

MEMO TO: PATTY DAVIS MARTIN, Secretary
to the President

COPY TO: DR. NEIL D. HUMPHREY, President

FROM: FRANKLIN S. BENNETT, JR.,
Secretary to the Board of Trustees

DATE: JANUARY 17, 1992

RE: Insertions for original Minutes of
Regular Board of Trustees Meeting
held on October 4, 1991;

Insertions for original Minutes of
Special Board of Trustees Meeting
held on October 23, 1991:

Enclosed for insertion in the
official Minutes of the Board of Trustees of Youngstown State
University which are maintained in the President's office are the
following:

	<u>Pages</u>
I. Ribbon copy of Minutes of Meeting of the Regular Board of Trustees held October 4, 1991, which were approved, signed and attested at today's meeting. These should be followed by:	17
 EXHIBITS:	
A - Resolution Accepting Gifts	(YR 1992-10)
B Resolution to Ratify Faculty/Staff Appointments	(YR 1992-12)
C Resolution to Authorize Transfer From Unal- located Reserve Concerning H.B. 140 Students	(YR 1992-13)
D Resolution to Adjust the University Theatre Fund Budget	(YR 1992-14)
E-1 Resolution to Authorize the Establishment of a Professional/Administrative Position	(YR 1992-15)
E-2 Resolution to approve Transfer to Fund Compensation and Other Increases	(YR 1992-16)
E-3 Resolution to Amend the University Travel Policy	(YR 1992-17)
F Resolution Ratifying Changes in the Bylaws of the University Academic Senate	(YR 1992-18)

1. Copy of Secretary's Notice to Trustees dated September 13, 1991 with Certificate as to mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.
2. Copy of Secretary's Memo of December 6, 1991 forwarding copy of Minutes of October 4, 1991 Board Meeting to Nine Trustees and the President.
3. Copies of Secretary's memo and letters of January 17, 1992 to the University Librarian, to the Presidents of YSU-OEA and YSU-ACE and to the Alumni Director forwarding copies of the October 4, 1991 Board Minutes.

II. Ribbon copy of Minutes of Special Meeting of the Board of Trustees held October 23, 1991, which were approved, signed and attested at today's meeting. These should be followed by:

PAGES

3

EXHIBITS: N/A

1. Copy of Secretary's Notice to Trustees dated October 22, 1991 with Certificate as to Hand Delivery, pursuant to Article II, Section 2, of the By-Laws of the Board of Trustees, to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.
2. Copy of Secretary's Memo of December 6, 1991 forwarding copy of Minutes of October 23, 1991 Special Meeting to Nine Trustees and the President.
3. Copies of Secretary's memo and letters of January 17, 1992 to the University Librarian, to the Presidents of YSU-OEA and YSU-ACE and to the Alumni Director forwarding copies of the October 23, 1991 Special Board Minutes.

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, October 4, 1991

Pursuant to Notice given by Resolution YR 1992-05 publicly adopted at the Special Meeting of the Board of Trustees on August 30, 1991, a Regular Meeting (the one hundred and forty-eighth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, October 4, 1991, in the Board Room in Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Dr. John F. Geletka, Chairperson, Dr. Earnest Perry, Mrs. Elizabeth DeLuca, Mr. Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, Mr. Mark E. Lyden, and Dr. Y. T. Chiu. Absent was Michael I. Monus. Also present were Student Trustees James R. Dull and Scott P. Smith.

Also present were Dr. Neil D. Humphrey, President; Dr. Lawrence E. Looby, Vice President - Institutional Advancement; Dr. Charles A. McBriarty, Vice President - Student Services; Ms. Shirley A. Carpenter, Executive Director of Personnel Services; Mr. Edmund J. Salata, Executive Director of Facilities; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James D. Miller, Executive Director of Administrative Services; Dr. G. L. Mears, Executive Director of Budget and Institutional Studies; Mr. Dennis A. Clouse, Director of Classified Personnel; Mr. James E. McCollum, Assistant to the President for Legal Services; and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, and members of the news media.

Dr. John F. Geletka, Chairperson of the Board, presided.

ITEM I: PROOF OF NOTICE OF MEETING.

Evidence was available to establish that Notice of the Meeting had been duly mailed by the Secretary on the 13th day of September, 1991, and that a Resolution of the Board of Trustees had been duly and publicly passed in a Special Meeting of the Board of Trustees on August 30, 1991.

ITEM II: DISPOSITION OF MINUTES FOR MEETINGS HELD AUGUST 30, 1991,
AND SEPTEMBER 20, 1991.

Copies of the drafts of the Minutes of the Meetings of the Board of Trustees held on August 30, 1991, and September 20, 1991, had been mailed to each Trustee, the two Student Trustees, and to the President. Upon motion made by Mr. Lyden, seconded by Mr. O'Connell, the Board unanimously adopted the Minutes of the Meetings of August 30, 1991, and September 20, 1991, as mailed.

Disposition of the Minutes of the Regular Meeting of the Board of Trustees held on June 14, 1991, was deferred to a future meeting.

ITEM III: RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

Mrs. DeLuca thereupon read and moved the following Resolution for adoption by the Board of Trustees:

Resolution to Recognize Contribution of the Free Clinic

YR 1992-09

WHEREAS, in November, 1971, the Free Clinic opened its doors to serve the health care needs of YSU students and members of the Youngstown community; and

WHEREAS, thanks to the foresight and dedication of founding physician Dr. Joseph Fogarty, founding nurse Mrs. Alice Hill, and the voluntary services of members of the Osteopathic Hospital of Youngstown, the Free Clinic provided continuous service until January, 1991; and

WHEREAS, the Free Clinic continuously used space, first in the Disciple House and more recently in the First Christian Church; and

WHEREAS, the Cooperative Campus Ministry, through Reverend James Ray, has been supportive of the Free Clinic; and

WHEREAS, during its 20+ years of operation, the Free Clinic served a total of 22,675 patients;

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees does hereby acknowledge and express its appreciation to the family of the late Dr. Joseph Fogarty for his efforts in establishing the Free Clinic.

BE IT FURTHER RESOLVED, that Mrs. Alice Hill be acknowledged and commended for her 20+ years of direct service to YSU students.

BE IT ALSO RESOLVED, to express appreciation to the First Christian Church, Cooperative Campus Ministry and Reverend James Ray.

BE IT FURTHER RESOLVED to provide a copy of this Resolution to Dr. Fogarty's family, Mrs. Hill, the First Christian Church and Reverend Ray.

Upon second by Mr. McLaughlin, the Resolution received the affirmative vote of each Trustee present, and was declared adopted by the Chairperson. Thereupon, Dr. McBriarty introduced Reverend James Ray, Mrs. Mary B. Smith (representing First Christian Church), and Mrs. Alice Hill, and presented each with a copy of the Resolution and a small gift.

After a Motion which was made by Dr. Perry, and seconded by Mr. O'Connell, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

Resolution Accepting Gifts

YR 1992-10

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the

President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV: REPORT OF THE PRESIDENT OF THE UNIVERSITY.

A. Staff Reports.

Dr. Gillis, Provost, reported on the following matters:

1. Ratification of Changes in the Bylaws of the University Academic Senate.

Dr. Gillis reviewed the actions taken by the University Academic Senate toward amendment of its Bylaws. Dr. Gillis explained that any and all changes to the Academic Senate's Bylaws must be approved by the Board of Trustees, and to that end the Academic Affairs Committee will be advancing a resolution to ratify the proposed amended Bylaws.

