

Youngstown State University—an urban research university—emphasizes a creative, integrated approach to education, scholarship, and service. The University places students at its center; leads in the discovery, dissemination, and application of knowledge; advances civic, scientific, and technological development; and fosters collaboration to enrich the region and the world.

ACADEMIC SENATE

AGENDA

Wednesday, April 25, 2018 at 4:00 P.M. · Room 132 · DeBartolo Hall

- **[4:06 PM] Call to Order**
- **[4:06 PM]** Announced no quorum present at moment – proceed as informational meeting till quorum
- **[4:02 PM] Senate Executive Committee Report** – Chet Cooper, Senate Chair
 - a. Dr. Cooper attended Provost Brown Bag to speak up on behalf of department chairs who are overburdened. He stated that everyone needs to do their parts, so additional responsibilities do not fall to the chairs and that as an institution we cannot continue the practice of uncritically assigning more work to chairs. He noted that despite this, our chairs are doing excellent work.
 - b. A number of issues have been raised about First Year Experience, such its relationship to education, implementation..... Ad hoc committee appointed to deal with how the First Year Experience is implemented. Will exist at least for the next academic year. Appointed to the committee are Carol Lamb from STEM who will chair, Bill Vendemia from Business, Greg Moring from College Of Creative Arts and Communication, Clarie Beradini from administration, and will be looking for other college representatives as we move forward. Also asking Dr. Palardy and Dr. Becker to serve as ex-officio members.
 - c. Draft resolution was presented honoring Dr Daniel O’Neil for his fifty years at YSU and his service (need to get it from Chet)
 - Dan O’Neil spoke his appreciation
 - d. Dr. Cooper Intends to appoint Max Grubb, parliamentarian next academic year
- **[4:03 PM] Ohio Faculty Council Report** – Chet Cooper, Senate Chair- No Report
- **[4:06 PM]** Charter and Bylaws Committee- Amy Flick, Chair- No Report
- **Report of the Elections and Balloting Committee** (Ken Learman, Chair)- No Report
- **[4:10 PM] Reports from Other Senate Committees**
 - a. Academic Events Committee– No Report
 - b. Academic Programs Committee – [Attachment 1](#)
 - c. Academic Research Committee – No Report
 - d. Academic Standards Committee– [Attachment 2](#)
 - e. General Education Committee (Joe Palardy, Chair) – Verbal Report
 - Results from the ROAD submissions:
 - Over 4000 uploads

- Trend – recent a lot more zeros
 - Upper division a little better
 - ½ students not exceeding level 2
 - Predictors – High School GPA and ACT scores
 - Because of CCP, students are not taking 1551
 - Letting in weaker students
 - 1551 has not substantially changed
 - Upper division – most divisions not meeting their expectations
 - There are gains, but still room for improvement
 - The Gen Ed Committee is looking at curriculum maps and some students have not written a paper since high school.
- f. Honors Committee – No Report
- g. Library Committee – No Report
- h. Professional Conduct Committee– No Report
- i. Student Academic Affairs Committee – No Report
- j. Student Academic Grievance Committee– No Report
- k. Undergraduate Curriculum Committee– No Report
- l. Program Review (Amy Flick, Chair)- No Report
- m. Technologies Committee (Weiqing Ge)- No Report
- **[4:15 PM] Unfinished Business**
 - **[4:15 PM] New Business**
 - a. Proposed modifications to the workload policy- Martin Abraham
 - Announcement – Academic Partnerships, on campus 9:30 to noon in the Ohio Room – Kilcawley to present on possible ways to expand distance learning activities
 - Proposed revision to board policy on Faculty Workload
 - Board will review at June meeting
 - Want to have guidance for what is appropriate workload
 - Talk with deans, etc.
 - Met with OEA leadership, they made some suggestions
 - Additional conversations with HR and chairs
 - Faculty is welcome to come to board meeting to give input
 - Couple of items
 - Parameters 1 – 3 not changed significantly
 - #4 new language
 - Most for #16 of contract
 - Define full time workload
 - #5 labs – many different contact hours

