-71	700,000	693,324	691,971
U.S. Treasury bills	5.200	182 days	12-16-71	450,000	444,334	438,169
U.S. Treasury bills	5.614	182 days	1- 6-72	125,000	123,090	121,452
U.S. Treasury bills	5.833	182 days	1-27-72	300,000	294,215	291,153
U.S. Treasury bills	5.618	182 days	2- 3-72	125,000	122,542	121,450
U.S. Treasury bills	5.202	182 days	2-17-72	250,000	244,942	243,425
U.S. Treasury bills	4.860	182 days	2-24-72	300,000	294,047	292,629
U.S. Treasury bills	5.085	182 days	3-16-72	475,000	463,727	462,738
U.S. Treasury notes	5.000	458 days	8-15-72	500,000	503,073	500,000
U.S. Treasury notes	6.000	503 days	11-15-72	200,000	203,025	200,000
Federal Land Bank	4.250	369 days	4-20-72	400,000	407,777	400,000
Federal National						
Mortgage Assoc.	7.150	851 days	12-10-73	700,000	706,713	700,000
Federal Intermediate						
Credit Bank	4.550	270 days	11- 1-71	500,000	515,219	500,469
Credit Bank	5.700	279 days	3- 1-72	200,000	203,935	200,000
Credit Bank	5.850	276 days	4- 3-72	500,000	507,293	500,000
Credit Bank	5.550	270 days	6- 1-72	500,000	503,083	500,000
				<u>8,125,000</u>	<u>8,110,228</u>	<u>8,029,768</u>
				<u>\$11,075,000</u>	<u>11,031,986</u>	<u>10,908,986</u>

(continued)

YOUNGSTOWN STATE UNIVERSITY
 Schedule of Investments and Savings Accounts, Continued
 September 30, 1971

3085

ENDOWMENT FUNDS

<u>Description</u>	<u>Rate Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
Marketable securities:						
Separately Invested						
Corporate bonds:						
Industrial:						
Chrysler Financial Corporation	7.375%	5 years	5- 1-74	\$ 15,000	15,461	15,000
Ford Motor Credit Corporation	6.875	7 years	3-15-78	5,000	5,014	5,000
Phelph-Dodge	7.375	7 years	6-15-78	4,000	4,086	4,000
				<u>\$ 24,000</u>	<u>24,561</u>	<u>24,000</u>

CURRENT FUNDS

Certificates of Deposit:						
General:						
Mahoning National Bank	5.500	1 year	5- 2-72			\$ 200,000
Mahoning National Bank	5.500	1 year	5-20-72			300,000
Union National Bank	5.500	1 year	5- 2-72			300,000
The Peoples Bank	5.000	1 year	4-13-72			107,000
Dollar Savings & Trust Company	5.625	1 year	7- 1-72			530,600
						<u>\$ 1,437,600</u>



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

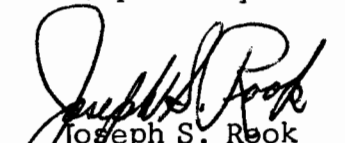
November 4, 1971

The Board of Trustees
Dr. A. L. Pugsley, President
Youngstown State University
Youngstown, Ohio 44503

Dear Members of the Board and President Pugsley:

Submitted herewith is the Annual Financial Report of Youngstown State University for the fiscal year ended June 30, 1971. This report and supporting schedules have been sent to the Auditor of the State of Ohio for final audit approval.

Respectfully submitted,


Joseph S. Rook
Vice President for
Financial Affairs

pd
Enclosure

THE BOARD OF TRUSTEES

June 30, 1971

Bertie B. Burrowes, Chairman

Clarence J. Strouss, Jr., Vice-Chairman

Carl L. Dennison, Treasurer

William J. Brown

Elton W. Luckhart

John N. McCann

John M. Newman

Raymond J. Wean, Jr.

Robert E. Williams

Secretary to the Board of Trustees

Hugh W. Manchester

PRESIDENT

Albert L. Pugsley

OFFICE OF FINANCIAL AFFAIRS

Joseph S. Rook	Vice President for Financial Affairs
Richard L. Glunt	Comptroller
Tom H. Martindale	Bursar
William J. Sullivan	Budget Officer
Thomas J. Kuchinka	Internal Auditor
James D. Miller	Director of Purchasing
Stuart L. Aubrey	Director of Personnel
Raymond D. Orlando	Director of Physical Plant

FINANCIAL REPORT

For the Year Ended June 30, 1971

CONTENTS

Summaries

Accounting Principles – Financial Reporting	3
Source and Use of Operating Funds	4
Source and Use of Institutional and General Funds	5

Exhibits

A. Balance Sheet	6
B. Statement of Current Income and Expenditures	10
C. Statement of Changes in Appropriated Current General Fund Balances	12
D. Statement of Changes in Auxiliary Enterprises Fund Balances	14
E. Statement of Changes in Restricted Fund Balances	16
F. Statement of Changes in Loan Fund Balances	17
G. Statement of Changes in Endowment Fund Balances	18
H. Statement of Changes in Annuity and Life Income Fund Balances (not applicable)	–
I. Statement of Changes in Plant Fund Balances	19
J. Statement of Agency Fund Balances	20

YOUNGSTOWN STATE UNIVERSITY
ACCOUNTING PRINCIPLES - FINANCIAL REPORTING

The accounts of Youngstown State University are maintained in accordance with the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities of Ohio published by the Auditor of the State of Ohio. Essentially, this manual follows the principles recommended by the American Council on Education.

Generally, accounts are maintained on an accrual basis. With the exception of unpaid pledges or unrestricted gifts or bequests, all substantial amounts receivable, payable, prepaid or accrued are included in the balance sheet and appropriate statements of income, expense and fund balances. Gifts and bequests are recognized when the University contractually commits itself to the receipt of goods or outside services.

All accounts are classified into the following balanced fund groups:

Current Funds

This group accounts for all funds which are available for current operations. It is further subdivided into three separately balanced groups: General Funds, which are unrestricted and available for general operating purposes; Auxiliary Enterprise Funds, which are available for the operation of the various auxiliaries; and Restricted Funds, which are available for current operating purposes but only in compliance with restrictions specified by the donors or grantors. Additions to Current Restricted Funds are considered as earned income only to the extent expenditures are made for the restricted purposes specified.

Loan Funds

This group accounts for all funds which are available for loans to students. Loans granted are not treated as expenditures but are considered as receivables of this fund group until they are repaid, at which time the money becomes available for new loans.

Endowment Funds

This group accounts for funds which are to be invested with generally only the investment income to be available for the purposes established by the donors. The income available from these funds is restricted to use for scholarship purposes. The University has no endowment funds for any other purpose.

Plant Funds

This group accounts for funds which have been received or appropriated for the purpose of acquiring, constructing, or improving the physical property of the University. It is further subdivided into two separately balanced groups: Unexpended Plant Funds and Investment in Plant.

