



**YOUNGSTOWN STATE UNIVERSITY**  
YOUNGSTOWN, OHIO 44555

October 23, 1980

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held on Saturday, November 8, 1980 in the Board Room in the Tod Administration Building at 9:00 a.m.

Copies of the Agenda for the Meeting will be furnished by the President's office.

HUGH W. MANCHESTER  
Secretary to the Board of Trustees

HWM:EVT

A copy of the above Notice was mailed on October 23, 1980 to each of the Nine Trustees and to the President, as listed on the reverse side of this page; and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

---

Hugh W. Manchester, Secretary to the  
Board of Trustees

TRUSTEES AND THE PRESIDENT

Attorney Paul M. Dutton  
Mitchell, Mitchell & Reed  
709 Union Bank Building  
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok  
Thomas Fok & Associates, Ltd.  
3896 Mahoning Avenue  
Youngstown, Ohio 44515

Dr. John F. Geletka, D.D.S.  
5600 Mahoning Avenue  
Austintown, Ohio 44515

Mr. Edgar Giddens  
448 Cleveland Street  
Youngstown, Ohio 44511

Mrs. Ann Isroff  
11 Wildfern Drive  
Youngstown, Ohio 44505

Mr. William J. Lyden, Business Mgr.  
International Brotherhood of  
Electrical Workers Local 64  
291 McClurg Road  
Youngstown, Ohio 44512

Mr. William G. Mittler, Advertising  
Manager  
Youngstown Vindicator  
Vindicator Square & W. Boardman  
Youngstown, Ohio 44503

Mr. Fred C. Shutrump, Jr., President  
Shutrump and Associates  
3749 Mahoning Avenue  
Youngstown, Ohio 44515

Mr. Frank C. Watson, President  
Youngstown Welding and Engineering Co.  
3700 Oakwood Avenue  
Youngstown, Ohio 44515

Dr. John J. Coffelt, President  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

- - - - -

Dr. David J. Robinson, President  
YSU-OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Attorney Edward A. Flask, Legal Counsel  
424 City Centre One  
Youngstown, Ohio 44503

Theodore R. Cubbison, Esq.  
Director Legal Services  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Mr. Ray McElroy, President  
YSU Chapter of OCSEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Saturday, November 8, 1980

Pursuant to Resolution YR 1981-14 and to Notices mailed on the 23rd day of October, 1980, by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Edward A. Flask, Special Counsel to the Attorney General of Ohio, and to the Director of Legal Services of the University) a regular meeting (seventy-sixth) of the Board of Trustees of Youngstown State University convened on Saturday, November 8, 1980 in the Board Room in the Tod Administration Building at 9:00 A.M.

Eight Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, William J. Lyden, William G. Mittler, Fred C. Shutrump, Jr., and Frank C. Watson. One Trustee, Mrs. Ann L. Isroff was absent.

Also present were Dr. John J. Coffelt, President, Dr. Bernard T. Gillis, Academic Vice President, Dr. Neil D. Humphrey, Executive Vice President, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Charles McBriarty, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, John N. McNally, representing Edward A. Flask, Special Counsel, and Patricia D. Martin, Secretary to the President. Also present were approximately 14 deans, members of the faculty and members of the news media.

Mr. Giddens, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on October 23, 1980 by the Secretary to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Edward A. Flask, Legal Counsel and to Theodore R. Cubbison, Director of Legal Services. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held August 23, 1980.

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on August 23, 1980 had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Director of Legal Services. There being no corrections or changes suggested, the Minutes of such meeting were approved on Motion by Mr. Watson, seconded by Mr. Lyden and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University.

Dr. Coffelt recommended that five Resolutions be adopted by the Trustees:

1. Resolution to Ratify Faculty/Staff Appointments.

Forty-four (44) Faculty/Staff appointments and promotions made since the August 23, 1980 meeting of the Board were reported.

After a Motion which was made by Mr. Mittler and seconded by Dr. Geletka had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1981-15

"WHEREAS, new appointments have been made subsequent to the August 23, 1980 regular meeting of the Board of Trustees; and

"WHEREAS, such appointments are in accordance with the 1980-81 budget and with the University policy on Equal Employment Opportunity.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto."

Mr. Michael Soloman, who assumed duties as Director of the Physical Plant on November 3, 1980 was introduced to the Trustees.

2. Resolution Accepting Gifts.

Gifts to the University as of August 23, 1980 detailed on Exhibit B attached hereto were reported.

It was reported that of the \$394,130 total gifts to the University as of August 23, 1980, shown on Exhibit B, \$392,000 had come from Youngstown

Educational Foundation; that Youngstown Educational Foundation had authorized \$625,000 in scholarships and grants in bid for Youngstown State University students in the 1980-81 academic year, and that increases for the 1981-82 academic year are being proposed in a manner which will recognize good scholarship, in accordance with the following schedules:

UNDERGRADUATE SCHOLARSHIPS AND GRANTS--IN-AID

	1980-81 Academic Year			1981-82 Academic Year		
	<u>Number Assumed</u>	<u>Annual Individ. Award</u>	<u>YEF Grant</u>	<u>Number Assumed</u>	<u>Annual Individ. Award</u>	<u>YEF Grant</u>
<u>Entering Freshmen</u>						
Valedictorian of H.S. Graduating Class	50	\$1,000	\$ 50,000	40	\$1,000	\$ 40,000
Top 10% of class and ACT of 27 or higher	70	700	49,000	100	700	70,000
Top 25% of class and ACT of 25 or 26	150	450	67,500	150	500	75,000
Top 25% of class and ACT of 23 or 24	124	250	<u>31,000</u>	130	300	<u>39,000</u>
TOTAL			<u>\$197,500</u>			<u>\$224,000</u>
<u>Sophomore, Junior, and Senior Students</u>						
Cumulative GPA of 4.00	50	\$ 900	\$ 45,000	60	\$1,000	\$ 60,000
Cumulative GPA of 3.8 to 3.99	140	600	84,000	160	700	112,000
Cumulative GPA of 3.6 to 3.79	200	400	80,000	270	500	135,000
Cumulative GPA of 3.3 to 3.59	300	200	60,000	400	300	120,000
Cumulative GPA of 3.0 to 3.29	400	100	<u>40,000</u>	400	150	<u>60,000</u>
TOTAL			<u>\$309,000</u>			<u>\$487,000</u>
TOTAL UNDERGRADUATE SCHOLARSHIPS			\$506,500			\$711,000
UNDERGRADUATE GRANTS--IN-AID	250	\$80-\$450	<u>119,000</u>	250	\$100-\$500	<u>89,000</u>
TOTAL UNDERGRADUATE PROGRAM			<u>\$625,500</u>			<u>\$800,000</u>

Notes:

- 1 This schedule was adopted by YEF October 23, 1979.
- 2 YEF stipulated that awards were to be on a "first come, first served" basis and numbers of awards could be adjusted as long as the total of \$625,000 was not exceeded.