- What contact time constitutes 1 contact hour for a student
 - Several items (6,7,8) Address what faculty does
 - Ask dean to work with faculty and chairs
 - Item #9 Handle things that are not course related
 - Adopt workload assignment
- Concerns were expressed about when this would go into effect, how graduate students would be affected, how we might address work that is currently being done over and above the workload without compensation, who would be watchdogs, and reductions in workforce.
- **[5:03 PM] Adjournment--- Note: Nothing was passed at this meeting because of the lack of quorum. Meeting was entirely informational**

Attachment 1

Date **April 25, 2018**

Report Number (For Senate Use Only) _____

Name of Committee Submitting Report

Academic Programs Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Appointed Chartered

Names of Committee Members:

Mary Beth Earnhardt (CCAC, chair), David Asch (STEM), Kevin Ball (Admin), William Buckler (CLASS), Jayne Caputo (Admin), Monica Merrill (BCHHS), Julie Felix (Admin), Anthony Kos (WCBA), Amy Crawford (CCAC), Loren Lease (CLASS), Susanne Miller (Admin)

Upcoming Meetings:

None

Proposals Reviewed, Approved and Circulated: Since our last report to the Academic Senate the Academic Programs Committee (APC) approved the following proposals. These proposals are reported for informational purposes only:

Program	Date	Action
Sales Minor	Feb. 5, 2018	Addition of minor
Business Minor	Feb. 5, 2018	Changes to existing minor
Associate of Labor Studies Technology	Feb. 5, 2018	Delete Associate Degree program
Associate of Applied Science in Social Services Technology	Feb. 5, 2018	Delete Associate Degree program
B.S. Biological Sciences	March 19, 2018	Change to degree requirements
Electrical Engineering Technology Minor	March 19, 2018	Change to degree requirements
B.A. Journalism	March 19, 2018	Change to degree requirements
Musical Theater Minor	April 2, 2018	Addition of minor

B.S. Applied Science in Civil and Construction Engineering Technology (25)	April 2, 2018	Change to degree requirements
B.S. Applied Science in Mechanical Engineering Technology (20)	April 2, 2018	Change to degree requirements
B.S.R.C. Respiratory Care (381)	April 2, 2018	Small changes
B.S.R.C. Respiratory Care Completion Track (384)	April 2, 2018	Addition of a track within a major
Puppetry Minor	April 13, 2018	Addition of minor
B. S. Computer Science (39)	April 13, 2018	Change to degree requirements
Military Science History Minor	April 13, 2018	Addition of minor
Military Science and Political Science Minor	April 13, 2018	Addition of minor
B.S.R.C. Respiratory Care (383)	April 13, 2018	Addition of a track within a major

Thank you to everyone who served on the committee. The proposals with numbers listed above are in the CIM system. The others exist only in the paper form. Next year all programs will be done in the CIM system. Those making proposals should prepare all new proposals before March 1, 2019. Changes approved in the 2017-18 academic year will be active in the 2018-19 catalog year.

Attachment 2

Proposal for Name Change & Modifications to *Petition for Excluding Older Grades (Statute of Limitations)*

Current Policy

An undergraduate student currently enrolled may petition the dean of his or her college to exclude from the calculation of the grade point average grades earned five or more calendar years before. If the petition is approved, all grades (not merely grades of D and F) earned during the specified quarter or semester and all previous grades (not merely grades of D and F) will then be removed from the calculation. However, all grades remain on the permanent record.

Excluded course credit (transfer credit as well) will not count toward the total hours required for graduation. However, courses passed may fulfill basic curriculum requirements and may satisfy prerequisites for higher courses where applicable. Courses excluded from the calculation may be taken again and repeated once without infringing upon repeat privileges specified in catalog course descriptions. Courses excluded are not subject to credit by examination. A student whose petition has been approved is ineligible for graduation honors. Only one petition from each student may be approved.

