

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 9, 1978

TO THE TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

This is to advise that pursuant to a request made by Dr. John J. Coffelt, President of the University, and pursuant to Article II, Section 2 of the By-Laws of the Board, a Special Meeting of the Board of Trustees of Youngstown State University is being called to be held on Tuesday, October 17, 1978 at 4:00 P.M. in the Art Gallery in Kilcawley Center.

The purpose of the meeting is to consider and act upon proposals to approve and/or ratify the following two proposed Agreements, to-wit:

- An Agreement between Youngstown State University versity and the Youngstown State University Chapter of the Ohio Civil Service Employees Association; and
- An Agreement between Youngstown State University and the Northeastern Ohio College of Medicine.

SECRETARY TO THE BOARD OF TRUSTEES

Hugh W.W anchester

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LIST OF NAMES AND ADDRESSES TO WHOM NOTICES WERE MAILED ON OCTOBER 9, 1978 (CERTIFIED MAIL)

10 copies by Certified Mail to:

Name and address		rtified <u>il No.</u>	Receipts _Dated
Dr. Thomas D. Y. Fol Thomas Fok & Associa 3986 Mahoning Avenua Youngstown, Ohio	ates, Ltd. e	807253	10/10/78
Dr. John F. Geletka 5600 Mahoning Avenue Youngstown, Ohio	9	807251	10/10/78
Mr. Edgar Giddens 448 Cleveland St. Youngstown, Ohio	44511	807252	10/10/78
Mrs. Ann L. Isroff 11 Wildfern Drive Youngstown, Ohio	44505	807250	10/10/78
Mr. William J. Lyder Brother of Electrica ers Union No. 64 291 McClurg Rd. Youngstown, Ohio	al Work-	807249	10/10/78
Mr. William G. Mitt' Vindicator Vindicator Square Youngstown, Ohio		807248	10/10/78
Mr. John M. Newman 1010 Union National Building	Bank		
Youngstown, Ohio Mr. Fred C. Shutrum United Construction 3749 Mahoning Avenue	Co.	793776	10/10/78
Youngstown, Öhio Mr. Frank C. Watson dent Youngstown We	44515 , Presi-	793775	10/11/78
Engineering Co. 3700 Oakwood Youngstown, Ohio	44515	807246	10/12/78

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Dr. John J. Coffelt, President Youngstown State Univer-410 Wick Avenue

Youngstown, Ohio 44555

10/10/78

Three copies by regular mail to:

Mr. John J. Ingram, Esq. 1108-09 Mahoning Bank Building Youngstown, Ohio

Mr. David J. Robinson, President YSU Chapter of OEA Youngstown State University 410 Wick Avenue Youngstown, Ohio 44555

Theodore R. Cubbison, Esq. Director, Legal Services Youngstown State University Youngstown, Ohio

No. 807253 RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED— NOT FOR INTERNATIONAL MAIL

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PS Form 3800, Apr. 1976

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Mr. Fred C. Shutrump, Jr.

STREET AND NO. United Construction Cd
3749 Mahoning Avenue

P.O., STATE AND ZIP CODE

YOUNGSTOWN, Ohio 44515

OPTIONAL SERVICES FOR ADDITIONAL FEES

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No. 807246 RECEIPT FOR CERTIFIED MAIL

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Attorney John M. Newman
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Youngstown, Ohio 44503
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MINUTES OF MEETING

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BOARD OF TRUSTEES

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YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center Tuesday, October 17, 1978

At the request of the President, Dr. John J. Coffelt, and pursuant to Notices given on October 9, 1978, by the Secretary of the Board, by certified mail sent in accordance with Article II, Section 2 of the By-Laws of the Board, a Special Meeting (sixty-third meeting) of the Board of Trustees of Youngs-town State University was convened at 4:00 P.M. on Tuesday, October 17, 1978 in the Art Gallery in Kilcawley Center.

All Trustees were present at the meeting, to-wit: William J. Lyden, Chairman of the Board, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, Mrs. Ann L. Isroff, William G. Mittler, John M. Newman, Fred C. Shutrump, Jr. and Frank C. Watson.

Also present were Dr. John J. Coffelt, President of the University, Dr. Taylor Alderman, Vice President Personnel, Edmund J. Salata, Dean of Administrative Affairs, Dr. Charles McBriarty, Dean of Student Affairs, Philip A. Snyder, Director of University Relations, Theodore A. Cubbison, Director of Legal Services, John J. Ingram, Assistant to the Attorney General, Fred W. Rich, State Examiner, Hugh W. Manchester, Secretary to the Board of Trustees and Patricia Davis, Secretary to the President. Also present were about six members of the Faculty, Administration, Students and representatives of the news media.

Mr. Lyden presided.

ITEM I - Proof of Notice of Meeting

1

Evidence to establish that due notice of the meeting had been sent by certified mail on October 9, 1978, by the Secretary to each of the nine Trustees and to the President, and by regular mail to the President of the YSU Chapter of OEA, to John G. Ingram, Assistant to the Attorney General, and the Director of Legal Services was available, and precedes these Minutes.