Mr. William Roesti, President of YEF, was present and was introduced. He and Dr. Coffelt had recently attended a regional workshop sponsored by the Council for Advancement and Support of Education, (a national organization which assists in the raising of private funds for public colleges and universities) and had picked up a number of ideas which they hope to use jointly in promoting gifts for the benefit of Youngstown State University.

After a Motion, which was made by Dr. Geletka and seconded by Mr. Watson had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1981-16

"WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the Donors and to express our gratitude for their generosity to the University."

3. Resolution to Establish the Paul J. and Marguerite K. Thomas Colloquium on Free Enterprise.

It was reported that Paul J. and Marguerite K. Thomas, of Youngstown, Ohio, wished to have established an independent program of quality lectures, seminars and workshops at Youngstown State University which will involve the disciplines of business, economics and finance to be financed by them in cooperation with The Youngstown Foundation, and that a "Memorandum of Understanding," dated as of October 15, 1980 between Mr. and Mrs. Thomas, The Youngstown Foundation, and Youngstown State University had been completed to provide for the operations and financing of such a program.

Dr. Coffelt expressed the appreciation of the University to Mr. and Mrs. Thomas, and Dr. Dodge, Dean of the School of Business Administration, voiced the willingness of such school and of the whole University to cooperate in providing such a program.

After a Motion, which was made by Mr. Shutrump and seconded by Mr. Dutton, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, Paul J. and Marguerite K. Thomas have decided to finance an independent program of quality lectures, seminars, and workshops in cooperation with Youngstown State YR 1981-17

University in the disciplines of business, economics and finance; and

"WHEREAS, the purpose of such programs--to foster growth and merits of the free enterprise system, its capital formation and its increased productivity--are compatible with University goals and objectives; and

"WHEREAS, the University is willing to plan, organize and conduct, on an annual basis, institutes and programs consisting of lectures, seminars and other means for the exchange of ideas which foster common goals of industry and business in the free enterprise system; and

"WHEREAS, an Advisory Committee to include members appointed by the President of the University will be utilized to review and recommend annual programs and activities.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby establish the Paul J. and Marguerite K. Thomas Colloquium on Free Enterprise, a program to be sponsored annually in the School of Business in accordance with the intent of the donors; and

"BE IT FURTHER RESOLVED, that the President is hereby authorized to accept annual contributions from the trust established for this purpose; and

"BE IT FURTHER RESOLVED, that the Board does hereby publicly express its gratitude to Paul J. and Marguerite K. Thomas for their visionary effort in seeking to inform and educate the public with respect to the merits of the free enterprise system, and for enabling Youngstown State University to plan and conduct programs and activities to achieve this objective."

#### 4. Resolution of Appreciation.

Dr. Coffelt reported that Channel 58 had been granted to NETIO; that a translator and antenna can use Channel 58 to simultaneously amplify and rebroadcast from Youngstown the programs being broadcast over Channel 45 by WNEO-TV, to the benefit of all viewers located in the Youngstown area, and that William Brown and the Board and Management of WFMJ-TV have expressed a willingness to donate tower and land space necessary for the equipment to be used by NETIO in rebroadcasting over Channel 58.

Upon recommendation by the President, and after a Motion, which was made by Mr. Shutrump and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"WHEREAS, viewers in some areas of the Greater Youngstown Area have been experiencing difficulty in receiving public television broadcasts from WNEO-TV, Channel 45; and

YR 1981-18

"WHEREAS, the consortium of the University of Akron, Kent State University and Youngstown State University, known as the Northeastern Educational Television of Ohio (NETO) is attempting to correct such reception problems by installing a translator and antenna in Youngstown to simultaneously amplify and rebroadcast the Channel 45 signal on Channel 58; and

"WHEREAS, in searching for a suitable tower location for the Channel 58 antenna, the Youngstown commercial station WFMJ-TV expressed its willingness to donate the necessary tower and land space to NETO as a public service to the area.

"NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that its deep appreciation be expressed on behalf of all public television viewers in the Mahoning Valley to the Board and Management of the WFMJ Broadcasting Company for the donation of said space as a public service; and

"BE IT FURTHER RESOLVED, that the Secretary be directed to convey the Board's expression of gratitude for this service to the Board and Management of WFMJ."

5. Resolution to Commemorate the 75th Anniversary of the Founding of Youngstown State University.

Upon the recommendation of Dr. Coffelt, and after a Motion, which was made by Mr. Lyden and seconded by Mr. Dutton, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"WHEREAS, Youngstown State University was founded in 1908, and will be celebrating the 75th Anniversary of its founding in 1983; and

YR 1981-19

"WHEREAS, the Youngstown State University Alumni Association recommends an anniversary celebration as a means of re-establishing its ties with University graduates; and

"WHEREAS, the citizens of Mahoning and Shenango Valleys have played a vital role in the development and growth of the University during these seventy-five years; and

"WHEREAS, it is appropriate to commemorate the significance of this occasion.



"BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby designate the period of September 1982 through June 1983 as the Diamond Anniversary and direct the President, in cooperation with the Youngstown State University Alumni Association, to plan and carry out a series of public events and activities appropriate to the occasion."

ITEM IV - Report of the President of the University.

Dr. Coffelt reported concerning four matters, as follows:

1. Ohio's Continuing Cash Flow Problems.

Chancellor Moulton, on October 14, 1980, advised that the State's cash flow problems continue, and that December 1980 subsidies to State Universities will not be received until late February, 1981. However, Youngstown State University's cash flow plans are being so modified as to avoid hardship here.

An additional cut in State subsidies (beyond the 3% cut reported at the August 1980 Board meeting) is expected, but as yet has not been confirmed.

2. Enrollment - Fall 1980.

Headcount is 15,784 (3.1% above 1979) - second highest in the University's history. FTE is 12,120 (3.9% above 1979).

3. Continuing Education Enrollments.

Continuing education enrollments in 1979-80 (in non-credit programs) included 10,734 enrollments. Although no state subsidies are involved, under Dr. John Hook's excellent leadership it is expected that this particular public service program will become fiscally self dependent this year.

4. A Study as to the Desirability of Fee Differentials.

A study as to the desirability of fee differentials between lower and upper divisions of undergraduate students (directed by the legislature in 1979) has been completed by O.B.O.R. and recommends that in view of the serious financial constraints on the State, no such differential be supported at this time. Youngstown State University, as well as other State Universities, supports such recommendation.

The President's report was accepted, by Motion duly made, seconded and carried.

ITEM V - Report of the Academic Vice President.

Dr. Gillis reported as follows:

1. Nursing Associate Degree Program.

Such program, which is reviewed annually, was granted full approval on September 25, 1980 by the Ohio Board of Nursing Education and Nurse Registration.

