



Board of Trustees Meeting Minutes

Youngstown State University - Board of Trustees

Mar 4, 2021 at 10:00 AM EST

@ Virtual meeting

Attendance

Members Present (Remote):

Capri S. Cafaro, Charles T. George, Allen L. Ryan, Jr., J.D., James E. "Ted" Roberts, J.D., John R. Jakubek, Helen Lafferty, Galatiani G. Lopuchovsky, Anita A. Hackstedde, M.D., Michael A. Peterson, Molly S. Seals, Eric A. Spiegel, Victoria M. Woods

Members Absent:

Joseph J. Kerola

Guests Present (Remote):

Ron Cole, Holly Jacobs, Neal McNally, Mike Sherman, Brien Smith, Shannon Tirone, James P. Tressel, Sharyn Zembower

I. Call to Order and Roll Call

The following members were present and participated in the meeting remotely:

- Ms. Cafaro, Home
- Dr. Hackstedde, Office
- Dr. Jakubek, Home
- Mr. Peterson, Home
- Mr. Roberts, Home
- Mr. Ryan, Office
- Ms. Seals, Home
- Mr. George, Office
- Ms. Woods, Office
- Ms. Lopuchovsky, Campus
- Dr. Lafferty, Home
- Mr. Spiegel, Home

Mr. Kerola was absent

II. Proof of Notice of the Meeting

Pursuant to Article II, Section 2, of the board's Bylaws, notice of the regular meeting was timely provided to each of the trustees, the student trustees, the national/global trustee and to the president, as well as publicly noticed on the Board of Trustees website and to the news media.

III. Disposition of the Minutes

Draft copies of the minutes of the board's Special Meeting held November 20, 2020 (#372) and Regular Meeting held December 3, 2020, (#371) were provided to the trustees prior to the meeting. There being no corrections, additions or deletions thereto, the minutes of the meetings were approved as provided.

IV. Report of the President of the University

President Jim Tressel said the past 12 months have been unlike any YSU has ever experienced. He said he "continues to marvel at the great work" of faculty, staff, administration, the Board of Trustees, IT staff, students and everyone in the face of tremendous pandemic challenges. He acknowledged ongoing support from federal and state government officials, including Gov. Mike DeWine, Lt. Gov. Jon Husted and Chancellor Randy Gardner, as well as local, county and state health departments. "We need eight more weeks of vigilance...(to) finish this semester strong, and then perhaps we can look forward to a little different future," the president said. He said the Excellence Training Center is nearing completion, and that Fifth Avenue improvements, the \$124 million "We See Tomorrow" campaign and the Take Charge of Our Future strategic plan are also all progressing nicely. He also announced that YSU is tentatively planning an in-person Spring commencement ceremony in Stambaugh Stadium. He also acknowledged the new leadership structure in Student Affairs and said he is looking forward to the continued great work of Provost Brien Smith, whose contract was extended to 2025. "It's been a challenge the last 12 months, but now there's a light at the end of the tunnel," he said.

V. Presentations

A. Faculty Presentation - Dr. Amy Fluker, Department of Humanities and Social Sciences

Introductions by the Provost

Amy Laurel Fluker, the Robert W. Reeder I Memorial Endowed Professor of History, talked about her research that focuses on Civil War memory. Fluker explained that her focus is not on the war itself, but the way the war has been

remembered and its ongoing influence on society and politics. Her latest project is completion of the book, *Haunted by the Memory: Ghost Stories of the American Civil War*, in which she examines how ghost stories help us better understand the ways people dealt with the trauma of the war. Fluker said she is teaching a related graduate course this semester titled, "Readings in American History Memory, Folklore and the Supernatural."

B. Student Presentations - Kara Bischoff, Civil Engineering

Introductions by a Student Trustee

Kara Bischoff, a YSU Chemical Engineering major, recipient of YSU's Intern of the Year Award and member of the YSU Honors College and Society of Women Engineers, shared with the board her experience as an intern at GM and LG Chem in Michigan. In the internship, Bischoff examined how to reduce active material waste by designing a more cost efficient method to recycle as much active material as possible. She said she developed a system projected to cut costs by 40 percent, or \$60,000 to \$100,000 a year. Bischoff said she has accepted a position with the GM/LG Chem joint venture in Lordstown.

C. Nursing Student Presentation - Introduced by Student Trustee Woods

Gracey White and Michaela Magnifico, Nursing students, talked with the board about a COVID-19 testing drive-through simulation that junior Nursing students held last Fall. The two-day simulation in the parking lot near the tennis courts on campus included seven stations. Senior Nursing students acted as patients.