2. Status of Accreditations.

Dr. Gillis reported that the Williamson School of Business is now accredited by the Association of Collegiate Business Schools and Programs as a result of their on-campus accreditation visit of the Spring of 1991.

Dr. Gillis reported that the National Association of Schools of Music Commission on Accreditation notified the University of the renewal of Dana School of Music's membership for a period of ten years.

3. New Program Status.

Dr. Gillis reported on the status of the following graduate-level programs:

A. Having received approval from the Graduate Curriculum Committee and the Graduate Council, the final proposal for the Ed.D. degree program in Educational Leadership has been submitted to the Ohio Board of Regents for approval.

B. The Master of Science in Nursing degree proposal has been formulated addressing the criticisms advanced by the Regents Advisory Council on Graduate Studies.

C. The Master of Science in Computer Science proposal has been submitted to the Ohio Board of Regents for their approval process.

4. Search for Dean of the College of Arts and Sciences.

Dr. Gillis reported that the search process had progressed to three final candidates who were invited to campus for interviews. The final recommendation on a candidate has not yet been formulated. Dr. Humphrey stated that delays occasioned by airline and communications problems had prevented one candidate from attending an interview scheduled for October 2, 1991.

Dr. Looby, Vice President-Institutional Advancement, reported on the following matters:

1. Urban Studies Center.

Dr. Looby reported that Dr. Gil Peterson was preparing a proposal for submission to the Ohio Department of Development for a \$200,000 grant to survey the potential uses of the Mahoning River and its corridor.

2. Cushwa Center for Industrial Development.

Dr. Looby reported that the Cushwa Center has submitted a request to the Ohio Department of Development for continuance of the Ohio Technology Transfer program.

3. YSU Technology Development Corporation.

Dr. Looby commented briefly on the recent activities of the YSU TDC and prospects for future projects.

4. Dedication Ceremonies.

Dr. Looby reported that dedication of the McDonough Museum of Art would take place on Saturday, October 26, 1991. Dr. Looby reported that dedication of the Anne K. Christman Dining Commons would take place on Saturday, November 9, 1991.

5. Martin Scholarship.

Mr. Looby reported that Mr. Paul Martin had established a \$300,000 scholarship trust to benefit Mahoning and Trumbull County students attending Youngstown State, Akron, and Kent State Universities.

Mr. Edmund J. Salata, Executive Director of Facilities, reported concerning the following matters:

1. Fedor Hall Renovations.

Mr. Salata reported that the \$1,099,000 renovation project to Fedor Hall of the School of Education was underway. Completion is expected in September of 1992.

2. Anne K. Christman Dining Commons.

Mr. Salata reported that the \$1,700,000 Christman Dining Commons will begin serving students on October 21, 1991. Formal dedication of the Dining Commons will take place on November 9, 1991.

3. McDonough Museum.

Mr. Salata reported that the \$2,400,000 McDonough Museum of Art will be dedicated on October 26, 1991. The American Institute of Architects Ohio Association will meet in Youngstown on October 10, 11, and 12, 1991, and will focus upon Youngstown's Butler Institute of American Art, Stambaugh Auditorium, McDonough Museum, and Historical Center of Industry and Labor (Steel Museum).

4. Bliss Hall Renovations - Phase II.

Mr. Salata reported that bids will be opened on October 15, 1991 for the \$2,400,000 Bliss Hall Renovation - Phase II project.

5. Parking Lot - West Side of Fifth Avenue.

Mr. Salata reported that the \$900,000 construction project on the 535-vehicle surface parking lot on the west side of Fifth Avenue has been completed and that the lot is in full service.

6. St. Joseph's Parking Lot.

Mr. Salata reported that the \$165,000 F-3 surface parking lot construction project was 80% complete. Paving work has been completed, with landscaping and concrete sidewalk installation remaining.

7. Arnold D. Stambaugh Stadium - Leak Litigation.

Mr. Salata reported that the settlement proceeds to the University of \$1,075,000 would flow into the Higher Education Account. The University will be able to obtain access to said monies for capital improvement projects through the Ohio Board of Regents.

8. 1993-94 Biennium Capital Improvements Request.

Mr. Salata reported that on June 14, 1991, the University had submitted to the Ohio Board of Regents a request for capital improvements funding totalling \$39,216,000. OBOR's preliminary report issued September 3, 1991, recommended funding to YSU in the total amount of \$7,061,170. YSU officials will meet

with the Chancellor on October 7, 1991, to present the University's request for \$17,961,170 to meet critical needs.

ITEM V - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Mr. Lyden stated that the Personnel Relations Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Ratify Agreement with YSU-ACE

YR 1992-11

WHEREAS, representatives of the University and the Youngstown State University Association of Classified Employees have reached an Agreement in accordance with the provisions of Ohio Revised Code 4117, for a two-year period ending September 15, 1993;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University, that said tentative Agreement be and hereby is ratified;

BE IT FURTHER RESOLVED, that pay increases specified in Article 3 of the Agreement be extended to classified civil service employees of the University who are excluded from participation in collective bargaining, exclusive of staff in the University Police Department, effective July 1, 1991.

The motion was seconded by Dr. Perry, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Resolution to Ratify Faculty/Staff Appointments

YR 1992-12

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the September 20, 1991 special meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1990-91 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit B attached hereto.

The motion was seconded by Dr. Perry, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Building and Property

Mr. Flask stated that the Building and Property Committee had no report.

3. Budget and Finance Committee

Mr. O'Connell stated that the Budget and Finance Committee was recommending five Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Authorize Transfer From
Unallocated Reserve Concerning H.B. 140 Students

YR 1992-13

WHEREAS, the FY 1991-92 budget document adopted by the Board of Trustees requires the approval of the Board of Trustees for all transfers from the Unallocated Reserve; and

WHEREAS, H.B. 140 provides that high school students may enroll in University academic courses under certain circumstances without payment of tuition by the students; and

WHEREAS, H.B. 140 provides that the University shall provide required books and supplies at no charge to the students enrolled under the provisions of the Bill;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the transfer of \$49,590 from the Educational and Associated Operations Fund Unallocated Reserve to the H.B. 140 Student Aid account as shown on the attached Exhibit C to provide funding for tuition and required books and supplies for students enrolled in accordance with the provisions of H.B. 140, and directs the admin-

istration to bill the responsible school districts for recovery in conformity with the law.

The motion was seconded by Mrs. DeLuca, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Adjust the University Theatre Fund Budget

YR 1992-14

WHEREAS, the fiscal year 1991-92 budget adopted by the Youngstown State University Board of Trustees requires that the Board of Trustees approve any increase in any fund budget; and

WHEREAS, there is a need to recognize University Theatre dinner theatre ticket sales income as an aid to improved accounting procedures.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the amended University Theatre Fund budget as shown on the attached Exhibit D.

The motion was seconded by Mr. Flask, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Authorize the
Establishment of a Professional/Administrative Position

YR 1992-15

WHEREAS, the FY 1991-92 budget adopted by the Youngstown State University Board of Trustees requires absolute position control; and

WHEREAS, a professional/administrative position in the Student Support Program was previously funded by grant funds; and

WHEREAS, the grant source has indicated that the grant funds may no longer be used for compensation purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees does hereby authorize the establishment of a 1.00 FTE professional/administrative position in the Student Support Programs department as shown on the attached Exhibit E-1.

