

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, October 2, 1992

Pursuant to Notice duly given, a Regular Meeting (the one hundred and fifty-seventh) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, October 2, 1992, in the Board Room in Tod Administration Building.

All nine Trustees were present at the meeting, to-wit: Mr. Mark E. Lyden, Chairperson of the Board, who presided, Dr. Earnest Perry, Mrs. Elizabeth DeLuca, Mr. Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, Dr. Y. T. Chiu, Mr. Bruce R. Beeghly and Mrs. Eugenia Atkinson. Also present were Student Trustees Scott P. Smith and Phillippe Sebastian.

Also present were Dr. Leslie H. Cochran, President; Dr. Sally M. Hotchkiss, Acting Provost; Dr. G. L. Mears, Executive Director of Budget and Institutional Studies; Ms. Shirley A. Carpenter, Executive Director of Personnel Services; Mr. Rocco Mediate, Acting Executive Director of Facilities; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James D. Miller, Executive Director of Administrative Services; Mr. Dennis A. Clouse, Director of Classified Personnel; Mr. James E. McCollum, Director - University Relations; Atty. Alan R. Kretzer, Deputy Attorney General and University Legal Counsel, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, and members of the news media.

The meeting was called to order by the Chairperson.

ITEM I: ADMINISTRATION OF OATH OF OFFICE TO NEW TRUSTEES.

The Chairperson reported that Governor George V. Voinovich had appointed Mrs. Eugenia Atkinson to fill the unexpired term of former Trustee Michael I. Monus. The Chairperson requested the Secretary to the Board to administer the Oath of Office to Mrs. Atkinson. Thereupon, the Secretary administered the Oath to Mrs. Atkinson, and Mrs. Atkinson was invited to take her seat with the Board of Trustees.

The Chairperson reported that Governor Voinovich had appointed Mr. Phillippe Sebastian to a full two-year term as a Student Trustee. The Chairperson requested the Secretary to the Board to administer the Oath of Office to Mr. Sebastian. Thereup-

on, the Secretary administered the Oath to Mr. Sebastian, and Mr. Sebastian was invited to take his seat with the Board of Trustees.

ITEM II: PROOF OF NOTICE OF MEETING.

Evidence was available to establish that on September 1, 1992, the Secretary duly mailed Notice of the Meeting to each of the nine Trustees, the two student Trustees, and to the President. Copies of the Notice were also mailed to the Presidents of the YSU-OEA, YSU-ACE, and YSU-APAS, to the Director of the YSU Alumni Association, and to Atty. Alan R. Kretzer, Deputy Attorney General and Legal Counsel to the University.

ITEM III: DISPOSITION OF MINUTES FOR REGULAR MEETING HELD JUNE 26, 1992, AND SPECIAL MEETING HELD AUGUST 20, 1992.

Copies of the drafts of the Minutes of the Meetings of the Board of Trustees held on June 26, 1992, and August 20, 1992, had been mailed to each Trustee, the two Student Trustees, and to the President. Upon motion made by Mr. McLaughlin, seconded by Dr. Chiu, the Board unanimously adopted the Minutes of the Regular Meeting of June 26, 1992, and the Minutes of the Special Meeting of August 20, 1992, as mailed.

ITEM IV: MISCELLANEOUS BOARD BUSINESS.

A. Amendment of By-laws. The Chairperson recognized Mr. McLaughlin who read and moved for adoption the following Resolution:

YR 1993-2

BE IT RESOLVED, that the By-laws of the Board of Trustees of Youngstown State University be amended so as to add a new Section 11 to Article III of the By-laws as follows:

Section 11. Permanent Vacancies. If in the event of a permanent vacancy in the office of Chairman or Vice-Chairman, then, in that event, the remaining members of the Board of Trustees may elect a successor to fill such permanent vacancy. What constitutes a "permanent vacancy" shall be determined by the Board.

Further, that Section 5 of the By-laws entitled "Vice Chairman" be amended in the first phrase only to read as follows:

"In the event of a temporary vacancy in the office of Chairman," [then continue balance of the existing language].

The motion was seconded by Mrs. DeLuca. Upon discussion, the motion received the affirmative vote of all of the Trustees present, and the Chairperson declared the motion carried and the Resolution adopted.

B. Election of Vice Chairperson. The Chairperson asked for nominations to fill the permanent vacancy in the office of Vice Chairperson. The Chairperson recognized Mr. O'Connell who nominated Mr. Richard P. McLaughlin as Vice Chairperson of the Board of Trustees of Youngstown State University. The nomination was seconded by Dr. Perry. There being no further nominations, Mr. McLaughlin received affirmative vote of all of the Trustees present, and the Chairperson declared the motion carried and Mr. McLaughlin elected to the position of Vice Chairperson, effective immediately.

C. Ratification of Board Officers. The Chairperson recognized Dr. Perry who moved the adoption of the following Resolution:

YR 1993-3

BE IT RESOLVED, that the Board of Trustees of Youngstown State University affirm and ratify the following individuals as the current officers of the Board of Trustees:

Chairperson	Mark E. Lyden
Vice Chairperson	Richard P. McLaughlin
Secretary	Franklin S. Bennett, Jr.

The motion was seconded by Mrs. DeLuca. Upon discussion, the motion received the affirmative vote of all of the Trustees present, and the Chairperson declared the motion carried and the Resolution adopted.

D. Approval of Committee Appointments. The Chairperson recognized Mr. McLaughlin who moved the adoption of the following Resolution:

YR 1993-4

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve of the following appointments to the standing committees of the Board:

<u>ACADEMIC AFFAIRS</u>	<u>ATHLETICS</u>
Mrs. DeLuca-Chairperson	Dr. Perry-Chairperson
Mrs. Atkinson	Mr. Flask
Dr. Perry	Mr. McLaughlin
	Mr. Smith

BUDGET AND FINANCE

Mr. O'Connell-Chairperson
Mr. McLaughlin
Mr. Beeghly

PERSONNEL RELATIONS

Mr. Flask-Chairperson
Mrs. DeLuca
Dr. Chiu

BUILDING AND PROPERTY

Mr. McLaughlin-Chairperson
Mr. Flask
Mr. O'Connell

PUBLIC SERVICES

Mr. Beeghly-Chairperson
Dr. Chiu
Mrs. DeLuca
Mr. Smith

EXECUTIVE COMMITTEE

Mr. Lyden
Mr. McLaughlin
Dr. Perry

STUDENT SERVICES

Dr. Chiu-Chairperson
Mr. O'Connell
Mrs. Atkinson
Mr. Sebastian

The motion was seconded by Dr. Perry. Upon discussion, the motion received the affirmative vote of all of the Trustees present, and the Chairperson declared the motion carried and the Resolution adopted.

E. Appointment of NEOUCOM Representative - Nominee Dr. Michael Miladore. The Chairperson asked for nominations for the position of YSU's representative to the Northeastern Ohio Universities College of Medicine for the term expiring May 1, 2001. The Chairperson recognized Mr. O'Connell who nominated Dr. Michael Miladore for the position. The nomination was seconded by Mr. Flask. There being no further nominations, Dr. Miladore received affirmative vote of all of the Trustees present, and the Chairperson declared the motion carried and Dr. Miladore elected to the position of YSU's representative to the Northeastern Ohio Universities College of Medicine, effective immediately.

ITEM V: RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran recommended that one Resolution be adopted by the Trustees. After a motion made by Mr. Beeghly, seconded by Mrs. DeLuca, had received the unanimous vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

Resolution Accepting Gifts

YR 1993-5

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV: REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided the following informational reports:

1. The state planning meeting for trustees scheduled for November 11 & 12, 1992, has been canceled.

2. Managing for the Future Report. Dr. Cochran distributed a Memorandum dated September 28, 1992, from Dr. Elaine H. Hairston, Chancellor of the Ohio Board of Regents (OBOR). Dr. Cochran noted that YSU may invite up to six individuals to accompany him to a meeting to be held at Kent State University on Tuesday, October 29, 1992, to discuss the recommendations contained in the "Managing for the Future Report." Dr. Cochran asked the Trustees for suggestions regarding whom to ask to attend the meeting.

3. Enrollment Management. Since Dr. Cochran's arrival on July 1, 1992, the University has been involved in an intensive process to revise its student enrollment and recruitment programs. These efforts include upgrading promotional materials, expanding the recruiting area, and the creation and implementation of an action plan. Dr. Cochran introduced Mr. James McCollum, Director - University Relations, who distributed newly-revised printed recruitment materials to the Board. Mr. McCollum noted that the usual time for development of recruitment materials is 90 days. Mr. McCollum thanked all of the University personnel who enabled the revised recruitment materials to be prepared in 30 days. The Board then viewed a 10-minute recruitment promotional video presented by Mr. McCollum.

4. Provost Search Status. Dr. Cochran reported that the list of 117 applicants for the position of Provost has been reduced to 9 candidates. Dr. Cochran is in the process of contacting references for the 9 candidates in an effort to narrow the field to 4 or 5 candidates, who will be brought to campus separately for interviews within University community. Upon Dr. Cochran's inquiry regarding the Board's desired involvement in the

interview process, the Trustees agreed by consensus that luncheon meetings with the candidates would be preferred.

5. Administrative Structure. Dr. Cochran reported that he expects to present an action plan on administrative restructuring to the Board for consideration at its December, 1992, meeting. Anticipated in the action plan is the creation of the position of Executive Vice President.

6. CAMPUS 2000. Dr. Cochran reported that he will soon be appointing a group comprised of 12 to 16 University and community individuals to review the various existing plans and information pertaining to campus development. Dr. Cochran anticipates that the committee will meet at least 4 or 5 times in an effort to create a recommended action plan for consideration by the Board at its December meeting.

ITEM VI - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Mr. Flask stated that the Personnel Relations Committee was recommending three Resolutions for adoption by the Board. Mr. Flask then read and moved for adoption the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1993-6

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 26, 1992 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1992-93 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit B attached hereto.

