



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 26, 1977

Attorney Hugh W. Manchester, Secretary
Board of Trustees
Manchester, Bennett, Powers & Ullman
Union National Bank Building
Youngstown, Ohio 44503

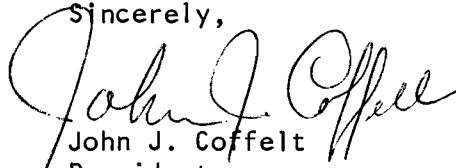
Dear Attorney Manchester:

In accordance with Article II, Section 2, of the Bylaws of the Board of Trustees, I am convening a Special Meeting of the Board of Trustees of Youngstown State University in the Art Gallery of Kilcawley Center at 4:00 p.m. on Wednesday, June 8, 1977, for the purpose of considering and acting upon the following seven matters:

1. Review and ratification of Agreement with the YSU-OEA.
2. Designation of an official depository.
3. Establishment of branch banking services in Kilcawley Center.
4. Increase residence hall charges and food service meal tickets.
5. Change of appointing authority for classified civil service personnel.
6. Participation in the Mid-Continent Athletic Association.
7. Change of time and place of the June 17 regular meeting.

Please send notices to each trustee in accordance with their Bylaws.

Sincerely,


John J. Coffelt
President

j1

cc: Mr. Dennison



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 26, 1977

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This is to advise that Dr. Coffelt, President of the University, has called a Special Meeting of Trustees of Youngstown State University, to be held on Wednesday, June 8, 1977, at 4:00 p.m. in the Art Gallery in Kilcawley Center.

A copy of his Call is enclosed, from which you will note that there are seven items to be considered and acted upon at such meeting.

Hugh W. Manchester

Secretary to the Board of Trustees

HWM MM

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

MINUTES OF SPECIAL MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center
Wednesday, June 8, 1977

Pursuant to Call of the President and the Notice given by the Secretary to the Board of Trustees, each dated May 26, 1977, copies of which precede these minutes, (with copies to the President of the University, the President of the YSU Chapter of OEA, and John G. Ingram, Assistant to the Attorney General of Ohio), a Special Meeting (fifty-fifth) of the Board of Trustees of Youngstown State University convened at 4:00 p.m. on Wednesday, June 8, 1977, in the Art Gallery located in Kilcawley Center.

Six Trustees were present at the meeting: Carl L. Dennison, Edgar Giddens, Mrs. Ann L. Isroff, William J. Lyden, John M. Newman and Fred C. Shutrump, Jr. Three Trustees, Edward J. DeBartolo, Jr., Dr. Thomas D. Y. Fok and William G. Mittler were absent.

Also present were Dr. John J. Coffelt, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. Taylor Alderman, Assistant Vice President for Academic Affairs, Dr. Lawrence E. Looby, Special Assistant to the President, Philip A. Snyder, Director of University Relations, John G. Ingram, Assistant to the Attorney General, Fred W. Rich, State Examiner, Hugh W. Manchester, Secretary to the Board of Trustees, and Miss Patricia Davis, Secretary to the President; also present were about nine Deans, members of the Faculty, Students, and representatives of the news media.

Mr. Dennison, Chairman of the Board presided and announced that a quorum was present.

Mr. Dennison extended the welcome of the Trustees to Mr. Giddens, who had been appointed to the Board on May 6,

1977 by Governor James A. Rhodes for a term commencing May 2, 1977 to May 1, 1986, to succeed Dr. Bertie B. Burrowes, whose term as Trustee had expired.

ITEM I - Proof of Notice of Meeting

Evidence to establish that due notice of the President's Call for a Special Meeting dated May 26, 1977 had been sent by certified mail to each of the nine Trustees and to the President, and that copies had also been sent to the President of the YSU Chapter of OEA and to John G. Ingram, Assistant to the Attorney General was presented. Such evidence, including receipts signed by or on behalf of each of the nine Trustees and the President, is attached to these minutes.