The motion was seconded by Dr. Chiu, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Approve Transfer to Fund
Compensation and Other Increases

YR 1992-16

WHEREAS, the fiscal Year 1991-92 budget requires that increases in budgeted fund balances be approved by the Board of Trustees; and

WHEREAS, the Board of Trustees has approved collective labor agreements with YSU-OEA and YSU-ACE that provide for compensation and other increases and has extended comparable compensation increases to exempt employees; and

WHEREAS, the Board of Trustees has previously established a Compensation Adjustments Reserve for the purpose of partially funding compensation increases.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve and direct the transfer of \$1,212,268 as shown on the attached Exhibit E-2

The motion was seconded by Mr. Lyden, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. O'Connell then read and moved for adoption the following Resolution:

Resolution to Amend the University Travel Policy

YR 1992-17

WHEREAS, the Youngstown State University Board of Trustees has adopted a University Travel Policy; and

WHEREAS, the constrained fiscal resources available to the University make it necessary to greatly restrict out-of-state travel.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve and direct the amendment of the University Travel Policy as shown on the attached Exhibit E-3; and

BE IT ALSO RESOLVED, that the President shall report to the Board of Trustees concerning the need for continuation of this amendment at the time the fiscal year 1992-93 budget is submitted to the Board of Trustees.

The motion was seconded by Mrs. DeLuca, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Academic Affairs

Dr. Perry reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution Ratifying Changes in the
Bylaws of the University Academic Senate

YR 1992-18

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit F; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendments to the Bylaws of the Youngstown State University Academic Senate.

The motion was seconded by Dr. Chiu, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Student Services

Mrs. DeLuca stated that the Student Services Committee had no report.

6. Public Services

Mr. McLaughlin stated that the Public Services Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution Concerning Alumni Use of University Facilities*

YR 1992-19

WHEREAS, the Board of Directors of the YSU Alumni Association has requested the use of certain recreational facilities in Stambaugh Stadium, Beeghly Health and Physical Education Center, as well as the track and tennis courts, be made available to members of the Association; and

WHEREAS, the YSU Alumni Association Board of Directors has concluded that use of the facilities can serve as an inducement to increase Alumni Association membership and provide a public service and benefit for the graduates of the University; and

WHEREAS, the University administration has reviewed this request and has determined that the usage will not place an excessive burden on the recreational facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby extend the privilege of using the following facilities to YSU Alumni Association members:

The Beeghly Pool	Stambaugh Gymnasium
The Outdoor Running Track	Stambaugh Weight Room
The Outdoor Tennis Courts	Stambaugh Racquetball Courts
The Beeghly Fitness Center	Tennis Courts

The Beeghly Gymnasium
The Beeghly Racquetball/
Squash/Walleyball/New
International Squash
Courts

The Beeghly Running Decks

That Alumni Association members may be permitted use of these facilities during the general recreational hours as scheduled by the Department of Health and Physical Education; and

That the Alumni Association member wishing to use this service shall pay \$120 annually, \$100 of which will be turned over to the University for use of a locker and towel service and \$20 to be retained by the Association to cover administrative and insurance costs; and

That such privileges shall be extended provided the Alumni Association purchases insurance to hold the University harmless from any accidents resulting from the use of the recreational facilities by such members.

*This Resolution supersedes Resolution YR 1986-12 adopted by the Youngstown State University Board of Trustees on August 30, 1985.

The motion was seconded by Dr. Chiu, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. McLaughlin then read and moved for adoption the following Resolution:

Resolution Recognizing the Accomplishments of the YSU TDC

YR 1992-20

WHEREAS, the Youngstown State University Board of Trustees authorized in June 1990 the establishment of the YSU Technology Development Corporation to link university faculty and research resources in support of area economic development efforts, and

WHEREAS, Wilbur C. Dyer who was appointed as the Executive Director, is devoting energies of the agency in assisting area manufacturers and firms in three special areas in need of support, i.e., aluminum extrusions, steel fabrication and related steel manufacturing, and materials handling, and

WHEREAS, the YSU TDC has been designated as the agency to supervise a \$198,000 Flexible Manufacturing Network grant from the Ohio Department of Development, and has entered into an agreement with the Great Lakes Manufacturing Center worth nearly \$300,000 over a five year period to help businesses acquire and implement the latest technology, and

WHEREAS, the YSU TDC leadership has effectively linked itself since its inception to the local, regional and state economic development agencies, and is achieving the mission for which it was created;

NOW, THEREFORE, BE IT RESOLVED, that the YSU Board of Trustees does hereby acknowledge the value of the accomplishments of the YSU Technology Development Corporation to this date and encourages the Director to pursue vigorously additional relationships with the economic development agencies and the industrial community in order to make significant and growing contributions for the competitiveness of area manufacturers.

The motion was seconded by Mr. Lyden, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. McLaughlin then read and moved for adoption the following Resolution:

Resolution in Support of an Environmental Technology Center

YR 1992-21

WHEREAS, on June 22, 1990, the Youngstown State University Board of Trustees approved and provided initial funding for the YSU Technology Development Corporation as an autonomous, not-for-profit corporation to assist private and public organizations to integrate and commercialize new technologies; and

WHEREAS, since its creation, the YSU Technology Development Corporation has worked successfully with area manufacturing and service organizations on technology products and processes; and

WHEREAS, the Ohio Department of Development is currently accepting proposals from university-related organizations interested in State funding to promote the research, development, and commercialization of new technologies designed to promote waste reduction, and to neutralize and/or remove various types of environmental contamination; and

WHEREAS, the committee has reviewed a proposal by the YSU Technology Development Corporation to submit an application for State funding to create a subsidiary environmental technology center to be based at YSU; and

WHEREAS, the committee concludes that an environmental technology center based at YSU would serve a highly desirable public purpose by facilitating research and related activities of direct benefit to the market area of YSU and the entire State of Ohio, and would furnish employment and consulting opportunities for YSU students and faculty, and position YSU as a potential leader in State sponsored research and development in the environmental field.

NOW, THEREFORE, BE IT RESOLVED, that the committee does hereby direct the President and the Administration to cooperate with the YSU Technology Development Corporation's application for assistance from the Ohio Department of Development to create a subsidiary environmental technology center.

The motion was seconded by Mr. Lyden, and thereafter received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

7. Athletics Committee

Mr. Lyden stated that the Athletics Committee had no report.

8. Executive Committee

The Chairperson stated that the Executive Committee had no report.

ITEM VI - COMMUNICATIONS, MEMORIALS

There were no communications or memorials.

ITEM VII - UNFINISHED BUSINESS

The Chairperson announced that the Presidential Search Advisory Committee had been constituted. The members of the Committee are as follows:

Board of Trustees

Dr. John F. Geletka
Mr. Mark E. Lyden, Committee Chairperson
Mr. Michael I. Monus
Dr. Earnest Perry

Student Trustees

Mr. James R. Dull
Mr. Scott P. Smith

Administrators

Ms. Shirley A. Carpenter
Mr. Joseph F. Malmisur

Faculty

Academic Senate

Dr. Peter A. Baldino, Jr.
Dr. William D. Jenkins, Jr.

Graduate Council

Dr. Barbara H. Brothers

Alumni Association

Ms. Lori Skarbinski

General Community

Mr. Anthony M. Cafaro
Mr. Anthony W. Liberati

YSU Foundation

Mr. Frank C. Watson

The Chairperson stated that the first meeting of the Committee will occur at 5:00 P.M. on Tuesday, October 8, 1991, in 2069 Kilcawley Center.

ITEM VIII - NEW BUSINESS

There was no new business.