Agency Funds

This group accounts for funds that are received by the University acting in a depository capacity. They are disbursed only on the instructions and in behalf of the person or organization from whom they were received. Student activity accounts, while including some University receipts, are also included in this fund group.

TOTAL OPERATING DOLLAR

1970-1971

SOURCES	%	AMOUNT	AMOUNT	%	USES
State Appropriations	49.2	\$ 9,077,221			
			\$14,880,663	96.7	Instructional and General
Student Fees	40.2	7,421,756			
Auxiliary Enterprises	8.0	1,479,314	1,425,854	8.7	Auxiliary Enterprises
Other	2.6	<u>477,763</u>	<u>98,546</u>	0.6	Research, Public Service, Student Aid
Total	100%	\$18,456,054	\$16,405,063	100%	Total

INSTRUCTIONAL AND GENERAL DOLLAR 1970-1971

SOURCES	%	AMOUNT	AMOUNT	%	USES
State Appropriations	53.4	\$ 9,077,221	\$ 8,774,602	58.7	Departmental Instruction
			417,960	2.8	Instructional Services
			749,342	5.0	Library
Student Fees	43.7	7,421,756	2,459,482	16.4	Plant Operation and Maintenance
			766,880	5.1	Student Services
			859,399	5.8	General Expense
Other	2.9	490,711	933,438	6.2	General Administration
Total	100%	\$16,989,688	\$14,961,103	100%	Total

YOUNGSTOWN STATE UNIVERSITY

BALANCE SHEET

JUNE 30, 1971

ASSETS

	<u>1971</u>	<u>1970</u>
CURRENT FUNDS:		
General:		
Cash and certificates of deposit	\$ 1,342,136	\$ 1,343,405
Investments, at cost	2,206,961	2,765,923
Interest receivable	21,432	36,124
Accounts receivable (less allowance for doubtful accounts 1971 - \$15,000, 1970 - \$25,000)	183,821	105,559
Inventories, at cost	14,541	15,171
Prepaid expenses and deferred charges	45,102	18,041
Due from other funds	171,136	7,092
Total general	<u>3,985,129</u>	<u>4,291,265</u>
Auxiliary enterprises:		
Cash	252,093	499,411
Investments, at cost	895,973	193,632
Interest receivable	12,131	6,677
Accounts receivable	983	4,235
Inventories, at cost	339,131	301,959
Prepaid expenses and deferred charges	4,649	969
Due from other funds	625	-
Total auxiliary enterprises	<u>1,505,585</u>	<u>1,006,883</u>
Restricted:		
Cash	157,497	175,412
Accounts receivable:		
Federal government	39,646	16,032
Other	-	5,339
Total restricted	<u>197,143</u>	<u>196,783</u>
Total current funds	<u>\$ 5,687,857</u>	<u>\$ 5,494,931</u>
LOAN FUNDS:		
Cash	111,600	99,435
Accounts receivable	97,490	25,021
Accounts receivable - NDSLF	899,900	900,100
Total loan funds	<u>\$ 1,108,990</u>	<u>\$ 1,024,356</u>

YOUNGSTOWN STATE UNIVERSITY

BALANCE SHEET

JUNE 30, 1971

LIABILITIES AND FUND BALANCES

	<u>1971</u>	<u>1970</u>
CURRENT FUNDS:		
General:		
Encumbrances payable	\$ 765,511	\$ 1,000,000
Accounts payable and accrued expenses	-	155,262
Salaries and wages payable	834,551	678,518
Deferred income	643,945	678,275
Fund balance - appropriated	<u>1,741,122</u>	<u>1,779,210</u>
Total general	3,985,129	4,291,265
Auxiliary enterprises:		
Encumbrances payable	37,187	50,000
Accounts payable	-	4,985
Deposits	16,360	15,199
Due to other funds	132,731	-
Deferred income	19,338	14,227
Fund balances	<u>1,299,969</u>	<u>922,472</u>
Total auxiliary enterprises	1,505,585	1,006,883
Restricted:		
Accounts payable	8,894	1,746
Due to other funds	31,288	5,630
Fund balances	<u>156,961</u>	<u>189,407</u>
Total restricted	<u>197,143</u>	<u>196,783</u>
Total current funds	<u>\$ 5,687,857</u>	<u>\$ 5,494,931</u>
LOAN FUNDS:		
Due to other funds	-	200
Fund balances:		
National Defense Student Loan Fund	1,049,329	966,263
Other	<u>59,661</u>	<u>58,093</u>
Total loan funds	<u>\$ 1,108,990</u>	<u>\$ 1,024,356</u>

YOUNGSTOWN STATE UNIVERSITY
 BALANCE SHEET, CONTINUED

ASSETS, CONTINUED

	<u>1971</u>	<u>1970</u>
ENDOWMENT FUNDS:		
Cash	\$ 1,202	\$ 1,095
Investments, at cost	24,082	15,000
Interest receivable	214	185
	<hr/>	<hr/>
Total endowment funds	\$ 25,498	\$ 16,280
PLANT FUNDS:		
Unexpended plant funds:		
Cash	250,415	502,206
Investments, at cost	8,848,363	7,912,814
Interest receivable	104,370	143,675
	<hr/>	<hr/>
Total unexpended plant funds	9,203,148	8,558,695
Investment in plant:		
Land	709,401	644,180
Improvements other than buildings	62,195	76,547
Buildings	13,824,313	12,869,234
Moveable equipment	6,639,412	5,468,006
Construction in progress	1,170,425	714,162
	<hr/>	<hr/>
Total investment in plant	22,405,746	19,772,129
	<hr/>	<hr/>
Total plant funds	\$31,608,894	\$28,330,824
AGENCY FUNDS:		
Cash	151,079	125,084
Accounts receivable	10,086	5,473
	<hr/>	<hr/>
Total agency funds	\$ 161,165	\$ 130,557
	<hr/>	<hr/>
Total assets	<u>\$38,592,404</u>	<u>\$34,997,148</u>

YOUNGSTOWN STATE UNIVERSITY
 BALANCE SHEET, CONTINUED

LIABILITIES AND FUND BALANCES, CONTINUED

	<u>1971</u>	<u>1970</u>
ENDOWMENT FUNDS:		
Due to other funds	\$ 82	\$ -
Principal of endowment	24,000	15,000
Undistributed gain on investments	<u>1,416</u>	<u>1,280</u>
Total endowment funds	<u>\$ 25,498</u>	<u>\$ 16,280</u>
PLANT FUNDS:		
Unexpended plant funds:		
Fund balances:		
Plant additions	8,866,276	8,240,758
Maintenance and improvements	<u>336,872</u>	<u>317,937</u>
Total unexpended plant funds	9,203,148	8,558,695
Investment in plant:		
Fund balances:		
Net investment in plant	<u>22,405,746</u>	<u>19,772,129</u>
Total investment in plant	<u>22,405,746</u>	<u>19,772,129</u>
Total plant funds	<u>\$31,608,894</u>	<u>\$28,330,824</u>
AGENCY FUNDS:		
Accounts payable and accrued expenses	181	-
Due to other funds	7,660	1,262
Fund balances	<u>153,324</u>	<u>129,295</u>
Total agency funds	<u>\$ 161,165</u>	<u>\$ 130,557</u>
Total liabilities and fund balances	<u>\$38,592,404</u>	<u>\$34,997,148</u>