ITEM II - Minutes of the Meeting held April 23, 1977

A copy of the draft of the Minutes of the fifty-fourth meeting of the Board of Trustees held on April 23, 1977 had been mailed on May 12, 1977 to each Trustee, to the President, each Vice President, the State Examiner and the Assistant to the Attorney General. There being no corrections or additions, such minutes were approved upon motion made by Mr. Shutrump, seconded by Mrs. Isroff and duly carried, and the minutes were thereafter signed by the Chairman and attested by the Secretary.

ITEM III - Review and Ratification of Agreement with YSU-OEA

At the suggestion of the Chairman, the Trustees present, together with the President, Dr. Taylor Alderman, who had acted as chief negotiator for the administration, Mr. Ingram, and the Secretary temporarily adjourned to meet in executive session in Room 238 of Kilcawley Center, to discuss the proposed terms of an Agreement with the YSU Chapter of OEA. Following such executive session, the meeting was reconvened in the Art Gallery and it was reported that the two bargaining teams had arrived at a tentative Agreement which would cover the next four fiscal years, with a possible provision for reopening as to salaries at the end of the second year. It was also reported that such tentative Agreement has been approved by vote of the members of the Faculty involved, and that the Personnel Committee recommended approval by the Board.

After a motion which was made by Mr. Newman and seconded by Mr. Shutrump had received the unanimous vote of each Trustee present, the Chairman declared the following resolution duly adopted:

WHEREAS, the bargaining team for Youngstown State University and the bargaining team for the Youngstown State University Chapter of the Ohio Education Association have arrived at a tentative Agreement for the years 1977-78, 1978-79, 1979-80, 1980-81; and YR 1977-33

WHEREAS, such Agreement has been carefully considered by the Personnel Relations Committee; and

WHEREAS, the Personnel Relations Committee does recommend approval of such tentative Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees approve said Agreement.

BE IT FURTHER RESOLVED, that the President of the University be and is hereby authorized to sign and execute this Agreement on behalf of the University.

ITEM IV - Designation of an Official Depository

Mr. Shutrump, Chairman of the Budget and Finance Committee reported that in accordance with Board policy as respects deposit and investment of University funds, four local banks had been advised that eligible institutions desiring to become depository for Youngstown State University funds were entitled to apply in writing setting forth their proposed charges, if any, and the services and advantages that would accompany such depository arrangements. Applications have been received from The Dollar Savings and Trust Company, the Mahoning National Bank and The Union National Bank of Youngstown, each of which desired to become the official depository for the two-year period beginning July 1, 1977. The proposals of each had been considered at a meeting of the Budget and Finance Committee, which Committee had determined that there was no advantage to be gained by the University in changing banks, and it recommended that The Dollar Savings and Trust Company continue to be designated as the official depository for the two-year period beginning July 1, 1977.

After a motion was made by Mr. Shutrump and seconded by Mrs. Isroff, and after such motion received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly adopted:

BE IT RESOLVED, that for the period beginning YR 1977-34
July 1, 1977 and ending June 30, 1979 The
Dollar Savings and Trust Company, Youngstown,
Ohio, be designated as the official depository
for all monies payable to the University, and
the President is hereby authorized to enter
into such contract for and on behalf of the
Board of Trustees of Youngstown State Univer-
sity.

BE IT FURTHER RESOLVED, that all funds avail-
able for investing for a period of thirty days
or longer shall be invested in accordance with
the Board's policy on the investment of Univer-
sity Funds.

ITEM V - Establishment of Branch Banking Services in
Kilcawley Center

Mr. Shutrump further reported that the Budget and
Finance Committee had considered the desire expressed on be-
half of the students that a branch bank be made available
on the University campus, and that it might be possible to
rent space in Kilcawley Center for such purpose if any of
the four local banks would be interested in establishing
a branch in such Center.

Upon motion by Mr. Shutrump, which was seconded by
Mr. Lyden and which received the affirmative vote of each
Trustee present, the Chairman declared the following resolu-
tion duly carried:

BE IT RESOLVED, that the President is hereby YR 1977-35
authorized to invite local banking insti-
tutions to bid for the establishment of a
branch banking service in Kilcawley Center,
and to enter into such a contract for and
on behalf of the Board of Trustees of Youngs-
town State University.