The motion was seconded by Dr. Chiu, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then read and moved for adoption the following Resolution:

Resolution to Revise Policies of the Board of Trustees

YR 1993-7

WHEREAS, Article III, Section 9.1 of the Policies of the Board of Trustees restricts to the lesser of 20% of base salary or \$6,000 the amount of money which may be paid in a fiscal year to University employees for supplemental services in teaching or consulting, beyond the normal scope of their duties; and

WHEREAS, this limitation was established in 1984, and has not been modified to reflect the increase in salaries for faculty and staff;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 9. 1 of the Policies of the Board of Trustees be and is hereby amended and provided for in Exhibit C attached hereto.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then read and moved for adoption the following Resolution:

Resolution to Extend the Number of Employees Eligible to Participate in the PERS Early Retirement Incentive Plan

YR 1993-8

WHEREAS, the Board of Trustees of Youngstown State University adopted a Resolution at its meeting on June 26, 1992, to establish and implement an Early Retirement Incentive Plan (ERIP), pursuant to Sections 145.297 and 145.298 of the Ohio Revised Code; and

WHEREAS, this Plan has a participation level set at a maximum of five percent of the total number of University staff members who were contributing members of PERS on July 13, 1992; and

WHEREAS, the statutes permit service credit to be purchased by an employee at any time during the Plan period, thereby, providing the possibility of displacements; and

WHEREAS, this situation is not in the best interest of the University.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does approve extending participation in the ERIP to any eligible employee who 1) purchases additional service credit during the Plan period; and consequently 2) has the right to displace an employee who received an available slot in the original five percent (5%) group.

The motion was seconded by Dr. Perry, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Building and Property

Mr. McLaughlin stated that the Building and Property Committee had no report.

3. Budget and Finance Committee

Mr. O'Connell stated that the Budget and Finance Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Amend the Educational and Associated Operations (Fund One) Budget

YR 1993-9

WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments to budgets be approved by the Board of Trustees; and

WHEREAS, additional funds are available for use in the Fund One budget by virtue of the implementation of the revised student fee schedule as authorized by the Board of Trustees and as permitted by the Controlling Board; and

WHEREAS, it is desirable to utilize the additional funds to provide for additional teaching resources, to enhance instructional resources, and provide for improved student services, and for other improvements (Exhibit D).

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does hereby approve an increase of \$735,000 in Fund One departmental budgets as follows.

- \$90,000 to the Provost Transfer account for additional limited service faculty;
- 75,000 to the Provost Transfer Account for the academic computerization plan;
- 75,000 to the Provost Transfer Account for academic challenge for excellence;
- 75,000 to the Special Projects budget for publications for student recruiting;
- 70,000 to the Provost Transfer account for improvement of the library collection;
- 50,000 to the Office of the President for institutional enhancement purposes;
- 35,000 to the Vice President - Student Services for improved student services;
- 35,000 to the Executive Director - Physical Facilities for the purpose of updating the physical facilities master plan;
- 30,000 to the Recruiting and Relocation of Employees budget for expenses related to recruitment and relocation of employees; and
- 200,000 to the Unallocated Reserve for institutional financial stabilization.

The motion was seconded by Mr. Beeghly. Thereupon, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Create a
New Student Relations Department

YR 1993-10

WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments be approved by the Board of Trustees; and

WHEREAS, it is desirable to organize the recruitment and admission of students to more efficiently serve the students and the University; and

WHEREAS, a more efficient organization can be achieved by creating a New Student Relations department and reassigning the student recruitment duties of the Admissions department.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does hereby approve the creation of the New Student Relations department and the adjustment in the Admissions Office budget as shown on the attached Exhibit E

The motion was seconded by Mrs. DeLuca. Thereupon, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Amend the
Center for Urban Studies Budget

YR 1993-11

WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments to budgets be approved by the Board of Trustees; and

WHEREAS, the Center for Urban Studies receives frequent requests for data and assistance from external government bodies and other groups with an offer to pay for such assistance; and

WHEREAS, direct costs are incurred in responding to the requests from external groups.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does approve the amended budget for the Center for Urban Studies as shown on the attached Exhibit F.

The motion was seconded by Mr. McLaughlin. Thereupon, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Academic Affairs

Mrs. DeLuca reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. She then read and moved for adoption the following Resolution:

Resolution Ratifying Changes In the Bylaws of the University Academic Senate

YR 1993-12

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its bylaws, as attached hereto as Exhibit G; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendments to the Bylaws of the Youngstown State University Academic Senate.

The motion was seconded by Mrs. Atkinson. Thereupon, the motion received the affirmative vote of all Trustees

present. The Chairperson declared the motion carried and the Resolution adopted.

5. Student Services

Dr. Chiu stated that the Student Services Committee had no report.

6. Public Services

Mr. Beeghly stated that the Public Services Committee had no report.

7. Athletics Committee

Dr. Perry reported that the Athletics Committee was recommending one Resolution for adoption by the Board. Prior to reading the proposed Resolution, Dr. Perry stated his desire to make perfectly clear that the proposed Resolution is intended to enhance the accomplishments of the Athletic Department, and should not in any sense be construed as critical of the Athletic Department. Dr. Perry stated that the proposed Resolution reflects the Board's desire to continue and strengthen the processes of academic integrity, financial integrity and accountability in YSU's athletics programs. Dr. Perry then read and moved for adoption the following Resolution:

Resolution Concerning Intercollegiate Athletics

YR 1993-13

WHEREAS, in March, 1991, the prestigious Knight Foundation's Commission on Intercollegiate Athletics issued its report setting forth recommendations for the reform of Intercollegiate Athletics; and

WHEREAS, the 22 member Commission, chaired by the Reverend Theodore Hesburgh, President Emeritus of Notre Dame University, and William C. Friday, President Emeritus of the University of North Carolina, spent more than one year in study and debate and consulted with numerous athletic administrators, coaches, student-athletes, scholars and others in the course of developing the Commission's recommendations; and

WHEREAS, the Board of Trustees of YSU believes it would be in the best interests of the YSU Athletic Program, and its coaches, administrators and student-athletes, and the University

community as a whole, to affirm, endorse and to generally adopt the "one plus three" model of reform as enunciated by the Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt the "one plus three" model of reform of the Knight Foundation's Commission consisting of the following:

Presidential Control. The President, and only the President, shall have the administrative authority to govern the athletic program including the authority over all policies, personnel and financial matters. Specifically, this Presidential authority and control is directed toward:

A. Academic Integrity. The demonstrated accomplishments of the YSU Athletic Department shall be continued, and enhanced, to insure that all student athletes resemble the rest of the student body with respect to admissions, academic progress and graduation rates.

B. Financial Integrity. All funds raised and spent for athletics shall go through the University central financial controls and shall be subject to the same oversight and scrutiny as funds in other departments. No financial support will be provided outside the President's direct control. Specifically, the Board endorses the concepts as set forth in President Cochran's memorandum attached hereto as "Exhibit H."

C. Accountability through Certification. YSU shall agree to participate in the comprehensive program of the NCAA to verify that the Athletic Department follows institutional goals and that its fiscal and academic policies and controls are sound and are well understood throughout the University community.

RESOLVED FURTHER, That the Administration take whatever action may be appropriate and necessary to implement, on a reasonable and timely basis, the "one plus three" model of reform as enunciated in the Report to the Knight Founda-

tion's Commission on Intercollegiate Athletics.

The motion was seconded by Mr. McLaughlin who stated that the Board's adoption of the proposed Resolution would place YSU among the very few colleges and universities which have adopted the "one plus three" model of reform recommended by the Knight Commission. Mr. McLaughlin stated that the proposed Resolution reflects YSU's commitment to both athletics and academics. Thereupon, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

8. Executive Committee

Mr. Lyden stated that the Executive Committee had no report.

9. Nominating Committee

Mr. Lyden stated that the Nominating Committee had no report.

ITEM VII - COMMUNICATIONS, MEMORIALS

There were no communications or memorials.

ITEM VIII - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM IX - NEW BUSINESS

There was no new business considered by the Board.

ITEM X - TIME AND PLACE OF NEXT REGULAR MEETING

Upon motion made by Mr. Flask, seconded by Dr. Perry, which received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution adopted:

YR 1993-14

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University shall be held in the Board Room in Tod Administration Building at 3:00 P.M., on Friday, December 18, 1992.

ITEM XI - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 4:00 P.M.



Chairperson

ATTEST:



Secretary to the Board of Trustees

MEMO TO: PATTY DAVIS MARTIN,
Secretary to the President

COPY TO: DR. LESLIE H. COCHRAN, President

FROM: FRANKLIN S. BENNETT, JR. ~~EBX~~
Secretary to the Board of
Trustees

DATE: DECEMBER 21, 1992

RE: Insertions for original Minutes
of Regular Board of Trustees
Meeting of October 2, 1992

Enclosed for insertion in the official Minutes of the Board of Trustees of Youngstown State University which are maintained in the President's office are the following:

	<u>Pages</u>
I. Ribbon copy of Minutes of Regular Meeting of Board of Trustees held October 2, 1992, which were approved, signed and attested at today's meeting. These should be followed by:	15

EXHIBITS:

A - Resolution Accepting Gifts	(YR 1993-5)
B - Resolution to Ratify Faculty/Staff Appointments	(YR 1993-6)
C - Resolution to Revise Policies of the Board of Trustees	(YR 1993-7)
D - Resolution to Amend the Educational and Associated Operations (Fund One) Budget	(YR 1993-9)
E - Resolution to Create a New Student Relations Department	(YR 1993-10)
F - Resolution to Amend the Center for Urban Studies Budget	(YR 1993-11)
G - Resolution Ratifying Changes In the Bylaws of the University Academic Senate	(YR 1993-12)
H - Resolution Concerning Intercollegiate Athletics	(YR 1993-13)

1. Copy of Secretary's Memo of November 19, 1992 forwarding copy of Minutes of October 2, 1992 meeting to Nine Trustees, the President, and one Student Trustee.

2. Copy of Secretary's Notice to Trustees dated September 1, 1992 with Certificate as to mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and one Student Trustees.
3. Copies of Secretary's memo and letters of December 21, 1992 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the October 2, 1992 Board Minutes.

