

**Deans Council Minutes
October 22, 2018
Leaders Conference Room**

Present: Adams, Ball, Berardini, Blair, Cossentino, DiPillo (for Howell), King, Licata, Mosca, Myers, Paul, Sanders, Torres, Ward

Guest: Coskun Bayrak, Mike Sherman

Approval of Minutes from Previous Meetings

Dean Sanders made a motion to approve the minutes of the September 18, 2018, meeting. Dean Paul seconded the motion. A vote was taken, and the minutes were approved.

Graduate Faculty Status Concerns

Dr. Bayrak, chairperson of the Computer Science and Information Systems Department, shared with Council a letter regarding graduate faculty status and expressed his concerns regarding requirements for graduate faculty status. Dean Sanders shared information regarding faculty members with Category 1 graduate faculty status. Dr. Bayrak believes faculty must have a terminal degree to obtain graduate faculty status. Dean Sanders stated departments have good vetting processes, and there are no quality issues existing with faculty teaching graduate classes. Faculty no longer at YSU serving on thesis or dissertation committees was also discussed, with Dean Sanders explaining these former faculty are allowed to remain on committees for up to two years. Dean Sanders stated Graduate Council presides over concerns such as these, and Dr. Bayrak's concerns could be discussed at that forum.

UAchieve Update

Associate Provost Ball stated the academic advisors have voiced several concerns about UAchieve. Dr. Ball met with Kim Verdone and Michele Schaper and learned of additional concerns, which led to another meeting with interested parties led by Jeanne Herman. Ms. Herman is trying to fix what she can. Some problems result from issues with Banner coding and what Banner is told to do based upon University policies. Discrepancies have been found in the catalog and on curriculum sheets. Prerequisites are not all correct. Materials in the catalog are not up-to-date. Ms. Herman is working to fix the Banner policy side. The coding side is a separate solution. A discussion followed. It was suggested that Ms. Herman should attend the next Deans Council and an Academic Chairpersons' meeting to discuss the problems that were found in UAchieve and how to best correct those problems.

Guidebook Policies

The following Guidebook Policies were discussed:

- 3356-10-01 – Hiring and Selection of Full and Part-time Faculty – suggested changes were made in (B) (3) describing full-time faculty and (B)(10) changing the total hours allowed to teach to nine in the fall and nine in the spring for a total of 18 hours.
- 3356-10-07 – Organization of instructions – It was suggested to keep (A) and (B), to eliminate (C) as suggested, and to cross-reference the Guidebook policy on institutes and centers and make sure there are no conflicts within those two policies.

- 3356-10-08 – Sabbatical Leave for Department Chairpersons – It was suggested to revise (B)(4) to say “Fringe benefits, including retirement, will continue during the sabbatical period.” There was a typo in (B)(5). The correct word is “requires.”

Faculty Positions

Interim Provost Mosca stated he received 66 requests for new faculty positions in FY 2020, and he told the deans that the number approved will be much less than 66. The deans will be meeting with Dr. Mosca to discuss allocations. Ms. Ward asked the deans to review their requests and clarify if the tenure-track positions being requested are currently being filled by term positions. Ms. Ward is aware of only five of the 66 positions being filled with faculty who will no longer be here. She also stated she needs to know which other term positions will be eliminated.

Provost Search

Interim Provost Mosca stated the provost search will be conducted utilizing a three-committee approach. One committee is SPOT, and Mike Sherman will chair that group. One committee is the deans, and Betty Jo Licata will chair that group. The traditional group will be chaired by Sal Sanders. Having three groups will allow for representation across the entire campus. Dr. Sherman stated the goal is to have a provost in place on July 1, 2019.

Roundtable

Interim Provost Mosca introduced Christine Adams to Deans Council. He noted that Ms. Adams and Ms. Torres have accepted the co-director positions within Maag Library.

Acting Dean King stated the Bitonte College of Health and Human Services is displaying an exhibit of 27 silhouettes who represent victims of domestic violence.

Associate Provost Myers stated representatives from Providence University in Taiwan will be on campus in November. More information will be forthcoming.

Associate Provost Berardini announced that Dr. Karen Becker, Director of FYE, will now report to the Division of Student Success instead of Academic Affairs. The position is more appropriate in that division.

Dean Blair stated there will be a press conference at 2:00 p.m. on Thursday, October 25, to announce the Paul J. Thomas Chair in Economics.

Ms. Torres noted she gave a report to the Budget Advisory Council documenting the funding received in Maag Library. She also reported the rest of the new furniture purchased for Maag Library has been delivered to the third and sixth floors. Current projects include working with Student Government to create a family-friendly study room. Ms. Torres will be working with Friends of the Library to secure funding. Ms. Torres also announced that “A Night with Edgar Allen Poe” will take place on October 30, from 5:00 – 6:30 p.m. in room 312 of Maag Library. Guests will read excerpts from “The Raven” and “The Tell Tale Heart.”

Ms. Torres asked if Maag Library could close between Christmas and New Year’s day. The library has been closed during this time period for the last six years. There are a small number of

staff members who will be working, but there are not enough staff to open the library. Interim Provost Mosca approved the request.

Dr. Cossentino stated 60 students attended the Honors College fall open house, and she will forward student information to the deans. Dr. Cossentino also stated that information regarding Ohio Campus Compact (OCC) will be distributed in the YSU News Briefs the first Monday of each month. Information regarding grants, webinars, and sources of funding is available.

Dr. Cossentino stated the Honors College students are helping students get the word out to vote. Two students have received \$1,000 stipends from OCC working on this initiative. Dr. Cossentino made Council aware that a flag and stage banner representing the Honors College to be displayed at commencement and other ceremonies will be discussed at an upcoming Academic Senate meeting.

Associate Provost Ball stated he talked to the chairs about learning outcomes. A reminder email will be sent stating that the goal for spring is to have course learning outcomes on every instructor's syllabi. Dr. Ball asked the deans to remind chairs to review current syllabi to see if learning outcomes are listed. Chairs should be encouraged to reach out to faculty to review their syllabi. Dean Paul asked that language be sent to the deans to communicate this initiative to the chairs.

Dean Licata stated the Thomas Colloquium speaker is Guy Kawasaki, chief evangelist of Canva and former chief evangelist of Apple. His lecture will be on Thursday, October 25, at Stambaugh Auditorium. The lecture is free; however, tickets must be acquired from the Stambaugh Auditorium box office.

Adjournment

With no further business to be brought before Council, the meeting was adjourned at 2:41 p.m.

Respectfully submitted by Jodi Clowes, recorder