VI. Reports of the Committees of the Board

In accordance with the board's practice, and in the absence of objection, the committees' recommended resolutions will be considered for adoption by unanimous consent.

A. Academic Excellence and Student Success Committee









1. Consent Agenda

Chairperson Hackstedde noted that the Academic Excellence and Student Success Committee was recommending three resolutions for adoption by the board:

- Resolution to Modify Honorary Degrees and Commencement Speakers Policy, 3356-10-05. YR 2021-51.
- Resolution to Modify Intellectual Property Rights Policy, 3356-10-18. YR 2021-52.

- Resolution to Authorize Conferral of Honorary Degree: Mr. Harold Danko. YR 2021-53.

There being no objection thereto, the chairperson declared the resolutions adopted by general consent.

- a. Resolution to Modify Honorary Degrees and Commencement Speakers Policy, 3356-10-05
 -  [Resolution to Modify 3356-10-05 Honorary Degrees and Commencement Speakers.doc](#)
 -  [REDLINED 3356-10-05 Honorary Degrees and Commencement Speakers.docx](#)
 -  [CHG ACCPT 3356-10-05 Honorary Degrees and Commencement Speakers.docx](#)
- b. Resolution to Modify Intellectual Property Rights Policy, 3356-10-18
 -  [Resolution to Modify 3356-10-18 Intellectual Property Rights.doc](#)
 -  [REDLINE 3356-10-18 Intellectual Property Rights.docx](#)
 -  [CHG ACCPT 3356-10-18 Intellectual Property Rights.docx](#)
- c. Resolution to Authorize Conferral of Honorary Degree: Mr. Harold Danko
 -  [Resolution to Authorize Conferral of Honorary Degree.doc](#)
 -  [Harold Danko Bio sketch.docx](#)



B. Institutional Engagement Committee

1. Consent Agenda

Chairperson Hackstedde noted that the Institutional Engagement Committee was recommending one resolution for adoption by the board.

- Resolution to Accept WYSU Memberships. YR 2021-54.

There being no objection thereto, the chairperson declared the resolution adopted by general consent.

- a. Resolution to Accept WYSU Memberships
 -  [Resolution to Accept WYSU Memberships.pdf](#)
 -  [WYSU Summary, FY2021, 7-1-20 thru 12-31-20.pdf](#)

C. Finance and Facilities Committee

1. Consent Agenda


Chairperson Hackstedde noted that the Finance and Facilities Committee was recommending six resolutions for adoption by the board.


- Resolution to Modify Reduction/Refund of Tuition and Fees Policy, 3356-3-02.1. YR 2021-55.
- Resolution to Modify University Facilities - Use, Priorities, and Fees Policy, 3356-4-03. YR 2021-56.
- Resolution to Modify Acquisition of Real Estate Policy, 3356-4-05. YR 2021-57.
- Resolution to Modify Identity Theft Red Flags Policy, 3356-4-14. YR 2021-58.
- Resolution to Approve Changes to Student Fees. YR 2021-59.
- Resolution to Approve Interfund Transfers. YR 2021-60.

There being no objection thereto, the chairperson declared the resolutions adopted by general consent.


- a. Resolution to Modify Reduction/Refund of Tuition and Fees Policy, 3356-3-02.1


 [Resolution to Modify - Reduction-Refund of Tuition & Fees.doc](#)


 [REDLINED 3356-3-02.1 Reduction - Refund of Tuition & Fees.docx](#)










 [CHG ACCPT 3356-3-02.1 Reduction - Refund of Tuition & Fees.docx](#)

- b. Resolution to Modify University Facilities - Use, Priorities, and Fees Policy, 3356-4-03

 [Resolution to Modify - University Facilities – Use, Priorities, & Fees.doc](#)

 [REDLINE 3356-4-03 University Facilities - Use Priorities & Fees.docx](#)

 [CHG ACCPT 356-4-03 University Facilities - Use Priorities & Fees.docx](#)