YOUNGSTOWN STATE UNIVERSITY

COMPARATIVE STATEMENT OF CURRENT INCOME, EXPENDITURES AND
CHANGES IN THE UNAPPROPRIATED CURRENT GENERAL FUND
YEAR ENDED JUNE 30, 1971

	JUNE 30, 1971				JUNE 30, 1970	
	Total	Percent	General	Restricted	Total	Percent
CURRENT INCOME:						
Instruction and general:						
Governmental appropriations	\$ 9,077,221	46.6	\$ 9,077,221	-	\$ 8,434,281	46.0
Student fees	7,421,756	38.1	7,421,756	-	7,226,002	39.4
Private gifts and grants	14,546	0.1	-	\$ 14,546	17,736	0.1
Governmental grants	65,924	0.3	-	65,924	51,830	0.3
Departmental sales and charges	1,329	0.0	1,329	-	1,387	0.0
Recovery of indirect expenses	12,548	0.1	12,548	-	10,933	0.1
Other	396,364	2.1	396,364	-	441,607	2.4
Total instruction and general	<u>16,989,688</u>	<u>87.3</u>	<u>16,909,218</u>	<u>80,470</u>	<u>16,183,776</u>	<u>88.3</u>
Organized research:						
Private gifts and grants	5,971	0.0	-	5,971	1,593	0.0
Governmental grants	33,029	0.0	-	33,029	22,850	0.1
Total organized research	<u>39,000</u>	<u>0.2</u>	<u>-</u>	<u>39,000</u>	<u>24,443</u>	<u>0.1</u>
Public service:						
Private gifts and grants	47,085	0.2	39,844	7,241	2,080	0.0
Governmental grants	177,576	0.9	27,678	149,898	149,566	0.8
Total public service	<u>224,661</u>	<u>1.1</u>	<u>67,522</u>	<u>157,139</u>	<u>151,646</u>	<u>0.8</u>
Auxiliary enterprises	<u>1,479,314</u>	<u>7.6</u>	<u>1,479,314</u>	<u>-</u>	<u>1,254,974</u>	<u>6.9</u>
Student aid:						
Private gifts and grants	319,133	1.7	-	319,133	266,051	1.5
Governmental grants	412,997	2.1	-	412,997	713,939	2.4
Total student aid	<u>732,130</u>	<u>3.8</u>	<u>-</u>	<u>732,130</u>	<u>713,939</u>	<u>3.9</u>
Total current income	<u>\$19,464,793</u>	<u>100.0</u>	<u>\$18,456,054</u>	<u>\$ 1,008,739</u>	<u>\$18,328,778</u>	<u>100.0</u>
CURRENT EXPENDITURES:						
Instruction and general:						
Departmental instruction	\$ 8,774,602	50.4	\$ 8,718,150	\$ 56,452	\$ 7,921,243	53.1
Instructional services	417,960	2.4	417,960	-	297,737	2.0
Libraries	749,342	4.3	734,667	14,675	592,440	4.0
Plant operation and maintenance	2,459,482	14.1	2,459,482	-	1,838,468	12.3
Student services	766,880	4.4	766,880	-	644,482	4.3
General expense	859,399	4.9	852,056	7,343	671,504	4.5
General administration	933,438	5.4	931,438	2,000	787,517	5.3
Total instruction and general	<u>14,961,103</u>	<u>85.9</u>	<u>14,880,633</u>	<u>80,470</u>	<u>12,753,391</u>	<u>85.5</u>
Organized research	<u>59,330</u>	<u>0.4</u>	<u>20,330</u>	<u>39,000</u>	<u>48,479</u>	<u>0.3</u>

YOUNGSTOWN STATE UNIVERSITY

COMPARATIVE STATEMENT OF CURRENT INCOME, EXPENDITURES AND
CHANGES IN THE UNAPPROPRIATED CURRENT GENERAL FUND, CONTINUED

	JUNE 30, 1971				JUNE 30, 1970	
	Total	Percent	General	Restricted	Total	Percent
Public services:						
Institutes and workshops	\$ 20,343	0.1	\$ 4,077	\$ 16,266	\$ 28,343	0.2
Other	213,512	1.2	72,639	140,873	123,303	0.8
Total public services	233,855	1.3	76,716	157,139	151,646	1.0
Auxiliary enterprises	1,425,854	8.2	1,425,854	-	1,258,401	8.4
Student aid:						
Scholarships and fellowships	555,426	3.2	-	555,426	568,342	3.8
Other	178,204	1.0	1,500	176,704	148,995	1.0
Total student aid	733,630	4.2	1,500	732,130	717,337	4.8
Total current expenditures	\$17,413,772	100.0	\$16,405,033	\$ 1,008,739	\$14,929,254	100.0
EXCESS OF CURRENT INCOME OVER CURRENT EXPENDITURES	2,051,021	-	2,051,021	-	3,399,524	-
APPROPRIATIONS TO (FROM) OTHER FUNDS:						
Appropriated current general fund - net	(38,088)	-	(38,088)	-	28,554	-
Current auxiliary enterprises fund - excess of income over expenditures	53,460	-	53,460	-	(3,427)	-
Auxiliary enterprises	324,037	-	324,037	-	276,131	-
Loan funds	10,974	-	10,974	-	30,226	-
Unexpended plant funds	1,542,093	-	1,542,093	-	2,926,830	-
Agency funds	158,545	-	158,545	-	141,210	-
Total appropriations	\$ 2,051,021	-	\$ 2,051,021	-	\$ 3,399,524	-
EXCESS OF CURRENT INCOME OVER CURRENT EXPENDITURES AND APPROPRIATIONS	-	-	-	-	-	-
UNAPPROPRIATED CURRENT GENERAL FUND BALANCE, JULY 1, 1970	-	-	-	-	-	-
UNAPPROPRIATED CURRENT GENERAL FUND BALANCE, JUNE 30, 1971	\$ -	-	\$ -	\$ -	\$ -	-

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF CHANGES IN THE APPROPRIATED
CURRENT GENERAL FUND BALANCES
YEAR ENDED JUNE 30, 1971

