

*Youngstown State University—an urban research university—emphasizes a creative, integrated approach to education, scholarship, and service. The University places students at its center; leads in the discovery, dissemination, and application of knowledge; advances civic, scientific, and technological development; and fosters collaboration to enrich the region and the world.*

**ACADEMIC SENATE  
AGENDA**

Wednesday, March 14, 2018 at 4:00 P.M. · Room 132 · DeBartolo Hall

1. **[4:00 PM] Call to Order @ 4:03**
2. **[4:04 PM] Minutes from February 7, 2018 meeting approved**– The minutes can be downloaded at the following URL:  
[http://academicsenate.yzu.edu/?page\\_id=61](http://academicsenate.yzu.edu/?page_id=61)
3. **[4:02 PM] Senate Executive Committee Report** – Chet Cooper, Senate Chair
  - a. Minutes from Senate committees must be submitted to Senate Secretary, Amy Flick
  - b. The Board of Trustees met today. Dr. Cooper strongly urges everyone to read provided materials for these meetings. Dr. Cooper discussed the critical role part time faculty play in this institution and reward them fiscally and acknowledge their contributions. The Board seemed to respond favorably.
4. **[4:10 PM] Ohio Faculty Council Report** – Chet Cooper, Senate Chair
  - a. Please send questions about higher education for Gubernatorial candidates to Amy Flick
  - b. Please review HB 66, HB 512, and SB 216. If you have questions or comments, please send those to Amy Flick
5. [4:06 PM] Charter and Bylaws Committee- Amy Flick, Chair- No Report
6. **Report of the Elections and Balloting Committee** (Ken Learman, Chair)- No Report
7. **[4:10 PM] Reports from Other Senate Committees**
  - a. Academic Events Committee– Attachment [1](#)
    - Nominees approved
  - b. Academic Programs Committee – No report
  - c. Academic Research Committee – No Report
  - d. Academic Standards Committee– No Report
  - e. General Education Committee (Joe Palardy, Chair) – No Report
  - f. Honors Committee – No Report
  - g. Library Committee – No Report
  - h. Professional Conduct Committee– No Report
  - i. Student Academic Affairs Committee – No Report
  - j. Student Academic Grievance Committee– No Report

- k. Undergraduate Curriculum Committee– No Report
- l. Program Review (Amy Flick, Chair)- No Report
- m. Technologies Committee (Weiqing Ge)- ([Attachment 2](#))

**8. [4:17 PM] Unfinished Business**

**9. [4:17 PM] New Business**

- a. Pathway Proposal-Nate Myers ([Attachment 3](#))
  - It was asked whether this program could be expanded, given that some programs are not bridge eligible. It was explained that International Studies did not feel confident committing to this given the various departmental and program requirements.
  - It was suggested that in addition to CHEM 1550, there should be options of Physics and Biology.
    - Motion passed
- b. Pathways (Gen Ed)- Joe Palardy
  - Ohio Guaranteed Transfer Pathways
    - In addition to Ohio Transfer Module and the Transfer Assurance Guides, there will be pathways. There are guaranteed pathways in Business, Human Services and Social and Behavioral Sciences. There are pathways being developed in other areas. These will allow students in community colleges to enter YSU as a junior and complete in two years. Under the Ohio Revised Code, this we must comply. It was stated that we should participate in meetings if we are asked to do so because it is our only opportunity to affect change.
- c. Sharepoint in Honors Contract Process -Amy Weaver
  - Current process for tracking and monitoring the honors contract is completely paper driven. This process is time consuming. There is also a chance for paperwork to be misplaced or lost in the mail system. They want to move to an electronic submission process. It will be using Microsoft 365, Sharepoint, PowerApps, and Microsoft Flow. Students will be able to login and see where the contract is in the approval process. We will be able to do keyword searches, gain better analytics and trends, and gain better visibility. Moving forward, rather than receiving a paper, a faculty member would receive an email prompting login and the initiating the contract process. This will start in the summer with full rollout this fall. It was asked whether faculty could amend the document. This would need to go through the Honors College. It was asked whether proposals could be changed before acceptance. A faculty member in this case will reject the proposal with comments.
- d. Data Storage- Jim Yukech ([Attachment 4](#))
  - It was asked whether Y Drive will be the default. It was explained that it will be the default. It was asked how long a person will have access. It was explained that this would have to be addressed in procedures. It was asked what might not be appropriately stored on the Y Drive. It was explained that procedures will address this. In the case of editing a journal for example, which is not a primary function of one's job, it would most likely be left up to the author.
    - Motion passed