ITEM IX - TIME AND PLACE OF NEXT REGULAR MEETING

Upon motion made by Mr. McLaughlin, seconded by Mr. O'Connell, which received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution adopted:

YR 1992-22

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building at 3:00 P.M., on Friday, December 20, 1991.

ITEM X - ADJOURNMENT

Upon motion made by Mr. McLaughlin, and seconded by Mr. Lyden, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 3:55 P.M.



Chairperson

ATTEST:



Secretary to the Board of Trustees

**YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF OCTOBER 4, 1991**

ANNUAL FUND

<u>CONTRIBUTOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>PURPOSE RESTRICTION</u>
Chrysler Corporation Fund (Darrell Davis)	200	Unrestricted/Matching Gift
Digital Equipment Corporation (Anne M. Kohut)	50	"
Dow Chemical Company (Conrad F. Balazs)	25	"
Richard & Phyllis Duesing	100	Unrestricted
First Federal of Youngstown	2,500	\$1,250 Unrestricted/ \$1,250 Athletics
GE Foundation (Robert Birch, Wm. Martin, Silvia Glass, Wayne Roth)	1,300	\$200 Unrestricted, \$100 Scholarships, \$1,000 School of Education/Matching Gifts
General Motors Higher Education Fund (Catherine Phifer, Jerry Pizzo)	250	Unrestricted/Matching Gift
Michele R. Herrington	30	Unrestricted - in honor of Robert C. Herrington
The Leon A. Beeghly Fund	5,000	Unrestricted
Mobile Foundation, Inc. (C. L. Prime)	200	Unrestricted/Matching Gift
The Proctor & Gamble Fund (Joseph F. Segreti)	100	"
Joseph F. Segreti	50	"
Phoebe Jane Dixon	100	Scholarship to Fine and Performing Arts/ Matching Gift
Willard L. Bundy	25	YSU Scholarship Fund

ANNUAL FUND CONT'D.

Joseph Horne Company Trust	800	YSU Scholarship Fund
Donald G. Long	4,980	YSU Scholarship Fund/ Matching Gift
Anna Lucas	125	YSU Scholarship Fund
Quaker Oats Foundation (Lawrence Baytos)	400	Scholarship to Engineering/Matching Gift
Whirlpool Foundation (John E. Keiser)	90	YSU Scholarship Fund/ Matching Gift
Jeffrey A. Aukerman	50	Deloitte Touche Scholarship/Matching Gift
Marla J. Raupach	50	"
Elaine L. Volarich	100	"
J. Ford Crandall Foundation	22,500	J. Ford Crandall Foundation Scholarship
Mr. & Mrs. Arthur W. Ferguson	100	Betty J. Connors Scholarship Fund
Mr. & Mrs. Jeffrey T. Heal	2,300	Tipper Zero Six Scholarship
Kenilworth Steel	1,000	R. E. Heltzel, Sr. Memorial Scholarship
Interest Income (Elsa Parsegian)	4	Elsa V. Parsegian Endowment
The Cafaro Company	2,000	School of Business
Southland Mall Merchants Assoc.	2,000	"
Andrew T. Linko	15	CAST - Labor Studies
Ford Fund Educational Aid Program (Larry Fobes)	25	Mechanical Engineering/ Matching Gift

ANNUAL FUND CONT'D.

IBM (Hugh R. Jones, Thomas M. Vojtko, Dennis J. Foreman)	1,260	\$1,000 Scholarship to Industrial Engineering in memory of Albert L. Jones, \$200 to School of Engineering, \$60 to Electrical Engr./ Matching Gift
New York Telephone Arts/ (Phoebe Jane Dixon)	100	Fine and Performing Matching Gift
Zoa L. Lykins	25	Alumni Association
Ronald G. Coviello	100	Accounting & Finance/ Matching Gift
Gerald R. Wiant	50	"
Dr. Barbara Brothers	300	English Department
Thomas Gay	50	Carol Gay Memorial Lecturer Fund in memory of Sarah Vaughan
Jeghers Medical Index System, St. E's Medical Library and Dept. of Medical Education	50	"
Dr. Taylor Alderman	50	Carol Gay Memorial Lecturer Fund in memory of Christine Nordstrom McOwen
Dr. Barbara Brothers	20	"
Dr. M. Alice Budge	25	"
Dorothy H. Clark	10	"
Virginia D'Isa Davidson	5	"
Eric Austin Duckworth	15	"
Thomas Gay	50	"
Dr. William Greenway	30	"
Dr. Gratia Murphy	25	"

ANNUAL FUND CONT'D.

Mary Louise Quisenberry	25	Carol Gay Memorial Lecturer Fund in memory of Christine Nordstrom McOwen
Margaret Ridge	10	"
Dr. Sandra W. Stephan	15	"
Dr. & Mrs. Arnold Allen	50	History Department in honor of Dr. Isadore Mendel
Barbara P. Allen	20	"
Diana Fisher	50	"
Ruth Ann Fisher	250	"
Dr. & Mrs. Milton Greenberg	25	"
Mr. & Mrs. David Heinmann	20	"
Mr. & Mrs. Richard Hollander	10	"
Mr. & Mrs. Joseph Mirkin	10	"
Dr. & Mrs. Lawrance Pass	25	"
Michele Perelman	20	"
Mr. & Mrs. Ronald Roth	20	"
Sheila Routh	15	"
Dr. & Mrs. Sanford Weiss	25	"
Samuel Zelemsky	50	"
Dr. & Mrs. Warren Webster	100	Athletics
Penguin Club	75,000	Penguin Club Restricted Gifts
Anne K. Christman	2,000	Portrait for Christman Commons
Pollock Company Foundation	10,000	Apple Technology Partnership

ANNUAL FUND CONT'D.

Lois Hopkins	25	Mary B. Smith Award
Mary P. Thomas	10	"
St. Elizabeth Hosp. Medical Ctr.	250	Chemistry Department - DeI Bene Symposium
YSU Foundation USE Fund	500	"
Wheeler Spring Water Company	1,000	YSU Technology Development Corporation
Anne K. Christman	10,000	Christman Commons
Edward W. & Alice Powers Trust	55,000	1,800 Life Planning Program, 7,200 College Night, 3,500 Penguin Sampler Days, 2,300 Parent Info Program, 10,000 Engineering Expo, 1,700 Counselor Info Seminar, 5,700 Evening Student Services, 8,500 SEC Mentoring, 5,300 Creative Conflict Resolution, 9,000 Project MC 2

MAAG LIBRARY DONATIONS

<u>Donor</u>	<u>Amount</u>	<u>In honor of</u>
Helen Morgan	25	Dorothy Fagan
Women Retirees of YSU	30	Esther McCluggage
Virginia Chiarello & Susan Jacobson	20	Edward Mooney, Sr.
Robert L. Shelar & David J. Shelar	35	William J. Shelar
Women Retirees of YSU	30	Geraldine Silvidi
Judith Ann Acierno	20	Patricia Sorvillo
Thomas Gay	181	Candace Gay

ANNUAL FUND CONT'D.