	<u>Total</u>	<u>Reserve for working capital</u>	<u>University improvements fund</u>
BALANCE, JULY 1, 1970	<u>\$1,779,210</u>	<u>\$ 1,500</u>	<u>\$1,200,000</u>
TRANSFER TO (FROM) UNAPPROPRIATED CURRENT GENERAL FUND:			
Transferred from the unappropriated current general fund by action of the Governing Board for purposes designated	59,622	500	-
Returned to the unappropriated current general fund to support expenditures for purposes designated	<u>(97,710)</u>	<u>-</u>	<u>-</u>
Total	<u>(38,088)</u>	<u>500</u>	<u>-</u>
BALANCE, JUNE 30, 1971	<u><u>\$1,741,122</u></u>	<u><u>\$ 2,000</u></u>	<u><u>\$1,200,000</u></u>

YOUNGSTOWN STATE UNIVERSITY

STATEMENT OF CHANGES IN THE APPROPRIATED
CURRENT GENERAL FUND BALANCES, CONTINUED

YEAR ENDED JUNE 30, 1971

<u>Rental and equipment fund</u>	<u>University organized research</u>	<u>Student aid reserve</u>	<u>Urban studies reserve</u>	<u>Continuing education reserve</u>
<u>\$ 500,000</u>	<u>\$ 25,703</u>	<u>\$ 52,007</u>	<u>\$ -</u>	<u>\$ -</u>
-	31,540	20,000	2,082	5,500
<u>-</u>	<u>(25,703)</u>	<u>(72,007)</u>	<u>-</u>	<u>-</u>
<u>-</u>	<u>5,837</u>	<u>(52,007)</u>	<u>2,082</u>	<u>5,500</u>
<u>\$ 500,000</u>	<u>\$ 31,540</u>	<u>\$ -</u>	<u>\$ 2,082</u>	<u>\$ 5,500</u>

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF INCOME, EXPENDITURES AND CHANGES IN AUXILIARY
ENTERPRISES FUND BALANCES BY FUND
JUNE 30, 1971

	<u>Student Residence Hall</u>	<u>Dining Halls and Cafeteria</u>
FUND BALANCE, JULY 1, 1970	<u>\$ 208,437</u>	<u>\$ 21,499</u>
INCOME, CURRENT	<u>276,132</u>	<u>11,467</u>
EXPENDITURES, CURRENT:		
Administrative and general:		
Salaries	10,698	-
Staff benefits	452	450
Other	<u>3,275</u>	<u>234</u>
Total administrative and general	14,425	684
Room service	8,095	-
Student meals	116,659	-
Center activities	-	-
Cost of sales	-	-
Sports	-	-
Operation and maintenance of plant	<u>36,491</u>	<u>35,296</u>
Total expenditures	<u>175,670</u>	<u>35,980</u>
EXCESS OF INCOME OVER EXPENDITURES	100,462	(24,513)
TRANSFER IN FROM CURRENT GENERAL FUND (GENERAL FEE)	<u>-</u>	<u>-</u>
FUND BALANCE, JUNE 30, 1971	<u>\$ 308,899</u>	<u>\$ (3,014)</u>

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF INCOME, EXPENDITURES AND CHANGES IN AUXILIARY
ENTERPRISES FUND BALANCES BY FUND, CONTINUED
JUNE 30, 1971

<u>Student Center</u>	<u>Bookstore</u>	<u>Intercollegiate Athletics</u>	<u>Parking Lots</u>	<u>Total Auxiliary Enterprises</u>
\$ 10,664	\$ 374,293	\$ 111,519	\$ 196,060	\$ 922,472
<u>40</u>	<u>839,924</u>	<u>75,161</u>	<u>276,590</u>	<u>1,479,314</u>
7,975	82,436	14,379	53,844	169,332
433	13,308	3,510	9,788	27,941
<u>186</u>	<u>4,160</u>	<u>12,417</u>	<u>2,595</u>	<u>22,867</u>
8,594	99,904	30,306	66,227	220,140
-	-	-	-	8,095
-	-	-	-	116,659
2,717	-	-	-	2,717
-	664,339	-	-	664,339
-	-	274,403	-	274,403
<u>248</u>	<u>4,914</u>	<u>14,633</u>	<u>47,919</u>	<u>139,501</u>
<u>11,559</u>	<u>769,157</u>	<u>319,342</u>	<u>114,146</u>	<u>1,425,854</u>
(11,519)	70,767	(244,181)	162,444	53,460
<u>22,625</u>	<u>-</u>	<u>301,412</u>	<u>-</u>	<u>324,037</u>
<u>\$ 21,770</u>	<u>\$ 445,060</u>	<u>\$ 168,750</u>	<u>\$ 358,504</u>	<u>\$1,299,969</u>

YOUNGSTOWN STATE UNIVERSITY

STATEMENT OF CHANGES IN CURRENT RESTRICTED FUND BALANCES
YEAR ENDED JUNE 30, 1971

BALANCE, JULY 1, 1971		\$ 189,405
ADDITIONS:		
Gifts and grants	\$1,027,880	
Endowment income	<u>1,000</u>	
Total additions		<u>1,028,880</u>
Total available		1,218,285
DEDUCTIONS:		
Expenditures:		
Instruction and general	80,470	
Organized research	39,000	
Public service	157,139	
Student aid	<u>732,130</u>	
Total expenditures	<u>1,008,739</u>	
Returned to contributors or grantors	<u>52,585</u>	
Total deductions		<u>1,061,324</u>
BALANCE, JUNE 30, 1971		<u>\$ 156,961</u>

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF CHANGES IN LOAN FUND BALANCES
YEAR ENDED JUNE 30, 1971

BALANCE, JULY 1, 1970, CONSISTING OF:

National Defense Student Loan Fund	\$ 966,262	
Nursing Student Loan Fund	30,000	
Y. S. U. Student Loan Fund	23,857	
Other university loan funds	<u>4,236</u>	
Total		\$1,024,355

ADDITIONS:

Gifts and grants	109,967	
Interest on notes	<u>8,924</u>	
Total additions		<u>118,891</u>
Total available		1,143,246

DEDUCTIONS:

National Defense Student Loan Fund:		
Cancellations	33,656	
Authorized administrative expense	-	
Notes written off	<u>600</u>	
Total deductions		<u>34,256</u>

BALANCE, JUNE 30, 1971, CONSISTING OF:

National Defense Student Loan Fund	1,049,329	
Nursing Student Loan Fund	30,000	
Y. S. U. Student Loan Fund	25,038	
Other university loan funds	<u>4,623</u>	
Total		<u>\$1,108,990</u>

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF CHANGES IN PRINCIPAL OF ENDOWMENT FUNDS
YEAR ENDING JUNE 30, 1971

BALANCE, JULY 1, 1970	<u>\$16,280</u>
 ADDITIONS:	
Gifts and bequests	9,000
Gains on investments (net)	<u>1,136</u>
Total additions	<u>10,136</u>
Total available	<u>26,416</u>
 DEDUCTIONS:	
Student aid:	
Scholarships	<u>1,000</u>
Total deductions	<u>1,000</u>
BALANCE, JUNE 30, 1971	<u>\$25,416</u>

