

Deans Council Minutes

November 28, 2018

Leaders Conference Room

Present: Adams, Ball, Berardini, Blair, Dillon, Howell, Keillor (for Licata), Mistovich (for King), Mosca, Myers, Paul, Pintar, Sanders, Torres, and Ward

Guest: Julie Felix

Approval of Minutes from Previous Meeting

A vote was taken, and the minutes of the October 28, 2018, meeting were approved.

uAchieve and Banner

Julie Felix, Associate Director of Records, updated the group on continuing issues with Banner and uAchieve. A summary was distributed and includes:

- Policy for General Education and major changes (uAchieve)
- Changing from a “pre” major to a major
- Developing new workflow for degree changes
- Developing new workflow for degree changes at graduation
- Issue with conversion to graduate status prior to undergraduate degree awarding
- Differences between uAchieve/Banner and academic catalog

A working group was formed, and it continues to work on challenges using different catalog years for GenEd (original admit year) and major (when declared).

The group recommends the following change: *Maintaining the student’s original catalog year when a status changes from “pre” major (currently the catalog year changes).* After discussion, this change was generally supported by the deans. Associate Provost Berardini will make further recommendations and Julie Felix will follow up with Acting Dean King. The final recommendation will be distributed, and action will be taken at a future time.

The group is also working with department chairs to review all curricula and make corrections addressing the differences between uAchieve and the catalog. There will be further recommendations and updates as the group continues to work through the issues.

Jump Start

Dr. Berardini provided enrollment information on Jump Start courses in Summer 2018. Discussion ensued on the goal of Jump Start and whether the Student Success Division is the appropriate unit to spearhead the program. Further information will be provided, and discussion will continue.

Round Table

Maag Library Co-Director Ana Torres announced the closing dates for the CRC and Maag Library over the holidays. She indicated that the challenges in establishing the family study room have been worked out. Maag Library Co-Director Christine Adams announced the upcoming integration of the library with Blackboard.

Interim AVP Dillon announced that he is currently reaching out to deans and associate deans to ascertain the performance of the Office of Research, how to be more responsive, and what the unmet needs are at the academic college level.

Dean Blair inquired about the status of requested faculty positions. Provost Mosca indicated that he will follow up and may also meet with any deans who may need to review their proposals for further information.

Associate Provost Ball indicated that he will be reaching out to chairs regarding new programs that need to be mapped to overarching programs (big “P”) for program review purposes.

Dean Sanders announced that graduate assistant allocations for 2019-20 have been distributed. He queried the group on a new process for renewals of assistantships, which would no longer require all levels of approval and multiple review in Recruit. There was overwhelming support of this new workflow.

Dean Sanders announced the Three Minute Thesis Event, which will be held on Thursday, January 25, 2019. A flyer was distributed.

Associate Provost Pintar announced that part-time faculty evaluations are in circulation and should be returned. She reminded deans that part-time faculty assignment agreements for Spring 2019 should be submitted to the Provost by December 14, 2018. She also reminded deans that student evaluation of faculty (Smart Evals) are progressing nicely and will be open for one more week.

Dean Paul announced Carols and Cocoa on December 5 and encouraged attendance.

Associate Provost Myers announced a contingency of visitors from Vietnam will be on campus.

Dean Howell announced that faculty from five of the colleges have shown interest and contacted TopHat for textbook/education software assistance. He also announced that plans are underway, and a proposal will be forthcoming, for the Center for Teaching and Learning.

Adjournment

With no further business to come before Council, the meeting was adjourned at 2:18 p.m.

Respectfully submitted by Marilyn Ward