2. Non Traditional Programs.

A. The Weekend Studies Program currently has 1,085 undergraduates enrolled in 46 classes; an increase over 814 in 40 such classes last year.

B. The re-entry program (for persons not traditionally enrolled, and former college students not enrolled for two or more years) has 253 students enrolled, an increase over 124 last fall. About half have had previous college enrollment. After six credits are completed, transfers are made to specific colleges for continuation toward degrees.

C. College-Around-Town - off campus courses in suburban locations are being planned. It is expected that a course entitled "Personal Finance" and another entitled "Interpersonal Communication" will be offered in Poland, Ohio during the winter quarter.

3. Visit by Accreditation Board for Engineering and Technology (ABET).

A six man team accompanied by an observer and the Executive Director of the State Registration Board conducted a visit on October 27 and 28, 1980 to review the curricula of Chemical, Civil, Electrical, Mechanical and Metallurgical Engineering programs. Such a visit is to provide suggestions for improvement, and an exit interview indicated the team considered the faculty to be overloaded, equipment budgets less than required and some criticism on each of the curricula was provided. Staffing of the Electrical Engineering Department was a definite concern. A preliminary report to be made early in 1981 will offer an opportunity for rebuttal; and final recommendations on accreditation will be made on or about the end of July, 1981.

Dr. Coffelt stated the staff had been aware of the problems, has been working for improvement, and that enrollment growth is complicating the problems of meeting ABET standards.

Such report was accepted, upon Motion duly made, seconded and carried.

ITEM VI - Report of the Executive Vice President.

Dr. Humphrey reported concerning the following matters:

1. Insurance Report for FY 1979-80.

Copies of such report had been furnished to each Trustee, and it was reviewed by Dr. Humphrey - it describes all policies and risks covered, summaries, claims made thereunder and amounts paid; and tabulates replacement

costs for buildings (\$112,035,279) and contents (\$10,083,132) for buildings insured at 90% co-insurance; and cash values (\$800,000) and contents (\$96,366) on older buildings insured at cash values; and also lists all vehicles owned by the University.

2. Annual Inventory - Land and Buildings.

Copies of such report had also been furnished to each Trustee, and it also was reviewed by Dr. Humphrey. It shows that main campus area contains 81.920 acres, capitalized at \$3,275,985; and off campus areas aggregating 138.43 acres, capitalized at \$66,418. In addition landscaping improvements are capitalized at \$1,011,061, making total capitalized value of land and landscaping \$4,353,463.

The Buildings Report shows total capitalized value of \$65,106,000 for all buildings (in which there are 2,633,064 gross square feet - parking decks included). Two off campus residences (President's house and a residence subject to a life estate) are capitalized at \$165,000.

3. Financial Report Summary - 1st Quarter 1980-81.

Copies of this report were furnished to each Trustee. It was reported that the audit for the year ending June 30, 1980, being prepared by Price Waterhouse Co. should be completed in early 1981.

4. Annual Conference with High School Counselors and Principals.

The annual conference with high school counselors and principals is scheduled for November 13, 1980, to review opportunities at Youngstown State University.

5. Budget for 1981-82.

Planning is underway and on schedule. Special complications are due to State financing difficulties, pending changes in the formula for computing State subsidies, and pending renegotiations with YSU and OEA.

Such report was accepted, Motion duly made, seconded and carried.

ITEM VII - Report of the Vice President for Personnel Services.

Dr. Alderman reported concerning three items:

1. Sex Discrimination Charges.

Charges of unlawful discrimination by failing to promote and by harrassment on the job because of sex filed by Ms. Nanette Palumbo (formerly of the grounds department staff) with the Ohio Civil Rights Commission, were found to be unjustified by an examiner of such Commission who conducted a protracted and extensive hearing in 1979 and filed a 17 page decision on September 17, 1980 containing recommendations favorable to the University in all respects.

2. Ruling that YSU is a "Political Subdivision".

Judge Cavalier's ruling in an action filed by YSU Chapter of OEA vs. YSU (78-CV-372 in Mahoning County Common Pleas Court) to determine the validity of YSU's agreement which permits payment for accrued sick leave conversions based upon a maximum of 45 days, in light of an Ohio Statute ORC 24.39(C) which restricted such maximum to 30 days, has caused some concern as to its possible effects in light of other Ohio statutes. The President, on September 8, 1980, informed other Presidents of State Universities in Ohio of YSU's decision not to appeal the ruling.

3. Agreement with YSU - OEA.

Such agreement, now in its fourth year, will expire on June 14, 1981. On October 30, 1980 Dr. Thomas A. Shipka, President of YSU-OEA advised President Coffelt, in writing of the Association's desire to renegotiate provisions of such agreement. It is expected that negotiations will begin in mid-winter, and President Coffelt, Dr. Gillis and Dr. Alderman will work closely with the Board's Personnel Committee in preparing for and in carrying on such negotiations.

Such report was accepted, by Motion duly made, seconded and carried.

ITEM VIII - Report of the Dean of Administrative Services.

Dean Salata reported concerning the following matters:

1. Kilcawley Center Addition Phase III.

The project is approximately 25 percent complete and is scheduled for completion in September, 1981. The total project cost is \$1,800,000.

2. Kilcawley Center Mansard Replacement.

The project is complete with a total project cost of \$53,183.23. Of the total project cost \$52,556.17 was repaid by insurance company because of wind damage which occurred on April 6, 1979. This represented 99 percent of the total project cost.

3. Removal of Handicapped Barriers - Section 504 of the Rehabilitation Act of 1973.

Construction contracts amounting to \$93,920 were awarded late in August with a completion date established for December 26, 1981. Only two contracts were needed, general and electrical.

Work is progressing on the outdoor improvements to complete them before cold weather arrives. Material for the indoor work is being ordered. The project is about 12 percent complete.

4. Health & Physical Education/All-Sports Complex Stadium and Field.

The work is 30 percent complete, and the projected completion date for the project is spring 1982.

5. Tennis Courts and Playing Field.

On August 28, 1980, bids were received for this project. The total of all low bids received including alternates was \$543,045.00, seven percent under the architect's estimate of \$584,206.00. Pursuant to authorization by the Building and Property Committee on September 4, 1980, monies were released with which to pay for work to be done by the following low bidders:

<u>Contractors</u>	<u>Bids</u>
General:	
A.P. O'Horo Company, Youngstown, Ohio	\$443,800
Plumbing:	
Continental Plumbing, Youngstown, Ohio	25,580
Electrical:	
A.F. Beil Electric, Youngstown, Ohio	<u>73,665</u>
TOTAL:	<u>\$543,045</u>

Construction began on September 12, 1980. The contract is currently 20 percent complete with a completion date of April 1, 1981. However, if the current rate of progress is continued, and reasonable good weather occurs, the project may be completed earlier.