- e. HLC- Kevin Ball
  - There will be one open forum to address criterion 1-2, one to address criterion 3-4, and one to address criterion 5. The more people there who can speak to the issues, the better
  - March 21 (4:00 in the BoT meeting room) and March 22 (12:30) in the BoT meeting room) there will be mock sessions. These sessions will provide sample questions to prepare participants. On March 26 and half of March 27, there will be a team of 6 people. More details will be passed on as they come
  - The Provost encouraged faculty participation in the mock and real forums. The assurance argument is available on the web. He publically thanked Kevin, Hillary Fuhrman, Joe Palardy, and Tysa Egleton for doing a phenomenal job.
- f. Mental Health Advocacy Training- Rayann Atway
  - Training on April 5, from 9-3. Registration on the SGA website.

**10. [5:00 PM] Adjournment @ 5:08**

*We will again be meeting after the Senate meeting at Inner Circle for the Senate Social Hour*

## Attachment 1

### Additional Commencement Speaker Nominations

1. Bob Dipiero—a multiple-award-winning composer who is also a guitarist and host of the Country Music Association (CMA) *Songwriters Series*—graduated from Liberty High School (1969) and earned a BFA from the Dana School of Music (1978). He joined his first rock band when he was 14 and continued to play with rock and roll groups throughout his collegiate career, recording his first album, *Joy*, with Paula Records in 1971. For almost four decades, he has been one of Nashville’s most prolific songwriters; more than 1,000 of his songs have been recorded by other artists, including nearly 200 hit singles and a remarkable 15 songs that have reached #1 on the CMA Song Charts. Many of country music’s superstars have recorded Bob’s songs, including Reba McEntire (*I Can See Forever In Your Eyes*, 1980), Vince Gill (*Worlds Apart*, 1996), George Strait (*Blue Clear Sky*, 1996), Martina McBride (*There You Are*, 1999), Montgomery Gentry (*Gone*, 2004), and Tim McGraw (*Southern Voice*, 2009). His first number one song, *American Made*, was recorded in 1983 by the Oak Ridge Boys and later became a national ad jingle for Miller Beer and Baby Ruth candy bars. His songs have also been featured in TV shows and movies. In 2011, his song “Coming Home,” from the *Country Strong* movie soundtrack, was nominated for both an Oscar and a Golden Globe Award for “Best Original Song in a Motion Picture.”

During his illustrious career, Bob has received numerous awards and accolades, including two CMA Triple Play awards (three No. 1 songs in a 12-month period, 1995 & 1996), Broadcast Music Incorporated (BMI) Country Song of the Year (*Wink*, 1995), Country Radio Music Award for Song of the Year (*Worlds Apart*, 1997), Nashville Music Awards Songwriter of the Year (1998, 2000), Nashville Songwriters Hall of Fame (2007), Nashville Walk of Fame (2007), Country Music Hall of Fame *Poets and Prophets Series: Salute to Legendary Songwriter Bob DiPiero* (2014), CMA Chairman’s Award (2014), 50 BMI “Million-Air” Awards (given to songwriters, composers, and publishers whose songs accumulate over one million U.S. broadcast performances), and the BMI Icon Award (2017). In addition to his exceptional work as a musician, Bob is involved in numerous philanthropic causes, two of which directly impact students at YSU and the surrounding Youngstown area. In 1994, Bob and several other Dana School of Music alumni established the Tony Leonardi Memorial Jazz Scholarship Fund as a 20th anniversary gift to the Youngstown State University Jazz program. Bob also hosts the annual “*American Made*” *Country Music Songwriter Series*, a fundraiser for Compass Family and Community Services, which provides services to those with mental-health and addiction illnesses.

Bob lives in Nashville with his wife, music publisher, Leslie Tomasino.

2. Gary Lehman—an international opera star—graduated from Niles McKinley High School in 1982 and the Dana School of Music in 1987. After graduating from YSU, he continued his studies at Indiana University and appeared in more than 90 performances with the Lyric Opera of Chicago as a member of the Lyric Opera Center for American Artists and spent the early years of his career performing leading baritone roles for opera companies throughout North America. His phenomenal rise to international prominence as one of the world’s premiere Heldentenors was ignited by his exciting 2008 Metropolitan Opera debut as Tristan in *Tristan und Isolde*, a performance about which the *New York Times* raved, “something of a savior has risen from the rubble.” The following year, his return as Siegmund in *Die Walküre* earned exceptionally high praise