Board of Trustees Meeting, October 2, 1992

YR 1993-

Resolution Accepting Gifts

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

B B
B D

YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF OCTOBER 2, 1992

CONTRIBUTOR -----	AM'T AND/OR DESCRIPTION -----	PURPOSE RESTRICTION -----
Emerson Electric Company (Jim Holmes)	100	Unrestricted/ Matching Gift
First Federal of Youngstown	6,000	Unrestricted \$2,000; Athletics \$2,000; YSU Foundation \$2,000
Thomas J. Furey	100	Unrestricted
General Motors Corporation (Brian Bennett, Catherine Phifer, Jerry S. Pizzo)	350	Unrestricted \$250; School of Engineering \$100/Matching Gift
A. Howard Neal	25	Unrestricted 50%/ Alumni Association 50%/ Matching Gift
Proctor & Gamble (Joseph Segreti)	100	Unrestricted/Matching Gift
Maker Oats Foundation (Larry Baytos)	200	Unrestricted/Matching Gift
Westinghouse Foundation (James Hart, Louis Waleff)	200	Unrestricted \$100; School of Engineering \$100/Matching Gift
YSU Women Retirees	30	Unrestricted in memory of Gertrude Yalch
Edward D. Fill	100	YSU Scholarship Fund
Knight Ridder, Inc. (John Greenman)	325	YSU Scholarship Fund \$250; WYSU-FM \$75/ Matching Gift
American Society of Women Accountants	500	YSU Scholarship Fund for specific scholarship
Briar Hill Neighborhood	10,000	Briar Hill Scholarship Endowment
Joseph Horne Company Trust	800	YSU Scholarship Fund for specific scholarship

Paul E. Martin Scholarship Endowment	5,000	YSU Scholarship Fund for 5 specific \$1,000 Scholarships
UAW Local 1112/GM Lordstown	3,400	YSU Scholarship Fund for specific scholarships
J. Ford Crandall Foundation	22,500	J. Ford Crandall Foundation Scholarship
Dr. Mary J. Beaubien	50	Neil D. Humphrey Scholarship
Jacqueline Brauninger	200	Neil D. Humphrey Scholarship
Commercial Intertech Foundation (Neil D. Humphrey)	1,000	Neil D. Humphrey Scholarship \$800; Athletics \$100; WYSU-FM \$100/Matching Gift
William H. Cossler	50	Neil D. Humphrey Scholarship
Dr. & Mrs. Warren M. Young	50	Neil D. Humphrey Scholarship
James C. Zupanic	30	Neil D. Humphrey Scholarship
Mineral Ridge High School Class of 1942	60	R. Donald Elser Scholarship Fund
Ohio Bell Foundation (Thomas M. Fabek)	1,000	Lenora and Jack Reel Scholarship/Matching Gift
Children's Literature Association	25	Carol Gay Memorial Lecturer Fund
T. Geoffrey Gay	50	Carol Gay Memorial Lecturer Fund in honor of his parents' anniversary
Thomas Gay	50	Carol Gay Memorial Lecturer Fund in honor of Emanuel Catsoules
Michael T. Ramos	20	Arts & Sciences
Russell P. Campbell	25	School of Business
Packer Thomas & Company	700	School of Business

Paul & Nancy Wozniak	50	School of Business
Stephen Goch	250	School of Engineering/ Matching Gift
Mahoning Valley GM Public Affairs Committee	200	School of Engineering
Student Chapter of A.S.M.E.	350	School of Engineering
Student Chapter of A.S.M.E.	200	School of Engineering
Steve B. Powell	200	Electrical Engineering
Ford Motor Company (Larry Fobes)	25	Mechanical Engineering/ Matching Gift
Estate of Norma C. Jones	5,802	Dana School of Music
Christine Bilski	25	Foreign Language Dept.
Dr. Alice Budge	100	Foreign Language Classical Conference
Allied Erecting & Dismantling Co.	80	Foreign Language Day
Mary B. Loud	565	Foreign Language Day
Pollock Company Foundation	2,500	Wick House Furnishings
Pollock Personal Foundation	5,000	Wick House Furnishings
Youngstown Foundation	10,000	Wick House Furnishings

TOTAL ANNUAL FUND CASH CONTRIBUTIONS	\$78,387	

Pledges

Dr. Lorraine Y. Baird-Lange	1,000	Counseling & Health Services
Mary Ann P. Guerrieri	1,300	Albert A. Guerrieri, Jr Scholarship Fund
A. Howard Neal	50	Budget Emergency Fund/ Matching Gift

Edward W. & Alice R. Powers
Educational Trust

40,000

Counselor Seminar
\$2,000/Creative
Conflict Resolution
\$4,400/Engineering Expo
\$11,000/Life Planning
\$2,000/Penguin Sampler
\$2,000/Project MC
\$8,500/Student
Enrichment Ctr. Mentori
\$4,000/Summer Universit
Bridge Program \$6,100

Joseph Shilling

25

Student Services

The Raymond John Wean
Foundation

1,500

Wick House Furnishings

TOTAL ANNUAL FUND PLEDGES

\$43,875

NON-CASH CONTRIBUTIONS

Dr. Thomas N. Detesco

1,700

Serological Centrifuges

Timberbrook Diving

3 Duraflex Maxiflex Div
Boards over 3 years

TOTAL NON-CASH CONTRIBUTIONS

\$1,700

STOCK CONTRIBUTION

Estate of Norma C. Jones

1,523 shares
Ohio Bancorp

Dana School of Music

BUDGET EMERGENCY FUND

Ashland Oil Foundation, Inc. (Eugene Bulgozdy)	200	Matching Gift
Mr. & Mrs. John L. Asimakopoulos	25	
Sally Lou Barnes	50	
Thomas A. Bodnovich	200	
Holly Jean Burge	200	
Mr. & Mrs. William B. Carson	50	
Mr. & Mrs. Robert Christmas	25	
T. C. Creese	20	
Darrell L. Davis	100	Matching Gift
Pamela J. Didur	10	
Phoebe Jane Dixon	100	Matching Gift
Vivian J. Evans	200	
Exxon Education Foundation 'Stephen Kurowsky)	375	Matching Gift
GPU Service Corporation (Dean Stathis)	50	Matching Gift
Gates Corporation (Wayne Tiedeman)	50	Matching Gift
John E. Greaf	25	
Dr. & Mrs. Louis N. Harris	25	
Mr. & Mrs. Terry S. Hawk	50	
Robert G. Helwig	50	
Donna R. Hemberger	25	
Lt. Col. Jack F. Hernstrom	25	
Amy B. Hutson	50	
Glenna S. Jackson	20	
Thomas E. Jochman	25	
Jacqueline M. Johnson	25	
Jane M. Kohut	50	Matching Gift

Ete E. Kondolios	100	
Mr. & Mrs. James D. Lambeth	25	
Sharon A. Meinzer	25	
Scott L. Moff	25	
Dr. Kevin L. Nash	50	
Joseph N. Parsons	50	
Dr. Mary E. Patrinos	100	
Mr. & Mrs. John C. Paumier	50	
Dr. Joan Philipp	250	
Jo-Ann Price	25	
Ray M. Repasky	25	
Lois M. Ross	50	
Jean M. Sadeckas	25	
Sara Lee Foundation (Robert Becki)	100	Matching Gift
Mr. & Mrs. Matthew L. Schneider	75	
Mary Dee Sepesy	25	
Dr. Manuel M. Spirtos	500	
Dean W. Stathis	50	Matching Gift
David D. Steib	250	Matching Gift
Dr. Linda J. Tessier	30	
Mr. & Mrs. Wayne A. Tiedeman	50	
Robin S. Torbron	25	
Mae D. Turner	100	
Margaret A. Varley	50	
Mark Walsh	25	
YSU Association of Classified Employees	2,000 \	
TOTAL BUDGET EMERGENCY FUND	\$6,105	

MAAG LIBRARY DONATIONS

YSU Nursing Department	35	In memory of William Dunn
Helen Morgan	20	In memory of Dorothy Fagan
YSU Nursing Department Faculty	40	In memory of Robert McDougal
Toni Muscarella	45	In memory of Christian Muscare
Hildegard Schnuttgen	35	In memory of Louise Karns
Angela Mudrak	25	In memory of Louise Karns
Maag Library Staff	57	In memory of Theresia Strammer
Burnbaum, DeSalvo & Dougan	30	In memory of Edward S. Mann
Richard & Pamela Zitto	20	In memory of Theresia Strammer
Professor & Mrs. Larry Esterly	25	In memory of Gertrude Yalch
YSU Women Retirees	30	In honor of Neil D. Humphrey
Knights of Italy	50	
Percy Fund	392	
Thomas Gay	150	In memory of Candace Gay
TOTAL MAAG LIBRARY GIFTS	-----	\$954

GIFT BOOKS

July 1, 1991 through June 30, 1992

DONOR:

NO. BOOKS DONATED:

ALLEN, LOUIS A.	1
ALMOND, DR. & MRS. GEORGE L.	532
AMERICAN ASSOC. FOR THE ADVANCEMENT OF SCIENCE	1
ANONYMOUS	71
ASIMAKOPOULOS, ANGELA	14
ATWOOD, THOMAS C.	11
AUSTRIAN PRESS & INFORMATION SERVICE	1
BAIRD-LANGE, DR. LORRAYNE Y.	176
BALL STATE UNIVERSITY	1
BISHOP MUSEUM - JESSICA BARMACK	1
BOSSONE, DR. RICHARD M.	3
BROTHERS, DR. BARBARA - CEA PUBLICATIONS	22
CARNEGIE COMMISSION	1
CARR, DR. ROBERT V. C.	17
CARR, DR. & MRS. ROBERT V. C.	16
CENTER FOR AFRICAN STUDIES - OHIO STATE UNIVERSITY	2
CENTER FOR URBAN STUDIES - DR. GIL PETERSON	3
CHARIGNON, MICHELLE	4
CHUEY, CARL F.	40
CLARK STATE COMMUNITY COLLEGE	1
COLLINS, J. C. - MOLECULAR PRESENTATIONS	1
COLUMBUS STATE COMMUNITY COLLEGE	1
CONRAD, JOHN	1
CONSULATE GENERAL OF THE FEDERAL REPUBLIC OF GERMANY	1
CUBAN AMERICAN NATIONAL FOUNDATION	1
DARLING, PROFESSOR CHARLES W.	1
DeIBENE, DR. JANET E.	1
DEPARTMENT OF HEALTH & HUMAN SERVICES	1
De PUY, LORETTA	35
DOMHOFF, CHRISTINE L.	4
DRISCOLL, J. E.	3
EARNHART, PROFESSOR HUGH G.	1
EARTH OBSERVING SYSTEM	1
ECONOMIC RESEARCH INSTITUTE	1
EDISON ELECTRIC INSTITUTE	9
FEDERAL REPUBLIC OF GERMANY	1
FINNERTY, THOMAS A. JR.	1
FRANK E. SEIDMAN DISTINGUISHED AWARD	1
GAJDA, HENRY A.	3
GENAWAY ASSOCIATES, CANFIELD, OHIO	1
GENAWAY, DR. DAVID C.	3
GILLIS, DR. BERNARD T.	28
GOLDSTEIN, MADELINE	1
HANKES FOUNDATION	1
HANZELY, BRIGITTA	1
HANZELY, MELINDA	6
HANZELY, DR. STEPHEN	5
HEALTH INSURANCE ASSOCIATION OF AMERICA	1

