

Minutes of meeting of Academic Deans, Dr. Coffelt, Dr. Coffield, and Dr. Pugsley. In attendance were Deans Aurand, Charignon, Dykema, Edgar, Miller, Dr. Coffelt, Dr. Coffield, and Dr. Pugsley.

July 12, 1968 - 2:30 p.m.

Executive Conference Room

The meeting was called to order at 2:30 p.m. Dr. Coffield stated that although there were several items on the agenda, the group would probably discuss only the North Central team report at this time.

Dr. Coffelt, Vice President for Administrative Affairs, was welcomed and introduced to the group.

The meeting was then turned over to Dr. Pugsley. He explained the North Central committee structure and the function of the Executive Board. All members of this committee reviewing the Youngstown State University program have received a copy of the report and materials. The committee will discuss questions they wish to ask the representatives of the Institution prior to the formal hearing. Progress that may have been made is discussed and questions concerning the validity of the report may be brought up by representatives of the Institution. Forthcoming changes are not taken into account; the committee is interested only in what is available at the present time. After the representatives of the Institution depart, recommendations are presented to the Executive Board and are reviewed by that Board. They are then forwarded with recommendations of the examining committee to the Commission. Youngstown State University will have its hearing at 10:30 a.m., Tuesday, July 22, and results will be received on July 26. Dean Edgar, Dr. Coffield and Dr. Pugsley will appear before the committee.

Dean Edgar commented that the report was very fair and generous. The problems stated in the report are problems which we are all aware of at this time.

The group generally agreed that we should update and take a good look at our objectives as a state university. Dean Dykema mentioned that there was a special Curriculum Revision Study Committee appointed last fall which did come to some conclusions in dealing with social science, humanities, Languages and literature. Most of these areas had been liberalized in regard to choice of electives and requirements. It was brought to the attention of the group that there is a major discrepancy between our statement of objectives and what we actually do. Our statement emphasizes a liberal education when in practice we have professional training.

Dean Dykema commented on the statement in the report which states that the College of Liberal Arts is a mixture of conglomerate parts. Mr. Dykema stated that this is true but that Arts and Sciences is an entity itself and so pressurized by the other schools to mold Arts and Sciences courses to each respective school's program. The Liberal Arts school should have a liberating effect on the student.

Dr. Pugsley stated that we must be aware of what our purpose is; who we expect to serve and in what way.

Dr. Coffield brought out the fact that, in order to construct a workable curriculum, we must know the raw materials we are working with. We must know our students. If we examine closely the ACT scores, we can see that we have a great deal of diversity in the students we serve at Youngstown.

Teaching loads in Arts and Sciences will be around 12 hours. Limited-service can be kept at 15 if they want that many hours. Limited-service faculty have no advisory or committee obligations; therefore, they can handle more teaching hours than the full-time faculty member. Dr. Pugsley stated that teaching loads must depend a great deal on what else the faculty member does both on and off campus.

Dean Aurand stated that the evaluation committee seems concerned with the liberalization requirements. The professional school then, is caught in the middle and this report is incompatible with the National Association of Schools of Music. Dr. Coffield suggested we must gain a compromise whereby the professional school of music will be accredited by both the NASM and North Central. Dr. Pugsley suggested that in some cases of this type, a generalist may be requested to visit along with the accreditation team.

A comment was made by one of the team members that our evening classes all seem to be conducted by limited-service faculty. It was pointed out that by next fall, the responsibility of the full-service faculty member will be to the entire schedule regardless of the hour of class meeting.

Dr. Pugsley stated that the enrollment projections and applications have dropped about 20 per cent. It is natural to have a drop in out-of-state students but if our enrollment drops by 1,000 and our projection was 1,000 more than our present enrollment, it could mean a great loss to the University. Also, in connection with our enrollment projections, it was stated that we have too many suspensions. We must have a thorough study of our suspensions and our reinstatement policies and come to some conclusions about how to handle difficult cases.

Dr. Pugsley was asked if he anticipated any problems at the hearing on Tuesday. He stated he would hesitate to make any predictions but will point out to the committee changes which have been made since the visit.

Dr. Coffield asked the group to begin giving serious thought to the University-wide self-study which will begin in the fall. Dr. Pugsley suggested at the first general faculty meeting next fall we announce this to all faculty members so that the entire University may be involved in the program. Dean Miller asked if he may pursue the study of the reduction in the major requirements. He was given permission. Dr. Coffield asked that he be included in the departmental meetings next fall to help with the self-study.

Please keep in mind the two kinds of goals:

1. General goals that apply to the University as a whole.
2. Each school then may have separate and distinguishable goals which apply to the unit.

Dr. Coffelt suggested we must think of long-range planning for the campus in terms of space. We also need some type of orientation for new faculty members. Dean Dykema stated that Dr. Gebelein is revising the faculty handbook and such should be available in a few weeks. We will have a one-day orientation program on October 2.

Meeting adjourned at 4:00 p.m.