ITEM VI - Action to Increase Residence Hall Charges
and Food Service Meal Tickets

Mr. Shutrump reported concerning a proposal contained
in Item 1. 2.a of the Agenda for the April 23, 1977 meeting on
which action had been postponed at that meeting, and that the
food service contractor had requested an increase in his con-
tract rates to offset losses sustained because of increased

food and labor costs. The increased costs also necessitated an increase of \$30 per quarter for room and board for those living in Kilcawley dormitories.

After a motion was made by Mr. Shutrump, seconded by Mrs. Isroff, and received the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

THEREFORE, BE IT RESOLVED, that effective YR 1977-36 with the Fall Quarter 1977, Resolution YR 1976-28 be superseded and residence hall charges be increased \$30 per Quarter; \$405 for the first quarter of residency and \$380 for each subsequent quarter of the year, including the summer quarter.

BE IT FURTHER RESOLVED, that a rate of \$235 per quarter will be charged for separate food service meal tickets.

ITEM VII - Designation of Appointing Authority for
Classified Civil Service Personnel

Dr. Coffelt reported that Mr. Rook, Vice President for Financial Affairs, had received prior authority to serve as the Appointing Authority for Classified Civil Service Employees at Youngstown State University pursuant to the provisions of Ohio Revised Code Chapter 124, and that because Mr. Rook was resigning and because a new office of Vice President for Personnel was to be created as of July 1, 1977, which would be filled by Dr. Taylor Alderman, it was advisable to take action to authorize someone to serve in place of Mr. Rook.

After a motion was made by Mr. Newman and seconded by Mr. Shutrump, and after such motion received the unanimous vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, Youngstown State University became YR 1977-37 a state-supported institution of higher education on August 15, 1967 and as a state-supported institution of higher education the appointment of its classified employees is governed by the provisions of Chapter 124, Ohio Revised Code, the state civil service law; and

WHEREAS, said Chapter 124, Ohio Revised Code, sets forth the procedures to be used by the

Youngstown State University Board of Trustees to designate the appointing authority for its employees in the classified civil service.

NOW, THEREFORE, BE IT RESOLVED that the Vice President for Personnel shall serve as the appointing authority for classified civil service employees of Youngstown State University, pursuant to Chapter 124, Ohio Revised Code, subject at all times to the general authority of the President to appoint and remove.

ITEM VIII - Participation in the Mid-Continent
Athletic Association

Dr. Coffelt reported concerning a proposal that Youngstown State University become a charter member of a proposed Mid-Continent Athletic Association. Copies of a memo from Dr. Looby to President Coffelt dated May 19, 1977, concerning the proposal had been furnished to each Trustee present. The proposal included the University of Akron, Eastern Illinois University, Western Illinois University, Northern Michigan University and Youngstown State University as the original members, and included provision for withdrawal from the Association after one year's notice.

After a discussion of the proposal and a motion made by Mr. Newman, which was seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, Youngstown State University has explored athletic conference affiliation with many colleges and universities over the past several years; and

YR 1977-38

WHEREAS, Youngstown State University has competed with the institutions currently interested in developing and organizing a conference at Division 11 level; and

WHEREAS, Youngstown State University shares common standards with these schools in financial aid to its athletics and in total athletic expenditures; and

WHEREAS, Youngstown State University believes that conference affiliation will

attract additional community and student support and will develop beneficial inter-university rivalries over the years.

BE IT THEREFORE RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the University to become a charter member of the Mid-Continent Athletic Association; and

BE IT FURTHER RESOLVED that the President be and he is authorized to execute any and all documents and/or agreements which he may deem advisable in connection with becoming a member of such Association, and that the payment of any and all costs in connection with such membership be and it is hereby authorized.

ITEM IX - Change of Date of the Regular Meeting
scheduled for June 17.

Dr. Coffelt reported that because of delays connected with the final approvals of the new Agreement with YSU-OEA, the necessary preparations of the Budget for the coming year had been unavoidably delayed; that it was hoped that such Budget proposals could be completed prior to the end of June and that they could not be completed prior to the presently scheduled meeting to be held on June 17.

