

E.C.

DEANS' COUNCIL MINUTES

MEETING OF September 9, 1986

Present: Conser, Gillis, Hotchkiss, Loch, Lyons, Mapley, McBriarty, McEwing, Ruggles (for a brief period), Scriven, Yozwiak, Richley.

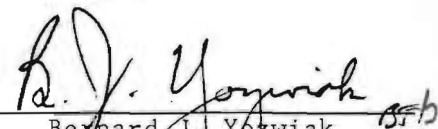
1. The minutes of the meeting of July 23 were approved.
2. Scriven gave a report on the status of student on-line records. He expects that it may be available during the fall quarter after the records of 1000 additional students are entered. Tom Doctor would like to give a demonstration on what has been developed. The consensus seemed to be that this should be delayed until the records of all students are entered.
3. The application forms for the Deans' Scholarship should be sent to Livosky for distribution. It was noted that some Schools/Colleges have already done so while others have not yet had their applications printed.

Richley raised the question of whether an application common to all schools could be developed. The discussion revealed that certain parts of the application could be common but that an additional sheet would have to be used to address the difference in information desired.

4. Re: Annual Class Schedule: Scriven indicated that at late registration this fall, the fall and winter schedule will be distributed. In response to a question about the allocation of hours for Summer 1987, Gillis indicated that we can expect approximately the same allocation as for Summer 86. However, he will try to make a more specific allocation by September 15 or 16.
5. In response to the memos previously distributed concerning Administrative Changes of Registration and Faculty Mentors, the Provost invited comments to be sent to him. It was suggested that in regard to the Faculty Mentor memo, Malmisur should be alerted to the presence of the Student Enrichment Center.
6. Commenting on Sutton's memo concerning the undesirability of adding new sections after regular registration, Yozwiak noted that the English Department, for Winter '87, will add about 20% more sections than what they project as needed. Some sections will be scheduled at the same time with one to be filled before the other section will be opened. This should eliminate the need to add sections. Richley suggested that the departments providing service courses monitor what is available for late registration and respond to expected student needs without having to be requested to do so.
7. Gillis reported on some of the matters he will bring to the attention of the Academic Affairs Committee of the Board.
 - a. The proposed reclassification of the graduate faculty - approval will be requested.

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- b. The meetings taking place among the universities in northeastern Ohio regarding collaborative planning of graduate programs
 - c. The proposed MA in pediatric psychology according to Phase I of the policy on new programs
9. Re: the Professional/Administrative Staff: Gillis reported that the definition of the unit for a bargaining election is nearing completion with the election scheduled to be held on October 22, 1986. The unit is expected to include 91 full-time and 16 part-time employees.
10. The Provost reminded all that the forms for Non-Teaching Assignments are due and should be sent to him even in a piece-meal fashion.
11. Gillis suggested that the deans review the limited service allocation that he prepared (dated August 13, 1986). He indicated that if any assigned overload is to be used it would be expected to come from the limited service allocation.
12. A lengthy discussion ensued over the issue of travel for professional development of the new Agreement. The interpretation seems to be that the figure of "\$200 per FTE" is used to determine the total to be budgeted rather than an individual faculty member's entitlement.
13. Dean Lyons reported on his difficulties with getting an adequate response to his inquiries from the Office on Facilities as well as seemingly delayed action on his requests for improvements.
14. Mapley commented on certain issues:
- a. Regarding the new proposal for reporting EPT results, he questioned whether all necessary information could be placed on the Permit to Register, rather than putting an indicator on the permit and printing a second form with the placement results.
 - b. The desirability of an alphabetical listing of all departments within the University rather than only within Schools/Colleges (in the Catalog and Schedule of Classes). Pros and cons of the issue were discussed but no concensus was reached.
 - c. A slight modification of dates regarding late registration for Winter and Spring 1988 was suggested so that advisors have time to clear graduates.
15. The meeting adjourned at 3:45 PM.


Bernard J. Yozwiak
Secretary pro tem