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Deans Council Minutes
April 18, 2018
Leaders Conference Room

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Present: Abraham, Berardini, Blair, Cossentino, Howell, Hripko, Licata, Mosca, Myers, Paul, Pintar, Sanders, Steelant, Torres, Ward

Guests: Eddie Howard, Heather White

Summer and Fall Book Orders
Mr. Howard notified Council that a Bookstore Advisory Committee is being formed, and he would like recommendations for a faculty member to serve on this committee. Ms. White distributed handouts and started a conversation regarding textbook procedures. She told Council one of the biggest concerns students share with her is having to purchase books listed as required but never used in class. If books are not required, they should be listed as "recommended." She reminded Council that the ODHE requires textbooks be identified by the time the students enroll in classes, which is why she sends numerous emails asking departments to turn in book orders. Ms. White gave an update on the First Day Ready program, and she reminded Council that when a department uses that program, the same books have to be used for all sections of a course. Students do get the best price, as Barnes & Noble works directly with the publishers. Ms. White also spoke about the role of the Bookstore Advisory Council. Dean Wim Steelant volunteered to be on the committee. Ms. White asked that recommendations be made to her for a faculty member to also be included on this committee.

Council was reminded about the University policy on conflict of interest, which states that faculty members who adopt their own textbook cannot earn royalties for the book. The policy was approved by both the Academic Senate and the Board of Trustees.

Approval of Minutes from Previous Meetings
Dean Mosca made a motion to approve the minutes of the March 21, 2018, meeting. Dean Paul seconded the motion. A vote was taken, and the minutes were approved.

Guidebook Policies
There are five policies being reviewed for inclusion in the June Board of Trustees committee meetings. The deans already had discussions on 3356-10-08 (Sabbatical leave for department chairpersons), 3356-10-20 (Faculty workload), and 3356-10-23 (Chairs compensation). Changes on 3356-10-07 (Organization of instruction) were noted, and no recommendations were given on 3356-9.0302 (Employment of students – federal work-study programs). Dean Howell moved to accept the changes to the policies. Dean Paul seconded the motion. A vote was taken, and the changes were approved. The changes will be shared with Attorney Kravitz, who will then create the redline and final versions for inclusion on the Board of Trustees committee agendas.

Draft Agenda for Academic and Student Affairs Committee
A first draft of the Academic and Student Affairs Committee agenda was shared with Council, and a discussion commenced. Questions arose about the MOU for the YSU-OEA Agreement regarding commercialization. Provost Abraham stated a draft has been provided to the YSU-OEA, and both sides have been working together. Dr. Abraham said he will share a copy of the draft with the deans. Dean Howell asked about the status of the resolution recognizing the reaccreditation of the Beeghly College of Education. A draft will be forthcoming, and it will be added to the agenda. It

was noted that all future accreditation processes that receive a positive recommendation will be recognized in a similar resolution.

Governance Documents
Associate Provost Pintar stated that disagreements have been expressed regarding the department governance documents. If the concerns are solely about workload, the upcoming University Policy on workload will address the concerns. Concerns over issues other than workload should be forwarded to an Appeals Committee. A discussion ensued. Provost Abraham stated that deans should let him know if they are at an impasse with a department. He will discuss these concerns with Dr. Sumell.

Academic Partnerships
Associate Provost Pintar reminded Council that representatives from Academic Partnerships will be on campus Wednesday through Friday, April 25 – 28, 2018. Academic Partnerships is a marketing firm that works with 50 other universities to address the university trends and projections for online education, their model for partnering with universities, and the opportunities and challenges in growing programs online. Informational sessions will be held on Thursday, April 26, from 9:30 a.m. - 11:00 a.m. and from 12:00 p.m. - 1:30 p.m. in the Ohio Room of Kilcawley Center. A discussion ensued. Concerns were expressed about the current quality of online teaching; and the importance of training and development. Dr. Abraham noted advantages that would be provided by Academic Partnerships. YSU would need to hire individuals to assist with instructional design, advising support, and student services support. He noted that the entire university must support this opportunity, and that Academic Affairs cannot make the decision alone. The opportunities to enhance online programs were discussed. Council was asked to encourage faculty and staff to attend the open sessions and share any concerns.

Roundtable
Dean Paul stated the search for the Executive Director of Maag Library starts April 26, and she urged the deans to have their faculty attend the open forums.

Dr. Cossentino shared that the building dedication of Fok Hall takes place on Friday, May 4, at 4:00 p.m. At 4:30 p.m. will be a reception outside Ford Theater in Bliss Hall, with the medallion ceremony at 5:15 p.m.

Ms. Ward reminded Council of the many deadlines that were listed on the Deans Council agenda. She also noted that Council has recommended that doctoral program tuition rates increase by six percent (6%). All other graduate program tuition rates will be raised by two percent (2%).

Dean Mosca announced that Jessica Wallace informed him accreditation was granted today for the Master of Athletic Training.

Ms. Ward told Council there is no flexibility in the deadlines on summer data.

Adjournment
With no further business to come before Council, the meeting was adjourned at 3:28 p.m.

Respectfully submitted by Jodi Clowes