- c. Resolution to Modify Acquisition of Real Estate Policy, 3356-4-05
 -  [Resolution to Modify - Acquisition of Real Estate.doc](#)
 -  [REDLINE 3356-4-05 - Acquisition of Real Estate.docx](#)
 -  [CHG ACCPT 3356-4-05 - Acquisition of Real Estate.docx](#)
- d. Resolution to Modify Identity Theft Red Flags Policy, 3356-4-14
 -  [Resolution to Modify - Identity Theft Red Flags.doc](#)
 -  [REDLINE 3356-4-14 - Identity Theft Red Flags.docx](#)
 -  [CHG ACCPT 3356-4-14 - Identity Theft Red Flags.docx](#)
- e. Resolution to Approve Changes to Student Fees
 -  [Resolution to Modify AP Online MSN Tech Fee - Changes for Certain Student Fees.docx](#)
- f. Resolution to Approve Interfund Transfers
 -  [Resolution to Approve Interfund Transfers.doc](#)
 -  [Interfund Transfer Report 12-31-20.pdf](#)

2. Report of the Audit Subcommittee - Michael A. Peterson, Chair

Trustee Molly Seals, vice chair of the Audit Subcommittee, reported that the Subcommittee met with Kelli Miller, director of Internal Audit, and reviewed the Fiscal Year 2021 Second Quarter Internal Audit Plan, the Enterprise Risk Management initiative and the YSU Anonymous Reporting Hotline.

3. Report of the Investment Subcommittee - Capri S. Cafaro, Chair

Subcommittee Chair Cafaro reported that the Subcommittee met with representatives of Clearstead to review the university's quarterly portfolio asset allocation and investment performance.

D. University Affairs Committee









1. Consent Agenda

Chairperson Hackstedde noted that the University Affairs Committee was recommending seven resolutions for adoption by the board.

- Resolution to Ratify Personnel Actions - Intercollegiate Athletics. YR 2021-61.
- Resolution to Modify and Retitle Externally Funded Professional/Administrative Staff Policy, 3356-7-43. YR 2021-62.

- Resolution to Modify and Retitle Acting/Interim Appointments of University Administrators Policy, 3356-9-10. YR 2021-63.
- Resolution to Modify and Retitle Public Use of University Grounds for Expressive Activity Policy, 3356-4-21. YR 2021-64.
- Resolution to Approve the Reclassifications of Personnel. YR 2021-65.
- Resolution to Ratify Personnel Actions - Faculty and PA Staff. YR 2021-66.
- Resolution to Extend the Contract of the Provost and Vice President for Academic Affairs Through June 30, 2025. YR 2021-67.

There being no objection thereto, the chairperson declared the resolutions adopted by general consent.

- a. Resolution to Ratify Personnel Actions - Intercollegiate Athletics
 [RESOLUTION to Ratify Personnel Actions - Athletics.doc](#)
 [Board Summary 1-15-21 PA & Faculty.doc](#)
- b. Resolution to Modify and Retitle Externally Funded Professional/Administrative Staff Policy, 3356-7-43
 [Resolution to Modify & Retitle - Externally Funded PA Staff.doc](#)
 [REDLINED 3356-7-43 - Externally Funded Professional - Administrative Staff.docx](#)
 [CHG ACCPT 3356-7-43 - Externally Funded Professional - Administrative Staff.docx](#)
- c. Resolution to Modify and Retitle Acting/Interim Appointments of University Administrators Policy, 3356-9-10
 [Resolution to Modify & Retitle - Acting-Interim Appointments of University Administrators.doc](#)
 [REDLINED 3356-9-10 Acting - Interim Appointments of University Administrators.docx](#)
 [CHG ACCPT 3356-9-10 Acting - Interim Appointments of University Administrators.docx](#)
- d. Resolution to Modify and Retitle Public Use of University Grounds for Expressive Activity Policy, 3356-4-21

 [Resolution to Modify & Retitle - Public Use of University Grounds for Expressive Activity.doc](#)

 [REDLINE 3356-4-21 - Public Use of University Grounds for Expressive Activity.docx](#)


 [CHG ACCPT 3356-4-21 - Public Use of University Grounds for Expressive Activity.docx](#)

e. Resolution to Approve the Reclassifications of Personnel


Joy Polkabra Byers, Associate VP for Student Experience


Elaine Ruse, Associate Vice President for Student enrollment and Business Services

Nicole Kent-Strollo, Dean of Students and Ombudsperson

 [Resolution For Reclassification Polkabra Byers; Ruse; and Kent-Strollo.doc](#)

 [Polkabra-Byers, Joy - AVP Student Experience: Job Description.docx](#)

 [Ruse, Elaine - AVP Student Enrollment & Business Services: Job Description.docx](#)

 [Kent-Strollo, Nicole - Dean of Students and Ombudsperson: Job Description.docx](#)

f. Resolution to Ratify Personnel Actions - Faculty and PA Staff

 [Resolution to Ratify Personnel Actions.doc](#)