6. Wick Avenue Sidewalk Relocation and Architectural Barrier.

This project is 90 percent complete. Some of the planting material is yet to be installed because of its current unavailability. With the exception of ground cover which can only be planted in the spring, the balance of work is expected to be complete within the next two weeks.

7. Land Acquisition East of Wick Avenue.

The following transactions have been made on parcels east of Wick Avenue since the last land acquisition report to the Board:

Approval for closing . . . . .	2
For approval by OBOR . . . . .	2
Approval received from Trustees to extend offer to Purchase Agreement. . . . .	5
Appraisals ordered . . . . .	3

## 8. Parking.

For the Fall Quarter 1980, 10,522 parking permits were purchased by students and faculty. This is an increase of eight percent and the number of permits (9,702) purchased for the Fall Quarter 1979. Student enrollment has increased three percent and the number of student parking permits purchased has increased nine percent.

Maximum use continues to be between 10 a.m. and 11 a.m. on Mondays and Wednesdays. Peak use by 5,072 vehicles parked occurred on Monday, October 6, 1980, between 10 a.m. and 11 a.m. There are 5,210 spaces available. On Tuesdays, Thursdays, and Fridays the maximum is between 3,850 to 4,762 spaces occupied at any given time.

## 9. Campus Lock Replacement.

At the November 3, 1980 meeting, the Building and Property Committee authorized release of funds with which to pay for the replacement of both internal and external locks for all University buildings, and fixed a total project budget of \$70,000. The contract was awarded to the low bidder, Carl V. Warfel Company, Cleveland, Ohio, in the amount of \$67,972.56.

## 10. Parking Decks M-1 and M-2.

Parking Deck M-1 - Wick Avenue. Contracts to improve security, traffic control, and signage, along with installation of overhead roll-up grilles at the Walnut Street and Wick Avenue entrances have all been completed. We are now able to monitor stairwells, entrances, traffic flow, and vehicle count automatically. Total cost of the security and traffic control system was \$159,032; cost of the roll-up grilles was \$38,313; and the cost of the signs was \$13,080.

No incidents have been reported to security which involve theft or assault in M-1 Parking Deck so far this year. Three (3) such incidents were reported during the same period a year ago, before the systems were installed.

Parking Deck M-2 - Lincoln Avenue. The installation of windows and replacement of metal steps in the stairwells is now complete; as is the installation of a wire mesh security fence around the first level. Total cost was \$151,200.

Three (3) incidents have been reported to Security which involve theft so far this quarter. This compares with nine (9) for the same period last year. The investment in the security and control improvements and increased visibility of parking and security personnel account for the significant reduction of incidents.

## 11. Wick Avenue Pedestrian Bridge.

The Bridge was opened for public use on February 11, 1980. Last spring 77 percent of those using the parking deck arrived on the main campus by the Pedestrian Bridge.

A recent survey, taken from 7 a.m. to 12:30 p.m. on a Monday, showed 90 percent of the individuals (2,313) who parked in the deck used the Bridge.

12. Energy Conservation Grants - The National Energy Conservation Policy Act of 1978, Title III, Part I.

The State of Ohio Department of Administrative Services has contracted with the Hoag-Wismar Partnership, engineering consultants, for preparation of plans and specifications for energy conservation type improvements to Bliss Hall and Maag Library. A grant from the U.S. Department of Energy and funds from the State of Ohio Board of Regents have been provided to pay for such engineering services. Plans should be complete in March, 1981.

The total project cost is currently estimated to be \$422,609. Fifty percent of such cost will be funded from a U.S. Department of Energy grant. The non-federal share is expected to be appropriated by the State Legislature to the Board of Regents. The source of the non-federal share will depend on State Capital Improvement Legislation. It is estimated that the cost avoidance to the University will approximate \$175,000 per year when the projects are completed.

At 10:01 a.m. the Trustees retired into an executive session for the purpose of considering terms of employment and compensation of various Professional/Administrative Employees of the University. They returned to the open meeting in the Board Room to continue the regular meeting at 10:24 a.m.

ITEM IX - Reports of the Committees of the Board.

1. Personnel Relations Committee.

(a) Resolution to Establish Policy on Part-Time Professional/Administrative Employees.

Mr. Mittler, Chairman of the Committee, then read and moved for adoption the following Resolution, with the addition of one sentence to the second paragraph of the policy statement marked Exhibit C: "Part-Time Professional/Administrative Staff Earn Sick-Leave On A Pro-Rated Basis."

"WHEREAS, it is necessary for the University to utilize the services of certain part-time professional/administrative staff members. YR 1981-20

"BE IT RESOLVED, by the Board of Trustees of Youngstown State University, that Article III of the Policies of the Board of Trustees of Youngstown State University is hereby amended by the adoption of Section 23 as set forth in Exhibit C attached hereto."

(b) Resolution to Correct Vacation Records for Certain Employees.

Mr. Mittler next read, and moved for adoption, the following Resolution:

"WHEREAS, centralization of administration of the vacation policy of the Board of Trustees for professional/administrative staff and maintenance of vacation records has revealed an inconsistent interpretation and application of said policies within different areas of the University prior to the centralization of administration of the policy; and YR 1981-21

"WHEREAS, a comprehensive review of vacation records and balances of professional/administrative staff has revealed that certain individuals, through no fault of their own, lost periods of vacation of up to twenty-two days as a result of inconsistent interpretation and application of said vacation policy;

"THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the President is hereby authorized and directed to restore such periods of lost vacation, not to exceed twenty-two days, on a one-time-only basis, to members of the professional/administrative staff who lost vacation and whose loss of vacation can be certified as having resulted from inconsistent interpretation and administration of the vacation policy of the Board of Trustees."

The Motion was seconded by Mr. Watson, and after receiving the affirmative vote of each Trustee present, the Chairman declared the Motion carried and the Resolution adopted.

(c) Resolution to Amend Benefits of Professional/Administrative Employees.

Mr. Mittler then read, and moved for adoption, the following Resolution:

"WHEREAS, recent negotiations with the collective bargaining agent representing the classified Civil Service employees of the University has led to modification of certain benefits extended to those employees; and YR 1981-22

"WHEREAS, it is now deemed appropriate to modify certain benefits provided by the University to Professional/Administrative staff members;

"THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III of the Policies of the Board of Trustees of Youngstown State University is hereby amended to include Section 24, attached hereto as Exhibit D, and to amend Article VIII of said policies to include Section 3, attached hereto as Exhibit E."



The Motion was seconded by Dr. Geletka and after each Trustee present had voted in favor thereof the Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee.

Dr. Fok, Chairman of the Building and Property Committee reported that such committee had met on November 3, 1980 and had determined to recommend that the Trustees act favorably upon four Resolutions, as follows:

- (a) Resolution to Authorize to Increase Power and Tower Height for WYSU-FM.