On motion made by Mr. Newman, which was seconded by Mr. Lyden and had received the affirmative vote of all Trustees present, the Chairman declared the following resolution duly carried:

RESOLVED that the action of this Board adopted on April 23, 1977, and known as YR 1977-32, be and it is hereby rescinded and that in lieu of holding the next regular meeting of the Board of Trustees on June 17, 1977, the next regular meeting of the Board of Trustees of Youngstown State University shall convene at 4:00 p.m. on Wednesday, June 29, 1977, in the Art Gallery in Kilcawley Center; and

YR 1977-39

BE IT FURTHER RESOLVED that the Secretary give written notice of such postponed meeting to each Trustee of the University and to the President at least 15 days prior to June 29, 1977.

There being no further business the meeting was duly adjourned at 5:00 p.m.

Carl L. Dennison
Chairman

Hugh W. Manchester
Secretary to the Board of Trustees

STATE OF OHIO)
)
 COUNTY OF MAHONING)

AFFIDAVIT

HUGH W. MANCHESTER, being first duly sworn, deposes and says that he is Secretary of the Board of Trustees of Youngstown State University; that on the 26th day of May, 1977, he caused to be mailed to each of the Trustees of Youngstown State University, a true copy of the Notice signed by him as Secretary, and the Call for Special Meeting dated May 26, 1977 and signed by Dr. John J. Coffelt, President of Youngstown State University, a copy of which Notice and Call are hereto attached; that United States postage in the amount of \$0.85 was affixed to each envelope in which such Notices were enclosed; that such envelopes were addressed to each of the following addressees, by Certified Mail, numbered as set opposite such names and addresses, and that the Certified Mail Receipts of the addressees are hereto attached.

Edward J. DeBartolo, Jr. Edward J. DeBartolo Corporation 7620 Market Street Youngstown, Ohio 44512	743230
Carl L. Dennison Butler, Wick & Company 6th Floor, Union Natl. Bank Bldg. Youngstown, Ohio 44503	743231
Dr. Thomas D. Y. Fok Thomas Fok & Associates, Limited 5121 1/2 Mahoning Avenue Youngstown, Ohio 44515	743232
Edgar Giddens 448 Cleveland Street Youngstown, Ohio 44511	743233
Ann L. Isroff 11 Wildfern Drive Youngstown, Ohio 44505	743234
William J. Lyden International Brotherhood of Electrical Workers Local Union No. 64 291 McClurg Road Youngstown, Ohio 44512	743235

William G. Mittler
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503 373927

John M. Newman
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503 373928

Fred C. Shutrump, Jr.
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515 373929

ALSO TO:

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555 373930

Copies of such Notice and Call were also mailed on May 26,
1977 (by regular mail) to

Dr. Daniel J. O'Neill
President, YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

and

Mr. John G. Ingram
1108 Mahoning National Bank Bldg.
Youngstown, Ohio 44503

Hugh W. Manchester

Sworn to before me and subscribed in my presence this
31st day of May, 1977.

Marian M. Moorhouse
Notary Public

MARIAN M. MOORHOUSE, Notary Public
MAHONING & TRUMBULL COUNTIES
My Commission Expires July 17, 1978

SUMMARY OF RECEIPTS FOR CERTIFIED MAIL

<u>CERTIFIED NUMBER</u>	<u>ADDRESSEE</u>	<u>RECEIPTS DATE</u>	<u>SIGNED BY</u>
743230	DeBartolo	5-27-77	Thomas Ciarniella
743231	Dennison	5-27-77	Mary Orfanos
743232	Fok	5-27-77	Thomas D. M. Fok
743233	Giddens	5-27-77	K. Giddens
743234	Isroff	5-27-77	J. Isroff
743235	Lyden	5-27-77	Mary Eyre
373927	Mittler	5-27-77	J. Gorman
373928	Newman	5-27-77	Andrea Esposito
373929	Shutrum	5-28-77	(signature not legible)
373930	Coffelt	5-27-77	Ruth Moore

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Edw. J. D
STREET AND NO.	7620 Mark
P.O., STATE AND ZIP CODE	Youngstown, O
OPTIONAL SERVICES	
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢
DELIVER TO ADDRESSEE ONLY	