MAAG LIBRARY Continued
Donations on behalf of

Carl F. Chuey	25
James P. Poggione	32
Dorothy-Jane Hille	85
Edith Pilgrim	50
Knights of Italy of America	50
Marcellene & Walter Mayhall	204
Piercy Fund	643
Nola Regional System	250

TOTAL ANNUAL FUND CASH CONTRIBUTIONS \$204,839

Pledges

Dr. & Mrs. G. L. Mears	240	Unrestricted
Schermer Charitable Trusts	10,000	Schermer Scholar-in-Residence Program
Dr. & Mrs. George E. Sutton	600	School of Engineering

TOTAL ANNUAL FUND PLEDGES \$10,840

WYSU-FM Continued

Gertrude Carson	30	Dr. Edward J. Largent, Jr.	30
Dr. & Mrs. James J. Berny	50	Kennith F. Passella	50
Delbert L. McKee	20	Donald P. Pipino	100
Louis B. Cohen	30	Morton H. Sands	150
R. L. Hillgreen, Jr.	50	Dr. & Mrs. David J. Robinson	30
Ida R. Scheetz	100	Rhea E. Crump	15
Frank A. Rocco, Jr.	50	Donald G. Stitt	80
Frank Polofka	5	Raymond H. Cook	40
Leonard D. Schiavone	30	Paul S. Siebert	30
James L. Pazol	100	D. C. Myler	35
Patricia Tomillo	50	Frank B. Stearns	60
John C. Peterson	100	John W. Sant	150
Bruce Willner, D.O.	30	Ira D. Thomas	50
Rev. Robert R. Bloomquist	30	Robert R. Weaver	50
Sr. Rose Monica H.M.	50	Mr. & Mrs. Thomas Seckler	50
Mr. & Mrs. Thomas Moore	50	Dr. Suman K. Mishr	51
Mr. & Mrs. Thomas Amundsen	100	Frank D. Dundee	50
Mr. & Mrs. William W. Bartley	50	John A. Bender	100
Dr. Harold Chevlen	150	Maria E. Chimbidis	100
Sallie T. McKelvey	30	Dr. Eugene O'Brien	30
Shirley J. Sippola	15	Dr. Thomas J. Touris	30
Randy D. Walter	100	Mr. & Mrs. James N. Kvale	30
Dr. & Mrs. Henry Lenz	30	David Effron	100
Mr. & Mrs. Richard Groucutt	50	Mary Virginia Hare	100
Mr. & Mrs. C. Gilbert James	30	Dr. Peter A. Baldino, Jr.	100
Alexander Bires, Jr.	25	Michael L. Kelly, Jr.	10
Mr. & Mrs. William C. Baker	100	Dr. Victor I. Colaiaco	50
Mr. & Mrs. Joseph Mancuso	30	Alice I. Slusher	50
Dr. Juan A. Ruiz	50	Mr. & Mrs. Mark McCurdy	30
Steven Torsky	30	John H. Wolford	30
Mr. & Mrs. Richard J. Yauger	30	Doris C. Jacoby	100
Genevra Mann	50	Harriet Marsh	30
Mary L. Quisenberry	25	Charles Reid	50
Dr. Elias Saadi	50	Sharon Shanks	30
Karen & Susan Simon	50	George Basile	30
Berkovitz & Sons, Inc.	400	Robert Blakey	30
Mr. & Mrs. Stephen Chikosky	25	Frank Delio	50
Joseph M. Fabry	10	Leo Flauto	20
Mr. & Mrs. Robert Grace	100	Gary Kochin	10
Karen Kohli	50	Brian M. Kluchar	10
Cindy Kutsko	30	William Manevich	100
C. W. Sigmier	100	Katheryn Stratakis	30
Tom Chesley	50	Alice Cooper	5
Bill & Audrey Cossler	25	William Farragher	100
Brian M. Giuffre	10	Pat & Paul Good	30
Raymond L. Harris	30	Mrs. June Kleeman	75
Patricia Livingston	30	George McKelvey	35
Mr. & Mrs. Paul Melvin	20	Dr. Isadore Mendel	100
Floy Moreira	20	Linda Seeley	35

WYSU-FM Continued

Dr. Robert Smart	100	Edward Wells, Jr.	50
Mark S. Gervelis	100	Willard Boyd	40
Marti Cook	30	Mary Ann Cox	60
Sylvia Kidder	30	Mr. & Mrs. James Kvale	30
Jean W. McAfee	60	Mr. & Mrs. James Mancini	52
Mr. & Mrs. John Moyer	100	Mrs. Sallie Daytner	30
Robert Munn	50	Daniel Thomas	50
Eric J. Werner	100	Mrs. Rhea Crump	15
Pat & Ray Rogers	30	Bob Wilson	100
Youngstown Symphony Chorus	100	Rev. James E. Ray	30
Bruce P. Gordon	20	Sue Finnerty	30
Lorraine Scottie Hanahan	100	Emma Jones	30
Frank Krygowski	30	Doreen Kyle	30
Dan & Sara Scudier	75	William Slocum	100
Chester Amedia	100	April Antell	10
James Antell	30	Mr. & Mrs. Frank Anzellotti	150
Canfield Bridge Club	10	Scott Fowler	10
Ardith Henderson	5	Raymond Johnson	20
Carroll Rogers	10	Don Sampson	30
Tim Smith	100	George Stanic	80
Esther Szackach	30	Yvonne Grover	50
Irene Halverstadt	100	Peter Kozup	20
Dr. Saad Sakka	600	William G. Schwers	15
Bob Antonucci	10	Merton Hutton	50
Terry Jacobs	30	John Mancino	20
Joan Boyd	25	Art Bair	60
Ken & Nancy Beaty	150	Nancy Helen Thompson	30
Louise Groucutt	76	Martha Katz	75
Mrs. A. mlynarski	15	Dr. Elsa Parsegian	125
David Courtney	120	Sallie Daytner	30
Jack Wohlgamuth	30	Dr. & Mrs. Thomas Crosby	100
Chuck Wilkinson	100	Nancy Zipay DeSalvo	25
Mary Anne Seman	100	Dr. & Mrs. Karl Soller	65
Dr. Norma Hazelbaker	100	Alice Cooper	10
Paul S. Siebert	30	John & Marsha Croft	30
Jean Engle	26	Dr. Alan Frank	100
Jim Repucci	30	Brenda Romack	50
Pam Clingerman	10	Leonard Olenik	50
Mr. & Mrs. Robert Marchese	100	Barbara Swanson	50
Jeff Byce	30	Margaret B. Haushalter	100
Timothy C. Jablon	50	John A. Mancino	20
Richard Takacs	30	Ardith Henderson	5
Raymond Johnson	20	Henry Pierce/Archer Marketing	100
Rev. Jim Ray	15	Gordon Leece	25
Vivian M. Mahon	100	Mel Corroto	10
Louis Manno	100	Anne Palik	25
Dr. John R. Loch	135	Dr. David M. Simpson	35
Raymond Johnson	20	St. John's Episcopal Church	100
Ardith Henderson	5	Howard Pullman	100

WYSU-FM Continued

Jill Rock 15 Rev. Anthony Fasline 30

TOTAL WYSU-FM CASH CONTRIBUTIONS \$15,798

WYSU-FM UNDERWRITING

Bank One 3,900

The Cleveland Orchestra 1,100

Dan DeSantis, Ltd. Emporium 1,300

Dollar Savings & Trust 2,694

Home Savings & Loan 2,043

Mahoning National Bank 3,120

Ohio Bell 2,600

Speed of Sound Reciprocal Agreement

Whitmer-Smith 260

TOTAL WYSU-FM UNDERWRITING \$17,017

GRANTS AND CONTRACTS

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>Match</u>	<u>Total</u>
Nursing	Helene Fuld Health Trust Fund	24,585	0	24,585
Health & Phys. Ed.	Ohio Dept. of Education	2,475	0	2,475
Human Services	On Tasc, Inc.	2,024	0	2,024
Urban Studies	Struthers Committee for Better Education	1,365	0	1,365
Human Services	The Burdman Group, Inc.	5,000	0	5,000
Foreign Languages	Martha Holden Jennings Foundation	10,000	0	10,000
Human Services	Mahoning County Alcohol & Drug Addiction Svc. Bd.	3,000	0	3,000
Education	NASA	24,000	0	24,000
Biology	Ohio Water Service	3,000	0	3,000
English	Ohio Board of Regents	16,455	0	16,455
Human Services *	Mahoning County Alcohol & Drug Addiction Svc. Bd.	7,565	0	7,565
TOTAL		<u>\$99,469</u> =====	0	<u>\$99,469</u> =====