from *Opera News*, which wrote, “chalk up an unqualified success, first, for tenor Gary Lehman . . . on this evidence, the singer’s natural gifts are as arresting, and rare, as the suave way he deploys them. His physical bearing and rich vocal timbre were ideal for the role, as was his ability to shape an ardent ‘Winterstürme’ and to maintain expressivity and emotion.” These and subsequent roles at the Metropolitan Opera, which included Alwa in *Lulu*, garnered Gary worldwide critical acclaim in performances that included the title roles as Samson in *Samson et Dalila* in St. Gallen, Tannhäuser in Oslo, Tristan in Leipzig and St. Petersburg, Russia, Parsifal in Nice and St. Petersburg, and Peter Grimes and Canio in *I Pagliacci* in Düsseldorf. In the summer of 2010, Gary sang Siegmund (*Die Walküre*) in concert with the Festspiele Baden-Baden and then began his 2010-11 season as Tristan in Peter Sellars’ *The Tristan Project* on tour with the London Philharmonia and Esa-Pekka Salonen. That same season, he returned to Oslo for Alwa with the Den Norske Opera and Ballet as well as Tristan in Lyon and in concert with the Orchestra de Paris. In March 2013, Gary made his debut at the Vienna State Opera as Tambourmajor in *Wozzeck*. Throughout his nearly 30 year career, Gary’s operatic roles—among some of the most challenging in the literature—have been performed with the finest musicians in the world’s most respected opera houses.

Gary and his wife, soprano Susan Foster, who is also an opera singer, have now returned to Ohio, and he has begun a second career in real estate. This semester, he will be directing the Dana School of Music Opera production, *Cinderella*, and is collaborating with Dr. Randall Goldberg, Director of the Dana School, and Dr. Misook Yun, Coordinator of the Dana Opera Program, to plan and direct *The Merry Widow* as part of the Dana School’s 2018-19 150<sup>th</sup> Anniversary Celebration.

## Attachment 2

### Academic Senate Technologies Committee (ASTC)

#### Report to Academic Senate, March 2018

The Academic Senate Technologies Committee has been meeting regularly since August, 2017. Committee activities have centered on finalizing a new charter, learning about and providing feedback to ITS initiatives. Recently we have had discussion on methods to use to become more informed about current and future technology needs of students and faculty across campus. The ASTC makes a motion to the senate and provides an informational report.

#### **The ASTC makes the following motion to the Senate:**

Motion: Adopt the revised charter for the Technology Committee (an Appointed Chartered Committee of the Senate). Revised charter is attached.

Explanation: The prior charter was outdated in both terminology and focus. The old committee, titled "Integrated Technologies Committee", was a 'combined' committee with ITS. The role of non-ITS members became subdued over time. The new charter includes a name change to refocus our responsibility to the Academic Senate. The vision of the faculty membership is to be more proactive in promoting academic technology as a priority for the university.

**ASTC Informational report** – includes recommendations but not formal motions.

1. The ASTC recommends full use of the following available technology:
  - Blackboard Learning Management System Upgrade: Blackboard LMS has been upgraded with new functions for sharing and making content accessible for all students. Upgrades include the Collaborate and Ally functions. Training is available for these features.
  - Office 365 calendar/scheduling functionality. Use of this function across campus would make scheduling meetings easier for the organizer. Office 365 will send out invite for the meeting. The Tech Desk provides a self help document to show how to do.
2. ASTC recommends Senate support of the Data Management Policy proposed by IT (see attached). ITS proposing an automatic computer back up process to improve the backup, security, disaster readiness and continuity of YSU data while increasing data availability when appropriate.
  - Benefits of the back up process: 1) computer back-up is 'built in' so there is reduced risk of loss of data, 2) convenience of data storage being "automatically done", not faculty, student, staff initiated. 3) data/files would be available anytime, from anywhere, 4) there will be ability to have different storage options based on data type or security requirements.
  - Concerns: privacy of information stored by faculty, students and staff using YSU computer. This can be alleviated by informing adequately of 'automatic' storing of all computer saved information and minimization of personal information saved on YSU computer. ASTC recommendation to ITS includes 1) good communicate regarding privacy of backed up data and 2) training for choosing and implementing unique storing choices.