1,033

DONOR:

NO. BOOKS DONATED:

HOTCHKISS, DR. SANFORD N.	265
HYRE, DR. SILVIA JIMENEZ	1
INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS	1
KEIZAI KOHO CENTER	1
KELLY, MARY ANN	1
KLUTZNICK FAMILY	1
KOLYER, JOHN	1
LARICCIA, LU	260
LINKHORN, DR. RENEE D.	16
LUTERI, ELIZABETH A.	6
McBRIARTY, DR. CHARLES A.	84
MADDEN, DR. BOB	2
MARCHOL, BONITA	30
MONSEAU, DR. VIRGINIA	1
MORRIS P. LEIBOVITZ FOUNDATION	1
MUDRAK, ANGELA K.	3
NATURHISTORISCHES MUSEUM	4
NEAG, DRS. MARIE & MARTHA	25
NEWCOMEN SOCIETY	8
NISSEN, DR. MARIANE	2
OHIO BOARD OF REGENTS	2
OHIO STATE UNIVERSITY	2
OSGOOD, ELIZABETH	20
PENGUIN REVIEW	2
PETERSON, DR. GIL	1
PIERCE, JOHN	1
RAFIA, KASRA	18
REID, DR. CHARLES L.	3
REPUBLIC OF CHINA	1
ROBERTS, T. C.	1
RODABAUGH, DR. STEPHEN E.	1
SCHNUTTGEN, HILDEGARD	22
SIGMA CHEMICAL COMPANY	1
SMALL, DR. JEROME K.	61
SOUTH AFRICAN CONSULATE GENERAL	3
SPEER, LAUREL	3
STANDARD & POOR'S CORPORATION	1
STANLEY FOUNDATION	1
TARANTINE, DR. FRANK J.	5
TWAY, DR. PATRICIA	2
UNIVERSITY OUTREACH	145
VAN GALEN, DR. JANE	1
WALL, CAROL	1
WARREN GORHAM LAMONT	2
WEAVER, DR. ROBERT & AMMAR, DR. NAWAL	2
WESTERN RESERVE HISTORICAL SOCIETY LIBRARY	1
WOODWARD, ISAIAH A.	1
WORLD FEDERALIST ASSOCIATION	1
WORLD INSTITUTE OF BLACK COMMUNICATIONS	1
WORLD LEAGUE FOR FREEDOM AND DEMOCRACY	3
WRIGHT, DR. BARBARA L.	12
YASGUR, JAY	1

1,035

MISCELLANEOUS BOOK DONATIONS:

DONOR:

NO. BOOKS DONATE

IN MEMORY OF SUSAN VIEHMEYER	HILDEGARD SCHNUTTGEN	1
IN MEMORY OF PROF. R. DONALD ELSER	HILDEGARD SCHNUTTGEN	1
IN MEMORY OF SHEILA ANDERSON	PAULA R. PRATT	1
IN MEMORY OF MAUDE HAWK	HILDEGARD SCHNUTTGEN	1
IN BEHALF OF JAMES GRANITO	RICHARD MOUW, MOUW ASSOCIATES	19
		<u>23</u>

PERIODICALS:

ANONYMOUS	28 ISSUES
CHUEY, CARL F.	50 ISSUES
HOTCHKISS, DR. SANFORD	1,043 ISSUES
KENNEDY, DOROTHY	62 ISSUES
KRISHNAN, DR. AHALYA	200 ISSUES
LETCHWORTH, DR. GEORGE	35 ISSUES
McBRIARTY, DR. CHARLES	154 ISSUES
MAGGS, MELINDA J.	77 ISSUES
SAVAGE, JAIN	29 ISSUES
STUDENT ORGANIZATION/MANAGEMENT	78 ISSUES
TABAK, DR. RONALD G.	11 ISSUES
ULRICH, PROFESSOR RICHARD	273 ISSUES
EARNHART, PROFESSOR HUGH	99 ISSUES
	<u>2,139</u>

PAMPHLETS:

CHUEY, CARL F.	74 PAMPHLETS
McBRIARTY, DR. CHARLES	143 PAMPHLETS
	<u>217</u>

BUDGET EMERGENCY FUND

Ashland Oil Foundation, Inc. (Eugene Bulgozdy)	200	Matching Gift
Mr. & Mrs. John L. Asimakopoulos	25	
Sally Lou Barnes	50	
Thomas A. Bodnovich	200	
Holly Jean Burge	200	
Mr. & Mrs. William B. Carson	50	
Mr. & Mrs. Robert Christmas	25	
T. C. Creese	20	
Darrell L. Davis	100	Matching Gift
Pamela J. Didur	10	
Phoebe Jane Dixon	100	Matching Gift
Vivian J. Evans	200	
Exxon Education Foundation (Stephen Kurowsky)	375	Matching Gift
GPU Service Corporation (Dean Stathis)	50	Matching Gift
Gates Corporation (Wayne Tiedeman)	50	Matching Gift
John E. Greaf	25	
Dr. & Mrs. Louis N. Harris	25	
Mr. & Mrs. Terry S. Hawk	50	
Robert G. Helwig	50	
Donna R. Hemberger	25	
Lt. Col. Jack F. Hernstrom	25	
Amy B. Hutson	50	
Glenna S. Jackson	20	
Thomas E. Jochman	25	
Jacqueline M. Johnson	25	
Gene M. Kohut	50	Matching Gift

ate E. Kondolios	100	
Mr. & Mrs. James D. Lambeth	25	
Sharon A. Meinzer	25	
Scott L. Moff	25	
Dr. Kevin L. Nash	50	
Joseph N. Parsons	50	
Dr. Mary E. Patrinos	100	
Mr. & Mrs. John C. Paumier	50	
Dr. Joan Philipp	250	
Jo-Ann Price	25	
Ray M. Repasky	25	
Lois M. Ross	50	
Jean M. Sadeckas	25	
Sara Lee Foundation (Robert Becki)	100	Matching Gift
Mr. & Mrs. Matthew L. Schneider	75	
Mary Dee Sepesy	25	
Dr. Manuel M. Spirtos	500	
Dean W. Stathis	50	Matching Gift
David D. Steib	250	Matching Gift
Dr. Linda J. Tessier	30	
Mr. & Mrs. Wayne A. Tiedeman	50	
Robin S. Torbron	25	
Mae D. Turner	100	
Margaret A. Varley	50	
Mark Walsh	25	
YSU Association of Classified Employees	2,000	
TOTAL BUDGET EMERGENCY FUND	\$6,105	

WYSU-FM CONTRIBUTIONS

Dr. & Mrs. Edward Amicucci	50	Lester Melnick	100
Edwin D. Emmel	30	Marc Dann	50
Dr. Robert L. Gilliland	100	Richard LoSasso	50
Carol & Ronald Homrighausen	175	Andrew Moreland	20
Joseph T. Nelson	30	Atty. James L. Pazol	100
Dr. & Mrs. Karl Soller	80	Michael Welsh	50
Bert Zusman	20	Greg Gett	50
Fred & Mary Lucy Johns	100	Joy Peterson	15
Mr. & Mrs. Michael Resek	50	Frank Polofka	5
Dr. J. H. Canaday	75	Cindy Fabry	10
Mr. & Mrs. Stephen Chikosky	25	Dr. Melvin Fader	50
Phyllis Lach	30	Joseph Pecorelli	35
Rev. James Ray	20	Linda Seeley	30
Frank Stearns	60	Sieglinde Warren	50
Diana Woodhouse	60	Suzanne Emery	50
L. Cummings & P. Baumgartner	100	Don & Chris Caiazza	75
Hildegard Schnuttgen	50	Mrs. Nicholas Paraska	100
Margaret White	50	Dorothy M. Yahner	10
Martha Katz	150	John Tottenham	50
Marti Mitchell Cook	30	Elizabeth Jacobs	50
F/S Arts & Sciences	50	Dick Rickert	50
George Carney	10	Maxine Chepke	10
J. Carl Bauman	15	Jean Engle	30
William Farragher	100	Jack George	100
Dr. Daniel Kunkel	50	Jane Platt	20
Shwar Bandlamudi	50	Ardith Henderson	5
Ravi Kulkarni	100	Susan Lehtonen	10
Dr. John R. Loch	110	Angelo A. Quaranto	50
Bill Rees	75	Homer Shaw	30
Rich Hahn	50	Dixie L. Berchtold	50
Joseph Malmisur	100	Raymond Johnson	20
Sagar Vallabh	75	Jennifer Smith	10
Mr. & Mrs. Morton Sands	100	Dennis Frenchko	75
Gary Neiman	52	Bob Kenyon	10
C. Robert Wunderlich, II	30	Blair Simmons	75
Frank Krygowski	30	Rev. James Ray	20
Tara Tsvetanoff	10	Dr. Donald G. Stitt	100
Dr. Robert D. Gillette	100	Susan Lehtonen	10
Sr. Mary Joanna Huegle	15	Alice Cooper	10
Mr. & Mrs. Godfrey Anderson	100	Rev. James Ray	20
Ardith Henderson	5	Carol Marino	50
Dr. Dominic DeMarco	100	Raymond Johnson	20
Lorraine Y. Baird-Lange	100	Robert H. Donahugh	125
Henry A. Gajda	100	Godfrey Anderson	100
Diorio Paving, Inc.	100	Anne Ruyak	40
Mr. & Mrs. Edward Daytner	30	Robert Concilius	50
Jill A. Rock	15	Susan Lehtonen	10
Mr. & Mrs. Charles O. Smith	17	Ardith Henderson	5
George Carney	10	Rev. James Ray	20