* Amount incorrectly reported to us as \$1,585 on 6/14/91

OTHER CONTRIBUTIONS

<u>Contributor</u>	<u>Am't. and/or Description</u>	<u>Purpose or Restriction</u>
Packard Electric	Arburg Press Value \$100,000	Materials Engineering
3M Company	Glass Epoxy Tape Value \$1,500	Materials Engineering
BP America, Inc.	Journalism Books Value \$2,186	English Department

Continental Computer
Data

Hewlett-Packard
3000/40 System

Mathematical & Computer
Sciences

TOTAL OTHER

\$103,686

RECAP

ANNUAL FUND

Cash \$204,839
Pledges 10,840

\$215,679

WYSU-FM

Cash 15,798
Underwriting 17,017

32,815

GRANTS & CONTRACTS

99,469

OTHER

103,686

TOTAL GIFTS, GRANTS & CONTRACTS

\$451,649

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF OCTOBER 04, 1991**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
CECI, Richard A., Dr.	Instructor	Economics	09/15/91	\$28,000	09	
CASSIMATIS, Louis P., Mr.	Assistant Professor	History	09/15/91	\$30,520	09	
TIMLIN, Raymond R., Mr.	Instructor	Secondary Education	09/15/91	\$22,000	09	Second Temporary Terminal Contract.
KLAU, Belinda, Ms.	Instructor	Secondary Education	09/15/91	\$22,000	09	Second Temporary Terminal Contract.
MILKOVICH, Ann, Ms.	Instructor	Elementary Education and Reading	09/15/91	\$22,000	09	Second Temporary Terminal Contract.
GIBSON, Walter A., Mr.	Instructor	Elementary Education and Reading	09/15/91	\$22,000	09	Second Temporary Terminal Contract.
GOULD, Jody, Mr.	Data Systems Coordinator, Post-Secondary Education Demonstration Laboratory	Vice President-- Student Services	09/01/91 (12-Month Base: \$23,810)	\$19,872	12	
MEZEY, Nancy Fishkur, Ms.	Assistant Professor	Marketing	09/15/91	\$42,000	09	
PEOPLES, Linda J., Ms.	Instructor	Accounting and Finance	09/15/91	\$36,000	09	Temporary Terminal Contract.
HOTCHKISS, Sally M.	Acting Provost	Provost's Office	01/01/92-- 06/30/92	\$ 1,000 Per Month Supplement		Representational Allowance: \$2,000 Automobile Allowance: \$750

YOUNGSTOWN STATE UNIVERSITY
DEPARTMENTAL BUDGET

FISCAL YEAR ENDING JUNE 30, 1992

OTHER STUDENT AID H.B. 140 Student Aid - 2971	OBJECT CODE -----	1990-91		1991-92	
		FTE	AMOUNT	FTE	AMOUNT
<u>OPERATING EXPENSES</u>					
STUDENT AID/SCHOLARSHIPS	7400		\$44,200		\$49,590
TOTAL OPERATING EXPENSES			\$44,200		\$49,590
TOTAL DEPARTMENTAL BUDGET			\$44,200		\$49,590

YOUNGSTOWN STATE UNIVERSITY
DEPARTMENTAL BUDGET

FISCAL YEAR ENDING JUNE 30, 1992

STUDENT SERVICES UNIVERSITY THEATRE - 3387	OBJECT CODE	BUDGETED 1991-92		ADJUSTMENTS		ADJUSTED 1991-92	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PERSONAL SERVICES							
SALARIES							
	1200	1.00	\$28,378			1.00	\$28,378
	1210	1.00	\$24,865			1.00	\$24,865
	1400	1.50	\$13,260			1.50	\$13,260
		3.50	\$66,503			3.50	\$66,503
	2000		\$24,400				\$24,400
		3.50	\$90,903			3.50	\$90,903
FRINGE BENEFITS							
		3.50	\$90,903			3.50	\$90,903
OPERATING EXPENSES							
	3100		\$300				\$300
	3900		\$15,050				\$15,050
	4100		\$25				\$25
	5100		\$25				\$25
	5200		\$50				\$50
	5300		\$3,500				\$3,500
	5400		\$8,104				\$8,104
	5510		\$100				\$100
	5700		\$1,500				\$1,500
	5800		\$850				\$850
	6200		\$350				\$350
	6230		\$500				\$500
	7100		\$150				\$150
	7200		\$5,000				\$5,000
	7710		\$0		\$23,000		\$23,000
	7960		\$4,302				\$4,302
	7990		\$1,543				\$1,543
	9490		\$1,600				\$1,600
			\$42,949		\$23,000		\$65,949
			\$133,852		\$23,000		\$156,852
INCOME							
			\$107,352		\$0		\$107,352
			\$26,500		\$23,000		\$49,500
			\$133,852		\$23,000		\$156,852

Agenda Item F.3.b.
Exhibit D

Student Services
Student Support Programs - 3331

Departmental Budget
Fiscal Year Ending June 30, 1992

	Object Code	FY 1991-92		Adjustments		Adjusted FY 1991-92	
		FTE	Amount	FTE	Amount	FTE	Amount
Personal Services							
Salaries:							
Graduate Assistants	1070	1.00	\$12,000	-1.00	(\$12,000)	0.00	\$0
Prof./Admin. Full-time	1200	1.00	\$33,800	1.00	\$20,892	2.00	\$54,692
Prof./Admin. Part-time	1210	1.50	\$37,114	0.00	\$3,034	1.50	\$40,148
Civil Service - Classified	1300	1.00	\$22,679	0.00	\$0	1.00	\$22,679
Student Wages	1400	4.38	\$38,720	-1.34	(\$11,874)	3.04	\$26,846
Student Wages Supervisor	1420	0.00	\$0	1.00	\$10,400	1.00	\$10,400
Total Salaries		8.88	\$144,313	-0.34	\$10,452	8.54	\$154,765
Fringe Benefits	2000		\$41,600		(\$2,457)		\$39,143
		8.88	\$185,913	-0.34	\$7,995	8.54	\$193,908
Operating Expenses							
Supplies	3000		\$2,060		(\$2,060)		\$0
Travel	4100		\$375		(\$375)		\$0
Prospect. Students & H.S. Staff	4610		\$600		(\$600)		\$0
Subscriptions, Books, & Reports	5100		\$1,500		(\$1,500)		\$0
Public Relations & Advertising	5400		\$450		(\$450)		\$0
Telephone	5510		\$650		(\$650)		\$0
Postage, Freight, UPS Charges	5700		\$1,160		(\$1,160)		\$0
Independent Contractor	7200		\$1,200		(\$1,200)		\$0
Total Operating Expenses			\$7,995		(\$7,995)		\$0
		8.88	\$193,908	-0.34	\$0	8.54	\$193,908
RESOURCES:							
General Fee Allocation			\$193,908		\$0		\$193,908

Agenda Item F.3.c.
Exhibit E-1

NOTE: Operating expenses will be provided for by use of the Powers Educational Trust funds.