It was announced that action on a proposed Agreement between Youngstown State University and the Northeastern Ohio University College of Medicine would be deferred until a later meeting.

ITEM II - Review and Ratification of Agreement between YSU-OCSEA

The Trustees retired into Executive session for the purpose of reviewing negotiations with representatives of its employees, as authorized by its Resolution YR 1978-27 and 28 on February 11, 1978; and returned into open meeting at 4:25 P.M.

Mr. Mittler reported that the Personnel Relations Committee had met on four occasions since February 11, 1978 to review and advise concerning the status of negotiations being conducted by Dr. Alderman with representatives of the YSU Chapter of the Ohio Civil Service Employees Association; that copies of a tentative Agreement, which had been completed in September, had been sent to each Trustee on September 29, 1978, and that such tentative agreement had been approved by vote of the classified employees in the group during the first week of October.

Mr. Mittler then moved for adoption the following Resolution:

WHEREAS, the representatives of Youngstown State University Chapter of the Ohio Civil Service Employees Association have arrived at a tentative Agreement which shall extend until April 1, 1980; and

YR 1979-17

WHEREAS, the details of such Agreement have been carefully considered by the Personnel Relations Committee.

NOW, THEREFORE, BE IT RESOLVED, that Youngs-town State University Board of Trustees approve said Agreement.

BE IT FURTHER RESOLVED, that the President of the University be and is hereby authorized to sign and execute this Agreement on behalf of the University.

The Motion was seconded by Mr. Shutrump, and after receiving the affirmative vote of each Trustee present, was declared duly carried by the Chairman.

ITEM III - Reports by the President and others

1. Enrollment - Fall 1978.

Dr. Coffelt reported that the Fall Quarter enrollment was 15,652 Headcount and 11,629 F.T.E. as of October 13, 1978. A Summary of the Enrollment was submitted and a copy is attached to these Minutes.

2. H. B. 179

Mr. Ingram reported that H. B. 179 effective September 25, 1979, probably supersedes Sec. 16.2 of the 1977-81 Agreement with YSU-OEA as to rights to sick leave Conversion; that the officers of YSU-OEA do not agree; and that a cross claim will be filed in the pending action as to sick leave conversion, for the purpose of securing a Court ruling on the question.

3. Fire Damage to Rayen Building

Dean Salata reported that a fire which caused substantial damage to the Rayen School Building the morning of September 22, 1978, had been caused by employees of the Joseph Painting Company; that the fire was extinguished quickly by the City Fire Department; that temporary repairs are completed; that the Trustees of the Rayen School were notified and are being kept informed and that fire extinguishers in the building had been inspected and serviced in August, 1978, and were in proper working order.

4. Annual Meeting of YSU Alumni Association

Dr. Coffelt reported that the First Annual Meeting of the YSU Alumni Association will be held on Friday, October 20, 1978 at the Youngstown Country Club.

There being no further business, the meeting was duly adjourned at 4:45 P.M.

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ATTEST:

Secretary to the Board of Trustee

VOLINGSTOWN STATE UNIVERSITY

•					SUMMARY	2111			
Fall 1978			Date					8	_
(quarter)	(year)							
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			1	197 7 ·			1978		
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Fine & Performing	Arts	925		899	1824	929	1222	2151	117.9
Graduate									
Freshmen		3083	3	132	6215	2944	3058	6002	96.6
Sophomore		1716	_	425	3141	1545	1319	2864	91.2
Junior		1306		028	2334	1396	980	2376	101.8
Senior		1393		789	2182	1382	877	2259	103.5
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Graduate		925		899	1824	929	1222	2151	117.9
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	II III		7299	589	7888	8457	669	9126	115.7
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Dacca radii ca cc	ΪΙ		13838	1278	15116	13678	1170	14848	98.2
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. .	III		530	259	789	401	217		
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%			90.3%	9.7%	100.0%	90.5%	9.5%	100.0%	

FALL 1975 15,573 11,682 75.0%

FALL 1974 13,917 10,564

75.9%

FALL 1976 15,898 12,000 75-5%

FALL 1973 13,458 10,510 78.1%

Head-Count

FTE FTE % HC FALL 1977 15,696 11,852 75.5%

FALL 1978

15,652 11,629 74.3%



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 25, 1978

Trustees of Youngstown State University

Enclosed is draft of Minutes of the special Meeting of the Trustees held on October 17, 1978.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees of Youngstown State University

HWM:EVT Enclosure

Copies to: Each of Nine Trustees

Dr. John J. Coffelt, President
Dr. Edar E. Edgar, Vice President
Dean E. Salata, Administrative Affairs
Dr. Taylor Alderman, Vice President
Dr. Neil D. Humphrey, Vice President

Mr. John G. Ingram, Attorney Mr. Fred W. Rich, State Examiner

Theodore A. Cubbison, Director, Legal Services