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF CHANGES IN PLANT FUND BALANCES
YEAR ENDED JUNE 30, 1971

	<u>Unexpended plant funds</u>			<u>Investment in plant</u>	<u>Total</u>
	<u>Plant additions</u>	<u>Maintenance and improvements</u>	<u>Total</u>		
BALANCE, JULY 1, 1970	\$ 8,240,758	\$ 317,937	\$ 8,558,695	\$19,772,129	\$28,330,824
ADDITIONS:					
Gifts and bequests	-	-	-	37,110	37,110
Expended or appropriated from:					
Current general fund	1,558,997	-	1,558,997	1,240,511	2,799,508
Unexpended plant fund	-	-	-	2,105,004	2,105,004
Income from temporary investments	457,362	18,935	476,297	-	476,297
Total additions	<u>2,016,359</u>	<u>18,935</u>	<u>2,035,294</u>	<u>3,382,625</u>	<u>5,417,919</u>
	<u>10,257,117</u>	<u>336,872</u>	<u>10,593,989</u>	<u>23,154,754</u>	<u>33,748,743</u>
DEDUCTIONS:					
Expenditures	1,390,841	-	1,390,841	-	1,390,841
Plant assets written off or otherwise disposed of	-	-	-	749,008	749,008
Total deductions	<u>1,390,841</u>	<u>-</u>	<u>1,390,841</u>	<u>749,008</u>	<u>2,139,849</u>
BALANCE, JUNE 30, 1971	\$ 8,866,276	\$ 336,872	\$ 9,203,148	\$22,405,746	\$31,608,894

YOUNGSTOWN STATE UNIVERSITY
STATEMENT OF AGENCY FUND BALANCES
JUNE 30, 1971

<u>Name</u>	<u>Amount</u>
Neon	\$ 52,904
Jambar	2,283
ROTC corps fund	4
ROTC military equipment deposit	1,079
ROTC uniform account	925
Dana concert series	6,155
Dana concert choir	576
Madrigal Singers	62
Penquin Review	3,011
Student activities	44,749
Alumni activity	738
Kilcawley Crest	25
State guaranteed loan	2,677
University assistance fund	13,577
Kilcawley Club	1,023
International Students Visitors Program	2,109
Ernst and Ernst Faculty Seminar	808
Senior Class Gift	502
University band activities	1,227
Women's extramural program	1,019
Student Council social programs	14,088
Chemistry department social programs	200
Y. S. U. band recording	923
Robert Szentirmay Fund	<u>2,660</u>
Total agency funds	<u>\$153,324</u>

JOHN H. RANZ
 HUGH W. MANCHESTER
 RICHARD B. WILLS
 JOHN F. ELSAESSER
 PAUL J. FLEMING
 JAMES E. BENNETT, JR.
 JOHN WEED POWERS
 FRANKLIN S. BENNETT
 DON E. TUCKER
 CHARLES H. OWSLEY
 JOHN D. LIBER
 W. STEPHEN MELOY
 ROBERT N. DINEEN
 GILBERT M. MANCHESTER
 MICHAEL I. WALLING

LAW OFFICES

MANCHESTER, BENNETT, POWERS & ULLMAN

UNION NATIONAL BANK BUILDING

YOUNGSTOWN, OHIO 44503

TELEPHONE 743-1171 AREA CODE 216

January 29, 1972

CURTIS A. MANCHESTER
 1902-1951
 JAMES E. BENNETT
 1917-1964
 FRANKLIN B. POWERS
 1914-1960

MYRON E. ULLMAN
 OF COUNSEL

Mrs. Marian Webster
 Secretary to the President
 Youngstown State University
 410 Wick Avenue
 Youngstown, Ohio, 44503

Dear Marian:

Enclosed herewith to be inserted in the official minute book of the trustees are the following:

1. Original minutes of the meeting of November 13, 1971 which were this date approved and signed; and
2. Copy of a notice dated January 14, 1972 for today's meeting of the Board with my certification as to the mailing of the same on January 13.

If there are any questions let me know.

Very truly yours,

Hugh W. Manchester
 Hugh W. Manchester

HWM:jlc

Enclosure

MINUTES OF MEETING
of
BOARD OF TRUSTEES
YOUNGSTOWN STATE UNIVERSITY

Pollock House, 1:30 p.m. Saturday, November 13, 1971

Pursuant to action previously taken and the foregoing Notice, which was mailed by the Secretary to all Trustees on October 27, 1971, the twenty-second meeting of the Board of Trustees of Youngstown State University convened at 1:30 p.m. on Saturday, November 13, 1971, at Pollock House. A copy of the Notice for such meeting and of the agenda, as prepared by the President's office and furnished to all Trustees on or about November 5, 1971, is attached to these minutes.

Eight Trustees were present, to wit: Dr. Bertie B. Burrowes, Vice Chairman, William J. Brown, Carl L. Dennison, Dr. John N. McCann, John M. Newman, Albert J. Shipka, Clarence J. Strouss, Jr., and Raymond J. Wean, Jr. Robert E. Williams, Chairman of the Board, was out of the country.

Other persons present included Dr. Albert L. Pugsley, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, John J. Coffelt, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Philip A. Snyder, Director of University Relations, Guy Solomon of the University Relations Department, Hugh W. Manchester, Secretary of the Board of Trustees, and Marian Webster, Secretary to the President.

Also present were Miss Jane Lamb from the Youngstown Vindicator, Peter G. Wilms of the Jambar, and ten members of the faculty, to wit: Gilbert Atkinson, Floyd Barger, Al. Donovan, Joel Henkel, Leonore Hoffman, Edw. J. Largent, W. D. Moorhead, Bhagwati Poddar, Thomas A. Shipka, and John Zetts.

In the absence of the Chairman, Dr. Burrowes presided and welcomed Mr. Albert J. Shipka to the Board, this being his first meeting since his appointment by Governor John J. Gilligan to take office as of July 23, 1971.

ITEM I - Proof of Notice of Meeting

Evidence was presented that due notice of the meeting had been mailed by the Secretary on October 27, 1971 to each Trustee, and that copies of the agenda and supplemental data has been furnished to each Trustee by certified mail on or about November 5, 1971.

ITEM II - Minutes of the Meeting of June 19, 1971.

A copy of the minutes of the meeting held on June 19, 1971 had been furnished to each Trustee. There being no additions or corrections to be made to such minutes, the same were approved upon motion by Mr. Wean, seconded by Mr. Newman, and unanimously carried, and such minutes were signed by the Vice Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University

Resolution to authorize certain individuals for Security Clearance as required by the U. S. Department of Defense.

