

ACADEMIC DEANS' COUNCIL
Minutes
Arts & Science Conference Room

April 5, 1977

Present: Edgar, Evans, Miller, McGraw, Moore, Paraska, Scriven, Sutton,
Smith (for Yozwiak)

Absent: Alderman, Loch, McBriarty, Rand, Yozwiak

Guests: Barbara Scott, Floyd Barger

1. The minutes of the meeting of March 29 were discussed. Dean Miller moved approval, seconded by Sutton, motion carried.
2. Dr. Barger and Barbara Scott were visiting to discuss the Spring Commencement. Plans now envisage that following the formal commencement ceremony at Beeghly, the graduates will separate into groups by school or college to receive their diplomas at dispersed locations. Dr. Looby will provide funds for refreshments; such as tea and coke. The Academic Events Committee is not prescribing the format for handing out the diplomas. Graduate students will receive their diplomas at the school or college of their major. Barbara Scott asked each Dean to notify her by May 1, where a particular school or college will hand out diplomas. Tentatively it appears that Education, Business Administration, and Arts and Sciences will utilize space in Kilcawley, and the other three will utilize space in their own buildings. As part of this discussion, Dean Moore suggested that a greater recognition be given to the students receiving Masters Degrees during the main ceremony. It was suggested that the graduate students have their names read and perhaps walk across stage to receive their diplomas. The Deans were asked to evaluate the dispersed distribution of diplomas to assist in deciding whether this procedure will be followed in future commencements.
3. Dean Scriven passed out to each Dean the listing of "I" grades that were awarded during the Fall and Winter Quarters. In conjunction with this, the question of Deans being required to sign the "I" grade was raised. The Academic Affairs Committee is not acting on a previous recommendation that the Dean's signature not be required; however, they indicated that a Dean may authorize someone else to sign his name. Dean Sutton suggested that his previous suggestion of an "X" grade be revived.
4. Dr. Edgar brought up the Letchworth Committee Report on Academic Advisement. Dr. Edgar pointed out that four of the schools and colleges have two Academic Advisors each. Dr. Edgar expressed concern about the present policy of students being able to register without signatures on their advisement forms. Dean McGraw expressed his concern that the large increase of student activity within his office points to a need for someone to act in his stead. Dean Scriven moved that the present policy be changed to require an advisor's signature for all undergraduate students during registration and during the add and drops except for those add and drops where only a section change is involved. Seconded by Dean Sutton. Considerable discussion ensued. The question was called for. The motion was defeated with 2 aye votes and 5 nay votes (including Dean Scriven). Dr. Edgar then appointed an Ad Hoc Sub-Committee of Dean McGraw as Chairman, Scriven, and Evans to prepare a substitute statement on the requirements for a signature on the Advisement forms and Change of Registration. Some points to be incorporated are to require signatures for all freshman, former students returning to the

approved April 19, 1977

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University, transfer students, and perhaps all students whose grade point average falls below 2.00 or perhaps even something above the 2.00. After the development of an acceptable alternative policy on the requirement for signatures, the impact of implementing this new policy on the availability of Academic Advisors will be addressed and discussion will be continued concerning some of the other suggestions of the Letchworth Report.

5. Dean Sutton raised a question about the status of the Major and Minor statement in the catalog. Dr. Edgar assured him that the revised statement proposed by the Deans is being incorporated in the new catalog.
6. Meeting adjourned about 3:00 p.m.

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