Dr. Fok then read, and moved for adoption, the following Resolution:

"WHEREAS, Youngstown State University currently operates a noncommercial FM radio station which contributes to the enrichment of the community's educational and artistic environment; and YR 1981-23

"WHEREAS, the purpose of the station is to serve the residents of the Mahoning Valley with a type of alternative listening which, for the most part, is not presently available on the commercial stations; and

"WHEREAS, YSU Board of Trustees Resolution YR 1969-15 authorized the President of the University to file with the Federal Communications Commission an application for the establishment of a station with an effective radiated power rating not to exceed twenty-five thousand (25,000) watts at a tower height of 250 feet; and

"WHEREAS, YSU Board of Trustees Resolution YR 1980-33 permits the Department of Telecommunications to solicit private gifts and grants in support of the programs and services of WYSU to further its self-funding goal; and

"WHEREAS, the Youngstown Educational Foundation has favorably reviewed, endorsed, and approved a grant to cover the cost of increasing the height of the WYSU-FM tower and station's effective radiated power.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President of Youngstown State University to serve as its agent to execute the proper application."

The Motion was seconded by Mr. Lyden, and after each Trustee present had voted in favor thereof, the Chairman declared the Motion carried.

(b) Resolution Authorizing Exchange of Real Estate.

Dr. Fok next read, and moved for adoption, the following Resolution:

"WHEREAS, Youngstown State University Board of Trustees YR 1981-24  
is the owner of the following described real estate:

SITUATED in the City of Youngstown, County of Mahoning, and State of Ohio and known as being part of Youngstown City Lot number three thousand four hundred ninety three (3493) more particularly known and described as follows: Said lot has a frontage of thirty-seven (37) feet and four (4) inches on the northwest line of Walnut Street and extends back on its northeasterly line One Hundred Ten (110) feet and on its southwesterly line which is also the north line of Webb Street, One Hundred Ten (110) feet, having a rear line of Thirty-seven (37) feet and Four (4) inches, as appears by said plat, subject to all legal highways; and

"WHEREAS, Mr. Joseph L. Cassese is the owner of the following described real estate:

SITUATED in the City of Youngstown, County of Mahoning and State of Ohio and known as being Youngstown City Lot Number nine thousand six hundred and forty five (9645), according to the latest enumeration of lots in said City. Said lot has a frontage of thirty-five (35) feet on the southeast side of North Walnut Street and extends back on its northeast side one hundred twenty-five (125) feet and on its southwesterly side one hundred twenty-five (125) feet and has a rear line of thirty-five (35) feet; and

"WHEREAS, both parties have determined that it would be in their best interest to exchange said properties on an equal basis, each property being of comparable size and having a comparable market value.

"NOW, THEREFORE, BE IT RESOLVED, that Youngstown State University Board of Trustees hereby approves the exchange of properties on an equal basis as set forth above, subject to approval by the Controlling Board of the State of Ohio.

"BE IT FURTHER RESOLVED, that when and if approved by the Controlling Board of the State of Ohio, the Chairman

of the Board of Trustees, and the President of the University be and they are hereby authorized to execute and deliver a contract of purchase and sale and a proper deed to convey the interests of Youngstown State University Board of Trustees in Youngstown City Lot 3493, above described, to Mr. Joseph L. Cassese in exchange for a proper deed conveying the interests of Mr. Joseph L. Cassese in Youngstown City Lot 9645 to Youngstown State University Board of Trustees."

The Motion was seconded by Mr. Lyden and after each Trustee present had voted in the affirmative, the Chairman declared the Motion carried and the Resolution adopted.

(c) Resolution to Authorize Development of Gas and Oil on Arboretum Property.

Dr. Fok reported that a proposed Resolution authorizing drilling for gas and oil on the Arboretum Property was being referred back for further consideration by the Committee.

(d) Resolution to Establish New Projects and Transfer of Funds.

Dr. Fok read and moved that the following Resolution be adopted:

"WHEREAS, the track and field and the recreation area projects have been bid and the low bids are well within the estimates for these projects; and

YR 1981-25

"WHEREAS, the cost of construction has, according to reliable indices, increased 25 percent since April, 1978, and continues to increase at the rate of one percent per month, thereby indicating that if construction is further delayed the cost may be beyond feasibility; and

"WHEREAS, the track and field project and the recreation area projects are needed and long-planned-for facilities.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the transfer of reserves to establish the following special projects:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
Disciple House	\$200,000		
Major Rep. & Renov.	200,000	Track & Field	\$726,000
Property Acquisition	326,000		
Computer Acquisition	355,000	Rec. Area #5	355,000 "

Mr. Watson seconded the Motion, and after each Trustee present had voted in favor thereof, it was declared carried, by the Chairman.

(e) Resolution to Release Funds and Award Construction Contracts.

Dr. Fok next read, and moved for adoption, the following Resolution.

"BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the release of funds to award construction contracts to low bidders on the Track and Field Project, Recreation Area #5 Project, and to provide for architect's fees, project contingencies, and related project costs in conformity with the project budgets in the attached Exhibit G; provided, however, that the control figure in each project budget is the total and individual items may vary." YR 1981-26

The Motion was seconded by Mr. Shutrump, and when the Chairman asked for a vote Mr. Dutton requested that he be recorded as not voting, because of a possible conflict of interest. All seven of the other Trustees present voted in favor of the Motion, and the Chairman declared it carried.

3. Budget and Finance Committee.

Mr. Lyden reported that the Committee had met on October 17, 1980 and had determined to recommend Board action on three matters, as follows:

(a) Resolution Concerning Revised Budget For Developmental Education.

Mr. Lyden read and moved for adoption the following Resolution:

"WHEREAS, the 1980-81 budget for Developmental Education was approved at \$111,316 based on an assumed appropriation of that amount; and YR 1981-27

"WHEREAS, the appropriation has now been made at \$118,666 and there is also available \$9,976 of unexpended monies in this fund from FY 79 and FY 80 which may be brought forward and budgeted; and

"WHEREAS, a need for additional monies has been demonstrated.

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve a substitute budget of \$128,642 for Developmental Education for 1980-81 as detailed on Exhibit F."

The Motion was seconded by Mr. Watson and after it had received the affirmative vote of each Trustee present, the Chairman declared the Motion carried.

(b) Resolution Concerning Jambar Budget.

Mr. Lyden read and moved for adoption the following Resolution:

"WHEREAS, the cost of printing the Jambar has increased 34 percent over the last year; and YR 1981-28

"WHEREAS, this causes the printing budget to be insufficient by \$7,000; and

"WHEREAS, the Jambar can absorb \$2,000 of this problem leaving \$5,000 needed; and

"WHEREAS, the Budget and Finance Committee approved an interim transfer from the General Fee unallocated reserve;

"NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize a transfer of \$5,000 from the General Fee unallocated reserve to the 1980-81 Jambar budget, SOC 530, Publication of University Materials, thereby increasing the total 1980-81 budget by \$5,000 to \$74,887."