TOTAL WYSU-FM CASH
CONTRIBUTIONS

\$5,059

WYSU-FM UNDERWRITING

American Guild of Organists Youngstown Chapter	300
Barrett Cadillac, Inc.	520
Good Food Co-op	143
Smith & Co. Jewelers	3120
Dr. Douglas Faires	504
Dollar Savings & Trust	3250
The Moonraker Restaurant	1300
The Lyden Company	2000
Ohio Edison	950
The Home Savings and Loan Co.	2043
TOTAL WYSU-FM UNDERWRITING	<u>\$14,130</u>

GRANTS & CONTRACTS

Department	Funding Source	Award	Match	Total
Civil Engineering	N. England Interstate Water Pollution Control Commission	29,429	9,937	39,366
Human Svcs. Dev.	On Tasc, Inc.	6,192		6,192
Human Svcs. Dev.	Mah. Cty. Alcohol and Drug Addiction Service Board	6,135		6,135
Human Svcs. Dev.	Mah. Cty. Council on Aging	600		600
English	Youngstown Fdn.	7,500		7,500
Chemistry	St. Elizabeth Hosp.	2,200		2,200
Education	Ohio Dept. of Education	50,000		50,000
	Total	\$102,056	\$9,937	\$111,993

RECAP

ANNUAL FUND

Cash	78,387
Pledges	43,875
Non-cash	1,700
Maag Library	954
Budget Emergency Fund	6,105

Total \$131,021

WYSU-FM

Cash	5,059
Underwriting	14,130

Total \$19,189

GRANTS AND CONTRACTS \$102,056

TOTAL GIFTS, GRANTS & CONTRACTS \$252,266

Board of Trustees Meeting, October 2, 1992

YR 1993-

RESOLUTION TO RATIFY FACULTY/STAFF APPOINTMENTS

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 26, 1992 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1992-93 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit B attached hereto.

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YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF OCTOBER 2, 1992

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
BILLAK, Richard J.	Assistant Professor	Criminal Justice	01/04/93	\$ 20,100 (9-Month Base: \$33,500)	06	First of four-year contract.
BURDEN, Annette M.	Instructor	Mathematical and Computer Sciences	09/15/92	\$ 21,000	09	First Temporary/Terminal Contract.
D'APOLITO, Rosemary	Assistant Professor	Sociology, Anthropology, and Social Work	09/15/92	\$ 30,000	09	Reappointment for 1993-94 contingent upon completion of Ph.D. by 08/31/93.
DiPILLO, Mary Lou	Assistant Professor	Elementary Education & Reading	09/15/92	\$ 30,000	09	Reappointment for 95-96 contingent upon completing dissertation by 08/31/94.
EGGENS, Beth-Allyn	Instructor	Mathematical and Computer Sciences	09/15/92	\$ 21,000	09	Contingent upon providing official transcript showing highest degree earned by 09/15/92.
GRIM, John	Research Assistant	Center for Urban Studies	07/01/92	\$ 5,667 (12-Month Base: \$ 17,000)	04	Externally Funded Contract through 10/31/92.
HARACKIEWICZ, David V.	Assistant Professor	Health and Physical Education	09/15/92	\$ 28,500	09	First of four-year contract
HEMMINGER, Lyn D.	Assistant Professor	Health and Physical Education	09/15/92	\$ 40,016	09	Returning from Disability Retirement.
HERNAN, Raymond M.	Assistant Basketball Coach	Intercollegiate Athletics	07/01/92	\$ 30,000	12	From Part-time to Full-time Professional/Administrative Staff.
KLACIK, John	Assistant Football Coach	Intercollegiate Athletics	07/01/92	\$ 22,000	12	From Part-time to Full-time Professional/Administrative Staff.
KLAU, Belinda	Instructor	Secondary Education	09/15/92	\$ 23,113	09	Third (Final) Temporary/Terminal Contract.
KUBACKI, Dan	Head Baseball Coach	Intercollegiate Athletics	09/01/92	\$ 16,667	10	From Part-time to Full-time Professional/Administrative Staff.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF OCTOBER 2, 1992

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
MOSHER, Allan	Assistant Professor	Dana School of Music	09/15/92	\$ 30,000	09	First of four-year contract.
NOLAN, Steve S.	Assistant Professor	Speech Communication & Theatra	09/15/92	\$ 30,000	09	First of four-year contract; promotion and tenure contingent upon substantial progress toward earned doctorate in mass communication.
PALMER-FERNANDEZ, Gabriel	Assistant Professor	Philosophy & Religious Studies	09/15/92	\$ 30,000	09	First of four-year contract which is contingent upon receipt of official transcript (Harvard) by 09/15/93 to be renewed beyond 93-94.
PEGUES, Robert L., Jr.	Associate Professor	Educational Administration	09/15/92	\$ 45,000	09	Must publish 2 articles in national journals no later than 11/30/95 for tenure.
ROHAN, Kaliopé	Instructor	Mathematical & Computer Sciences	09/15/92	\$ 21,000	09	Contingent upon providing official transcript showing highest degree earned by 09/15/92.
RYAN, Dennis L.	Instructor	Art	09/15/92	\$ 30,000	09	
SRACIC, Paul A.	Instructor	Political Science & Social Science	09/15/92	\$ 28,700	09	Reappointment for 95-96 contingent upon obtaining PhD by 11/01/94.
STROM, Linda J.	Instructor	English	01/04/93	\$ 16,380 (9-Month Base: \$ 27,300)	06	Reappointment for 93-94 contingent upon obtaining PhD by 02/01/93.
STUMP, Colleen Shea	Assistant Professor	Special Education	09/15/92	\$ 30,000	09	First of four-year contract which is contingent upon providing official transcript of PhD by 09/15/92.
TIMLIN, Raymond R.	Instructor	Secondary Education	09/15/92	\$ 23,113	09	Third (Final) Temporary/Terminal appointment.
VICOL, Edward A.	Assistant Professor	Speech Communication & Theatre	09/15/92	\$ 29,000	09	First Temporary/Terminal Contract.

Board of Trustees Meeting, October 2, 1992

YR 1993-

RESOLUTION TO REVISE POLICIES OF THE BOARD OF TRUSTEES

WHEREAS, Article III, Section 9.1 of the Policies of the Board of Trustees restricts to the lesser of 20% of base salary or \$6,000 the amount of money which may be paid in a fiscal year to University employees for supplemental services in teaching or consulting, beyond the normal scope of their duties; and

WHEREAS, this limitation was established in 1984, and has not been modified to reflect the increase in salaries for faculty and staff;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 9.1 of the Policies of the Board of Trustees be and is hereby amended and provided for in Exhibit C attached hereto.

EP
BD → Chairman

Article III, Section 9.1

Policies of the Board of Trustees of Youngstown State University

Section 9.1 Supplemental Payment to Employees for Teaching and Consulting

On occasion it is appropriate to have employees perform services above and beyond their normal scope of duties, and to pay employees for these additional services. It is the general policy of the University, however, that the formal assignments of employees to additional duties for supplemental compensation will not be approved as a routine manner or on a regular basis; rather, such assignments will be utilized to enable the University to deal with short-range staffing problems involving unusual circumstances, unanticipated difficulties, or situations in which normal staffing practices will not suffice. Supplementary payments to an employee during any fiscal year may not exceed the lesser of 20% of his or her base salary or ~~\$6,000~~ \$9,000. Supplementary payment to persons so employed is authorized under the conditions stipulated in Appendix I.

Board of Trustees Meeting, October 2, 1992

YR 1993-

**RESOLUTION TO EXTEND THE NUMBER OF EMPLOYEES ELIGIBLE TO
PARTICIPATE IN THE PERS EARLY RETIREMENT INCENTIVE PLAN**

WHEREAS, the Board of Trustees of Youngstown State University adopted a Resolution at its meeting on June 26, 1992, to establish and implement an Early Retirement Incentive Plan (ERIP), pursuant to Sections 145.297 and 145.298 of the Ohio Revised Code; and

WHEREAS, this Plan has a participation level set at a maximum of five percent of the total number of University staff members who were contributing members of PERS on July 13, 1992; and

WHEREAS, the statutes permit service credit to be purchased by an employee at any time during the Plan period, thereby, providing the possibility of displacements; and

WHEREAS, this situation is not in the best interest of the University.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does approve extending participation in the ERIP to any eligible employee who 1) purchases additional service credit during the Plan period; and consequently 2) has the right to displace an employee who received an available slot in the original five percent (5%) group.

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EP

Board of Trustees Meeting, October 2, 1992

YR 1993-

Resolution to Amend the
Educational and Associated Operations (Fund One) Budget

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WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments to budgets be approved by the Board of Trustees; and

WHEREAS, additional funds are available for use in the Fund One budget by virtue of the implementation of the revised student fee schedule as authorized by the Board of Trustees and as permitted by the Controlling Board; and

WHEREAS, it is desirable to utilize the additional funds to provide for additional teaching resources, to enhance instructional resources, and provide for improved student services, and for other improvements (Exhibit D).

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does hereby approve an increase of \$735,000 in Fund One departmental budgets as follows.

- \$90,000 to the Provost Transfer account for additional limited service faculty;
- 75,000 to the Provost Transfer Account for the academic computerization plan;
- 75,000 to the Provost Transfer Account for academic challenge for excellence;
- 75,000 to the Special Projects budget for publications for student recruiting;
- 70,000 to the Provost Transfer account for improvement of the library collection;
- 50,000 to the Office of the President for institutional enhancement purposes;
- 35,000 to the Vice President - Student Services for improved student services;
- 35,000 to the Executive Director - Physical Facilities for the purpose of updating the physical facilities master plan;
- 30,000 to the Recruiting and Relocation of Employees budget for expenses related to recruitment and relocation of employees; and
- 200,000 to the Unallocated Reserve for institutional financial stabilization.