 [Board Summary 1-15-21 PA & Faculty.doc](#)

g. Youngstown State University Board of Trustees Resolution to Extend the Contract of the Provost and Vice President for Academic Affairs Through June 30, 2025

 [Resolution to Extend the Contract of Brien N. Smith.docx](#)

E. Governance Committee

1. Nomination of 2021-2022 Board Officers

Chairperson Hackstedde reported that, in accordance with the Board's Bylaws, the Governance Committee is reporting to the board its discussions regarding nominations of officers for the year starting this June. The report constitutes the first reading only. Voting on the election of officers will take place at the board's June regular meeting. The

Governance Committee's recommendations for 2021-22 board officers are:

- Chair, John R. Jakubek
- Vice Chair, Charles T. George
- Secretary, Molly S. Seals

2. Nomination of Global/National Trustee, Eric Spiegel

Chairperson Hackstedde also reported that the Governance Committee recommends that the Board of Trustees re-elect Eric A. Spiegel as a National/Global Trustee for an additional three-year term beginning July 1, 2021. Chairperson Hackstedde said the report constitutes a first reading only; voting on the election of the position will take place at the board's June regular meeting.


F. Executive Committee

Chairperson Hackstedde noted that the Executive Committee was recommending one resolution for adoption by the board.

- Resolution to Approve Fourth Presidential Employment Agreement Extension and Third Amendment with Youngstown State University President James P. Tressel. YR 2021-68.

There being no objection thereto, the chairperson declared the resolution adopted.

1. Resolution to Approve Fourth Presidential Employment Agreement Extension and Third Amendment with Youngstown State University President James P. Tressel

 [Resolution to Approve the Fourth Presidential Employment Agreement Extension and Third Amendment with Youngstown State University.docx](#)

 [Presidential Employment Agreement Fourth Extension and Third Amendment.docx](#)

VII. Communications, Memorials, and News Updates

President Tressel recognized the following passings:

- William R. McGraw, first dean of the YSU College of Fine and Performing Arts, 1975-1985, passed Dec. 9, 2020.

- John J. Young, father of John Young, executive director, Kilcawley Center, passed Jan. 3, 2021.
- Wealthie B. Prince, alum and employee in the Registrar’s office for nearly 50 years. Passed, Jan. 10, 2021.
- John F. Ritter, retired professor of Civil Engineering, passed Jan. 13, 2021.
- Corey Michaliszyn, spouse of Sara Michaliszyn, acting chair of Health Professions, passed Jan. 29, 2021.
- Richard Burden, taught at YSU for 36 years, co-founded the Computer Science program, chair of the Department of Mathematics and Computer Science, spouse of retired Professor Annette Burden, passed Feb. 1, 2021.
- Mary Lou Hendrickson Cole, mother of Ron Cole, director of University Communications, passed Feb. 5, 2021.
- Darius Shackleford, student and member of Penguin Football program from 2015 to 2020, passed Feb. 6, 2021.
- Alice Stavich Klempay, university donor, Stavich Family Bridge over Wick Avenue, passed Feb. 13, 2021.
- Michael Hanni, coordinator for Student Conduct and Cafaro House coordinator, passed Feb. 16, 2021.
- Johnny McElroy, record-setting YSU Hall of Fame basketball player, best known for scoring 72 points in a game in February 1969. He is the father of Ursel J. McElroy, director of the Ohio Department of Aging.

VIII. Unfinished Business

The board considered no unfinished business.

IX. New Business

The board considered no new business.

X. Chairperson's Remarks

Chair Hackstedde acknowledged the contract extensions for and the “tremendous work” of President Tressel and Provost Smith to keep the university moving forward in the face of the unique challenges of the past year. “We are happy to have the leaders of our executive team securely in place to continue their great work in service of our students,

faculty, staff, alumni, donors and the greater Mahoning and Shenango valley communities,” she added.

XI. Dates and Times of Upcoming Regular Meetings of the Board

Upcoming Meeting Dates:

10:00am, Thursday, June 3, 2021

10:00am, Thursday, September 2, 2021

10:00am, Thursday, December 2, 2021

Motion:

Motion to set dates and times of upcoming Regular Meetings of the Board:

Motion moved by Charles T. George and motion seconded by John R Jakubek.

Unanimously approved

XII. Adjournment

Motion:

Motion to adjourn the meeting.

Motion moved by Michael A. Peterson and motion seconded by Capri S. Cafaro.

Unanimously approved