The Motion was seconded by Mr. Watson and after each Trustee present voted in favor thereof, the Chairman declared the Motion carried.

(c) Resolution Concerning Transfers from Unallocated Reserve.

Mr. Lyden read and moved for adoption the following Resolution:

"WHEREAS, the 1980-81 Operating Budget adopted by the Board of Trustees provides that transfer out of the Unallocated Reserve requires approval of the Board of Trustees; and YR 1981-29

"WHEREAS, the Computer Center has need for Computer operators on Saturdays and to work overtime during other situations such as vacations, sick leave, and peak data processing periods; and

"WHEREAS, over \$19,000 of Computer Center salary money has reverted to the Unallocated Reserve as of September 30, 1980, due to unfilled vacancies in authorized positions.

"NOW, THEREFORE, BE IT RESOLVED, that \$7,464 is transferred from the Unallocated Reserve, University Operations, Fund One, to the Computer Center (\$6,573 for Civil Service overtime and \$891 for fringe benefits)."

Such Motion was seconded by Mr. Shutrump and after it had received the affirmative vote of each Trustee present, the Chairman declared the Motion carried.

4. Student Affairs Committee.

Mr. Watson stated that the Committee had met on November 4, 1980 and had no report at this time.

ITEM X - Communications.

Copies of the following twenty-two communications had been furnished to each Trustee prior to the meeting:

Memorandum of Understanding between Paul J. and Marguerite K. Thomas, The Youngstown Foundation and Youngstown State University . . . . .	1
Northeastern Educational Television of Ohio, Resolution of Appreciation. . . . .	2
Correspondence of Chancellor Moulton, Ohio Board of Regents, regarding December Subsidies. . . . .	3
Fall, 1980, Enrollment . . . . .	4
1979-80 Continuing Education Enrollment Report . . . . .	5
Special Counsel Summary as Required by Section 260 of Am. Sub. H. B. 204. . . . .	6
Agreement between State Attorney General and appointed Special Counsel for the Board. . . . .	7
Statements for legal services rendered by Board's legal counsel. . . . .	8
Litigation Report. . . . .	9
Judgment Entry regarding cash payment of sick leave credit at retirement. . . . .	10
Memorandum of Vice President Alderman regarding removal hearings . . . . .	11
Correspondence regarding removal of Mr. Cyril Deley. . . . .	12
Certification of designation of Dr. Taylor Alderman as Appointing Authority for Classified Civil Service Personnel . . . . .	13
Letter of Attorney Policy regarding decision of Polombo vs. YSU case . . . . .	14
Order of Supreme Court regarding M. J. Kelley Company vs. Ohio Department of Administrative Services case. . . . .	15
Correspondence regarding "Small Claims Fund" . . . . .	16

Letter of Ohio Ethics Commission regarding amendment of  
Ohio Ethics Law . . . . . 17

Appointment of Members of the Skepps Foundation . . . . . 18

Letter regarding vacancy on YSU Alumni Association Board. . . . . 19

Letter of Board of Nursing Education and Nurse  
Registration, State of Ohio, granting full approval  
to the YSU Associate Degree Program in Nursing. . . . . 20

Memorandum of Acting Vice President Rand regarding  
Coordinator of Faculty Development. . . . . 21

Report of items sold as surplus, 1979-80 Fiscal Year. . . . . 22

ITEM XI - Unfinished Business.

It was reported that the Budget and Finance Committee would review the Audit for the year ending June 30, 1980 and would report to the Board.

ITEM XII - Time and Place of Next Regular Meeting.

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Mittler, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Saturday, January 31, 1981, at 9:00 a.m.." YR 1981-30

The meeting was duly adjourned at 10:45 a.m.

  
CHAIRMAN

ATTEST:

  
Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY  
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS  
 AS OF November 8, 1980

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Peterson, Cynthia A.	Instructor	Business Education and Technology	September 15, 1980	\$14,203	9	
Citano, Alice	Instructor	Business Education and Technology	September 15, 1980	\$13,329	9	Temporary/Terminal. 2nd Temporary Appt.
Ricciuti, Mary Ann	Instructor	Business Education and Technology	September 15, 1980	\$14,500	9	Temporary/Terminal.
Charlebois, Maureen	Instructor	Allied Health	September 15, 1980	\$12,000	9	Temporary/Terminal.
D'Angelo, John	Instructor	Mechanical Engineering	September 15, 1980	\$17,000	9	
Withers, Daniel	Laboratory Technician	Biological Sciences	August 1, 1980	\$ 1,000		Externally funded; 8/1/80--8/29/80.
Hugenberg, Lawrence W.	Instructor	Speech, Communication and Theatre	September 15, 1980	\$13,375	9	
Whitman, Charles	Director	Career Services	September 1, 1980	\$20,031 (12-Mon.Base:\$24,000)	12	
Cummings, Patrick J.	Instructor	Allied Health	September 15, 1980	\$14,000	9	
Moroose, Vincent II	Assistant Professor	Engineering Technology	September 15, 1980	\$18,000	9	
Bevly, Richard	Assistant Football/ Head Softball Coach	Intercollegiate Athletics	August 25, 1980	\$14,052 (12-Mon.Base:\$16,457)	12	
Clare, Albert F.	Assistant Director/ Systems Development and Acting Assistant Director for Computer Operations	Computer Center	August 1, 1980	\$27,553 (12-Mon.Base:\$30,100)	12	Temporary Assignment of Additional Duties from 8/1/80--10/26/8
Olesinski, Richard W.	Director of Metallurgical Progress and the Eynon- Beyer Chair in Metallurgy	William Rayen School of Engineering	September 1, 1980	\$25,038 (12-Mon.Base:\$30,000)	12	Externally funded in part; Courtesy rank of "Professor"

Agenda Item D.1.

EXHIBIT A



YOUNGSTOWN STATE UNIVERSITY  
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS  
 AS OF November 8, 1980

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Buss, Terry F.	Director	Center for Urban Studies	September 15, 1980	\$19,904 (12-Mon.Base:\$25,000)	12	
Julius, Mary Joan	Coordinator of Learning Resources	Nursing	September 15, 1980	\$11,280	9	
Bennett, Susan Elizabeth	Instructor	Art	September 15, 1980	\$13,750	9	Temporary/Terminal.
Pullman, Susan	Program Development Specialist	Secondary Education	September 1, 1980	\$15,000	10	Externally funded; 9/1/80--6/30/81.
Elias, Janice G.	Instructor	Home Economics-- .9 Secondary Education-- .1	September 15, 1980	\$14,500	9	
Dailey, F. William	Assistant Basketball Coach	Intercollegiate Athletics	September 15, 1980	\$13,028 (12-Mon.Base:\$16,443)	12	
Jewell, Jov	Instructor	Speech, Communication and Theatre	September 15, 1980	\$12,000	9	Temporary/Terminal.
Pierce, Charles A.	Assistant Professor	Criminal Justice	September 15, 1980	\$21,680	9	Renewal; Tenure Granted.
Henneman, Dennis	Associate Professor	Speech, Communication and Theatre	September 15, 1980	\$20,000	9	
Warren, Homer B.	Instructor	Marketing	September 15, 1980	\$18,500	9	Temporary/Terminal.
Gailey, Joan D.	Instructor	Marketing	September 15, 1980	\$17,500	9	Temporary/Terminal
Sperlazza, William A.	Building Coordinator	Kilcawley Center	October 1, 1980	\$11,934 (12-Mon.Base:\$15,912)	12	Formerly Classified Civil Service.
Zehr, Pearl E.	Instructor	Nursing	September 15, 1980	\$14,500	9	
Mammone, David A.	Instructor	Engineering Technology	September 15, 1980	\$13,500	9	Temporary/Terminal.