Dr. Pugsley reported that it was necessary to bring YR 1971-8 up to date annually in order to satisfy Federal requirements, and suggested the form of resolution which was similar to the prior resolution, with the exception of changes in the personnel of some officers and one Trustee.

Upon motion by Mr. Strouss, seconded by Mr. Brown and carried by the unanimous vote of all Trustees present, the following resolution was declared duly adopted:

"WHEREAS Youngstown State University has a Security Clearance from the Department of Defense to enable the University to have access to classified information in connection with research; and YR 1972-1

WHEREAS the agreement requires that the individual Board members be cleared for access to classified information or be excluded by action of the Board of Trustees.

BE IT RESOLVED, that those persons occupying the following positions among the officers of Youngstown State University shall be known as the Managerial Group as described in the Industrial Security for safeguarding classified information.

Albert L. Pugsley, President
 Earl E. Edgar, Vice President for Academic
 Affairs
 Joseph E. Rook, Vice President for Financial
 Affairs

FURTHER, that the members of the Managerial Group have been cleared for access to classified information to the level of the facility clearance granted to the institution as provided for in the aforementioned Industrial Security Manual.

FURTHER, that the said Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Youngstown State University.

FURTHER, that the following named members of the Board of Trustees of Youngstown State University shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Youngstown State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Youngstown State University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, awarded to Youngstown State University, need not be processed for a personnel clearance.

Board of Trustees

William J. Brown
 Bertie B. Burrowes, Vice Chairman
 Carl L. Dennison
 John N. McCann
 John M. Newman
 Albert Shipka
 Clarence J. Strouss, Jr.
 Raymond J. Wean, Jr.
 Robert E. Williams, Chairman

Secretary to Board of Trustees

Hugh W. Manchester, Secretary"

ITEM IV - Resolution to Modify Salaries and Provide
Leave for Certain Faculty Members

The President stated that although the Board had delegated the privilege of making changes in the budget, it has been customary to bring to the Board's attention for approval certain salary and other changes relating to acquisition of terminal degrees and leaves of absence. General policies under which such changes are made appear in the Faculty Handbook.

The President stated that during Phase I of President Nixon's "freeze order" salaries of nine months faculty have remained at last year's level. He anticipated that merit increases previously budgeted for nine months faculty would be effected as soon as legally possible under national and state policies, and indicated his belief that the "freeze order" does permit salary adjustment for acquisition of advanced degrees and promotions if such has been past policy. He stated that such had been past policy at YSU; that many salary contracts for nine months faculty members call for September 1, 1971 increases and that he hoped that the press on Sunday, November 14, would contain information as to when and under what circumstances such increases could be made effective.

He stated that it should be borne in mind that:

- (a) The University announced fee increases at its meeting in November, 1970, and attributed such increases to rising costs after four years without increase and to support improved salaries among other needs;
- (b) The collection of such fee increases was permitted under the "freeze order";
- (c) The pay increases should be made retroactive to September 1, 1971, if this is permissible under Federal rules;
- (d) The entire point which will require interpretation is whether individuals are limited to the 5.5% increase. The University's average increase in the Faculty budget was 5%, but being on a merit basis the individual's increases ranged from 0% to over 10%. Merit increases on an individual basis have been University policy throughout its existence, both as a private and as a public institution. Clarification of this question will be sought, but the President assumed that it is the will of the

Board to provide merit increases previously approved if legally permissible to do so. Discussion by Board members confirmed the positions taken by the President.

Upon recommendation of the President and upon motion made by Mr. Newman, seconded by Mr. Strouss and carried by the unanimous vote of all Trustees present, the following resolution was declared duly adopted:

"BE IT RESOLVED, that the following actions be approved to provide recognition of Terminal degree acquisition and/or leave of faculty: YR 1972-2

1. Assistant Professor (Art) James Lepore, an increase of \$400 for the academic year in recognition of receiving the Terminal degree MFA (Master of Fine Arts) from Arizona State University, and promotion to Associate Professor.
2. Assistant Professor (English) James Henke, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from the University of Washington.
3. Assistant Professor (History) George Beelen, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Kent State University.
4. Instructor (Mathematics) Stephen L. Kozarich, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Colorado State University, and promotion to Assistant Professor.
5. Assistant Professor (Physics) Edward Mooney, an increase of \$500 for the academic year in recognition of receiving the Ph.D. degree from Virginia Polytechnic Institute and State University.
6. Associate Professor (Sociology) Guido Dobbert, grant sabbatical leave at full pay for the spring quarter of the 1971-72 academic year to complete a computer related post doctoral research project on Urban Ecology of Cincinnati; 1850-1880. Dr. Dobbert will spend much of the spring quarter in Cincinnati and his classes can be accommodated.
7. Assistant Professor (Elementary Education) Robert Ameduri, an increase of \$500 for the academic year

in recognition of receiving the Ph.D. degree from Kent State University.

8. Dean (Music) Charles Aurand, an increase of \$700 on a 12 months basis affective September 1, 1971, in recognition of receiving the Ph.D. degree from the University of Michigan.
9. Assistant Professor (English) Sister Mary Conroy, grant leave without pay for the spring quarter of the 1971-72 academic year in order to complete the preparation of a dissertation on Claude McKay, Negro poet and novelist of the 1920's.
10. Associate Professor (Elementary Education) Margaret Braden, an increase of \$500 in the annual salary rate for the 1971-72 academic year to be effective the winter quarter in recognition of receiving the Ed.D. degree from the University of Akron."

ITEM V - Resolution Confirming Acquisition of Certain
Properties as provided under YR 1970-24

Upon recommendation of the President and upon motion by Mr. Strouss, seconded by Mr. Dennison and carried by unanimous vote of all Trustees present, the following resolution was declared duly adopted:

"NOW BE IT RESOLVED, that the acquisition of the following properties as provided under YR 1970-24 be hereby confirmed and approved. YR 1972-3

117 Wade Street, City Lot No. 9010, City of Youngstown, purchased from Carl and Mary Ross.

629 Bryson Street, City Lot No. 1511, City of Youngstown, purchased from Charles Evans.

West Scott Street (Vacant), City Lot No. 3752 (part), City of Youngstown, purchased from Joseph Knott.

605 Bryson Street, City Lot Nos. 1513, 1514, 1515, City of Youngstown, purchased from Robert and C. Zocco.

As a matter of information the following properties are pending approval by the controlling Board, State of Ohio:

118 Webb Street, City Lot No. 3489, City of Youngstown. Owner: John Lumpkin.

720 North Walnut Street, City Lot No. 11403, City of Youngstown. Owner: Catherine Rogenski.

235 Adams Street, City Lot No. 17352, City of Youngstown. Owner: Gerald Nunziato and William Wainio, Jr.

615 Walnut Street, City Lot No. 11798, City of Youngstown. Owner: Gerald Nunziato and William Wainio, Jr.

718 Walnut Street, City Lot No. 11404, City of Youngstown. Owner: Gerald Nunziato and William Wainio, Jr."

ITEM VI - Resolution to Proceed with the Acquisition of Certain Properties

The President stated that the acquisition of the Women's City Club property and the Valley Park Motel property on the easterly side of Wick Avenue was of primary importance in the orderly development of the University under Master Plan previously adopted by this Board and approved by the Ohio Board of Regents and the Ohio Department of Public Works. The Boards which control each property have indicated that they would approve acquisition by the University.