MEMO TO: Budget and Financial Committee, Board of Trustees

FROM: Leslie H. Cochran, President

SUBJECT: 1992-93 Budget Adjustments

DATE: September 11, 1992

During the last two months, we have focused a series of discussions on how the \$735,000 generated by the June tuition increase can best be used to strengthen the University. The degree of flux in the state budget has counseled against the authorization of new or the filling of old positions. Members of the Administrative Advisory Council have discussed and ranked in priority order specific functions that should be reinstated without the use of additional full-time personnel. Several other critical needs that require attention have also been identified. The most pressing of these concerns are centered in the academic division--additional limited service faculty, library collection improvement, academic computer purchases, and faculty and student recruitment. These priorities along with others, have been considered along with the campus-wide need to reduce the level of reserve funds used in support of the base budget. These tensions have forced the elimination of numerous budget request items from further consideration. Based upon these deliberations, it is recommended that the \$735,000 be allocated as follows:

- \$90,000 - **Limited Service Faculty.** This will provide for the employment of additional part-time faculty members to meet student demand and achieve our 20 to 1 student-faculty target ratio.
- \$75,000 - **Academic Computerization Plan.** These funds will be used to supplement revenue generated by the laboratory fees and provide the basis for a coordinated academic computer acquisition process.
- \$75,000 - **Academic Challenge for Excellence.** The new ACE program will make available funds for the new Provost to use in stimulating program development and academic improvement. Mini-grants in the range of \$5,000-\$10,000 will be made available to academic units on a competitive basis.
- \$75,000 - **Student Recruitment.** These funds will be used to publish an improved set of recruitment materials and broaden the scope of recruitment activity.

- \$70,000 - Library Collection Development.** During the last three years, the library has been cut at a disproportionate rate. A reasonable proportion of the institutional budget devoted to the library would be 5% of the total operations level of the University. In 1990, this percentage was 3.8% and fell last year to 3.5%. In combination with the earlier adjustment, this increase will bring the level of support to 4.2%. Another illustration of this need is represented by the level of quality books present in the collection. In 1987 our percentage was 51% and last year we dropped to 39%.
- \$50,000 - Institutional Enhancement.** Essentially, there are no discretionary funds in the Office of President to support new ventures or to respond to current problems. These funds will be used to respond to critical institutional needs.
- \$35,000 - Student Service Improvements.** Since the budget cuts, a series of steps have been taken to restore eliminated functions in such areas as women studies, tutorial services, new student relations, and evening services. These funds will be used to reinstate these functions.
- \$35,000 - Campus Development Model.** The campus has a critical need to consolidate various planning efforts and to chart a campus environmental plan for the future. These funds will be used to produce a campus model so the vision of the campus can be widely shared.
- \$30,000 - Faculty and Staff Relocation Expenses.** During the budget reduction process, funds to pay some of the moving expenses for new employees was eliminated. Several faculty members had already been recruited or were being recruited with the understanding that a portion of the relocation expenses would be paid by the University. These funds will be used to honor these commitments.
- \$200,000 - Institutional Financial Stabilization.** The current budget is built upon an assumption that \$1.7 million in reserves and \$1.0 million in carry forward balances would be used to support ongoing commitments. These funds will be used to start the process of reducing the reliance on "soft money" in the base budget.

\$735,000

Board of Trustees Meeting, October 2, 1992

YR 1993-

*10/2/92
BD*

Resolution to Create a
New Student Relations Department

WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments be approved by the Board of Trustees; and

WHEREAS, it is desirable to organize the recruitment and admission of students to more efficiently serve the students and the University; and

WHEREAS, a more efficient organization can be achieved by creating a New Student Relations department and reassigning the student recruitment duties of the Admissions department.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does hereby approve the creation of the New Student Relations department and the adjustment in the Admissions Office budget as shown on the attached Exhibit E.

YOUNGSTOWN STATE UNIVERSITY
 Distribution of Admissions Department Budget to Create
 New Student Relations Department and Application
 Services Department, Fiscal Year 1992-93

Personal Services	Object Code	Admissions Dept.		New Student Relations Dept.		Application Services Dept.	
		FTE	Amount	FTE	Amount	FTE	Amount
Salaries:							
Prof./Admin. Full-time	1200	7.00	\$195,465	5.00	\$130,686	2.00	\$64,779
Civil Service-Classified	1300	8.00	\$200,431		\$0	8.00	\$200,431
CS Classified/Part-time/Temp.	1310	0.39	\$7,443		\$0	0.39	\$7,443
Student Wages	1400	1.79	\$16,755	1.15	\$10,755	0.64	\$6,000
Total Salaries		17.18	\$420,094	6.15	\$141,441	11.03	\$278,653
Fringe Benefits	2000		\$124,983		\$34,086		\$90,897
Total Personal Services		17.18	\$545,077	6.15	\$175,527	11.03	\$369,550
Operating Expenses							
Supplies	3000		\$47,128		\$23,564		\$23,564
Travel	4100		\$2,100		\$1,100		\$1,000
Recruiting Students	4300		\$18,000		\$18,000		\$0
Subscriptions & Reports	5100		\$900		\$500		\$400
Dues & Memberships	5200		\$690		\$0		\$690
Publication of Univ. Material	5300		\$14,100		\$14,000		\$100
Public Rel. & Advertising	5400		\$6,445		\$5,945		\$500
Telephone	5510		\$10,100		\$5,100		\$5,000
Postage, Frt. & UPS Charges	5700		\$42,200		\$17,100		\$25,100
Maint. & Rep. - Movable Equip.	6200		\$0		\$0		\$0
Rental - Facilities	6400		\$75		\$75		\$0
Rental - Equipment	7950		\$600		\$600		\$0
Miscellaneous - Other	7990		\$5,150		\$0		\$5,150
Office Machines	9460		\$0		\$0		\$0
Total Operating Expenses			\$147,488		\$85,984		\$61,504
Total Departmental Budget		17.18	\$692,565	6.15	\$261,511	11.03	\$431,054

Board of Trustees Meeting, October 2, 1992

YR 1993-

Resolution to Amend the
Center for Urban Studies Budget

JOC
DMcL ^{summary}

WHEREAS, the FY 1992-93 budget adopted by the Board of Trustees requires that all amendments to budgets be approved by the Board of Trustees; and

WHEREAS, the Center for Urban Studies receives frequent requests for data and assistance from external government bodies and other groups with an offer to pay for such assistance; and

WHEREAS, direct costs are incurred in responding to the requests from external groups.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees does approve the amended budget for the Center for Urban Studies as shown on the attached Exhibit F.

Public Services
Center for Urban Studies - 4501

Fiscal Year Ending June 30, 1993

Personal Services	Object Code	Budget		Adjustments		Adjusted Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Salaries:							
Prof./Admin. Full-time	1200	5.00	\$172,668			5.00	\$172,668
Civil Service - Classified	1300	1.00	\$25,286			1.00	\$25,286
Student Wages	1400	0.40	\$3,744			0.40	\$3,744
Total Salaries		6.40	\$201,698	0.00	\$0	6.40	\$201,698
Fringe Benefits	2000		\$52,770				\$52,770
Total Personal Services		6.40	\$254,468	0.00	\$0	6.40	\$254,468
Operating Expenses							
Supplies	3000		\$2,454				\$2,454
Travel	4100		\$558				\$558
Subscript., Books, Reports	5100		\$1,108				\$1,108
Dues and Memberships	5200		\$300				\$300
Telephone	5510		\$992				\$992
Postage and Freight	5700		\$364				\$364
General Equipment	9490		\$1,204				\$1,204
Reserve for Uncollected Income	9991		0		\$1,000		\$1,000
Total Operating Expenses			\$6,980		\$1,000		\$7,980
Total Departmental Budget		6.40	\$261,448	0.00	\$1,000	6.40	\$262,448

Exhibit F

Board of Trustees Meeting, October 2, 1992

YR 1993-

Resolution Ratifying Changes in the
Bylaws of the University Academic Senate

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit G; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendments to the Bylaws of the Youngstown State University Academic Senate.

Betty DeLuca
Executive Attorney

the University; two undergraduate students; three representatives from administration, one of whom shall be an undergraduate college/school Dean.

- (2) The committee shall be responsible for making recommendations to the Academic Senate concerning academic planning.

(b) ACADEMIC PROGRAMS COMMITTEE

- (1) THE COMMITTEE SHALL BE COMPOSED OF SIX FACULTY MEMBERS, ONE FROM EACH UNDERGRADUATE COLLEGE/SCHOOL, AND ONE UNDERGRADUATE STUDENT. ONE REPRESENTATIVE OF ADMINISTRATION AND THE CHAIR OF THE UNDERGRADUATE CURRICULUM COMMITTEE ARE NONVOTING EX OFFICIO MEMBERS.
- (2) THE RESPONSIBILITY OF THE ACADEMIC PROGRAMS COMMITTEE SHALL INCLUDE THE EXAMINATION AND PROCESSING OF PROPOSALS FOR NEW PROGRAMS, CHANGE IN EXISTING PROGRAMS, OR TERMINATION OF EXISTING PROGRAMS, AS SUCH PROPOSALS ARE FORWARDED BY THE UNDERGRADUATE COLLEGES/SCHOOLS OF THE UNIVERSITY.

(c) UNDERGRADUATE CURRICULUM COMMITTEE

- (1) THE COMMITTEE SHALL BE COMPOSED OF SIX FACULTY MEMBERS, ONE FROM EACH UNDERGRADUATE COLLEGE/SCHOOL, AND ONE UNDERGRADUATE STUDENT. THE UNIVERSITY DIRECTOR OF ENROLLMENT SERVICES AND THE CHAIR OF THE ACADEMIC PROGRAMS COMMITTEE ARE NONVOTING EX OFFICIO MEMBERS.
- (2) THE RESPONSIBILITY OF THE CURRICULUM COMMITTEE SHALL INCLUDE THE EXAMINATION AND PROCESSING OF PROPOSALS FOR NEW COURSES, CHANGES IN EXISTING COURSES, DELETION OF COURSES, AS SUCH PROPOSALS ARE FORWARDED BY THE UNDERGRADUATE COLLEGES/SCHOOLS OF THE UNIVERSITY.

For procedures adopted by the University Academic Senate see Appendix A.

(d) HONORS PROGRAM AND INDIVIDUALIZED CURRICULUM PROGRAM COMMITTEE

- (1) THE COMMITTEE SHALL BE COMPOSED OF EIGHT FACULTY MEMBERS WITH REPRESENTATION FROM EACH UNDERGRADUATE COLLEGE/SCHOOL OF THE UNIVERSITY, TWO UNDERGRADUATE STUDENTS WHO ARE, OR HAVE BEEN, ENROLLED IN HONORS COURSES, TWO UNDERGRADUATES WHO ARE ENROLLED IN THE

INDIVIDUALIZED CURRICULUM PROGRAM, AND THREE REPRESENTATIVES FROM ADMINISTRATION, TWO OF WHOM SHALL BE DIRECTOR OF THE INDIVIDUALIZED CURRICULUM PROGRAM AND THE DIRECTOR OF THE HONORS PROGRAM, WHO ARE NONVOTING EX OFFICIO MEMBERS.

