

FOR RELEASE:

IMMEDIATE

Mailed January 30, 1987

YOUNGSTOWN, Ohio - Youngstown State University's Office of Continuing Education has scheduled several computer programs which will feature both lecture and hands-on experience.

"Computer Literacy" will meet from 9 a.m. to noon on Saturdays, Feb. 28-March 21. This course will provide an examination of computer terminology and an overview of how computers work, as well as their applications to both professional and personal use.

"Programming with Basic I" will be held from 1-4 p.m. Saturdays, Feb. 28-March 21. It is intended for those with little or no experience in programming microcomputers. The emphasis will be on the "Basic" Language, use of microcomputers and modeling problems for computer solution.

"Freestyle," to be held from 5:40-7:30 p.m. on Thursdays, Feb. 26-March 19, is designed for individuals who have access to a Freestyle software package, the most advanced writing software available for use on personal computers. This course incorporates computer assisted writing technology and high speed editing to lessen the job load.

Samuel Skarote of Campbell, who holds a master of science degree and is a professor of Electrical Engineering at YSU, will teach these three courses.

"Multimate," a full-day seminar, will be held from 8:30 a.m.-4:30 p.m. Feb. 20. It will cover advanced features such as merging, spell check, format changes combined documents, stored paragraphs, footnotes, headers and footers, and drawing.

"Displaywrite III" is scheduled from 8:30 a.m.-4:30 p.m. Feb. 27. Participants will learn the basic commands on this word processing package for the IBM PC micro-computer.

MORE

ADD ONE

Virginia Phillips of Edinburg, Pa., who has a master's degree in business administration and is an associate professor of Business Education and Technology at YSU, will teach both of these seminars.

"DOS: Beginning Applications" is a four-week course that will meet from 5:40-7:30 p.m. on Tuesdays, Feb. 24-March 17. The Disc Operating System is the program that controls all activities of the personal computer. It is the link between the computer's hardware and your software packages. By mastering DOS, participants will be able to maximize their microcomputers potential. They will learn basic DOS commands which facilitate disc formatting, data manipulation, erasing files, creating batch files, and copying files.

Angelo LaMarca, principle with Angelo LaMarca & Associates who holds a master's degree in business administration, will teach this course.

Each of these computer courses will cost \$140, or \$125 for those individuals registering at least 14 days before the first class session.

For a free brochure, or to register, call the YSU Office of Continuing Education at (216) 742-3358.

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YOUNGSTOWN, Ohio - Youngstown State University's Emergency Medical Technology Paramedic Program and the Office of Continuing Education, in cooperation with St. Elizabeth Hospital Medical Center, will offer a ten-week course for emergency medical technicians.

"Advanced Emergency Medical Technician Certification Course" will meet from 7-10 p.m. Mondays and Wednesdays, Feb. 16-March 18.

This program covers methods used in delivering care to medical and pre-hospital patients. It will consist of 30 hours of classroom instruction, 10 hours of laboratory practice, 8 hours of clinical experience in a hospital emergency department, and 24 hours of field experience.

It meets Level II national requirements and is approved by the Ohio Board of Regents. Successful completion of the written and practical examinations will lead to state certification as an Advanced EMT.

To be eligible for this course, the participant must have either a high school diploma or a G.E.D., be over 18 years of age, hold a valid driver's license, and be an Ohio state-certified EMT.

Randall E. Coleman, a paramedic with Advanced Gold Cross, will be instructor.

The fee for the program is \$140.

For more information, or to register for "Advanced Emergency Medical Technician Certification Course," call the YSU Office of Continuing Education at (216)

742-3358.

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