YOUNGSTOWN STATE UNIVERSITY
 Revised Estimate of Fund One Revenue
 Fiscal Year 1991-92

Source	Budgeted 6/14/91	Adjusted 8/26/91	Projected 10/1/91	Difference
Instructional Fee	\$23,900,000	\$23,900,000 a	\$23,710,000 b	(\$190,000)
Nonresident Surcharge	1,550,000	1,550,000 a	1,537,000 b	(13,000)
Other Student Fee	664,500	664,500	664,500	0
Student Fees	\$26,114,500	\$26,114,500	\$25,911,500	(\$203,000)
Instructional Subsidy	\$41,900,000	\$42,471,280	\$42,055,130	(\$416,150)
Other State Support	122,000	122,000	122,000	0
State support	\$42,022,000	\$42,593,280	\$42,177,130	(\$416,150)
Sales & Services	37,500	37,500	37,500	0
Non-Mandatory Transfers	940,000	940,000	940,000	0
Investment Income Earnings	1,200,000	1,200,000	1,200,000	0
Fund Balance Forward	1,300,000	1,300,000	1,300,000	0
All Other Sources	107,000	107,000	107,000	0
Transfer from Compensation Adjustments Reserve			665,410	665,410
Total Fund One Revenue	\$71,721,000	\$72,292,280	\$72,338,540	\$46,260

a. Assumed that Fall 1991 headcount enrollment would be 15,350.

b. Assumes that Fall 1991 headcount enrollment will be 15,050.

Section 7:12 - Restrictions on Travel

In recognition of the fiscal constraints imposed on the University out-of-state travel will be restricted. Out-of-state travel by employees other than full-service faculty require the specific approval by the President prior to the travel and is strongly discouraged. In general, exceptions to the prohibition on out-of-state travel by other than full-service faculty will be made only for the following reasons:

1. The traveler is an officer in a national organization whose purposes are compatible with those of the University;
2. The traveler has made a firm commitment to be a program participant prior to the implementation of this amendment to the travel policy;
3. Persons traveling as a member of the official travel party on scheduled athletic team travel for the purpose of participating in an inter-university athletic contest;
4. Intercollegiate athletics department staff traveling for purposes of scouting and recruiting;
5. Persons from the Admissions department traveling for the purposes of general recruiting of students;
6. Students and faculty or advisors traveling on instructional field trips or as a member of a registered student organization funded by the Student Government; and
7. Persons traveling for purposes vital to the University.

In the event that non-refundable deposits, registration fees, or other costs have been incurred by an employee prior to the implementation of this policy, but the travel did not take place, the non-refundable costs will be reimbursed to the employee.

BYLAWS OF THE CHARTER
OF THE
ACADEMIC SENATE

BYLAW 1 PURPOSE

The purpose of these Bylaws is to provide for the orderly implementation of the provisions of the Charter; to provide for the mechanical means of perpetuating the Senate and its responsibilities to the University community; and to assure an orderly transition between academic years.

BYLAW 2 ELECTION AND BALLOTING PROCEDURES

Except as provided in Article V, Section 2 (f) and Article VI, Section 1 of the Charter, and Bylaw 2, Section 2 (b) all elections and balloting shall be under the jurisdiction of the Elections and Balloting Committee and shall be conducted in the following manner:

Section 1. General Policies

- (a) All disputes relative to counting and reporting of ballots shall be resolved by the Elections and Balloting committee and their determination shall be final. Disputes arising from procedural matters shall be referred to the Charter and Bylaws Committee for its interpretation.
- (b) No person shall count ballots in any election where he or she is a candidate.
- (c) In those cases where a nominating ballot is held, all persons nominated shall have the opportunity to appear on a subsequent electoral ballot. In all elections, every effort will be made to secure at least twice the number of nominees as there are positions. For elected chartered committees, confirmation of candidacy and eligibility for election shall be made by the Elections and Balloting Committee.
- ~~(d) In any run-off election, there will be at least twice as many candidates as seats to be filled. In the event that a run-off election between two candidates results in a tie, the tellers shall draw lots to resolve the election. This procedure will be stated in their report.~~

- (d) The Elections and Balloting Committee shall make public the results of all elections and balloting under its jurisdiction by a memo to the appropriate electorate and by its report to the Senate. A complete record of the results of the election, signed by the tellers, shall be retained for the duration of the longest term of office being contested and for a period of one year in any balloting not involving an election. The Elections and Balloting Committee will also retain the original ballots for a period of thirty days after any results are announced in the Academic Senate. The ballots may be inspected by an interested member of the University community and such inspection will be supervised by a member of the Elections and Balloting Committee.

Section 4. Balloting Disputes

All balloting disputes shall be resolved by the Elections and Balloting Committee and its determinations shall be final.

Section 5. Ties

ALL ties shall be resolved by the tellers by drawing ~~of~~ lot(s). This shall be ~~reported~~ NOTED in their report. RUN-OFF ELECTIONS SHALL ONLY BE CONDUCTED FOR THE POSITION OF SENATE CHAIR, AS DESCRIBED IN BYLAW 4, SECTION 1 (C).

Section 6. Reporting Results of Elections and Balloting

The Elections and Balloting Committee shall make public the results of all elections and balloting under its jurisdiction. A complete record of the results shall be retained for the duration of the longest term of office being contested in each election, and for a period of one year in any balloting which does not involve an election. All ballots shall be retained by the Elections and Balloting Committee for a period of thirty days following the date of publication of results. The ballots may be inspected by any interested member of the University community, and such inspection shall be supervised by a member of the Elections and Balloting Committee.

BYLAW 3 ELECTION OF FACULTY SENATORS

Section 1.

- (a) All persons who meet the definition of faculty, as provided in Article II, Section 3 of the Charter, are eligible for election to the Senate.

(c) Balloting

All balloting shall be under the supervision and direction of the Elections and Balloting Committee.

Section 5. Organizational Meeting of the Senate

The duties and responsibilities of all senators shall begin with a meeting scheduled for the second Wednesday in October, which shall be called by the Chair of the Senate, or, if unavailable, by a member of the Executive Committee. The first order of business for this meeting shall be the nomination of the Chair of the Senate and nomination of the members of the Charter and Bylaws Committee.

BYLAW 4 OTHER ELECTIONS

Section 1. Chair of the Senate.

- (a) All Senate members shall be eligible for election as Chair of the Senate.
- (b) Forms for nominating candidates for this office will be sent to all senators on the first work day of the academic year and returned by the first Wednesday of October. In addition, nominations may be made from the floor at the organizational meeting. All nominations must be confirmed. The Elections and Balloting Committee shall conduct a secret mail ballot, and shall announce the results not later than seven calendar days prior to the scheduled November Senate meeting.
- (c) The successful candidate shall have a majority of valid votes cast. IF NO CANDIDATE OBTAINS A MAJORITY, A RUN-OFF ELECTION SHALL BE HELD BETWEEN THE TWO CANDIDATES RECEIVING THE MOST VOTES. IN THE EVENT OF A TIE, THE RUN-OFF CANDIDATE(S) WILL BE DETERMINED BY DRAWING LOTS. The term of office ~~for~~ OF the Chair WILL ~~shall~~ be for one year beginning seven calendar days prior to the scheduled November meeting.
- (d) The runnerup shall be designated as the Vice Chair.

