

**Deans Council Minutes**  
**May 16, 2018**  
**Leaders Conference Room**

Present: Ball, Berardini, Blair, Cossentino, Howell, Licata, Mosca, Myers, Paul, Pintar, Sanders, Steelant, Torres, Tressel, Ward

**President's Update**

President Tressel stated 3,000 tickets to the Friday, May 18, 2018, Youngstown Phantoms hockey game are being made available to YSU students for \$3 each, and many international students plan to take advantage of this opportunity. A pizza party will commence prior to the game at Inner Circle beginning at 6:00 p.m. For more information, contact Dr. Myers.

President Tressel told Council the agenda for the June 6, 2018, University Affairs committee has been modified to: (1) add a resolution to name an interim provost, and (2) add a resolution to approve a national search to hire a new provost with the goal to have the new provost in place on January 1, 2019. Mr. Tressel stated he has talked with the deans and will have further conversations with those individuals who may have an interest in serving as interim provost. Mr. Tressel also stated he would like to have three search committees formed: one committee consisting of the president and the deans; one consisting of a strategic management strategy team; and one formed like a traditional search committee having a broad cross-section of individuals from the community, academics, and board of trustee members. He stated he will check with the General Counsel's office to see if there are any restrictions to using this structure.

**Academic and Student Affairs Committee Agenda for June 6, 2018**

The individuals presenting items to the Academic and Student Affairs Committee shared with Council the purpose of the item(s):

- Associate Provost Berardini stated the Student Travel policy is being revised because it does not take into consideration the non-matriculating YSU students who may be under the age of 18. This new policy includes students in the CCP and Upward Bound programs.
- President Tressel stated enrollment for fall semester is projected to have 2,500 incoming freshmen, creating a good "problem" for filling course sections.
- Associate Provost Ball stated the Organization of Instruction policy is being rescinded because all of the information in the policy is available in the academic catalog and on the YSU website. A policy is not needed to list the names of the colleges.
- Dean Sanders stated he and Dr. Ken Learman will present the Ph.D. program in Health Sciences.
- President Tressel stated he is presenting the list of candidates for honorary degrees as recommended by the Academic Events committee of the Academic Senate.
- Dean Steelant stated he is presenting the resolution to approve tenure as a full professor to Associate Dean Greg Dillon. The department had voted favorably for tenure, but it was not noted in Dr. Dillon's contract for employment. This resolution will correct the issue.
- Associate Provost Berardini stated she and Dr. Sherman are working on the resolution and attachments for the University Completion Plan, which is mandated by the state of Ohio.
- Associate Provost Pintar stated she is presenting the resolution of appreciation for the reaccreditation of programs in the College of Education and for the new accreditation of programs in Kinesiology and Sport Science.
- Associate Provost Ball stated he will give an update on the Higher Learning Commission reaccreditation. Dr. Ball reported the HLC site visit team provided a first draft of its report,

which was responded to in a timely manner. The Institutional Actions Council (IAC) of the HLC will meet in June. After that meeting, YSU will receive notification about the status of its re-accreditation.

- President Tressel stated the President's Merit Award will be awarded for the first time at the June 2018 Board of Trustees meeting. Dr. Kevin Ball will be the recipient of that award
- Associate Provost Berardini stated she and Dr. Sherman will give a report on the Student Success cornerstone of the Strategic Plan. They are still updating this section.

### **Academic Partnerships**

Deans Council had a lengthy conversation about Academic Partnerships. Discussion points included: (1) What other providers are available, and has YSU considered them? (2) If a service provider is chosen to grow YSU's online programs, faculty will need more training. (3) A university policy may be necessary to ensure faculty receive best practice training to teach online courses. (4) It will be difficult to provide additional faculty development/training when there are no revenue sources to pay for this partnership. (5) Faculty compensation will need to be addressed. (6) If other institutions (i.e., Baylor) have multiple service providers for their off-campus programs, does YSU need to limit itself to only one provider? (7) Consultation with the Procurement Office is necessary to make sure all purchasing procedures are followed. (8) YSU planning processes need to be addressed before committing to a vendor, and (9) If the increase of enrollment is 100, 200, or 300 students, how does that increase affect our Distance Education programs? YSU needs to consider the answers to the questions and concerns discussed in Deans Council prior to selecting a vendor.

### **Maag Library Executive Director Search**

Dean Paul stated the search committee for the Executive Director of Maag Library determined neither of the finalists who came to campus for interviews was a viable candidate. A discussion about the future of Maag Library generated two suggestions. One suggestion was to continue the operations with two co-directors, and the second was to work with Kent State on a possible collaboration. Dean Paul was directed to let the finalists know that they are no longer being considered. The President stated he would like to have further discussions before deciding on a plan of action.

### **Catalog and Curriculum Management System**

Associate Provost Ball reminded the deans the May 1 deadline to complete changes for the academic catalog was extended to the end of the month. He reminded deans that the catalog is the source of truth for student use, and he emphasized the need for the catalog to be updated in a timely manner.

### **Transfer Equate System Update**

Associate Provost Ball also announced the uAchieve system is live, and the old degree audit system has been disabled. The uAchieve system must be 100 percent consistent with the catalog. If there are changes that need to be made, please contact Michele Schaper as soon as possible.

### **Sharepoint Update**

Dr. Cossentino stated Sharepoint was utilized with honors faculty, and the response rate to honors contract proposals was the best ever. There was a 96 percent return rate, versus 25 percent return rate through the former manual system. Dr. Cossentino stated there is one faculty member who will not work with electronic systems. Moving forward, those who do not wish to work with the Sharepoint electronic contract proposal system will not be permitted to have students contract their

class for honors. Faculty with concerns about the new system should contact the Honors staff for guidance in advance of making their decision to not use Sharepoint.

**Roundtable**

Ms. Ward stated the deadlines listed on the Dean Council agenda are all deadlines for work to be submitted to her. She reminded Council of the deadline on May 17 for verification of summer data. She also announced there is a glitch in the next edition of the academic catalog due to the new terminology change of “Instructor” to “Lecturer.” The faculty members listed in the database are not displaying correctly based upon the new title.

**Approval of Minutes from Previous Meetings**

Dean Howell made a motion to approve the minutes of the April 18, 2018, meeting. Dean Sanders seconded the motion. A vote was taken, and the minutes were approved.

**Adjournment**

With no further business to come before Council, the meeting was adjourned at 3:27 p.m.

*Respectfully submitted by Jodi Clowes*