743230

743235

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	William J. Lyden	POSTMARK OR DATE
STREET AND NO.	291 McClurg Road	
P.O., STATE AND ZIP CODE	Youngstown, Ohio 44512	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢	
DELIVER TO ADDRESSEE ONLY		

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Carl L.
STREET AND NO.	6rg Floor, U
P.O., STATE AND ZIP CODE	Youngstown,
OPTIONAL SERVICES	
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢
DELIVER TO ADDRESSEE ONLY	

743231

373927

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	William G. Mittler	POSTMARK OR DATE
STREET AND NO.	Vindicator Square	
P.O., STATE AND ZIP CODE	Youngstown, Ohio 44503	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢	
DELIVER TO ADDRESSEE ONLY		

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Dr. Thomas I
STREET AND NO.	5121 1/2 Mar
P.O., STATE AND ZIP CODE	Youngstown,
OPTIONAL SERVICES	
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢
DELIVER TO ADDRESSEE ONLY	

743232

373928

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Mr. John M. Newman	POSTMARK OR DATE
STREET AND NO.	1010 Union Natl. Bank Bldg.	
P.O., STATE AND ZIP CODE	Youngstown, Ohio 44503	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢	
DELIVER TO ADDRESSEE ONLY		

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Edgar C
STREET AND NO.	448 Cl
P.O., STATE AND ZIP CODE	Youngst
OPTIONAL SERVICES	
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢
DELIVER TO ADDRESSEE ONLY	

743233

373929

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Fred C. Shutrump, Jr.	POSTMARK OR DATE
STREET AND NO.	3749 Mahoning Avenue	
P.O., STATE AND ZIP CODE	Youngstown, Ohio 44515	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢	
DELIVER TO ADDRESSEE ONLY		

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Mrs. An
STREET AND NO.	11 Wild
P.O., STATE AND ZIP CODE	Youngstown
OPTIONAL SERVICES	
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢
DELIVER TO ADDRESSEE ONLY	
SPECIAL DELIVERY (extra fee required)	

No. 743234

No. 373930

RECEIPT FOR CERTIFIED MAIL—30¢ (plus postage)

SENT TO	Dr. John J. Coffelt, Pres.	POSTMARK OR DATE
STREET AND NO.	Yo. State Univ. 410 Wick Avenue	
P.O., STATE AND ZIP CODE	Youngstown, Ohio 44555	
OPTIONAL SERVICES FOR ADDITIONAL FEES		
RETURN RECEIPT SERVICES	1. Shows to whom and date delivered With delivery to addressee only 15¢ 2. Shows to whom, date and where delivered .. 35¢ With delivery to addressee only 85¢	
DELIVER TO ADDRESSEE ONLY		
SPECIAL DELIVERY (extra fee required)		

PS Form 3800 NO
Apr. 1971

PS Form 3800 NOT FOR INTERNATIONAL MAIL (See other side)
Apr. 1971 * GPO : 1972 O - 400-743



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 26, 1977

Dr. Daniel J. O'Neill
President, YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Dear Dr. O'Neill:

Enclosed is copy of Notice of Special Meeting of Trustees of Youngstown State University, which is being called for June 8 by Dr. Coffelt, President of the University.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 26, 1977

Mr. John G. Ingram
1108 Mahoning National Bank Bldg.
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of Notice of Special Meeting of Trustees of Youngstown State University, which is being called for June 8 by Dr. Coffelt, President of the University.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 9, 1977

Dr. Daniel J. O'Neill, President
YSU Chapter of OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. O'Neill:

Enclosed for your records find copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University, which was held on April 23, 1977. These minutes were approved at yesterday's Special Meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President

TO: Richard J. Owen, Librarian
Youngstown State University

FROM: Hugh W. Manchester,
Secretary to the Board of Trustees

DATE: June 9, 1977

SUBJECT: Minutes of Meeting of Board of Trustees of
Youngstown State University held on April 23, 1977,
per Resolution YR 1975-4

I am enclosing xerox copy of the official minutes referred to above. The original minutes were approved, signed and attested at yesterday's meeting of the Board of Trustees.