Section 2. The Elections and Balloting Committee

- (a) All faculty members eligible for Senate election in a given college shall be eligible for election to the Elections and Balloting Committee for that college.

- (b) The Elections and Balloting Committee shall be responsible for seeking nominations from the faculty of each college and for the proper conduct of the election in each college.
- (c) The term of office for the members of the Elections and Balloting Committee shall be two years, beginning September 15.

Section 3. The Charter and Bylaws Committee

- (a) Anyone eligible for Senate membership shall be eligible for election to the Charter and Bylaws Committee.
- (b) Candidates for this committee shall be nominated at the organizational meeting of the Senate, and elected by mail ballot.
- (c) The term of office for members of the Charter and Bylaws Committee shall be two years, beginning November 1.

Section 4. The Executive Committee

- (a) Faculty members
 - (1) All Senate members from a given college, except the current Executive Committee member from that college (providing he or she is completing a full term) shall be eligible for election to the Executive Committee.
 - (2) After the election of faculty to the Senate, the Elections and Balloting Committee shall be responsible for seeking nominations from the Senators to be seated in the Fall from the appropriate colleges, and for the proper conduct of the elections of the Executive Committee members from those colleges by June 1. ~~College representatives shall serve on a staggered three year basis.~~
 - (3) ~~The term of office for elected faculty members of the Executive Committee shall be three years, beginning September 15.~~ COLLEGE REPRESENTATIVES SHALL BE ELECTED TO THE EXECUTIVE COMMITTEE FOR THREE YEAR TERMS BEGINNING SEPTEMBER 15. ELECTIONS SHALL BE ON A ROTATING BASIS FOR THE FOLLOWING TERMS:
 1991-1994 : ARTS AND SCIENCES; FINE AND PERFORMING ARTS
 1992-1995 : APPLIED SCIENCE AND TECHNOLOGY; BUSINESS ADMINISTRATION
 1993-1996 : ENGINEERING; EDUCATION

1994-1997 : ARTS AND SCIENCES; FINE AND PERFORMING ARTS
 1995-1998 : APPLIED SCIENCE AND TECHNOLOGY; BUSINESS
 ADMINISTRATION
 1996-1999 : ENGINEERING; EDUCATION
 AND SO ON.

(b) Administrative and Student Members

- (1) As provided in Article IV, Section 2, (c) (1)(A)(ii) and (iii), the Administrative and student Senators selected for the forthcoming Senate shall meet separately in the Spring, if possible, but no later than September 15, to elect from themselves one administrative and one student Senator to serve as members of the Executive Committee.
- (2) The term of office for administrative and student Senators of the Executive Committee shall be one year, beginning September 15.

Section 5. The chair of all elected chartered committees shall be elected annually by the committee at their organizational meeting.

The organizational meeting shall be called by the member whose name is first alphabetically.

BYLAW 5 DUTIES OF SENATE OFFICERS

Section 1. Chair (and Vice Chair)

The Chair shall preside at all Senate meetings and perform such other duties as are required. The Chair shall be responsible for the communication of all Senate action to the Administration. In the event the Chair is temporarily unable to preside, the Vice Chair shall preside. In the event the Chair resigns or is unable to perform the duties, the Vice Chair shall assume the Chair. The Chair shall maintain a current copy of the Charter and Bylaws of the Academic Senate.

Section 2. Secretary

The Secretary shall be responsible for the circulation of materials as prescribed in Article III, Section 5 (c) of the Charter. The secretary shall maintain a permanent file of the results of all balloting. At all Senate meetings the Secretary shall maintain a record of attendance as evidenced by signatures of members. A summary of attendance shall be distributed prior to the at-large



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

September 13, 1991

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, October 4, 1991 in the Board room in Tod Administration Building.

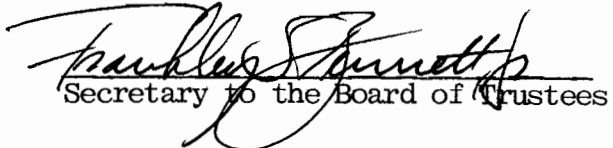
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of
Trustees

FBJ:jlc

Copies of the above notice were mailed on September 13, 1991 to each of the nine Trustees and to the President, as listed on reverse side of this page, and a copy was also mailed on this date to each of the six others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Y. T. Chiu, Jr., M.D.
3768 Boardman-Canfield Road
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Attorney Edward A. Flask
DiBlasio, Flask & Associates
11 Overhill Road
Youngstown, Ohio 44512

Dr. John F. Geletka
5121 Mahoning Avenue
Youngstown, Ohio 44515

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
3711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Mr. Michael I. Monus, President
PharMor, Inc.
20 Federal Plaza
P.O. Box 400
Youngstown, Ohio 44501

Mr. Martin J. O'Connell
317 E. Kline Street
Girard, Ohio 44420

Dr. Earnest M. Perry
1320 Belmont Avenue - Suite #2
Youngstown, Ohio 44502

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

* * * * *

Dr. John B. Russo, President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Ms. Jean Ann Gove
President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Scott P. Smith
Student Trustee
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. James Dull
Student Trustee
Lyden House
Youngstown State University
Youngstown, Ohio 44555

MEMO TO: DR. DAVID A. GENAWAY,
Librarian

FROM: FRANKLIN S. BENNETT, JR. *F.S.B.*
Secretary to the Board of
Trustees

DATE: JANUARY 17, 1992

RE: Minutes of Meeting of the
Board of Trustees held October
4, 1991.

I am enclosing a xerox copy of
the original Minutes of the Board of Trustees meeting referred to
above.

The original Minutes were
approved, signed and attested at the January 17, 1992 meeting of
the Board of Trustees.

xc: Dr. Neil D. Humphrey, President
Dr. Sally Hotchkiss, Acting Provost
Dr. John F. Geletka, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

January 17, 1992

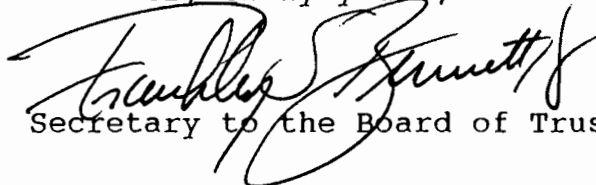
Dr. John B. Russo, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records is a copy of the Minutes of the Meeting of the Board of Trustees held October 4, 1991.

Such Minutes were approved at the January 17, 1992 meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,


Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Ms. Shirley A. Carpenter
Executive Director of Personnel



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

January 17, 1992

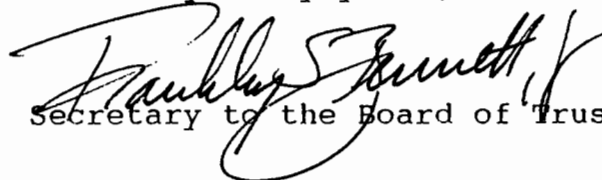
Ms. Jean Ann Gove, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Gove:

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Secretary to the Board of Trustees

FBJ:jlc

Enclosure

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YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

January 17, 1992

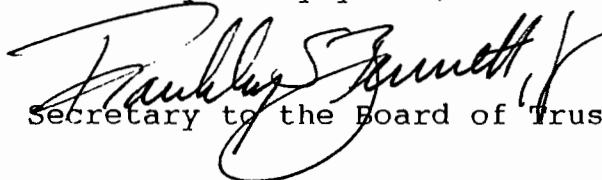
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