

ACADEMIC DEANS COUNCIL

Minutes - September 26, 1972

Present: Chairman Edgar; Deans Yozwick, Miller, Vanaman, Scriven, Charignon, Paraska, Krill, Aurand; guest, President Pugsley.

Moved by Yozwiak, seconded by Paraska, to approve minutes of previous meeting. Carried unanimously.

- Item I - Discussion of President Pugsley's August 16 letter to the academic deans regarding the length of the summer terms. Advantages and disadvantages of a split term were discussed, as well as the proposed 10-week calendar that is scheduled for the 1973 summer session. No formal action was taken on this matter; however, the general consensus of the deans was that the published schedule for next summer should not be changed.
- Item II- Dean Miller requested information about budgets for the 1973 summer session. V. P. Edgar suggested that the deans examine the results of last summer's schedule and project on that basis. The vice president will try to get guide lines to the deans shortly.
- Item III Small class sizes. V.P. Edgar requested that the deans justify small classes by classifying these courses as lower division, upper division and graduate. Discussion ensued regarding the reasons for the large number of small classes that we seem to have this fall. V.P. Edgar requested that justification for continuance of small classes be submitted to him by Wednesday, October 4, 1972. President Pugsley suggested that the deans seriously consider the matter of continued offering of small classes. He suggested that a five year history of these classes be developed in an effort to determine needs for courses in specific areas. President Pugsley also suggested that it appears that enrollment may be down 600 students for the fall quarter. In view of this he advised that since faculty loads will be lighter that the deans use this opportunity to improve student advising and quality of instruction. He suggested that since the faculty for the 1972-1973 academic year are employed we exercise greater discretion in continuing small sections.
- Item IV -V.P. Edgar announced that faculty load reports are due Friday, Sept. 29 at 5:00 p.m. He requested the deans' cooperation in getting this data to John Illka as close to this dead line as possible.
- Item V - Winter final examination schedule proposed by Mr. Tufts. The proposed schedule was discussed; this item will be placed on the agenda of the next academic deans meeting.
- Item VI -Library storage of baccalaureate theses. V.P. Edgar reported that Mr. Clark of the library staff is concerned over the need to store more than one copy of each baccalaureate thesis. Since Dean Charignon has the only other graduate department requiring a thesis and he could see no need for the library to store two copies, Dean Charignon authorized V.P. Edgar to inform Mr. Clark that he can dispose of the extra copies of these theses.

Item VII - Future agenda items. Dean Edgar advised that the following items will be on the agenda for future meetings:

- a - period of suspension
- b - discussion of University orientation practices
- c - use of proficiency examinations (Aurand committee report)
- d - faculty evaluation sheet (Aurand committee report)
- e - graduation honors recommendation (Yozwiak committee report)
- f - assignment of students to schools - Foster's proposal (Scriven to report to the Academic Deans Council regarding his recommendations)
- g - evaluation of department chairmen
- h - admissions guidelines (Paraska to report)
- i - junior college transfer policy (Robinson committee report)

Meeting adjourned at 3:10.

CHA/dd

Charles H. Aurand