- (2) THE COMMITTEE SHALL BE RESPONSIBLE FOR MAKING RECOMMENDATIONS TO THE ACADEMIC SENATE, AS TO POLICY RELATED TO HONORS COURSES AND PROGRAMS, AND AS RELATED TO THE DEVELOPMENT OF THE INDIVIDUALIZED CURRICULUM PROGRAM.

(E) CONTINUING EDUCATION COMMITTEE

- (1) THE COMMITTEE SHALL CONSIST OF EIGHT FACULTY MEMBERS, WITH REPRESENTATION FROM EACH UNDERGRADUATE COLLEGE/SCHOOL OF THE UNIVERSITY, TWO UNDERGRADUATE STUDENTS, AND THREE REPRESENTATIVES FROM ADMINISTRATION, ONE OF WHOM IS THE DIRECTOR OF UNIVERSITY OUTREACH WHO IS A NONVOTING EX OFFICIO MEMBER.
- (2) THE COMMITTEE SHALL BE RESPONSIBLE FOR MAKING RECOMMENDATIONS TO THE ACADEMIC SENATE AS TO POLICY RELATED TO THE DEVELOPMENT OF CONTINUING EDUCATION COURSES AND PROGRAMS.

(F) Computer Services Committee

- (1) The committee shall be composed of eight faculty members, with representation from each undergraduate college/school of the University; two undergraduate students; three representatives from administration, two of whom shall be an undergraduate college/school Dean, and the Director of the Computer Center as a nonvoting ex officio member.
- (2) The committee shall be responsible for making recommendations to the Academic Senate, as to policy related to faculty and student instructional and research use of the facilities of the Computer Center.

(G) Library and Media Services Committee

- (1) The committee shall be composed of eight faculty members, with representation from each undergraduate college/school of the University; two undergraduate students; four representatives from administration, two of whom shall be the University Librarian and the Director of Media Services as nonvoting ex officio members.

- (2) The committee shall be responsible for making recommendations to the Academic Senate, as to policy related to faculty and student instructional and research use of Maag Library; and as to policy related to faculty instructional and research use of Media Center facilities and services. This responsibility, in regard to Maag Library, shall include the making of recommendations concerned with allocation of budgeted resources for the acquisition of instructional and research materials.

(H) Academic Research Committee

- (1) The Committee shall be composed of eight faculty members, with representation from each undergraduate college/school of the University; one undergraduate student; three representatives from administration, one of whom shall be the Dean of the Graduate School.
- (2) The committee shall be responsible for making recommendations to the Academic Senate as to general policy related to both internally and externally supported research.

(I) Academic Standards and Events Committee

- (1) The committee shall be composed of eight faculty members, with representation from each undergraduate college/school of the University; two undergraduate students; two representatives from administration, including one undergraduate college/school Dean; and ex officio, as liaison member from the **ACADEMIC PROGRAMS/UNDERGRADUATE CURRICULUM COMMITTEE**, the chair of the committee.
- (2) The committee shall be responsible for making recommendations to the Academic Senate as to policy related to academic standards, as well as policy governing academic events. This responsibility shall include the making of recommendations concerned with University general requirements, undergraduate college/school degree requirements; the grading system; honors criteria; and, the making of recommendations to the chief academic officer concerned with University academic events, such as graduation ceremonies, honors convocations, and inaugural ceremonies.

The committee will also examine courses to determine whether they meet general university requirements. Circulation of such courses shall occur through the

ACADEMIC PROGRAMS/UNDERGRADUATE CURRICULUM COMMITTEE.
Resolution of objections shall be the responsibility of the Academic Standards and Events Committee. Final resolution shall rest with the University Academic Senate.

(J) Student Academic Affairs Committee

- (1) The committee shall be composed of eight faculty members, with representation from each undergraduate college/school of the University; six undergraduate students, with representation from each college/school of the University; two representatives from administration; and, ex officio, as liaison member, the chair of the committee's standing subcommittee.
- (2) The committee shall be responsible for making recommendations to the Academic Senate as to policy related to the academic sector of student affairs. This responsibility shall include the making of recommendations concerned with general University undergraduate admission policy; registration policy; academic advisement policy; and, policy regarding violations of the regulations governing student academic honesty.

The committee shall be responsible for hearing appeals of the Student Grievances Subcommittee actions when there are allegations of procedural violations and returning the case to the Student Grievances Subcommittee for rehearing when the Student Academic Affairs Committee determines there were procedural violations. If the Student Academic Affairs Committee determines there were procedural violations a second time, the Student Academic Affairs Committee will hear the case and render the final verdict.

(J-i) Student Academic Grievances Subcommittee

- (1) The subcommittee shall be composed of six faculty members, with representation from each undergraduate college/school of the University; six undergraduate students, with representation from each college/school of the University; and the Vice President--Student Services or designee. The Vice President--Student Services or designee will chair the subcommittee, maintain all records, only vote in case of a tie, and serve as liaison member to the parent Student Academic Affairs Committee.

- (2) The subcommittee shall hear and determine cases involving undergraduate students accused of academic dishonesty as well as undergraduate student academic grievances. The subcommittee shall hold hearings that follow due process procedures that will be developed by the Vice President--Student Services and approved by the Academic Senate; and shall have the power to issue disciplinary sanctions. The subcommittee shall have the power to mandate a grade change only in the cases of academic dishonesty or when the instructor materially deviates from the grading scale or weight distribution indicated on the course syllabus to the detriment of an individual student or the entire class. The subcommittee shall have the power to mandate a grade change after holding a due process hearing and after consulting with the affected department.
- a. No members of the subcommittee will hear a case directly affecting them. The appropriate body will appoint a temporary substitute for that case.
 - b. A student and/or instructor may be accompanied by a representative of his or her choice in any hearing.
 - c. If an instructor refuses to or cannot participate in the formal grievance or discipline procedure, the appropriate department will provide a substitute who will exercise all the rights and responsibilities of the instructor.
 - d. The student must file a grievance prior to the last day of the final examinations during the subsequent quarter.
 - e. Except for cases in which the subcommittee has the power to mandate a grade change, the teacher of record shall have the power to assign a final grade.
 - f. The subcommittee may consider intent in making its determinations.
 - g. In any disciplinary case exonerating the student, the record will be removed from the student's discipline file.
 - h. A student or instructor may appeal to the Student Academic Affairs Committee only allegations of

procedural violations.

- (3) The subcommittee shall be responsible for making recommendations to the parent committee, and to the Academic Senate, as to policy related to student academic grievances. This responsibility shall include the development and adoption, subject to approval by the Academic Senate, of rules and procedures for the processing of student academic grievances.

BYLAW 7 COMMITTEE MEETINGS AND MINUTES

Section 1.

All Senate Committees shall meet at least once during every quarter of the academic year, shall record minutes of their meetings, and shall distribute copies of their approved minutes to the Executive Committee, the University Librarian, and other persons designated by the Executive Committee.

Section 2.

In all cases where other specific rules have not been approved by the Senate, Roberts' Rules of Order will apply to all committee business.

BYLAW 8 VACANCIES

Section 1. Determination

- (a) Upon notification or discovery by other means, the Elections and Balloting Committee shall determine the fact of vacancy and the nature of such vacancy, and shall proceed to fill such vacancy on either a permanent or temporary (involving a period of one quarter or longer) basis, as specified herein.
- (b) The Elections and Balloting Committee shall maintain records of balloting results for all elected Senate positions for the purpose of determining the basis for filling such vacancies as might occur.

Section 2. Filling Vacancies and Certifying Memberships

- (a) A vacancy among the elected Faculty Senators or on an elected chartered committee shall be filled by the unelected candidate who received the highest number of votes in the election in which the vacated member was elected, as certified by the Elections and Balloting Committee. In the case of a tie, the

RESOLUTION CONCERNING INTERCOLLEGIATE ATHLETICS

*Statement by
EP, then
read and
moved*

WHEREAS, in March, 1991, the prestigious Knight Foundation's Commission on Intercollegiate Athletics issued its report setting forth recommendations for the reform of Intercollegiate Athletics; and

*by
EP
Dm 7/1/92*

WHEREAS, the 22 member Commission, chaired by the Reverend Theodore Hesburgh, President Emeritus of Notre Dame University, and William C. Friday, President Emeritus of the University of North Carolina, spent more than one year in study and debate and consulted with numerous athletic administrators, coaches, student-athletes, scholars and others in the course of developing the Commission's recommendations; and

WHEREAS, the Board of Trustees of YSU believes it would be in the best interests of the YSU Athletic Program, and its coaches, administrators and student-athletes, and the University community as a whole, to affirm, endorse and to generally adopt the "one plus three" model of reform as enunciated by the Commission; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt the "one plus three" model of reform of the Knight Foundation's Commission consisting of the following:

Presidential Control. The President, and only the President, shall have the administrative authority to govern the athletic program including the authority over all policies, personnel and financial matters. Specifically, this Presidential authority and control is directed toward:

- A. Academic Integrity. The demonstrated accomplishments of the YSU Athletic Department shall be continued, and enhanced, to insure that all student athletes resemble the rest of the student body with respect to admissions, academic progress and graduation rates.
- B. Financial Integrity. All funds raised and spent for athletics shall go through the University central financial controls and shall be subject to the same oversight and scrutiny as funds in other departments. No financial support will be provided outside the President's direct control. Specifically, the Board endorses the concepts as set forth in President Cochran's memorandum attached hereto as "Exhibit H."

- C. Accountability through Certification. YSU shall agree to participate in the comprehensive program of the NCAA to verify that the Athletic Department follows institutional goals and that its fiscal and academic policies and controls are sound and are well understood throughout the University community.

RESOLVED FURTHER, That the Administration take whatever action may be appropriate and necessary to implement, on a reasonable and timely basis, the "one plus three" model of reform as enunciated in the Report to the Knight Foundation's Commission on Intercollegiate Athletics.