Request for Policy Name Change

Request to change name of the policy for consistency across campus and to align with the language used for similar policies at other state institutions in Ohio.

Change title to: *Academic Forgiveness (Statute of Limitations)*

Reasoning:

- Currently the policy is referred to by four different names:
 - **Form:** *Petition for Change in Calculation of Point-Average (Statute of Limitations)*
 - **Undergraduate Catalog:** *Excluding Older Grades (Statute of Limitations)* in some sections; *Statute of Limitations* in other sections
 - **Official Academic Transcript:** *Academic Forgiveness (Statute of Limitations)*
 - **Grading System Key:** *Statute of Limitations*
 - **Commonly referred to on-campus:** *Statute of Limitations*
- The new title aligns with similar policy in post-secondary institutions across the country. At least three state schools in Ohio use the same term (Bowling Green, Kent, and Toledo). Other schools in Ohio refer to similar policy as fresh start (OSU, Shawnee, Cincinnati, and Wright State), academic reassessment (Cleveland State & Akron), and segmented transcript (OU).
- Title will align with language used on the academic transcript.

- Note: The term “statute of limitations” in higher education often refers to the time limit a student has to complete a degree. It is also recognized that constituents on campus most often refer to the policy using this term.

Request for Updates/Changes:

Request to update and change language to reflect practice and processing on-campus, statements in the undergraduate catalog, and align with similar policies at other state institutions in Ohio.

- Current policy states that “Excluded course credit (transfer credit as well) will not count toward the total required hours for graduation”. **Request to delete** language referring to transfer hours. A student’s transfer hours do not influence the YSU GPA.
- Current policy states that “An undergraduate student currently enrolled...” **change to** “A *degree-seeking* undergraduate student currently enrolled”
- Currently policy states “may fulfill basic curriculum requirements” **change to** “may fulfill general education requirements”. The 1971 catalog refers to what is now known as gen ed (English comp, etc.) as “General Course Requirements: Basic”.
- **Add** language: “who reenrolls at Youngstown State University after an absence of five or more calendar years may be eligible for academic forgiveness. At the time of the petition the student must be currently enrolled and have successfully completed at least 15sh with a grade-point average of no less than 2.00 following his or her return. An absence is defined as a period of time in which no enrollment activity (i.e. attempted or earned academic credit) is posted to a student’s record.” This reflects practice of other institutions with similar policy and reflects what is oftentimes communicated to students on-campus.
- **Add** language “is irreversible once it is applied”
- **Add** language: A student who has earned a degree or certificate from YSU may not petition for academic forgiveness.

Proposed language:

A degree-seeking undergraduate student who reenrolls at Youngstown State University after an absence of five or more calendar years may be eligible for academic forgiveness. At the time of the petition the student must be currently enrolled and have successfully completed at least 15sh with a grade-point average of no less than 2.00 following his or her return. An absence is defined as a period of time in which no enrollment activity (i.e. attempted or earned academic credit) is posted to a student’s record.

~~An undergraduate student currently enrolled~~ *To request academic forgiveness an eligible student may petition the dean of his or her college to exclude from the calculation of the grade-point average grades earned five or more calendar years before. If the petition is approved, all grades (not merely grades of D and F) earned during the specified quarter or semester and all previous grades (not merely grades of D and F) will then be removed from the calculation. However, all grades remain on the permanent record.*

Excluded course credit ~~(transfer credit as well)~~ will not count toward the total hours required for graduation. However, courses passed may fulfill ~~basic curriculum~~ *general education* requirements and may satisfy prerequisites for higher courses where applicable. Courses excluded ~~from the calculation~~ may be taken again and repeated once

without infringing upon repeat privileges specified in catalog course descriptions. Courses excluded are not subject to credit by examination. A student whose petition has been approved is ineligible for graduation honors. Only one petition from each student may be approved and is irreversible once it is applied. A student who has earned a degree or certificate from YSU may not petition for academic forgiveness.