HWM MM

Xc President Coffelt
Vice President Edgar
Vice President Alderman
Mr. Dennison



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 1, 1977

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise and remind you that by Resolution 1977-32 adopted at the April 23, 1977 meeting, the time and place for the next regular meeting of the Trustees was fixed as 4:00 p.m. on Friday, June 17, 1977, in the Art Gallery in Kilcawley Center, and is sent in compliance with Bylaw Article II, Section 1.

As you will have noted from the Call for the Special Meeting to be held on June 8, Dr. Coffelt expects to change the time and place of the June 17 regular meeting. I believe he hopes to have such meeting perhaps as late as the 29th or 30th of June.

We will endeavor to keep you posted.

Hugh W. Manchester
Secretary to the Board of Trustees

HWM MM

Copies of above were mailed on June 1, 1977 to each of the nine Trustees and the President.

Hugh W. Manchester



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 1, 1977

Dr. Daniel J. O'Neill
President, YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. O'Neill:

Enclosed is copy of a Notice as to the regular meeting of the Trustees of Youngstown State University, which is scheduled for Friday, June 17, and which will probably be held on a later date in June. This is for your information.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University.

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 1, 1977

Mr. John G. Ingram
1108 Mahoning National Bank Bldg.
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of a Notice as to the regular meeting of the Trustees of Youngstown State University, which is scheduled for Friday, June 17, and which will probably be held on a later date in June. This is for your information.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 13, 1977

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that at the Special Meeting of the Board of Trustees of Youngstown State University which was held on Wednesday, June 8, the Board, by YR 1977-39, took action to rescind Resolution 1977-32 which had fixed the next regular meeting of Trustees for Friday, June 17, 1977 and to reschedule the next regular meeting to be held at 4:00 p.m. on Wednesday, June 29, 1977 in the Art Gallery in Kilcawley Center.

The President's office will advise you as to the Agenda which I believe will include action on the Budgets for the coming year.

Hugh W. Manchester
Secretary to the Board of Trustees
of Youngstown State University

HWM MM

Copies of the above notice were mailed on June 13, 1977 to the nine Trustees and the President, as listed on the reverse side of this page.

Edward J. DeBartolo, Jr.
Edward J. DeBartolo Corp.
7620 Market Street
Youngstown, Ohio 44512

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Thomas Fok & Associates, Limited
5121 1/2 Mahoning Avenue
Youngstown, Ohio 44515

Edgar G. Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mrs. Ann L. Isroff
11 Wildfern Drive
Youngstown, Ohio 44505

William J. Lyden
International Brotherhood of
Electrical Workers Union No. 64
291 McClurg Road
Youngstown, Ohio 44512

William G. Mittler
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

John M. Newman
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Fred V. Shutrump, Jr.
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 13, 1977

Dr. Daniel J. O'Neill
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. O'Neill:

Enclosed is copy of notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for Wednesday, June 29, 1977 at 4:00 p.m. in the Art Gallery in Kilcawley Center.

Yours very truly,

Secretary to the Board of Trustees

HWM MM

Xc Dr. John J. Coffelt, President
Mr. Carl L. Dennison, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 13, 1977

Mr. John G. Ingram
1108 Mahoning National Bank Building
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for Wednesday, June 29, 1977, at 4:00 p.m. in the Art Gallery in Kilcawley Center.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees

HWM MM

Xc Dr. John J. Coffelt, President
Mr. Carl L. Dennison, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 21, 1977

Trustees of
Youngstown State University

Gentlemen:

Enclosed is draft of minutes of the Special Meeting
of Trustees held June 8, 1977.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

These minutes mailed to the following on June 21, 1977

Edward J. DeBartolo, Jr.	Dr. John J. Coffelt, President
Carl L. Dennison	Dr. Earl E. Edgar, Vice President for Academic Affairs
Dr. Thomas D. Y. Fok	Dr. Karl E. Krill, Vice President for Administrative Affairs
Mrs. Ann L. Isroff	Mr. Joseph S. Rook, Vice President for Financial Affairs
William J. Lyden	Mr. Fred W. Rich, University State Examiner
William G. Mittler	Mr. John G. Ingram, Assistant Attorney General
John M. Newman	
Fred C. Shutrump, Jr.	
Edgar Giddens	



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