YOUNGSTOWN STATE UNIVERSITY  
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS  
 AS OF November 8, 1980

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Hassell, Jean T.	Instructor	Home Economics	September 15, 1980	\$15,655	9	
Pernotto, James	Instructor	Art	September 15, 1980	\$14,000	9	Temporary/Terminal.
James, Dava	Academic Advisor	School of Education	October 1, 1980	\$10,278 (12-Mon. Base: \$13,704)	12	
Paldino, Frank J.	Instructor	Engineering Technology	September 25, 1980	\$13,979 (9-Mon. Base: \$14,500)	9	Temporary/Terminal.
McNicol, Linda P.	Curriculum/Media Development Specialist	Special Education	October 1, 1980	\$13,479 (10-Mon. Base: \$15,000)	10	Externally funded;
Seitler, Ronald	Instructor	Art	October 1, 1980	\$14,154 (9-Mon. Base: \$15,000)	9	
Morris, Stanley P.	Program Director/ Television	Telecommunications	November 3, 1980	\$12,317 (12-Mon. Base: \$18,619)	12	
Farina, Thomas J.	Athletic Tickets/ Promotions Manager	Intercollegiate Athletics	November 3, 1980	\$ 9,950 (12-Mon. Base: \$15,040)	12	
Tribble, Gloria	Acting Chairperson	Elementary Education	September 1, 1980	\$23,923		Temporary
Barnes, Richard P.	Assistant Director, Computer Operations	Computer Center	October 27, 1980	\$15,522 (12-Mon. Base: \$22,800)	12	
Rand, Leon	Acting Academic Vice President Dean, Graduate Studies and Research	Academic Vice President	July 1, 1980	\$54,797	12	Continuation of Temporary Assignment through 10/31/80.
Narduzzi, William E.	Director of Athletics and Head Coach, Football	Intercollegiate Athletics	August 16, 1980	\$32,304 (12-Mon. Base: \$37,000)	12	

Agenda Item D.1.

YOUNGSTOWN STATE UNIVERSITY  
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS  
 AS OF November 8, 1980

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Wright, Barbara J.	Associate Professor	Health and Physical Education	September 15, 1980	\$21,600	9	\$625 Increase for Acquisition of Ph.D.
Castronovo, Frank A.	Assistant Professor	Speech, Communication and Theatre	September 15, 1980	\$20,744	9	\$625 Increase for Acquisition of Ph.D.
Foley, Marguerite B.	Coordinator of Attrition-Retention Studies Assistant Director of Affirmative Action	Affirmative Action	July 1, 1980	\$23,556	12	Continuation of Temporary Assignment
Douglass, James E.	Chairperson	Secondary Education	September 1, 1980	\$27,491	9	Professor Rank
Solomon, Michael	Director	Physical Plant	November 3, 1980	\$22,492 (12-Mon. Base: \$34,000)	12	

YOUNGSTOWN STATE UNIVERSITY

RESOLUTION ACCEPTING GIFTS

as of August 23, 1980

<u>DONOR</u>	<u>AMOUNT (AND/OR DESCRIPTION)</u>	<u>RESTRICTIONS OR PURPOSE OF GIFT</u>
Youngstown Educational Foundation	\$200,000	Undergraduate Scholarships and Grants-in-Aid
"	25,000	Undergraduate Scholarships
"	67,000	Cushwa Center for Industrial Development
"	60,000	Graduate Scholarships
"	40,000	Emergency Loan Fund
Owens-Corning Fiberglas Corp.	1,000	General Support of the School of Engineering
Republic Steel Corporation (Matching Gift)	25	Unrestricted
Penguin Club	Down Markers	Use by Athletic Dept.
Jean Louise Gillian	10	Fleming Educational Scholarship Fund
Susanna C. Nied	15	"
Mrs. A. F. Nied	10	"
Jean Van Fossan	20	"
Sarah E. Holm Phyllis Klein Barbara Lewis Nancy Murray Mrs. Andrew O. Fleming	50	"
Reactive Metals & Alloys Corp.	1,000	Metallurgical Engineering Scholarship

ARTICLE III, SECTION 23, POLICIES OF THE BOARD OF TRUSTEES  
OF YOUNGSTOWN STATE UNIVERSITY

THE UNIVERSITY UTILIZES THE SERVICES OF A LIMITED NUMBER OF PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS. SUCH INDIVIDUALS ARE UNDER THE DIRECT SUPERVISION AND CONTROL OF THE UNIVERSITY AS TO THE METHOD AND RESULTS OF WORK PERFORMED. SUCH INDIVIDUALS PERFORM NON-TEACHING DUTIES OF A PROFESSIONAL, ADMINISTRATIVE, OR RESEARCH NATURE WHICH ARE NOT COVERED BY EXISTING OHIO CIVIL SERVICE POSITION CLASSIFICATIONS AND REGULATIONS. UNIVERSITY STUDENTS ARE NOT ELIGIBLE FOR APPOINTMENTS OF THIS NATURE.

PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS ARE ENROLLED IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) UNLESS THEY QUALIFY FOR EXCLUSION FROM COVERAGE AND CHOOSE TO BE EXCLUDED. PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS ARE NOT COVERED BY THE UNIVERSITY'S INSURANCE PROGRAM, AND DO NOT EARN VACATION. PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS ARE NOT ELIGIBLE FOR CONTINUITY OF EMPLOYMENT. PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF ARE NOT ASSIGNED TO PROFESSIONAL/ADMINISTRATIVE SALARY RANGES.

PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS ARE APPOINTED TO A SPECIFIED PART-TIME EQUIVALENCE, NOT TO EXCEED .75; FOR PURPOSES OF THIS POLICY, A FULL-TIME POSITION IS ASSUMED TO REQUIRE 40 HOURS OF SERVICE EACH WEEK. AN APPOINTMENT AS A PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBER IS FOR A SPECIFIED PERIOD OF TIME, NOT TO EXCEED EIGHT MONTHS.