MEMO TO: Athletic Committee and Budget and Finance Committee,
Board of Trustees

FROM: Leslie H. Cochran, President

SUBJECT: Financial Integrity of the Intercollegiate Athletic Program

DATE: September 11, 1992

During the last few weeks, I have had several meetings with Joe Malmisur regarding how we might fully integrate the operation of the intercollegiate program within the overall structure of the University. We have agreed that it is important that we move in a step-by-step fashion to implement a plan that will secure, on a long-term basis, the financial integrity of the intercollegiate athletic program. To accomplish this goal, it seems appropriate that we follow three basic standards. First, the intercollegiate athletic budget should follow all institutional policies and procedures and be subject to the same oversight provisions as all other institutional units. Second, the intercollegiate athletic program should establish a cost containment plan that moves the funding responsibilities for the entire athletic scholarship program to sources outside the institution. Third, the intercollegiate athletic program should develop a series of alternative patterns that will produce other cost-savings and revenue enhancement opportunities.

GUIDING PRINCIPLES

In moving in these directions, the University should be guided by several of the recommendations found in the Report of the Knight Foundation, Commission on Intercollegiate Athletics, dated March 1991, entitled **Keeping Faith with the Student-Athlete: A New Model for Intercollegiate Athletics**. The salient points that need to be followed are:

- "All funds raised and spent for athletics will go through the university's central financial controls and will be subject to the same oversight and scrutiny as funds in other departments."
- "Athletic foundations and booster clubs will not be permitted to provide support for athletics programs outside the administration's direct control."
- "Institutional funds can be spent on athletic programs. This will affirm the legitimate role of athletics on campus."

- "Each year, every NCAA institution will undergo a thorough, independent audit of all academic and financial matters related to athletics."
- "Trustees, alumni and local boosters will defer to presidential control."
- "Presidents will have the same degree of control over athletics that they exercise elsewhere in the university, including the authority to hire, evaluate and terminate athletic directors and coaches, and to oversee all financial matters in their athletics department." (Knight Foundation, pp. vii-ix)

IMPLEMENTING STRATEGIES

The sequential implementation of these principles will provide an orderly transition in the funding base and operation of the intercollegiate athletic program. The early adoption of institutional procedures will set aside perceptions (often falsely held) that the athletic program is some how managed as an independent subsidiary of the University. It will demonstrate that all institutional units will receive "similar treatment" in the manner in which expenditures and revenue are handled. I think, too, that we will be making an important statement, on and off campus, that athletics has the full responsibility for generating the total costs of the athletic scholarship program. The base funding for operations/personnel can then be provided by the institution just like it does for all other campus units.

The following implementing strategies should move the institution and intercollegiate athletic program forward in a most positive manner. It is, therefore, recommended that:

1. The University modify the current budgeting process through the immediate implementation of the following:
 - a. All revenue (in excess of direct costs-supplies, etc.) generated by the athletic program (ticket sales, concessions, donations, Penguin Club, etc.) be deposited in an athletic scholarship account (transfer only).
 - b. The funds from this account will be annually transferred to pay for all scholarship costs. Over the next three years the athletic program will assume a greater responsibility for the full costs of the scholarship program. This phase out plan will likely reduce the University obligation in the range of \$75,000 to \$100,000 per year.
 - c. In future years when the athletic program generates resources that exceed the costs of the total scholarship package, the President in conjunction with the Executive Director of Athletics will determine how these funds will be expended.

2. The athletic program follow all internal procedures in the handling, collection, and disbursement of all funds.
3. The University assume the responsibility for funding the athletic program at its current level. For example, normal compensation increases will be handled by the institution. (This is less, of course, the amount generated for the scholarships program.) It is planned that the financial responsibility of athletics will grow over the next three years to cover the full costs of the scholarship program.
4. All budget increases for the intercollegiate athletic program be handled in a manner consistent with other institutional budgets. (This will likely be a process in which you will present your needs along with other key administrators on campus.)
5. Over the next few years, an aggressive athletic development campaign will be instituted to annually establish three to five "Position Scholarships." Each of these \$100,000 endowments will produce interest that will be used to pay for a scholarship. This strategy has the potential of reducing the costs of the scholarship program by \$20-35,000 per year.
6. In concert with the YSU Foundation, the University establish a "quasi" Athletic Endowment Fund. Hopefully, this might grow to \$1 million so as to add flexibility and discretion for the program and, at the same time, serve as a "rainy-day" fund.
7. The Athletic Director prepare a detailed Athletic Revenue Enhancement Plan that will chart future initiatives to be undertaken as a means to create additional "revenue streams." I am particularly interested in activities that will bring students, youth, and adults to campus as a part of the basketball program, summer camps program and other athletic related activities.

In moving forward with these suggestions, I am pleased to inform you that these changes have the full support of Joe Malmisur and have been discussed with the leadership of the Penguin Club. I am pleased with their overall support and commitment to the principles outlined in this memo.

dg



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

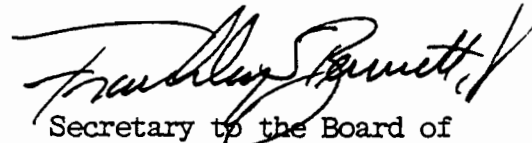
September 1, 1992

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 p.m. on Friday, October 2, 1992 in the Board room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of
Trustees

FBJ:jlc

Copies of the above notice were mailed on September 1, 1992 to each of the eight Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on this date to each of the six others listed on the reverse side of this page.

On September 14, 1992 a copy of the above notice was mailed to Mrs. Eugenia Atkinson at the address listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Y. T. Chiu, Jr., M.D.
3768 Boardman-Canfield Road
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
DiBlasio, Flask & Associates
11 Overhill Road
Youngstown, Ohio 44512

Mr. Bruce R. Beeghly
Altronic, Inc.
712 Trumbull Avenue
Girard, Ohio 44420

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
3711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Mr. Martin J. O'Connell
317 E. Kline Street
Girard, Ohio 44420

Dr. Earnest M. Perry
1320 Belmont Avenue
Suite #2
Youngstown, Ohio 44502

Dr. Leslie H. Cochran, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Eugenia Atkinson (9/14/92)
Youngstown Metropolitan Housing Authority
131 W. Boardman Street
Youngstown, Ohio 44503

* * * * *

Dr. John B. Russo, President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Scott P. Smith
173½ Upland
Youngstown, Ohio 44505

Attorney Alan R. Kretzer
Legal Counsel
504 Stambaugh Building
Youngstown, Ohio 44503

Ms. Jean Ann Gove
President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Genevra Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY, AND DR. LESLIE H. COCHRAN, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD ~~FSB~~

DATE: NOVEMBER 19, 1992

RE: MINUTES OF MEETINGS

A. REGULAR MEETING OF THE BOARD OF TRUSTEES -
October 2, 1992;

Enclosed are draft Minutes for the above-described meeting of the Board of Trustees of Youngstown State University. Please review these Minutes noting any questions or corrections you might have. Please contact the Secretary with any corrections to these Minutes.

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, JR. ~~BSJ~~
Secretary to the Board of
Trustees

DATE: DECEMBER 21, 1992

RE: Minutes of Regular Meeting of
the Board of Trustees held on
October 2, 1992

I am enclosing a xerox copy of
the original Minutes of the Board of Trustees meetings referred to
above.

The original Minutes were
approved, signed and attested at today's meeting of the Board of
Trustees.

F.B.J., Jr.

xc: Dr. Leslie H. Cochran, President
Dr. Sally Hotchkiss, Acting Provost
Mr. Mark E. Lyden, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Dr. John B. Russo
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Jean Ann Gove
President YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Gove:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Genevra Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Mann:

Enclosed for your records find a copy of the minutes of the regular meeting of the Board of Trustees held December 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Skarbinski:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President

2. Copy of Secretary's Notice to Trustees dated September 1, 1992 with Certificate as to mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and one Student Trustees.
3. Copies of Secretary's memo and letters of December 21, 1992 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the October 2, 1992 Board Minutes.

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY, AND DR. LESLIE H. COCHRAN, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD *FSB*

DATE: NOVEMBER 19, 1992

RE: MINUTES OF MEETINGS

A. REGULAR MEETING OF THE BOARD OF TRUSTEES -
October 2, 1992;

Enclosed are draft Minutes for the above-described meeting of the Board of Trustees of Youngstown State University. Please review these Minutes noting any questions or corrections you might have. Please contact the Secretary with any corrections to these Minutes.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 1, 1992

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 p.m. on Friday, October 2, 1992 in the Board room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,

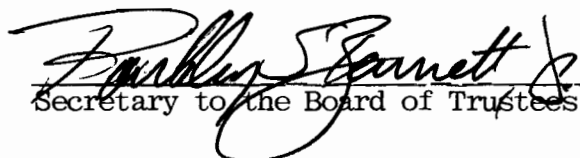


Secretary to the Board of
Trustees

FBJ:jlc

Copies of the above notice were mailed on September 1, 1992 to each of the eight Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on this date to each of the six others listed on the reverse side of this page.

On September 14, 1992 a copy of the above notice was mailed to Mrs. Eugenia Atkinson at the address listed on the reverse side of this page.



Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Y. T. Chiu, Jr., M.D.
3768 Boardman-Canfield Road
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
DiBlasio, Flask & Associates
11 Overhill Road
Youngstown, Ohio 44512

Mr. Bruce R. Beeghly
Altronic, Inc.
712 Trumbull Avenue
Girard, Ohio 44420

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
3711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Mr. Martin J. O'Connell
317 E. Kline Street
Girard, Ohio 44420

Dr. Earnest M. Perry
1320 Belmont Avenue
Suite #2
Youngstown, Ohio 44502

Dr. Leslie H. Cochran, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mrs. Eugenia Atkinson (9/14/92)
Youngstown Metropolitan Housing Authority
131 W. Boardman Street
Youngstown, Ohio 44503

* * * * *

Dr. John B. Russo, President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Scott P. Smith
173½ Upland
Youngstown, Ohio 44505

Attorney Alan R. Kretzer
Legal Counsel
504 Stambaugh Building
Youngstown, Ohio 44503

Ms. Jean Ann Gove
President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Genevra Mann, President
Assoc. of Professional & Adm. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Dr. John B. Russo
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Jean Ann Gove
President YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Gove:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Genevra Mann, President
Assoc. of Professional & Admn. Staff
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Mann:

Enclosed for your records find a copy of the minutes of the regular meeting of the Board of Trustees held December 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 21, 1992

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Skarbinski:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held October 2, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President