Upon recommendation of the President and upon motion by Mr. Wean, seconded by Mr. Strouss and carried by the unanimous vote of all Trustees present, the following resolution was declared duly adopted:

"BE IT RESOLVED, that the purchase of the northwest part of Youngstown City Lot No. 4780, known as the Women's City Club and as 505 Wick Avenue, which property is a key to the development of the Master Plan for campus expansion on the east side of Wick Avenue, at a price of \$80,000 for use by the University on terms approved by the officers of the University and by proper State officials, be and is hereby approved by this Board of Trustees and the approval of the Control Board, State of Ohio, of such purchase is hereby requested; and

YR 1972-4

BE IT FURTHER RESOLVED, that since it is in the interest of the University to acquire title as soon as possible to the former Valley Park Motel presently in use by the University under lease from the Youngstown Educational Foundation, the President of the University or his authorized representative is hereby instructed to arrange for this purchase at the earliest possible time with the establishment of the purchase price and the availability of funds to be reviewed and subject to approval of the Chairman of the Board and the Finance Committee, and upon such approval, to request approval for such transaction from the Control Board, State of Ohio."

ITEM VII - Establishment of a Preparatory Division in
the Dana School of Music

The President stated that in the past faculty members at the Dana School of Music had followed a fairly typical practice of other music schools, in offering private lessons to pre-college students, in some cases utilizing the University studios for such purposes. This practice has been discontinued at YSU because it is believed improper for a teacher to be paid directly by a student for lessons given on campus in facilities furnished by state funds. In order to meet a need to provide certain music students in the vicinity who are either above or below college age with competent music instruction, and upon motion by Mr. Newman, seconded by Mr. Strouss and carried by vote of seven Trustees. (Mr. Shipka not voting), the following resolution was declared adopted:

"BE IT RESOLVED that for a period of two years YR 1972-5 Dana School of Music in cooperation with the Department of Continuing Education shall offer music instruction to non-university students through a preparatory division. This division is being formed to: 1) meet an established community need; 2) provide teaching experience for Dana upper division and graduate students; 3) provide a practical laboratory for future music education students to test their skills, and for faculty to evaluate the effectiveness of student teaching; 4) to enable a limited number of unusually gifted students to study with Dana faculty.

This Division of the Dana School of Music shall operate in accordance with the following principles.

1) The Division will be self-supporting, recovering through student registration fees both direct and indirect costs.

2) Preparatory students (or their parents) will be required to register through the Department of Continuing Education.

The Department of Continuing Education will handle all registration materials and fee payments; the scheduling of students will be the responsibility of the Dana School of Music.

3) Each student will enroll in a minimum of ten lessons with registration fees paid in advance. Students missing any scheduled lesson will forfeit that portion of the registration fee.

4) The present faculty overload policy of the Department of Continuing Education will be followed in the Preparatory Division; music faculty will not be permitted to carry more than 3 credit hours (4 1/2 contact hours) of overload in Preparatory Division instruction. If this instruction falls within the normal load of faculty members in the School of Music, the faculty member shall receive no fees in addition to his regular salary.

5) Except for students with exceptional talent or students specifically requesting a particular faculty member, preparatory students will be instructed by qualified music students.

6) The proposed fee structure for instruction will be as follows:

- a. For Artist/Faculty instruction, \$10.00 per hour; \$5.00 per 1/2 hour lesson. Faculty will be reimbursed for 80% of this rate, or \$8.00 per hour/\$4.00 per 1/2 hour lesson.
- b. For student instruction, \$6.00 per hour; \$3.00 per 1/2 hour lesson. Student instructors will be reimbursed at the rate of \$4.80 per hour/\$2.40 per 1/2 hour lesson.
- c. Student and Faculty instructors will be paid at the end of each quarter computed on the total number of contact hours scheduled during that quarter.

7) Supervision of the Preparatory Division will be the responsibility of the Dean of the Dana School of Music."

ITEM VIII - Report of the President of the University.

1. The Inter-University Council

President Pugsley reported that the Inter-University Council, which was formed prior to creation of the Ohio Board of Regents, was organized to provide the Presidents of State Universities and a Trustee representative from each such University an opportunity to engage in meaningful discussion of common problems, and an opportunity to reach common courses of action where possible. The chairmanship rotates among University Presidents in alphabetical order of their institutions. President Carlson of the University of Toledo will act as Chairman this year, and Dr. Burrowes has agreed to attend as a representative from this University.

2. Enrollment Report for Fall Quarter 1971

Included as Exhibit 1 to the agenda was an Enrollment Report for the Fall Quarter of 1971, which indicated a decrease of 442 to 14,588 in the Head Count, and of 376.5 to 11,587.5 FTE students.

Dr. Pugsley suggested various factors which led to such decrease, including branches of Kent State University at Warren and Salem; the present economic conditions and lack of jobs for students within the vicinity; a change in draft laws which eliminated student deferments; higher tuition charges, particularly for out of town students; a change in view among some youth concerning the advantages of higher education, and the present surplus of teachers.

President Pugsley anticipated that a new image which should lead to increases in enrollment would appear when a substantial part of the physical plant improvements are completed. He discussed the inter-relationships between fee increases, salary increases, higher costs of operation and lower enrollments as they affected the need for filling faculty vacancies. He indicated that some shift in faculty positions might become advisable.

Mr. Shipka suggested the advisability of favoring full time over part time faculty should layoffs become necessary.

3. Northeastern Ohio T.V. Consortium

The President reported that the Northeastern Ohio

T.V. Consortium was now duly organized and would have two towers, one at East Salem and one at Akron. Further development and operation await financing by the General Assembly of Ohio.

4. The President reported that the action filed by Dr. Poddar had resulted in a finding and conclusion by the Hearing Officer, which was awaiting final approval by Judge Battisti. Such ruling absolved the University from wrongdoing, but recommended that Dr. Poddar's employment be continued until the conclusion of the 1971-72 spring quarter. Dr. Pugsley then read a proposed letter to be sent to Dr. Poddar advising him that the termination date for his services had been extended to June 16, 1972. A copy of such letter is attached as Exhibit 2 to the agenda and the President stated that it had been approved as to form by Attorney Ingram.