3. ASTC report of ongoing discussions about proposed ITS initiatives with a recommendation to invite ITS representative to the April Academic Senate meeting to provide further details and answer questions.
  - a. Reduction in number of common computer and teaching labs. ITS reports the need to consider reduction in the number of computer labs based on actual utilization numbers. ASTC has requested details for proposed lab location distribution and voiced concern about location of labs not being in colleges with specialized software needs.
  - b. ITS recommending standardization of common computer & teaching labs, multimedia teaching station in classrooms and faculty workstations. Benefits include 1) known technology at these places so that ITS can better schedule IT work tasks and personnel for each. 2) common functionality at each place for faculty when teaching 3) cost reduced by purchasing in bulk.
    - Concern voiced by ASTC: 1) computer and teaching labs need to be individualized to program and college needs so appropriate teaching/learning resources are available. 2) specific information from Program Chairs, Deans and cross representation of students should be obtained prior to determining the standardization to apply. 3) Program chairs and deans need included in budget process for standardization funding.
  - c. ITS recommending a centrally funded Equipment Replacement Process. Benefits include 1) refresh of hardware and software upgrades are routinely done on a predictable schedule for students (labs), faculty and staff - allows ITS to know staffing needs and predict cost. 2) Academic programs/college budgets would no longer be disrupted by unexpected expenses.
    - While ASTC generally agrees with centralized IT planning and distribution we have these concerns: 1) update/ refresh schedule should be based on both priority need and age of equipment, with Dean and Chairperson input for the schedule. 2) a funding source for this central budget has been suggested to be from monies in college and department budgets currently used for IT costs, including course fees. Specific ASTC concerns related to this funding source are:
      - i) There is currently not enough funding in dept/college budgets so IT will remain underfunded if these budgets are the only source
      - ii) Specific course fees should remain specific to a course's teaching and learning activities.
      - iii) College Deans and Department Chairpersons are not directly involved in university budget planning, including an IT budget. There is concern that ITS will make decisions without adequate faculty, dean and student input to the budgeting process.

## Attachment 3

# Youngstown State University, International Pathway Program

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## YSU, International Pathway Program

**When:** Academic year of intended implementation: 2018-2019 upon certification by the Student Exchange Visitor Program (SEVP)

**Rationale, Need and Demand:** In August 2018, YSU's international admission criteria will raise from 5.5 IELTS English proficiency to 6.0 for unconditional undergraduate admission. YSU still has a significant number of students who seek admission at the 5.5 IELTS level. YSU proposes that the students studying at a 5.5 IELTS equivalency will be able to be academically successful if admitted on a Pathway Program that enables them to be academically supported by the English Language Institute courses while pursuing a part-time academic course load.

**What:** The YSU, International Pathway Program incorporates non-credit English Language Institute (ELI) ESL classes with undergraduate coursework that adheres to university degree requirements. The International Pathway Program provides a path for academically qualified students with an insufficient level of English language proficiency to be admitted into the University. The program also seeks to create a more diverse university community through increased international student enrollment.

The ELI's ESL curriculum in coordination with credit-bearing undergraduate coursework will fulfill the same Higher Learning Commission (HLC) accreditation requirements that are part of the integrated university curricula. Only students who meet Youngstown State University's undergraduate admission requirements, with the exception of the English language provision, are eligible to apply for the International Pathway Program. The curriculum design is based on a STEM model, but has also been adapted to meet the needs of students planning to study non-STEM disciplines.

### Programs that are not-Bridge-Eligible

Business / Accounting

Health Fields

Teacher Education Programs



## Program Design

The YSU International Pathway Program will follow the University's 17-week semester schedule. Pathway Program students from STEM disciplines will complete three Pathway semesters, while non-STEM majors are required to complete two semesters. During the third semester, STEM track students will be required to complete two hours of STEM focused ESL instruction at the ELI. Students who complete the requirements of the Pathway Program will gain full-admission into the University. Students who do not earn a at least a C or better in university coursework or passing grades in advanced level ELI courses, will not be admitted into the Program.

Pathway completion requirements are listed below:

- Minimum of 2.3 cumulative gpa or higher in University courses.
- A Grade of P (Pass) in all ELI non-credit bearing courses.
- Completion of ELI level 5

## Curriculum/ Course Offerings

In compliance with SEVP, students will be required to be enrolled full-time. Initially, courses will be offered at first-year undergraduate levels in STEM, Math, English, and General Education (GER)/Social and Personal Awareness (SPA). As students progress through the program, coursework gradually shifts from ELI instruction to undergraduate coursework.