THE APPOINTING AUTHORITY FOR PART-TIME PROFESSIONAL/ADMINISTRATIVE STAFF MEMBERS SHALL BE THE PRESIDENT OR HIS DESIGNEE.

SECTION 24. BOOKSTORE DISCOUNT

MEMBERS OF THE FULL-TIME PROFESSIONAL/ADMINISTRATIVE STAFF SHALL RECEIVE A DISCOUNT OF 20% ON ALL PURCHASES IN EXCESS OF \$5.00 AT THE UNIVERSITY BOOKSTORE. THIS DISCOUNT APPLIES ONLY TO MATERIALS PURCHASED FOR THE PERSONAL USE OF THE STAFF MEMBER OR MEMBERS OF HIS IMMEDIATE FAMILY.

SECTION 3. FEE REMISSION FOR CONTINUING EDUCATION COURSES

MEMBERS OF THE FULL-TIME PROFESSIONAL/ADMINISTRATIVE STAFF SHALL BE ENTITLED TO FEE REMISSION ONCE ANNUALLY FOR A COURSE OFFERED BY THE DEPARTMENT OF CONTINUING EDUCATION. FEE REMISSION SHALL NOT APPLY TO MATERIALS CHARGES, FACILITIES CHARGES, OR OTHER NON-INSTRUCTIONAL CHARGES, AND SHALL BE PROVIDED WHEN SPACES ARE AVAILABLE ABOVE THE MINIMUM PAID ENROLLMENT LEVEL IDENTIFIED BY THE DEPARTMENT OF CONTINUING EDUCATION TO PERMIT OFFERING THE COURSE.

DEVELOPMENTAL EDUCATION FUND

(Revised)

	<u>1980-81</u>		<u>1980-81</u>	
	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>
Balance Forward 1978-79				\$ 7,404
Balance Forward 1979-80				2,572
 <u>INCOME</u>				
State Appropriation		\$111,316		\$118,666
TOTAL INCOME		<u>\$111,316</u>		<u>\$118,666</u>
TOTAL RESOURCES				\$128,642
 <u>EXPENDITURES</u>				
Personal Services				
Salaries:				
Limited Service Faculty	2.97	\$ 23,000	3.88	\$ 30,000
Administrative	-	-	-	-
Classified	-	-	-	-
Wages	1.80	11,593	3.22	20,780
TOTAL SALARIES	<u>4.77</u>	<u>\$ 34,593</u>	<u>7.10</u>	<u>\$ 50,780</u>
Fringe Benefits		3,566		4,705
TOTAL PERSONAL SERVICES	<u>4.77</u>	<u>\$ 38,159</u>	<u>7.10</u>	<u>\$ 55,485</u>
 Operating Expenses				
Supplies		\$ 1,200		\$ ,200
Travel-Official Business		500		500
Subscriptions		100		100
Printing		600		600
Advertising		300		300
Telephone-Local		650		650
Telephone-Long Distance		400		400
Postage and Freight		400		400
Maintenance-Equipment		600		600
TOTAL OPERATING EXPENSES		<u>\$ 4,750</u>		<u>\$ 4,750</u>
TOTAL EXPENDITURES	<u>4.77</u>	<u>\$ 42,909</u>	<u>7.10</u>	<u>\$ 60,235</u>
BALANCE*		\$ 68,407		\$ 68,407

\* To be used to support basic skills expenditures in these departments:

English	\$ 44,398	\$ 44,398
Mathematical and Computer Science	13,050	13,050
Elementary Education	10,959	10,959
	<u>\$ 68,407</u>	<u>\$ 68,407</u>



EXHIBIT TO ACCOMPANY RESOLUTION  
RELEASING FUNDS FOR CONSTRUCTION

Project Budgets

Track & Field Project

Construction	\$681,029
A/E Fees (.056) (.30) (681,029)	11,441
State Architect Fees (1/2%) (681,029)	3,405
Testing	7,000
Printing	1,200
Contingencies (3.2%)	<u>21,925</u>
Total Proposed Budget for Track & Field Project	<u>\$726,000</u>

Recreation Area-5

Construction	\$332,200
A/E Fees (.056) (.30) (332,200)	5,581
State Architect Fees (1/2%) (332,200)	1,661
Testing Fees	3,000
Printing	800
Contingencies (3.2%)	<u>11,758</u>
Total Proposed Budget for Recreation Area-5	<u>\$355,000</u>

MEMO TO: DR. DAVID C. GENAWAY  
Librarian

FROM: Hugh W. Manchester, Secretary to  
the Board of Trustees

DATE: November 8, 1980

SUBJECT: Minutes of Meeting of Board of  
Trustees of Youngstown State  
University held on August 23,  
1980

I am enclosing a xerox copy of the Official Minutes of the Board of Trustees meeting referred to above. The Original Minutes of such Meeting were approved, signed and attested at today's meeting of the Board of Trustees.

  
H.W.M.

HWM:EVT

xc: President Coffelt  
Vice President Gillis  
Vice President Alderman  
Edgar Giddens, Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

November 8, 1980

Mr. Ray McElroy, President  
YSU Chapter of OCSEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University which was held on August 23, 1980.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

HUGH W. MANCHESTER  
Secretary to the Board of Trustees

HWM:EVT  
Enclosure  
xc: Dr. John J. Coffelt



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

November 8, 1980

Dr. David J. Robinson, President  
YSU Chapter of OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Dr. Robinson:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held on August 23, 1980.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

HUGH W. MANCHESTER  
Secretary to the Board of Trustees

HWM:EVT  
Enclosure  
xc: Dr. John J. Coffelt

*The Youngstown State University Chapter*

THE OHIO EDUCATION ASSOCIATION

631 WICK AVENUE  
YOUNGSTOWN, OHIO 44503<sub>2</sub>

November 10, 1980

Mr. Hugh W. Manchester  
Secretary to the Board of Trustees  
Youngstown State University  
Youngstown, Ohio 44555

Dear Mr. Manchester:

In order to facilitate delivery of documents to the Association, please send them either to the address at the top of this letter, without mention of any officers name, or send them to me as current president at the usual university address.

Thank you very much.

Sincerely,



Thomas A. Shipka, President  
YSU-OEA



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 3, 1980

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY:

Enclosed is copy of draft of Minutes of Meeting of the Board  
of Trustees held on November 8, 1980.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

HUGH W. MANCHESTER

Secretary to the Board of Trustees

HWM:EVT  
Enc.

Copies to:

Each of Nine Trustees

Dr. John J. Coffelt, President

Dr. Bernard Gillis, Academic Vice President

Dr. Neil D. Humphrey, Executive Vice President

Dr. Taylor Alderman, Vice President Personnel  
Services

Edmund J. Salata, Dean Administrative Services

Attorney Edward A. Flask, Legal Counsel

Attorney Theodore R. Cubbison, Director of  
Legal Services

Mr. Fred W. Rich, State Examiner