"Upon motion by Mr. Dennison, seconded by Mr. Newman and carried by a vote of 7 yeas and 1 nay (Mr. Shipka voted nay), the sending of such letter to Dr. Poddar was approved." YR 1972-6

A second legal opinion related to material prepared by Mr. Larry Simko, President of the Student Government, and Mr. William Jones, Chairman of the Student Council, for proposed publication in the Penguin Coop, a Student Council publication. When such material was judged by Attorney Ingram to be probably libelous, the President requested that it not be used.

A third ruling from Attorney Ingram related to the question whether the University budget is a public document which must be filed for public record or inspection by members of the public.

Attached to the agenda as Exhibit 3 is copy of a letter from the President to the members of the Faculty Affairs Committee which summarizes Attorney Ingram's opinion, and requests such Faculty Affairs Committee to make a study, with a report and recommendation to the Senate, so that the Senate could make its recommendations to the Board of Trustees as to the advisability of making the University budget available for inspection.

Varying views on this subject were expressed by several of the Trustees present. Some Trustees indicated their belief that the budget should be made available, and some expressed the view that the Board should be governed by the wishes of the majority of the Faculty Senate.

No formal action was taken, but the President will report any action by the Faculty Senate in this matter.

5. AAUP Salary Studies

Attached as Item 2)5 to the agenda was a full report indicating that this University is ranked 3, 3, 3, 4 in a 10 scale rating by the AAUP Salary and Compensation Studies of compensation paid to various ranks of the faculty for the 1970-71 academic year. Dr. Pugsley expressed a wish that the University could improve its position in such rankings in the future.

6. STRS Letter

Attached as Exhibit 4 to the agenda was a bulletin dated October 29, 1971, concerning the contribution rates required in connection with the State Teachers Retirement Program, which indicates that almost half of the current deductions from pay for those now employed is being used to pay benefits to persons now on retirement. Dr. Pugsley reported that both he and Dr. Millett were trying to secure improvements which would benefit the faculty at YSU, but that to date it was legally required that all employees participate in the State Retirement Plan without exception.

7. Availability of Minutes of the Trustees

It was reported that Assistant Professor Hanzely (Physics) had requested that the University make available in the Library for consultation by the faculty, a copy of all minutes of meetings of the Board of Trustees. At this time such minutes have been available to any interested faculty member at the President's office. There was considerable discussion of this matter. Mr. Shipka moved that copy of the minutes, when officially approved, be made available in both the Library and the President's office. The Vice Chairman declared such motion lost for want of a second.

Upon motion made by Mr. Wean, seconded by Mr. YR 1972-7 Dennison and carried by the affirmative vote of seven Trustees present, with Mr. Shipka voting "no", it was resolved that copies of the minutes of the Board of Trustees, when officially approved, should be made available for inspection by interested persons in the President's office, through members of his staff.

8. Dr. Pugsley reported that a statement from Stanley M. Fisher, the Hearing Officer appointed by Judge Battisti in connection with the action filed by Bhagwati Poddar for his services rendered in connection with such Hearing and his report and findings had been received, and that such statement was in the amount of \$5,571.70.
9. It was reported that three members of the faculty and administration had died, to wit:

Paul Luganbill, Chairman of Chemical Engineering
Edward Heintz, Assistant Librarian
Gloria Bankston, of the Maintenance Department

10. Report from Vice President Edgar

Vice President Edgar reported with respect to two matters, as follows:

- (a) At a recent meeting of the American Association of State Colleges and Universities held in Denver, Colorado, a committee of such organization recommended that the 1940 principles relating to academic freedom and tenure be changed to cover academic freedom, responsibility, and tenure; that such proposed new statements had been accepted after much debate and that a standing committee was established to review such subjects. Members of the Association are bound by such principles only when their respective Boards approve the statements of principles.
- (b) Dr. Edgar reported that the council of governments which is studying activities in Mahoning and Trumbull Counties may be interested in using the University's computer facilities to record regional information which is under development.

11. Report from Vice President Coffelt

Dr. Coffelt delivered to each Trustee a copy of the Student Handbook 1971-72, and called attention in particular to Part 2, entitled "Code of Student Rights, Responsibilities and Conduct", found at pages 19 through 44 of such Handbook.

Dr. Coffelt reported with reference to building program as follows:

1. The Beeghly Health and Physical Education Building should be 96% complete by December 15 and may take 60 to 90 days thereafter to get it in operation.
2. The Electric Substation is completed and will be receiving 23,000 volts.
3. Ground-breaking for the addition to Kilcawley Center is scheduled for 10:00 a.m. on Tuesday, November 16, 1971. A letter of intent has been issued to The Charles Shutrump & Sons Co., and it is contemplated that all of the alternate proposed would be included at a cost of approximately \$3,400,000. Elm Street is to be closed on Monday, November 15, between Lincoln and Arlington Streets.
4. Construction of the Parking Decks is proceeding on schedule and they should be ready for occupancy on or about January 15, 1972.
5. Plans and specifications for the Technical and Community College Building are ready, but the matter is being delayed pending appropriation of funds by the General Assembly.
6. Working drawings for the Music and Fine Arts Building are being prepared, such building to cost an estimated \$5,500,000.
7. The Building Committee has approved basic drawings for the proposed Library Building and the Architects are commencing preparation of working drawings. It is estimated that such building will cost about \$6,000,000, and it is hoped that bids can be taken in March, 1972.
8. Bids for removal of the old book store were in excess of the authorized \$111,000 and the matter is under review.
9. Bids for equipment for the Power Plant have been received, but unless funds are made available by November 29 new bids must be secured. The matter is three months behind schedule. Emergency legislation is possible.
10. The straightening of Spring Street between Wick and Fifth Avenues is progressing.

12. Report of Vice President Rook

Vice President Rook commented upon the Gifts and Grants Report for the year ended June 30, 1971 showing a total of \$886,572.00, the comprehensive report on Insurance and Real Property for the year 1971, which shows the type of insurance carried by the University and lists 27 properties and buildings having a book value of \$13,824,000; his Statement of Income and Expenses and Current Plant funds for the quarter ending September 30, 1971, and his Annual Financial Report for the year ending June 30, 1971. Copies of such reports had been furnished to each Trustee with the agenda for the meeting.

Upon motion by Dr. McCann, seconded by Mr. Newman YR 1971-8 and carried by the unanimous vote of all Trustees present, such four reports from the Vice President for Financial Affairs were received, to be placed on file.

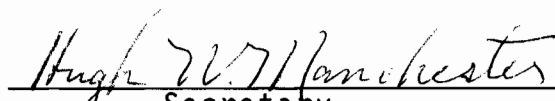
ITEM X - New Business

There being no new business to come before the meeting it was determined that the next regular meeting of the Board would be held on Saturday, January 29, 1972, at 1:30 p.m. Thereupon the meeting was duly adjourned at 4:00 p.m.



 Vice Chairman

Attest:



 Secretary