## PROGRAM STRUCTURE

- *Semester 1* -University Course (2-4 S/H.)  
-20 hours per week ELI Coursework

STEM and Non-STEM majors

Undergraduate: 2-4 S.H. General Education Requirement (GER) <b>Or</b> 2-4 S.H Social and Personal Awareness (SPA) Coursework
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ELI Coursework: 20 Hours per week Level 3 and 4
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STEM Majors

Undergraduate: <b>ENGR 1500: (1 S.H.) Or STEM 1520</b> 5 Hours per week ALEKS Tutoring with 90% Pie Mastery
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- *Semester 2* -University Courses (minimum 10 S/H.)

-10 hours ELI Coursework

Non-STEM Majors

Undergraduate: 10 S.H. (7 S.H. in Major Coursework/GER or SPA)

**Major Coursework**  
**ENGL 1509** (3 S.H.)  
**GER/SPA**

ELI Coursework: 10 Hours per week Level 5

STEM Majors

Undergraduate: 8-11 S.H.

**ENGL 1509** (3 S.H.)  
**MATH 1513** (5 S.H.)  
**GER/SPA**

ELI Coursework: 10 Hours per week Level 5

**STEM Only:**

- *Summer*) If Required

Undergraduate: 4 S.H.

**MATH (if required)**

- *Semester 3*) -University Courses (Minimum 13 S/H)  
-2 Hours ELI Academic Support Module

Undergraduate: 13 S.H.

**MATH 1571** (4 S.H.)  
**CHEM 1515** (4 S.H.)  
**ENG 1550** (3 S.H.)  
**ENGR 1550** (2 S.H.) or Non-Engineering Appropriate course

ELI Coursework: STEM Academic Support Module (2 Hours)

**GER/SPA Course Offerings available to Pathway students**

- ART 1540* (Masterpieces of World Art)
- AMER 2601* (American Identity)
- CMST 2610* (Intercultural Communication)
- ENST 1500* ( Introduction to Environmental Science)
- FNLG 2610* (Foreign Film)
- GEOL 1500/1550L* (Environmental Geology)
- KSS 1500 + Two Activity Courses* (Physical Activity Core Concepts)
- MUHL 2617* (Film Music)
- MUHL 2618* (Rock n' roll to Rock)
- MUHL 2619* (Music of Non-Western Societies)
- PHLT 1513* (Introduction to Environmental Health and Safety)
- PHLT 1568* (Healthy Lifestyles)
- REL 2601* (Introduction to World Religions)
- SOC 1500* (Introduction to Sociology)
- STEM 1530/Art 1530* (Design In Practice)

## Attachment 4

### 3356-4-0??.? Storage of University Data.

Previous Policy Number: (new)

Responsible Division/Office: Information Technology

Responsible Officer: VP of Finance and Business

Revision History:

Board Committee: University Affairs

**Effective Date: April 1, 2018 (post Board of Trustees approval)**

Next Review:

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- (A) Policy statement. The university recognizes the criticality of data to the operation and health of the institution. Technologies to prevent data loss, from minor to catastrophic, have been implemented at YSU. Use of processes associated with data loss prevention is a condition of employment with and by Youngstown State University.
- (B) Purpose. To establish the use of on premise YSU network based storage as the minimum acceptable standard of university data storage. Storage associated with cloud/hosted service(s) as approved by Information Technology Services (ITS) shall also be acceptable.
- (C) Scope. This policy applies to all individuals in the paid employ of Youngstown State University along with compensated affiliates who create, manage, maintain and otherwise handle data relevant to the operation of YSU.
- (D) Definitions.
- (1) “YSU Network Storage.” Network accessible service(s) provided by YSU and maintained by ITS for the purpose of electronically retaining YSU data electronically.

- (2) “University (YSU) Data.” Any and all records created and/or needed in fulfillment of job duties specific to employment with Youngstown State University.
- (3) “Store.” Electronically commit data as retrievable records.

(E) Parameters.

- (1) The university’s office of Information Technology Services (ITS) shall establish, and when appropriate, revise guidelines and/or best practices for the required storage of YSU data on YSU network storage and/or cloud/hosted storage as vetted and approved by ITS. As part of this service, ITS will work to ensure best practice backup, security, disaster readiness and continuity of YSU data. By design, access to data on network store(s) will be appropriately and significantly enhanced.
- (2) ITS will facilitate connectivity to appropriate network storage at the time YSU computers are deployed on-campus for faculty and staff. Correspondingly, ITS will implement systems and services such that data is stored appropriately within those systems.
- (3) YSU employees choosing to store data locally in addition to required network storage are responsible for the setup, care, maintenance, and migration of such data.
- (4) This policy does not modify nor eliminate responsibilities identified in policy 3356-4-02 Surplus property